

City Commission
Regular Meeting Minutes
Ottawa, Kansas

Minutes of January 5, 2000

The City Governing Body met at 7:00 p.m. this date. The following members being present and participating to wit: Mayor Gillette present, Commissioner Jackson present, Commissioner Ramsey present, Commissioner Fleer present, and Commissioner Finch present. A quorum was present. The Mayor called the meeting to order and led the Chamber Audience in the Pledge of Allegiance to the American Flag. Thereupon, the invocation was given by Rev. Leroy Rayson.

Agenda Approval

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Fleer, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Approval of Minutes

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Jackson, to approve the minutes of December 15, 1999, as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes of December 15, 1999, approved as written.

Public Comments

Thereupon, Mr. Scott Harrison, 516 S. Maple; Mr. Ben Thompson, 252 Megan Lane; and Mr. Chris Miller 427 S. Maple; representing the local skateboarders, expressed concern over the arrest of skateboarders for skating in the downtown area, and the accusations that skateboarders had caused damage to the Veterans Memorial.

Thereupon, the Mayor thanked the young men for their presentation, but reminded them that the no skateboards, no skates, no bicycles law, had been on the books for many years and following the damage done by skateboarders at Haley Park the Governing Body was left with a need to make sure this laws enforced.

Presentations

Thereupon, the Mayor recognized Planning Director Mr. Jim Shaw for his recent retirement after 30 years of service with the City of Ottawa.

January 5, 2000
City of Ottawa

Proclamation

Thereupon, the Mayor read a proclamation declaring January 16, 2000, as Dr. Martin Luther King, Jr. Day in the City of Ottawa. Receiving the proclamation was Shernis Casteel who invited all to join in the Martin Luther King Day festivities.

Public Hearing

Thereupon, the Mayor opened a Public Hearing to consider the 19th Street Sanitary Sewer Improvement.

Thereupon, the City Manager explained this effected four property owners. The project is a petition project, and the Public Hearing allows property owners the opportunity to ask questions, and speak to the issue if they so desired.

Thereupon, there being no one else to speak to this issue, the Mayor closed the Public Hearing.

New Business

Tax Abatement Heartland China

Thereupon, there was presented a proposed transfer of property tax abatement for Heartland China. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Finch to approve this transfer. Thereupon, it was explained, Dana and Donna Schirmer are in the process of acquiring the Heartland China facility in the Ottawa Industrial Park and requested this transfer as part of the new ownership.

Mr. Schirmer thanked the Governing Body for their consideration and stated he and his wife look forward to working in the City of Ottawa in the future.

The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the transfer duly approved.

Bed and Breakfast Special Use Permit

Thereupon, there was presented a resolution granting a special use permit for a bed and breakfast in the R-2 District at 734 S. Main, requested by Alice and Kenny Martin, in the City of Ottawa, Kansas.

January 5, 2000

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Jackson, to approve the resolution.

During discussion it was explained the Planning Commission had reviewed this special use permit, held a public hearing and recommended to the Governing Body by a vote of 5-0 the approval of the special use permit with suggested conditions.

Thereupon, the City Manager explained additional screening had been required for this facility, and city-parking regulations had to be met. He further stated that if the restaurant begins to serve to other than patrons, additional requirements would need to be met.

Mr. Kenny Martin representing the ownership of the bed and breakfast stated he and his wife looked forward to working and going slow on this project. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted, and the resolution was duly numbered Resolution No. 1072-00.

Zoning Change - K-68 Highway

Thereupon, there was presented an ordinance amending Appendix A of Ordinance 2933-90, the Zoning Ordinance for Ottawa, Kansas. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer to adopt the ordinance.

During discussion it was explained the Planning Commission reviewed the C-S Zoning District; that is, Highway Services, held a public hearing and made a recommendation to the Governing Body by a vote of 5-0 to approve the amendment to Appendix A to allow certain uses in C-S Zoning districts. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted, and the ordinance was duly numbered Ordinance No. 3337-00.

Mutual Aid -KMEA

Thereupon, there was presented a resolution consenting to membership in the Kansas Municipal Energy Agency Mutual Aid Program and authorizing the execution of an agreement adding the City to the Mutual Aid Program. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Jackson, to adopt the resolution.

During discussion it was explained the program will be a formal program administered by KMEA to assist cities in times of storm damage, to provide assistance from other member cities to help during such times.

January 5, 2000

The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution 1073-00.

Fireman Relief Association

Thereupon, there was presented an ordinance deleting sub-section (c) from section 9-302 of the Municipal Code of the City of Ottawa, Kansas. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Finch, to adopt the ordinance.

During discussion it was explained this ordinance eliminates language prescribing a \$20 per month payment to the Fireman Relief Association treasurer. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and ordinance was duly numbered Ordinance No. 3338-00.

Reports by City Manager

Thereupon, the City Manager expressed gratitude to the Y2K Committee for a smooth transition on January 1, 2000.

Reports by City Commission

Thereupon, Commissioner Jackson invited the Governing Body and all listeners to the Martin Luther King ceremonies to be conducted January 16, 2000.

Thereupon, Commissioner Ramsey asked if there were those in the audience who would like to speak to the US-59 issue. Commissioner Ramsey further suggested the City Manager draft three resolutions:

1. Approve the Kansas Department of Transportation (KDOT) Alternate 5.
2. Approve KDOT's preferred route Alternate 3B.
3. Oppose both locations.

In addition to these three resolutions being drafted, a cover letter should also be drafted to accompany the resolution, which is adopted. Thereupon, Commissioner Finch seconded the motion, and all present voted aye.

Thereupon, Ms. Alemeda Edwards addressed the Governing Body noting that Montana Road is in a basin and expressed concern on how KDOT will handle this situation.

Thereupon, Ms. Mary Ann Ferguson reminded the Governing Body of the meeting in Baldwin, on Thursday night.

Announcements

Thereupon, the Mayor announced a Joint City/County Meeting on January 7, 2000, at 11:30 a.m. at the Franklin County Jail to discuss US-59.

The next Regular Meeting is scheduled for January 19, 2000, at 9:30 a.m.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Jackson to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

January 5, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
January 5, 2000

The City Governing Body met at 6:00 p.m. this date, the following members being present and participating to wit: Mayor Gillette present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Jackson present, and Commissioner Fler present. A quorum was present. The Mayor called the meeting to order at 6:00 p.m. this date and asked the Governing Body to review the agenda for January 5, 2000.

US - 59 Report

Thereupon, the Mayor gave a report to the Governing Body explaining the visit to the Kansas Department of transportation involving himself and County Commissioner Chair Don Waymire.

Swimming Pool Report

Thereupon, the Governing Body heard a report from a representative from Larkin and Associates regarding the swimming pool who reviewed the evaluation report noting there were four alternatives; that is:

1. Leave the pool as is.
2. Perform basic renovation on the pool at \$847,600.
3. Perform enhanced renovation on the pool at \$1,743, 000.
4. Build a new pool at between \$2.4 and \$3 Million.

The Governing Body agreed to bring this issue back in two weeks after further study.

Our Own Hardware Building

Thereupon, the Governing Body reviewed a request from Saddleman, Inc. with City Manager Scott Lambers for a tax abatement to be issued on the Our Own Hardware building. The City Manager explained, this being an existing building presents a different set of circumstances than the Governing Body has dealt with recently, and the requested abatement is for 50% over 10 years. He suggested the Governing Body draft procedures for existing buildings, and the County and School District as taxing entities be involved with this project. He recommended a benchmark of approximately 40 jobs be set for a 25% abatement, up to 10 years, and the balance of the additional 25% be awarded depending on the circumstances, wages, job, etc.

January 5, 2000

City of Ottawa
Study Session Minutes

Thereupon, the Governing Body heard from Mr. Tom Tomlin of Logistic Solutions LLC, representing Saddleman, Inc. noting his company has negotiated to lease the old Our Own Hardware building for a period of 10 years, for manufacturing of seat covers, pickup covers, and car covers to name a few. They anticipate employing 70 employees with only 2-4 transfers from other locations. Warehouse jobs start in the neighborhood of \$9.00 and go up to \$15.00, depending on qualifications. Management wages will be approximately \$200,000 annually and anticipated 45 positions to be added in the future. He noted that weavers will be needed for the horse blanket seat covers, and a third company will in all probability add 5 positions in the area.

