

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
July 9, 2012**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Jorgensen, Commissioner Caylor, Commissioner Reed, Commissioner Ramsey, and Commissioner Richards. A quorum was present.

Mayor Jorgensen called the meeting to order.

Public Comments

None offered at this time.

Dave Sellens Retirement

The Governing Body reviewed a recognition of Dave Sellens upon his retirement after 34 years of service to the City of Ottawa and agreed to place this item on the next Regular Meeting Agenda on July 18, 2012.

Capital Improvement Plan (CIP)

The Governing Body reviewed a request to approve the Capital Improvement Plan (CIP) for 2012-2017.

The Governing Body heard from Director of Finance Scott Bird who provided an overview of the CIP for 2012-2017 and answered questions from the Governing Body. The Governing Body agreed to place this item with the addition of a cemetery building discussed at a previous Study Session on the next Regular Meeting Agenda.

Contract-Tyler Technologies

The Governing Body reviewed a request to approve a contract with Tyler Technologies for a financial/accounting software system.

The Governing Body heard from Director of Finance Scott Bird who provided an overview of the contract and answered questions from the Governing Body. The Governing Body agreed by consensus to place this item on the next Regular Meeting Agenda.

Reappointment-KMEA Board of Directors

The Governing Body reviewed a request for the reappointment of Jim Bradley to the KMEA Board of Directors and agreed by consensus to place this item on the next Regular Meeting Agenda.

2013 Budget Discussion-Jaycees Fireworks

The Governing Body heard from Rex Carswell who discussed the Jaycees Fireworks proposed 2013 budget and answered questions from the Governing Body.

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Charter Ordinance-Library

The Governing Body heard from City Attorney Bob Bezek who provided an overview of the Library Charter Ordinance and related state statute and answered questions from the Governing Body.

The Governing Body agreed to bring this issue back for further discussion at a later date.

2013 Budget Discussion-Utility Billing

The Governing Body discussed the following 2013 proposed budget:
Utility Billing 3710

The Governing Body agreed to defer the following 2013 proposed budget to a later Study Session:

Franklin County Development Council 1100-572

The Governing Body heard from Director of Finance Scott Bird who explained he will present the Notice of Budget Hearing at the next Study Session on July 16, 2012.

Monthly Financial and Activity Report-May

The Governing Body reviewed the Monthly Financial and Activity Reports for the month of May, deferred from the July 2, Study Session.

City Manager's Report

City Manager Richard Nienstedt reported on the following:

- July 11, 2012: City/County Budget Open House from 7-8 pm at Ottawa High School Cyclone Room
- He is working with the Ottawa Recreation Commission (ORC) on sub-lease language for the Don Woodward Center.
- He asked the Governing Body to have discussions with interested parties regarding a dog park.

Commissioners' Reports

Commissioner Richards reported on the following:

- He asked Director of Planning/Codes/Inspections Wynndee Lee for the status of 633 N Cherry. Ms. Lee explained City staff is pursuing the issue.

Commissioner Ramsey reported on the following:

- He discussed citizen concerns regarding dust on gravel streets.

Commissioner Caylor reported on the following:

- Saturday, July 14, 2012: Play Day at Forest Park from 10 am-1pm
- The Play Task Force met today, July 9, 2012.
- Commissioner Richards volunteered to serve lunch at Play Day.

Mayor's Report

Mayor Jorgensen reported on the following:

- He discussed a recent road tour and the dry land and fires he encountered.

Adjournment

There being no further business to come before the Governing Body, Commissioner Ramsey made a motion, seconded by Commissioner Caylor, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned.

Carolyn S. Snethen, City Clerk