



OTTAWA POLICE DEPARTMENT OTTAWA, KANSAS



ADAM WEINGARTNER
Chief of Police

Ottawa Police Emergency Reporting Operations Form

Offense and Incident Report Form

<u>Last Name:</u>	<u>First Name:</u>	<u>Middle Initial:</u>	<u>Telephone Number:</u>	<u>E-Mail Address:</u>
<u>Home Address:</u> (Address, City, State, Zip)		<u>Date of Incident:</u>	<u>Date of Report:</u>	<u>Time Incident Occurred:</u>
<u>Type of Crime/Incident:</u> (Choose one)	<u>Theft:</u>	<u>Theft of Motor Vehicle:</u>	<u>House/Business Break In:</u>	<u>Other (please list):</u>
<u>Property Stolen or Damaged:</u>				
<u>Comments:</u>				

Please submit this form to complete an Offense or Incident report; include a Case Number in the comments if you have one. If not, one will be generated by the department. A copy of the complete report will be available for a fee of \$5.00 within 14 days.