The Governing Body discussed this issue and agreed to bring it back to the January 19, 2000, meeting with the earliest decision on January 25, 2000. Mr. Tomlin expressed agreement to this as being reasonable.

Open Agenda

Thereupon, the Mayor noted he would be gone for the next two meetings. Thereupon, the Mayor invited a representative of the US-59 Highway group to speak to the Governing Body for the remaining 2 minutes of this meeting.

Thereupon, Ms. Karen Goldberg representing the Concerned Citizens reminded the Governing Body there is a forum scheduled for Thursday night, 7:00 p.m., in Baldwin, to discuss the alignment of 59 Highway. Ms. Goldberg encouraged the Governing Body members to attend.

Adjournment

There being no further business to come before the Governing Body, the Mayor adjourned the meeting and invited all to set in on the Regular Meeting scheduled for 7:00 p.m., this date in the Commission Chambers.

Scott D. Bird, City Clerk

January 5, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
January 10, 2000

The City Governing Body met at 4:00 p.m. this date. The following members being present and participating to wit: Commissioner Finch present, Commissioner Ramsey present, Commissioner Fleer present, Mayor pro-tem Jackson present, and Mayor Gillette absent. A quorum was present.

Public Comments

Thereupon, Mayor Jackson called the meeting to order and asked for public comments.

There were no Public Comments offered during this meeting.

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the Work Study Session Minutes of December 13th, December 20th, and December 27th, 1999, as presented.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for January 19, 2000.

Fence for OHS Soccer Fields

Thereupon, the Governing Body reviewed a letter from Dr. Kay Highbarger, USD 290 Superintendent, revealing the results of a survey recently conducted in the area of the 1200 Block of Ash Street. The results showed 9 out of 10 residents indicated they would agree to a 6-foot fence, with only one preferring a four-foot fence. Thereupon, the Governing Body agreed to allow USD 290 to construct a 6-foot fence around the newly constructed, OHS soccer fields.

Agreement with Rural Water District No. 1

Thereupon, the Governing Body reviewed a memo from Utility Director Jim Bradley, who recommended the City sign an agreement with Rural Water District No. 1, to provide a contingency plan to supply water to the Wal-Mart Distribution Center during the I-35 - K-68 Highway bridge construction. The Governing Body reviewed this recommendation and agreed to place it on the January 19, 2000, agenda.

January 10, 2000

Condemnation of Structures

Thereupon, the Governing Body reviewed a recommendation from Planning Secretary Charlotte Newkirk to condemn structures located at:

1. 128 S. Willow at \$7,200
2. 227 S. Oak at \$6,280
3. 521 N. Cedar at \$7,250
4. 424 S. Poplar at \$10,250

Thereupon, the City Manager recommended the Governing Body act on recommendations 1 & 2 now, and leave some budget for future possibilities.

Thereupon, Commissioner Ramsey noted 128 S. Willow had already been approved and Commissioner Finch recommended that this address along with 227 S. Oak be immediately contracted for demolition. Thereupon, the Governing Body agreed by consensus to proceed with the demolition of 128 S. Willow and 227 S. Oak.

Groundhog Job Shadow Day

Thereupon, the Governing Body reviewed a recommendation from Mayor Gillette to develop a Groundhog Job Shadow Day. Thereupon, the City Manager recommended the Job Shadow Day be conducted by Staff for qualifying youth who show interest in this program and an interest in local government.

City of Ottawa Lobbyist

Thereupon, the Commission reviewed a request from Commissioner Finch to become the City's State lobbyist during the 2000 legislative session.

Thereupon, Commissioner Finch stated he had been informed since he is working for Representative Tanner during the 2000 session he will be prohibited from registering as a lobbyist. However, he may still speak on the City's behalf throughout the session. The Governing Body agreed to Commissioner Finch's request to speak on behalf of the City of Ottawa, and to reimburse him for mileage and other sundry expenses he might incur during such activity.

January 10, 2000

2000 State Legislative Agenda

Thereupon, the Governing Body reviewed the 2000 State Legislative Program, including E-commerce, juvenile justice, public safety, opposing the open records act penalty, opposing the required taping of executive sessions at the local level, environmental standards concerns, and property appraisals.

Open Agenda

Thereupon, Commissioner Fleer requested an update on the storm evacuation and preparedness system at Orlis Cox Field.

Thereupon, the City Manager stated steps were being taken to provide Cable Television weather monitoring at Orlis Cox and that the PA System would be used to warn patrons. However, he noted the development of an additional drive into the Orlis Cox Complex would not be constructed for at least the next 30 - 60 days. Conclusion of this project would not be ready for the 2000 season.

Adjournment

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, Mayor pro-tem Jackson declared the meeting duly adjourned.

Scott D. Bird, City Clerk

January 10, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
January 17, 2000

The City Governing Body met in Work Study Session at 4:00 p.m. this date. The following members being present and participating to wit: Mayor pro tem Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Fleer present, and Mayor Gillette absent. A quorum was present. Mayor pro tem Jackson called the meeting to order and asked for public comment.

Public Comments

There were no public comments offered during this meeting.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for January 19, 2000, noting that changes would occur.

Franklin County Cancer Foundation

Thereupon, the Governing Body reviewed a letter from June Butler and Becky Dixon requesting the use of Forest Park and the Southeast Shelter on June 3, 2000, for their Cancer Foundation fundraiser. The Governing Body approved this request.

Ottawa Horseshoe Club

Thereupon, the Governing Body reviewed a letter from Mr. Harley Tucker representing the Ottawa Horseshoe Club to build a shelter adjacent to the horseshoe pits at Forest Park. Mr. Tucker noted the Chuck Kaniper Memorial is holding approximately \$1250, which can be used for this project. Mr. Tucker agreed he would kick in approximately \$300 of his own money, or the Club would come up with additional monies if possible. The Governing Body asked Staff to bring back cost estimates on this project.

Special Assessments - Public Hearing

Thereupon, the Governing Body reviewed a resolution to establish February 2, 2000, as a Public Hearing date for the city Special Assessments on the Gravel Street Program. The Governing Body reviewed this resolution and agreed to place it on the upcoming agenda.

January 17, 2000

Utility Bill Delinquencies

Thereupon, the Governing Body heard from City Clerk Scott Bird who reported that utility bill delinquencies have been increasing. Financial Department is taking a more aggressive stand on this issue.

2000 State Legislative Agenda

Thereupon, the Governing Body reviewed the State Legislative Agenda.

Tax Abatement

Thereupon, the Governing Body reviewed a possible tax abatement policy and agreed to bring this issue back.

Monthly Activity and Financial Report - November 1999

Thereupon, the Governing Body reviewed the Monthly Activity and Financial Reports for the month of November 1999.

Announcements

Thereupon, Mayor Jackson announced:

There will be a Special Work Study Session on January 19, 2000, at 9:00 a.m. (State Legislative Program)

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

January 17, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas

Minutes of January 19, 2000

The City Governing Body met at 9:30 a.m. this date; the following members being present and participating to wit: Mayor Gillette present; Commissioner Jackson present; Commissioner Ramsey present; Commissioner Fleer present; and Commissioner Finch present. A quorum was present. The Mayor called the meeting to order and welcomed the Chamber Audience. Thereupon, the invocation was given by Commissioner Jackson.

Agenda Approval

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey to approve the agenda as presented.

Approval of Minutes

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Fleer, to approve the January 5, 2000, minutes as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes of January 5, 2000, duly approved.

Public Comments

There were no public comments offered at this meeting.

Response to Previous Public Comments

Thereupon, the Mayor noted that Mr. Scott Harrison, 516 S. Maple, Mr. Ben Thompson, 252 Megan Lane; and Mr. Chris Miller, 427 S. Maple; representing the local skateboarders, expressed concern over the arrest of skateboarders for skating in the downtown area, and the accusations that skateboarders had caused damage to the Veterans Memorial.

The Mayor reviewed his explanation that the no skateboards, no skates, no bicycles law, had been in place for many years and enforcement was necessary due to damage incurred in the downtown area.

January 19, 2000

Groundhog Job Shadow Day Proclamation

Thereupon, Commissioner Jackson read a proclamation declaring a need for positive role models and encouraging business people to recruit a Job Shadow Youth for February 2, 2000. It was noted the Governing Body will be meeting that day and suggested youth in the community be invited to participate, not only in job shadowing, but in the City Commission meeting.

New Business

Thereupon, there was presented a resolution directing notice to be given of Public Hearings on proposed special assessments to be levied in connection with certain improvement districts previously authorized by the Governing Body of the City of Ottawa, Kansas. Thereupon, Commissioner Jackson made a motion, seconded by Commissioner Finch, to adopt the resolution.

During discussion it was explained this resolution sets forth February 2, 2000, as a Public Hearing date at 7:00 p.m., before the Governing Body's imposition of special assessments for several street improvement projects within the City of Ottawa. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1075-00.

Financial and Activity Reports

Thereupon, there was presented the Monthly Financial and Activity Report for the month of November 1999. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Jackson, to approve the reports. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Monthly Financial and Activity Report for the month of November 1999, duly approved.

Reports by City Manager

Thereupon, the City Manager read the following press release:

The Kansas Municipal Energy Agency (KMEA), representing seven cities, including the City of Ottawa, has filed a lawsuit in Franklin County to recover overcharges for electric power supplied to them during the summer of 1999 by the Kansas City, Kansas, and

January 19, 2000

Board of Public Utilities (BPU). The other cities that are part of the lawsuit are: Baldwin City, Osawatomie, Winfield, Mulvane, Fredonia and Neodesha. The lawsuit seeks to recover over \$750,000.00 improperly collected by the BPU under a long-term contract with KMEA for electric power that KMEA, in turn, provides to the cities. The anticipated actual loss is well over \$1,000,000 with the City of Ottawa's share of the overcharge approximately \$500,000.

The overcharges occurred during the period when the BPU's Nearman generating station was closed this past year because a fire destroyed a coal conveyor at the plant. The BPU improperly charged KMEA and the cities for emergency and replacement power supplied by the BPU during summer peak periods. Due to limited alternative supplies available to KMEA and the cities, the price for electricity for the cities increased sharply as a consequence of the overcharges by the BPU. In addition to recovering past overcharges, interest and legal fees, the lawsuit seeks to enjoin the BPU from utilizing in future billings the pricing formula that resulted in the overcharges.

The City of Ottawa has not passed through these overcharges to the City of Ottawa's customers because the City fully expects to be totally reimbursed by BPU. These costs have been absorbed by the Contingency Reserve monies of the Electric Fund. This has resulted in a loss of interest revenue to the Electric Fund, which the City expects to recover from BPU.

Reports by City Commission

Thereupon, Commissioner Jackson noted that in keeping with an earlier adopted proclamation the National League of Cities is asking Governing Body's to involve youth in Local Government and local youth have been invited to attend the upcoming National League of Cities meeting.

Announcements

Thereupon, the Mayor announced:

1. There will be a Joint City/County/School Meeting on January 19, 2000, at 12:00 p.m., at the Ottawa Middle School.
2. There will be a Special Work Study Session on January 20, 2000, at 8:30 a.m. (Legislative Agenda)

NEXT REGULAR MEETING: FEBRUARY 2, 2000 AT 7:00 P.M.

Adjournment

There being no further business to come before the Governing Body Commissioner Finch made a motion, seconded by Commissioner Jackson to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

January 19, 2000

**SPECIAL CALL
Work Study Session**

January 20, 2000

The City Governing Body met in Special Work Study Session this morning at 8:30 a.m. The following members being present and participating to wit: Mayor Gillette present, Commissioner Finch present, Commissioner Jackson present, Commissioner Fleer present, and Commissioner Ramsey absent.

Thereupon, City Manager Scott Lambers explained that State budget cuts looked to affect fiscal year 2001 and would impact the City through demand transfers. Not only will they reduce future increases, but legislation has been proposed to reduce demand transfers starting July 1, 2000, by 6.5%.

Thereupon, Commissioner Ramsey arrived at 8:32 a.m.

The City Manager further stated the new level would become the base for future transfers and any return to the original amounts would be viewed as an increase. He suggested the City's position should be to share in the reduction to growth; however, any actual reduction of current transfers should not be imposed on cities any more than it is to any other area of state spending.

The Governing Body adjourned at 8:50 a.m.

Scott D. Bird, City Clerk

January 20, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
January 24, 2000

The City Governing Body met at 4:00 p.m. this date. The following members being present and participating to wit: Mayor Gillette present, Commissioner Jackson present, Commissioner Fler present, Commissioner Finch present, and Commissioner Ramsey present. A quorum was present.

Public Comments

The Mayor called the meeting to order at 4:00 p.m. this date and asked for Public Comments.

There were no Public Comments offered at this meeting.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for February 2, 2000.

Boy Scout Proclamation

Thereupon, the Governing Body reviewed a proclamation recognizing the 90th anniversary of Boy Scouts of America and agreed to place this item on the agenda.

Thereupon, Commissioner Jackson noted he would add a proclamation recognizing Black History Month.

Sale of General Obligation Bonds

Thereupon, the Governing Body reviewed a resolution authorizing the sale of approximately \$1,823,000 principal amount of General Obligation Bonds, Series 2000 for the City of Ottawa, Kansas.

The City Manager explained this would be for the Rock Street Improvements and the Public Works Facility.

Thereupon, the Governing Body reviewed an ordinance levying assessments related to the Rock Street Improvements. The Governing Body agreed to place both of these items on the agenda for February 2, 2000.

January 24, 2000

City of Ottawa
Study Session Minutes

Car Allowance For City Clerk

Thereupon, the Governing Body reviewed a request from City Clerk Scott Bird for a \$75 per month car allowance. The Governing Body reviewed this request and agreed to its approval.

Police Vehicle Replacement

Thereupon, the Governing Body reviewed a memo from Police Chief Jeff Herrman who noted the Police Department is down one car as a result of a traffic accident on K-68 bypass. The Governing Body agreed the Police Department should purchase a vehicle equal to the 2000 Ford Crown Victoria which was taken out of service.

Planning Contract with Bucher, Willis & Ratliff

Thereupon, the Governing Body reviewed a planning contract with BWR for the year 2000. The Governing Body agreed to place this item on the February 2, 2000 agenda.

Swimming Pool Evaluation

This item was deferred to a future meeting.

CIP Calendar

Thereupon, the Governing Body reviewed the Capital Improvement Program calendar for the year 2000 and agreed to place it on the February 2, 2000 agenda.

Tax Abatement - Saddleman, Inc.

Thereupon, the Governing Body heard from City Manager Scott Lambers that Saddleman, Inc. had asked that the tax abatement for the old Our Own Hardware building be at 100% and they would agree to pay 50% of the current taxes as a payment in-lieu-of taxes for the next 10 years. The Governing Body discussed this issue and authorized the City Manager to coordinate a committee to negotiate 50% of the taxes to be paid in each year, noting that the in-lieu-of request was not acceptable at this point.

January 24, 2000

City of Ottawa

Legislative Update

Thereupon, the Governing Body heard from Commissioner Finch updating the 2000 Legislative activities.

4th Quarter Update

Thereupon, the Governing Body reviewed a fourth quarter project progress update report from the City Manager.

Open Agenda

Thereupon, the Governing Body heard from Andy Haney who stated the 23rd Street project should commence sometime in March.

Announcements

Thereupon, the Mayor announced:

1. There will not be a meeting on January 31, 2000.
2. There will be a Work Study Session on February 2, 2000, at 6:00 p.m.
3. There will be a City Commission Meeting on February 2, 2000, at 7:00 p.m.

Adjournment

There being no further business to come before the Governing Body the Mayor adjourned the meeting.

Scott D. Bird, City Clerk

January 24, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas

Minutes of February 2, 2000

The City Governing Body met at 7:00 p.m. this date. The following members being present and participating to wit: Mayor Gillette present, Commissioner Jackson present, Commissioner Ramsey present, Commissioner Flerer present, and Commissioner Finch present. A quorum was present. The Mayor called the meeting to order and welcomed the Chamber Audience. Thereupon, the Mayor led the Chamber Audience in the Pledge of Allegiance to the American Flag and the invocation.

Agenda Approval

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye.

Approval of Minutes

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Flerer, to approve the minutes of January 19, 2000, as presented. The motion was considered and upon being put, all present voted aye.

Public Comments

There were no Public Comments offered during this meeting.

Proclamation

Thereupon, the Mayor read a proclamation declaring February 6th - 12th, 2000, as Boy Scout Week, in the City of Ottawa, Kansas.

Black History Month

Thereupon, Mayor pro tem Jackson read a proclamation declaring February as Black History Month, in the City of Ottawa, Kansas.

February 2, 2000

Public Hearing

Thereupon, the Mayor opened a Public Hearing to consider the Rock Street Improvement program, Phase II, to sell bonds for these projects. Thereupon, the City Clerk informed the Mayor that Mr. William Triplet of 336 N. Cherry had protested the assessments to his property on North Cherry Street and the protest had been remanded to the City Attorney.

New Business

Bond Resolution

Thereupon, there was presented a resolution authorizing the offer for sale of approximately \$1,823,000 principal amount of General Obligation Bonds, Series 2000, of the City of Ottawa, Kansas. Thereupon, Commissioner Jackson made a motion, seconded by Commissioner Fleer, to approve the resolution.

During discussion it was explained this resolution is the next step in long-term financing of the second phase of the Rock Street Improvements at a cost of \$823,000 financed through Fund 9100 and the Public Works Facility at \$1,000,000 handled under Fund 9600. The sale of bonds, which is scheduled for April 1, 2000, will pay off the outstanding temporary notes for these two projects, which mature on that date. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Resolution duly approved and the Resolution was duly numbered Resolution No.1076-00.

Bond Ordinance

Thereupon, there was presented an ordinance levying and assessing special assessments on certain lots, pieces and parcels of land liable for such special assessments to pay the costs of internal improvements in the City of Ottawa, Kansas, and providing for the collection of such special assessments. Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Finch, to approve the ordinance.

During discussion it was explained the property owners benefiting from these projects have been notified and an assessment role has been created and action on this ordinance will formalize the assessment role to allow the sale of bonds on the second phase of Rock Street Improvements. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3339-00.

Approval of Contract with Bucher, Willis & Ratliff

Thereupon, there was presented a contract with Bucher, Willis & Ratliff for Planning Advisory Services. Thereupon, Commissioner Jackson made a motion, seconded by Commissioner Finch, to approve the one-year contract. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the contract with Bucher, Willis & Ratliff for Planning Advisory Services for the Year 2000 duly approved.

Approval of Capital Improvements Program

Thereupon, there was presented the Capital Improvement Program Calendar for the Year 2001. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Jackson, to approve the calendar.

During discussion it was explained this action will begin the process of establishing the City's Capital Improvement Program for the Year 2001 and the beginning of the Year 2001 budget process. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved.

Announcements

Thereupon, the Mayor announced:

1. There will be a Work Study Session on February 7, 2000, at 2:30 p.m. (Executive Session)
2. There is a Joint Ottawa City/County Commission, Lawrence City/County Commission and Baldwin/County Commission Meeting on February 10, 2000 at 7:00 p.m. at the Franklin County Annex to discuss US Highway 59.

Adjournment

There being no further business to come before the Governing Body Commissioner Finch made a motion, seconded by Commissioner Ramsey to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

February 2, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes
February 2, 2000

The City Governing Body met at 6:00 p.m. this date. The following members being present and participating to wit: Mayor Gillette present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Jackson present, and Commissioner Fler present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments.

Public Comments

There were no Public Comments made at this meeting.

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the Work Study Session minutes of January 5th, 10th, 17th, and 20th as presented.

Black History Month Proclamation

Thereupon, the Governing Body approved to place a proclamation declaring February as Black History Month in the City of Ottawa, Kansas, on the February 2, 2000, City Commission agenda.

USD 290 Space Needs

Thereupon, the Governing Body heard from City Manager Scott Lambers, who explained the City had few space needs, which would be satisfied with available space at the old Middle School. Thereupon, the Governing Body authorized the City Manager to write a letter of response to USD 290 and to thank them for their consideration.

O/FCED Strategic Plan

Thereupon, the Governing Body heard from Mr. Ken Woods, Ottawa Franklin County Economic Development, regarding the O/FCED Strategic Plan.

Thereupon, there was presented a resolution of support for the qualifying regional strategic plan and requesting the Secretary of Commerce approve the County of Franklin as a Kansas Enterprise Zone designated non-metropolitan business region.

February 2, 2000

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey to adopt the resolution. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1077-00.

Swimming Pool Evaluation

Thereupon, the Governing Body reviewed possible alternatives for the improvement to or replacement of the City swimming pool. During discussion the Governing Body considered possible locations, whether the facility will be indoors or outdoors, or both, and the type of recreation which is to be desired.

Adjournment

There being no further business to come before the Governing Body the Mayor closed the meeting and asked all present to join him in the Regular Meeting room for the regularly scheduled City Commission Meeting.

Scott D. Bird, City Clerk

February 2, 2000

**STUDY SESSION MINUTES
SPECIAL CALL
OTTAWA, KANSAS**

Minutes of
February 7, 2000

The City Governing Body met in Special Call Session at 1:00 p.m. this date. All members of the Governing Body were present and participating to wit: Mayor Gillette present, Commissioner Jackson present, Commissioner Ramsey present, Commissioner Finch present, and Commissioner Fleer present. Also in attendance were members of the Ottawa Franklin County Economical Development Committee, the Franklin County Commission, members of the Ottawa School Board, and Representatives from Saddleman, Inc. and Hart Corporation.

The Governing Body heard from Saddleman Inc. Vice President Jim Federspiel who explained the products and locations of Saddleman operations. It was explained Saddleman's and Hart Corporation is very close to an agreement on the purchase of, and lease of the old Our Own Hardware building. The ability to sell taxable IRB's with an attached tax abatement will be considered favorably as part of this move. The Governing Body agreed to proceed with the proposed IRB's making sure City Bond Attorney Dottie Riley is brought on board as bond attorney.

There being no further business, the meeting was duly adjourned.

Scott D. Bird, City Clerk

February 7, 2000

STUDY SESSION MINUTES

**SPECIAL CALL
OTTAWA, KANSAS**

Minutes of
February 7, 2000

The City Governing Body met at 2:30 p.m. All members of the Commission were present and participating to wit: Mayor Gillette present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Jackson present, and Commissioner Fler present. A quorum was present.

The Mayor called the meeting to order and stated that the purpose of this meeting is for an Executive Session to discuss the City Manager's evaluation. Thereupon, it was moved and seconded to recess into Executive Session and to reconvene in Open Session in the same Work Study Session room at 3:05 p.m.

Reconvene

Thereupon, at 3:05 p.m. it was moved and seconded to reconvene. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

Recess

Thereupon, it was moved and seconded to recess into Executive Session and to reconvene at 3:30 p.m. in the same Work Study Session room. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved.

Reconvene

Thereupon, at 3:30 p.m. it was moved and seconded to reconvene into Open Session. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

Recess

Thereupon, it was moved and seconded to recess into Executive Session and to reconvene at 3:40 p.m. in the same Work Study Session room. Upon being put to the question, all present voted aye, and the Mayor declared the meeting duly recessed.

February 7, 2000

City of Ottawa
Special Call Minutes

Reconvene

Thereupon, at 3:40 p.m. it was moved and seconded to reconvene and upon being put to the question, all presented voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

Adjournment

There being no further business to come before the Governing Body, it was moved and seconded to adjourn. Upon being put to the question, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

February 7, 2000

City Commission
“Special Call”
Regular Meeting Minutes
Ottawa, Kansas

Minutes of February 9, 2000

The City Governing Body met in Joint Session with Ottawa University Representative Ted Chapman, Athletic Director, and members of USD 290 School Board to discuss tennis courts and a possible coordination between the 3 entities for financing.

City Manager Scott Lambers explained the possible payment plan for such a facility and cost for up to five courts at approximately \$160,000. It was mentioned that the cost factor would be anticipated at 50% for the City and 25% for the School District; and 25% for Ottawa University and the City anticipated financing with a lease purchase arrangement and contract with both of the other entities for payment of their share to be made to the City. It was further suggested arrangements be made for long term maintenance and the sharing of associated costs.

Mr. Chapman suggested the City come back with a blue print of the facility and firm numbers, which could be taken to the Ottawa University Board of Directors.

The School District indicated they had no problem with the concept and would be willing to finance up to 25% of the cost of the project over a five-year period of time.

Thereupon, the City Manager stated he would proceed with this project and if the entities could come to a final agreement, contracts and financing arrangements would be finalized.

Scott D. Bird, City Clerk

February 9, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
February 14, 2000

The City Governing Body met at 4:00 p.m. All members of the Commission were present and participating to wit: Mayor Gillette present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Jackson present, and Commissioner Fler present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments.

Public Comments

There were no Public Comments made at this meeting.

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the Work Study Session minutes of January 24, 2000, and February 2, 2000.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for February 16, 2000.

Annexation - 2424 East Logan

Thereupon, the Governing Body deferred this item to the February 16, 2000, City Commission agenda.

National Legislative Program

Thereupon, the Governing Body discussed issues they will be visiting with Senator Brownback about while in Washington.

US-59 Highway

Thereupon, Franklin County Commissioner Raymond Carey stated he did not approve of either proposal from KDOT. He would like to see KDOT bring the old highway up to specs, cut hills, replace bridges, and add some passing lanes.

Thereupon, Commissioner Jackson made a motion to go with KDOT's preferred Eastern alignment, and Commissioner Ramsey seconded the motion.

February 14, 2000

During discussion Commissioner Finch raised three issues: Stafford Road, Montana Road, and 59 Highway into town. Commissioner Finch further expressed concern with safety standards. Thereupon, Commissioner Fler stated she was not in favor of either alignment. Commissioner Ramsey also expressed concerns for safety, supporting Commissioner Jackson's position.

The motion was considered and upon being put past by the following: Commissioner Fler nay, Commissioner Jackson aye, Commissioner Ramsey aye, Commissioner Finch nay, and Mayor Gillette aye. Thereupon, the Mayor declared the motion passed by 3-2.

Monthly Financial and Activity Report - December

Thereupon, the Governing Body reviewed the Monthly Financial and Activity Reports for the month of December and agreed to place this item on the agenda for February 16, 2000.

Executive Session

Thereupon, Commissioner Finch moved and Commissioner Ramsey seconded to recess into Executive Session to discuss non-elected personnel and to reconvene at 4:50 p.m. in the Work Study Session Room. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved.

Reconvene

Thereupon, at 4:50 p.m. it was moved and seconded to reconvene. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

Adjournment

There being no further business to come before the Governing Body, it was moved and seconded to adjourn. Upon being put to the question, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Bonita Nicewander, Assistant City Clerk

February 14, 2000

City Commission

Regular Meeting Minutes

Ottawa, Kansas

February 16, 2000

The City Governing Body met at 9:30 a.m. this date. The following members being present and participating to wit: Mayor Gillette present, Commissioner Jackson present, Commissioner Ramsey present, Commissioner Fler present, and Commissioner Finch present. A quorum was present. The Mayor called the meeting to order and welcomed the Chamber Audience. He specifically recognized specifically 5th and 6th graders from Ottawa Middle School representing the Millennium Leaders organization.

Thereupon, the Mayor led the Chamber Audience in the Pledge of Allegiance to the American Flag and the Invocation was given by Rev. Leroy Rayson.

Agenda Approval

Thereupon, it was moved and seconded to approve the agenda with the addition of Item 15; that is, Addendum Number 1, Year 2000 to City Manager Scott Lamber's contract. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved with one addition.

Approval of Minutes

Thereupon, the Governing Body reviewed and considered the minutes of February 2, 2000, and the Special Call meeting of February 9, 2000. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Jackson, to approve the minutes with the addition of language that speaks to ongoing maintenance for the tennis courts on the February 9, 2000 meeting and that the Governing Body authorized the City Manager to proceed rather than take bids. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes duly approved with correction.

Public Comments

Thereupon, the Governing Body heard from Mr. Charles Cowdin, 217 S. Oak, who complained about storm water backed up at his residence and in his area. Mr. Cowdin presented the Mayor with a petition regarding this issue. Mr. Cowdin also complained about old sidewalks in the neighborhood, explaining the old brick sidewalks have become uneven.

February 16, 2000

New Business

Bill No. 2000-12

Thereupon, there was presented a Resolution requesting the Board of County Commission of Franklin County to make findings pursuant to K.S.A. 12-520c(a)(3). Thereupon, Commissioner Finch made a motion, seconded by Commissioner Jackson, to adopt the resolution.

During discussion it was explained this finding is necessary to formalize the requested annexation in the neighborhood of 2424 Logan Street. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No.1078-00.

Monthly Financial and Activity Report- December 1999

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Jackson, to approve the Monthly Financial and Activity Reports for the month of December 1999. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Monthly Financial and Activity Reports for the month of December 1999, duly approved.

City Manager Contract

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Jackson, to approve Addendum No. 1, for the Year 2000 to the City Manager's contract. Thereupon, it was explained this addendum would increase the City Manager's base salary from \$75,700 to \$81,000 and he would receive an additional \$50 in deferred compensation benefits. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved. Thereupon, Commission Jackson thanked the City Manager for a job well done.

Reports By Mayor

Thereupon, the Mayor reminded the Commission and the audience of the Mayor's Prayer Luncheon, scheduled to be held at Ottawa University at 12:00 Noon, on March 29, 2000.

Announcements

Thereupon, the Mayor announced a Joint City/County/School District meeting at Noon this date.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

February 16, 2000

**STUDY SESSION MINUTES
OTTAWA, KANSAS**

**EXECUTIVE SESSION
SPECIAL CALL**

Minutes of
February 16, 2000

The City Governing Body met at 9:00 a.m. this date. The following members being present and participating to wit: Mayor Gillette present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Fler present, and Commissioner Jackson present. A quorum was present.

The Mayor called the meeting to order and stated the purpose of this Special Call Work Study Session is to discuss non-elected personnel; that is, the City Manager's evaluation. Thereupon, Commission Ramsey made a motion, seconded by Commissioner Finch, to recess into Executive Session to discuss non-elected personnel for a period of 19 minutes and to reconvene at 9:20 a.m. in the same Work Study Session Room. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed.

Reconvene

Thereupon, at 9:20 a.m. Commissioner Finch made a motion, seconded by Commissioner Jackson, to reconvene the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

Recess

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Jackson, to recess into Executive Session to discuss non-elected personnel until 9:25 a.m. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed.

Reconvene

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Jackson, to reconvene the meeting at 9:25 a.m. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

February 16, 2000

Adjournment

There being no further business to come before the Governing Body it was moved and seconded to adjourn. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

February 16, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
February 21, 2000

The City Governing Body met at 4:00 p.m. this date. The following members being present and participating to wit: Mayor Gillette present, Commissioner Fler present, Commissioner Jackson present, Commissioner Ramsey present, and Commissioner Finch present. A quorum was present. The Mayor called the meeting to order at 4:00 p.m. and asked for Public Comment.

Public Comment

There were no Public Comments offered at this time.

KOFO Home & Garden Expo

Thereupon, the Governing Body reviewed a request from KOFO Radio, requesting a barricade for the parking on Hickory Street from the Northeast corner of 3rd & Hickory, South to approximately the Lamb Roberts Heise parking lot drive on March 3rd and 4th, 2000 for the KOFO Home & Garden Expo 2000. The Governing Body reviewed this request and agreed to its approval.

Flag Football Tournament

Thereupon, the Governing Body reviewed a request from Mr. Tim Hough for a Flag Football Tournament in Forest Part on Saturday, March 25th of this year. The Governing Body reviewed this request and agreed to its approval, providing a release form prepared by the City Attorney is signed by each participant releasing the City from liability.

Ottawa Municipal Airport

Thereupon, the Governing Body reviewed a letter from Mr. Robert Dodson, Dodson Aviation, who presented a plan to construct an aircraft maintenance building and t-hangers on approximately 5 acres of land located at the Ottawa Airport and also to possibly providing jet full for the Airport facility. The Governing Body approved the City Managers suggestion to proceed with having the City Attorney prepare a lease amendment, or a new lease, for the 5 acres in question. The new document is to be returned to the City Commission by the first or second meeting in March for further consideration.

February 21, 2000

Recreational Grant - Kansas Department of Wildlife and Parks

Thereupon, the City Manager noted the City had received approval for an LGOROP Grant from the Kansas Department of Wildlife and Parks in the amount of \$11,000. The City Manager explained these would be used to purchase playground equipment for the Heritage Park. The Governing Body scheduled Monday, February 28, 2000, to formally receive this check from the State of Kansas.

Industrial Revenue Bonds- Saddleman

Thereupon, the Governing Body reviewed the Calendar of Events for the Industrial Revenue Bonds for the Saddleman Project. Thereupon, City Clerk Scott Bird explained IRB's require the taxes to either remain or be abated at 100%, but an in-lieu payment which will float with the assessed valuation will be imposed as part of the contract on this project.

GRDA - Purchased Power Agreement

Thereupon, the Governing Body authorized the Mayor to execute the documents for the GRDA Purchase Power Agreement. Thereupon, Commissioner Jackson made a motion, seconded by Commissioner Finch, to approve this authorization. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved.

Wastewater Treatment Plant - RBC Units

Thereupon, the Governing Body reviewed a memo from Utility Director Jim Bradley who noted that one of the RBC Units shaft has broken and needs to be replaced in order to continue to meet KDHE regulations. Quotes for the materials needed to make this replacement range from \$62,600 to \$70,900. Mr. Bradley recommended the quote in the amount of \$63,900 and a need for removal of the old equipment in the amount of \$21,700. The Governing Body reviewed this recommendation and agreed to proceed.

National Legislative Program

Thereupon, the Governing Body reviewed a draft of the City's National Legislative Program.

February 21, 2000

City of Ottawa

Open Agenda

Thereupon, Commissioner Fleer noted that she had received complaints on the West side of Ash in front of the High School. Thereupon, Commissioner Fleer also asked about making new parking stalls downtown, narrow and more angled.

Announcements

Thereupon, the Mayor announced:

1. There will be a Work Study Session on February 28, 2000 at 4:00 p.m.
2. There will be a Work Study Session on March 1, 2000 at 6:00 p.m. immediately proceeding the 7:00 p.m. Regular Meeting.

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Jackson to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

February 21, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
February 28, 2000

The City Governing Body met at 4:00 p.m. this date. The following members being present and participating to wit: Mayor Gillette present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Jackson, and Commissioner Fleeer present. A quorum was present. The Mayor called the meeting to order at 4:00 p.m. and asked for Public Comments.

Public Comments

There were no Public Comments offered at this time.

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the Special Call Work Study Session minutes of February 7, 2000.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for March 1, 2000.

Presentation of Grant Money

Thereupon, Trent McGowen of the Kansas Department of Wildlife and Parks presented the Mayor with a check in the amount of \$11,000 to be used at Heritage Park for playground equipment. The Mayor thanked Mr. McGowen for the award and noted the city would be applying again in the future.

New Police Department/Municipal Court Facility

Thereupon, the Governing Body heard from Mr. Earl Devore with a proposed scope of services for the preliminary design of the new Police Department/Municipal Court facility. Mr. Devore proposed a project of two phases. Phase I will include preliminary design of the site plan, floor plan, elevations, and preliminary cost estimates for the total project. Phase two will consist of the final one-half of design development phase, development of the contract bidding documents, and construction cost for these phases amount to \$5,000. The Governing Body reviewed this proposal and agreed to place it on the March 1, 2000, agenda.

February 28, 2000

Forest Park Restroom Facilities

Thereupon, the Governing Body visited with Mr. Devore regarding the proposed restroom facility for Forest Park and agreed to proceed with this project anticipating in 30 days to go to bid.

Swimming Pool Evaluation

Thereupon, the Governing Body heard from Public Works Director Andy Haney who recommended an amount of \$23,000 from the City's General Fund Contingency Reserve to make immediate repairs for the upcoming summer season. The Governing Body agreed to this recommendation.

General Obligation Bonds

Thereupon, the Governing Body reviewed an ordinance authorizing the issuance of up to \$1,823,000 of General Obligation Bonds for the pay out of Temporary Notes relating to the Public Works facility and Phase II-Rock Street Improvement Program. The Governing Body agreed to place this ordinance and a resolution providing the details on the March 1, 2000, agenda.

Amendment to City's Nepotism Policy

Thereupon, the Governing Body reviewed a recommendation to amend the City's anti-nepotism policy found in the Personnel Rules and Regulations of the City to read:

4.7 Anti-Nepotism

- b. Any immediate family member (as defined in Section 4.7a) of the City Commission, City Manager, or Department Heads will not be hired for any type of employment ~~within any department in the~~ **within the same division of any department of the City provided no direct linkage of supervisory responsibility exists.**

The City Governing Body then discussed this issue and agreed by a 3-2 vote to make the change.

February 28, 2000

Open Agenda

Thereupon, Commissioner Ramsey noted the City had been officially designated as a “Tree City U.S.A.” community and thanked the staff for their efforts.

Thereupon, Commissioner Finch complimented Planning & Zoning Director John Merrell on his “heads up” communication.

Announcements

Thereupon, the Mayor announced:

1. There will be a Work Study Session on March 1, 2000, at 6:00 p.m.
2. There will be a City Commission Meeting on March 1, 2000, at 7:00 p.m.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

February 28, 2000

City Commission

Regular Meeting Minutes

Ottawa, Kansas

March 1, 2000

The City Governing Body met at 7:00 p.m. this date. The following members being present and participating to wit: Mayor Gillette present, Commissioner Jackson present, Commissioner Ramsey present, Commissioner Fler present, and Commissioner Finch present. A quorum was present. The Mayor called the meeting to order and welcomed the Chamber Audience. Thereupon, the Mayor led the Chamber Audience in the Pledge of Allegiance to the American Flag and the Invocation was given by Rev. Leroy Rayson.

Agenda Approval

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Jackson, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Approval of Minutes

Thereupon, the Governing Body approved the minutes of February 16, 2000, as presented.

Public Comments

Thereupon, the Governing Body heard from Ms. Mildred Heathman, 1026 N Cherry, who asked several questions regarding the proposed Police Department/Municipal Court Building.

Response to Public Comments

Thereupon, the Mayor noted that Mr. Charles Cowdin of 217 S. Oak had appeared before the Governing Body at the previous Commission Meeting. He was advised his concerns would be remanded to City Staff.

Thereupon, the City Manager stated that he and the Utility Director had visited with Mr. Cowdin, had been to his property to view his concerns, and explained the improvements which are anticipated.

March 1, 2000

“Buck” O’Neil Proclamation

Thereupon, the Mayor read a proclamation declaring Thursday, March 9, 2000, as “Buck” O’Neil Day in the City of Ottawa, Kansas.

New Business

Police/Municipal Court Facility

Thereupon, there was presented an authorization for the City Manager to execute an agreement between the City of Ottawa and Devore & Associates Architects, L.L.C. for preliminary design of a new Police Department/Municipal Court Facility located at 136 S. Ash. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Jackson, to approve the authorization.

During discussion the City Manager indicated this step would allow for preliminary design and a cost estimate which could be used for Capitol Improvement planning. Thereupon, the motion was considered and upon being put passed by the following vote: Commissioner Ramsey aye, Commissioner Finch aye, Commissioner Jackson aye, Commissioner Fleer nay, and Mayor Gillette aye. Thereupon, the Mayor declared the authorization duly approved.

Thereupon, Mr. Max Atteberry, 746 S. Cherry questioned the need for a building relative to the need for increases to Police salaries.

Acceptance of Low Bidder for General Obligation Bonds, Series 2000

Thereupon, the Governing Body reviewed the results of the bid opening which had occurred at 11:00 a.m. this date, for General Obligation Bonds in the amount of \$1,777,000 for financing of the Public Works facility and the Phase II-Rock Street Improvement Program.

Thereupon, City Bond Counsel Dottie Riley explained to the Governing Body the City had received 6 bids, the low bid being submitted by Country Club Bank of Kansas City in the amount of \$551,487.50 total interest cost with a discount of \$8,885.00, making a net interest cost of \$560,372.50, and an average annual note interest rate of 5.170919. Ms. Riley explained the recent Bond Buyer publication had 10 year fixed rates at 5.24, therefore, she explained this rate was very good in today’s market.

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Jackson, to approve the low bid of Country Club Bank with an average annual interest rate of 5.170919. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the bid duly accepted.

General Obligation Bonds - Ordinance

Thereupon, there was presented an ordinance authorizing the issuance and delivery of \$1,777,000 principal amount of General Obligation Bonds, Series 2000, of the City of Ottawa, Kansas; providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on the bonds as they become due; and making certain covenants with respect thereto. Thereupon, Commissioner Jackson made a motion, seconded by Commissioner Finch, to adopt the ordinance.

During discussion it was explained this action will formalize the General Obligation Bonds to pay off the temporary financing for Phase II-Rock Street Improvement as well as the Public Works Facility. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly approved and the ordinance was duly numbered Ordinance No. 3340A-00.

General Obligation Bonds - Resolution

Thereupon, there was presented a resolution prescribing the form and details of and authorizing the delivery of \$1,777,000 principal amount of General Obligation Bonds, Series 2000, of the City of Ottawa, Kansas, previously authorized by Ordinance No. 3340A-00 of the City; and making certain covenants with respect thereto. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer, to adopt the resolution.

During discussion it was explained this resolution provides detailed information for the above-mentioned sale of General Obligation Bonds. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1079-00.

National Legislative Program

Thereupon, Commissioner Jackson made a motion, seconded by Commissioner Ramsey, to adopt the 2000 National Legislative Program, which identifies issues of concerns to be

presented to the Kansas Delegation at the National League of Cities, Congress of Cities meeting in Washington, D.C., March 10 - 14, 2000. The motion was considered and upon being put, passed by the following vote: Commissioner Jackson aye, Commissioner Finch nay, Commissioner Ramsey aye, Commissioner Fleer aye, and Mayor Gillette aye. Thereupon, the Mayor declared the National Legislative Program duly approved.

Reports by City Commission

Thereupon, Commissioner Fleer stated she had received several calls from citizens complaining of the need for more information regarding actions by the Governing Body. These calls had been prompted by the recent article concerning the hiring of an architect for the Police Department/Municipal Court Building.

Reports by Mayor

Thereupon, the Mayor announced the Prayer Luncheon scheduled for March 29, 2000, at 11:45 a.m., and noted that tickets were available.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Jackson, to adjourn. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

March 1, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
March 1, 2000

The City Governing Body met at 6:00 p.m. this date. The following members being present and participating to wit: Mayor Gillette present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Jackson present, and Commissioner Fleer present. A quorum was present. The Mayor called the meeting to order and asked for Public Comments.

Public Comments

There were no Public Comments offered at this time.

Review of March 1, 2000 Agenda

Thereupon, the Governing Body reviewed the Regular Meeting agenda for this date.

“Buck” O’Neil Proclamation

Thereupon, the Governing Body reviewed a proclamation honoring John Jordan “Buck” O’Neil and agreed to place it on the March 1, 2000 agenda.

Eagle Scout Projects

Thereupon, the Governing Body heard from Boy Scouts Mark Didde and Dustin Van Leiden who proposed to make improvements to the Orliis Cox Complex. One project being a centralized flag pole mall and the other project would be the development of additional batting cages. The Governing Body visited with the Scouts and agreed to approve their request for projects.

MS Walk

Thereupon, the Governing Body reviewed a letter from Ms. Kim Weidner on behalf of the MS Society requesting the use of Forest Park on May 6, 2000, and to close park traffic during the walk, which will begin at 9:00 a.m. and end at approximately 1:00 p.m. The Governing Body reviewed this request and agreed to its approval.

Car Stereo Sound-Off

Thereupon, the Governing Body reviewed a request from Shawn Markley of S & K Car Stereo to use the Southwest Shelter at Forest Park, on May 7th, August 6th, and September 10th, 2000. The Governing Body reviewed these dates noting that the shelter house had not been reserved for these events and agreed to its approval.

March 1, 2000

Kansas National Guard Red Ribbon Fly-in

Thereupon, the Governing Body reviewed a request from Ms. Terresa Riedel Southeast Area Coordinator, Drug Demand Reduction, Kansas National Guard who invited the Commission to fly in on March 23, 2000, in a Black Hawk helicopter to land at the Ottawa High School soccer fields for the Kansas National Guard Red Ribbon fly-in. The Governing Body reviewed this request and agreed that Commissioner Jackson and Mayor Gillette would participate in this activity.

Parking - El Jacal Restaurant

Thereupon, the Governing Body reviewed a memo from Police Chief Jeff Herrman who stated complaints have been received from citizens regarding the parking on the North side of El Jacal Restaurant. He noted this area is listed as a sidewalk; however, there is nothing to prevent the cars from using this area as parking. The Governing Body suggested the owner be contacted, and possibly attend a future Study Session to see if this concern could be addressed.

Cross Country Recognition Signs

Thereupon, the Governing Body reviewed a letter from the Kansas Department of Transportation who denied the request from the Governing Body to install the proposed Cross Country State Championship signs on State right of way. Thereupon, the Governing Body suggested the Citizens who proposed the signs be asked to negotiate for private property access.

Request from KDOT

Thereupon, the Governing Body reviewed a request from Mr. Michael Stringer, Area Engineer for the Kansas Department of Transportation who requested an island annexation of the Kansas Department of Transportation, Ottawa Maintenance Shop, located at 3182 Highway K-68, East of I-35 Highway, the Governing Body reviewed this request and agreed they were not interested in an island annexation that far from the city limits at this time.

2000 National Legislative Program

Thereupon, the Governing Body reviewed the following Legislative Program and agreed to place it on the agenda for the March 1, 2000 Regular Meeting. (see attached)

March 1, 2000

Open Agenda

Thereupon, Commissioner Finch raised a question regarding the architectural services and how they were requested for the newly proposed Police Department/Municipal Court Building.

Announcements

Thereupon, the Mayor announced:

1. There will be a City Commission Meeting on March 1, 2000, at 7:00 p.m.
2. The Mayor's Prayer Luncheon will be March 29, 2000, at 11:45 a.m. at Ottawa University Student Union (Dining Room)

Adjournment

There being no further business to come before the Governing Body, the Mayor adjourned the meeting and invited all to attend the Regular Meeting at 7:00 p.m.

Scott D. Bird, City Clerk

March 1, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
March 6, 2000

The City Governing Body met in Work Study Session at 4:00 p.m. this date. The following members being present and participating to wit: Mayor Gillette present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Jackson present, and Commissioner Fler present. A quorum was present. The Mayor called the meeting to order and asked for Public Comments.

Public Comments

There were no public comments offered at this meeting.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for March 15, 2000.

CrimeStoppers Benefit

Thereupon, the Governing Body reviewed a letter from Mr. Wayne Linder requesting use of the Ottawa Municipal Auditorium for a show to be conducted as a fundraiser for the Franklin County CrimeStoppers. The Governing Body reviewed this request and agreed to allow Mr. Linder and the Franklin County CrimeStoppers to use the Municipal Auditorium without charge; however, they noted this was the second year in a row for this request and they would like a policy regulating the free usage of the auditorium.

Ottawa University Football Team Fundraiser

Thereupon, the Governing Body reviewed a request from Jacob Basnight of Ottawa University who requested the Ottawa University football team be allowed to conduct a fund raiser on the corners of Main Street to ask for donations which will benefit the football team and staff to travel to Florida to provide disaster relief for those who suffered during last year's hurricanes. The Governing Body reviewed this request and agreed to allow the Ottawa University football team to conduct this fundraiser at the corner of 3rd & Main, and at the corner of 21st Street Terrace and Main.

No Parking Zones

Thereupon, the Governing Body reviewed a memo from Public Works Director Andy Haney who presented an ordinance, which will provide for parking prohibition on Cedar

March 6, 2000

Street from Massasoit St. to Red Jacket on the west side; on Hickory Street from Massasoit St., 240' to north, on the east side; Eleventh Street from Pine St. to Ash St. on both sides.

“No Parking” on Thirteenth Street from Eisenhower to Pine on both sides; on Pine Street from 4th to 5th on the west side; and “No Parking, Stopping or Standing” on Thirteenth Street from 565' west of Ash Street to Ash St. on the south side; and Seventeenth Street from Eisenhower Rd. to Main St. on both sides.

The Governing Body agreed to place this on the agenda for March 15, 2000.

Renewal of City’s Property and Casualty Insurance

Thereupon, the Governing Body heard from Risk Manager Judy Hasty, who explained the City’s renewal of property insurance would increase approximately 5% due to high losses incurred throughout the State in the 1999 premium year. The Governing Body agreed to place this item on the agenda for March 15, 2000.

Tennis Courts at Forest Park

Thereupon, the Governing Body heard from the City Manager who stated he had requested a proposal from Southwest Recreational Industries for the specifications and estimate for the reconstruction of tennis courts at Forest Park and he would be expending \$2,500 in this effort. The Governing Body agreed to place the proposal on the March 15, 2000, agenda.

Lease Agreement between Dodson Aviation and the City of Ottawa for T-Hangers at Ottawa Municipal Airport.

Thereupon, the Governing Body reviewed the lease document drafted by City Attorney Bob Bezek who suggested that five acres was more than enough land to construct the three buildings being purposed and recommended as an alternative a difference allocation of property. The Governing Body asked that during negotiations the renewal options and the duration of the agreement be renegotiated, and that the acreage be reduced only to what is necessary.

March 6, 2000

Saddleman Tax Abatement

Thereupon, the Governing Body agreed to place a resolution on the March 15, 2000 agenda affirming previous City Commission directives to award Saddleman Inc., a 50% tax abatement for a ten-year period of time.

City Boards and Commissions

Thereupon, the Governing Body reviewed the upcoming list of board and commissions positions, which will be open.

Monthly Financial and Activity Reports for January 2000

Thereupon, the Governing Body reviewed the Monthly Financial and Activity Reports for the month of January 2000, and agreed to place this item on the March 15, 2000, agenda.

Executive Session

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Jackson, to recess into Executive Session to discuss pending litigation for a period of 10 minutes, and to reconvene in Open Session at 5:12 p.m. in the same Work Study Session Room.

Reconvene

Thereupon, at 5:12 p.m. it was moved and seconded to reconvene. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

Adjournment

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Jackson, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

City Commission

Regular Meeting Minutes

Ottawa, Kansas

March 15, 2000

The City Governing Body met at 9:30 a.m. this date; the following members being present and participating to wit: Mayor Gillette present, Commissioner Jackson present, Commissioner Ramsey present, Commissioner Fler present, and Commissioner Finch present. A quorum was present. The Mayor called the meeting to order and welcomed the Chamber Audience. Thereupon, the Mayor led the Chamber Audience in the Pledge of Allegiance to the American Flag and the Invocation was given by Rev. Leroy Rayson.

Agenda Approval

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Jackson, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Public Comments

Thereupon, the Governing Body heard from Ms. Cathy Sutton of Sutton's Jewelry and head of the Retail Committee of the Chamber of Commerce. Thereupon, Ms. Sutton stated that the downtown businesses (approximately 10 in attendance) asked the Governing Body to change the angle of parking in the downtown area, noting that tickets are being issued to cars that hang out to the line, and not necessarily over the line at the rear of the parking stall. Ms. Sutton stated the downtown realtors were losing business. The Governing Body discussed this issue with Ms. Sutton.

Thereupon, Commissioner Finch made a motion to change the angle parking in the downtown area immediately. The motion was seconded by Commissioner Fler. After some discussion, noting that a needed change would be fourth coming in the near future, Commissioner Finch withdrew his motion, and Commissioner Fler withdrew her second. The Governing Body agreed to discuss this issue on Monday, March 27, 2000, and to bring about a decision.

March 15, 2000

Thereupon, the Governing Body heard from Mr. Ed Baldrige of Hometown Computers who stated he supported Ms. Sutton's position and further asked why the narrow parking places had not been taken into consideration when Main Street had been improved, and further asked about the addition of handicapped parking places on Main Street.

Thereupon, the Governing Body thanked Mr. Baldrige and reminded him that if handicapped parking places are placed immediately on Main Street rather than on the side streets adjacent to the downtown businesses parking stalls would be lost.

Thereupon, the Governing Body heard from Mr. Lou Atherton, Executive Director of the Chamber of Commerce, 109 East 2nd, who asked if curb cuts would have to be provided if handicapped parking is relocated. Thereupon, the Governing Body responded in the affirmative.

Response to Previous Comments

Thereupon, the Mayor noted that Ms. Mildred Heathman, 1021 N. Cherry, had presented questions in writing to the Governing Body at the March 1st meeting, and Ms. Heathman had been responded to by the City Manager.

Presentation and Recognitions

Thereupon, the Mayor recognized Jerry Humphrey for his service to the City from 1981 to the year 2000. Thereupon, the Governing Body recognized Eldon McCurdy in absentia, for his service to the community and his recent retirement.

Proclamation

Thereupon, Commissioner Jackson read a proclamation honoring Catherine Woods on her 90th Birthday and for her service to the community of Ottawa.

New Business

No Parking Restrictions

Thereupon, there was presented an ordinance providing for the regulation of vehicular and pedestrian traffic, including designation of parking restrictions within the City of Ottawa, Kansas.

March 15, 2000

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Jackson, to adopt the ordinance. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3342-00.

Insurance with Employers Mutual

Thereupon, there was presented Bill No. 2000-15, authorizing the renewal of the City's Insurance package with Employer's Mutual KMU Group. Thereupon, Commissioner Jackson made a motion, seconded by Commissioner Finch, to approve the authorization. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the authorization duly approved.

Authorization for an Agreement with Southwest Recreational Industries

Thereupon, there was presented an authorization to enter into an agreement with Southwest Recreational Industries, Inc. for the consultation services, specifications, and layout of the planned renovations for the six existing asphaltic tennis courts at Forest Park. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fler, to approve the authorization.

During discussion it was explained that Southwest Recreational Industries had agreed to provide planning services for the renovation of the Forest Park tennis courts at a cost of \$2,500 and this expenditure had been planned in the Special Park and Recreation Fund. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the authorization duly approved.

Saddleman, Inc.

Thereupon, there was presented a resolution affirming the previous action of the Ottawa City Commission to award Saddleman, Inc. a 50%, ten-year property tax abatement. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Finch, to adopt the resolution. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted, and the resolution was duly numbered Resolution No. 1080-00.

Bond Sale Ordinance Amendment

Thereupon, there was presented an ordinance amending Ordinance No. 3339-00. Thereupon, Commissioner Jackson made a motion, seconded by Commissioner Fleer, to adopt the ordinance.

During discussion it was explained this is a clean-up ordinance to include a property which was inadvertently omitted on the original assessment ordinance, and also to correct a mathematical error against the properties along the improvement to Powhattan Street. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3341-00.

Acceptance of the Monthly Financial and Activity Report-January

Thereupon, Commissioner Jackson made a motion, seconded by Commissioner Ramsey, to accept the Monthly Financial and Activity Reports for the month of January 2000. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Monthly Financial and Activity Reports for the month of January 2000 duly approved.

Reports by City Commission

Thereupon, Commissioner Finch noted the Kansas Government Journal had listed the Kansas cities and their tax rates. He asked the press to recognize this accurate unbiased report, noting that Ottawa was 55th out of 120 in cities of the first and second classes. Thereupon, the City Manager noted not only does Ottawa fall in the middle of this group, but we also levy for the Library and Auditorium as part of our responsibilities.

Thereupon, Commissioner Ramsey noted he had spoken with Congressman Jerry Moran who explained the Airport Grant program had not been approved. However, it was to be voted on this week and the City stood to receive \$150,000 for the local Airport if the bill is approved.

Thereupon, Mayor Gillette asked the media to cover the Census Program and explained the importance to the City in regards to the receipt of Federal and State Funds.

Thereupon, Commissioner Ramsey thanked Commissioner Jackson for the Youth Delegation during the Governing Body's recent trip to Washington.

Announcements

Thereupon, the Mayor announced:

1. There will be a Joint City/County/USD 290 Meeting on March 15, 2000 at 12:00 p.m. at the Franklin County Jail.
2. There will **not** be a Work Study Session on March 20, 2000 (City Manager on vacation).

NEXT REGULAR MEETING: APRIL 5, 2000 AT 7:00 P.M.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Jackson, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

March 15, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
March 15, 2000

The City Governing Body met at 9:00 a.m. this date, the following members being present and participating to wit: Mayor Gillette present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Jackson present, and Commissioner Fleer absent. A quorum was present. The Mayor called the meeting to order and asked for public comments.

Public Comments

There were no Public Comments offered at this meeting.

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the minutes of February 14th, 21st, and the Executive Work Study Session of February 16, 2000.

Review of March 15, 2000 Agenda

Thereupon, the Governing Body reviewed and accepted the March 15, 2000, agenda scheduled for 9:30 a.m. this date.

Use of Municipal Auditorium

Thereupon, the Governing Body reviewed a request from the VFW Ladies Auxiliary to be allowed to use the Municipal Auditorium for a fundraiser to help earn money for the Richmond, Kansas ball field. Thereupon, the Governing Body asked to determine if the city's 4 free uses of the Auditorium had been in fact used up for this year.

Proclamation Honoring Catherine Woods

Thereupon, the Governing Body reviewed a proclamation proposed by Commissioner Ramsey to honor Catherine Woods on her 90th Birthday.

Sidewalk Repair

Thereupon, the Governing Body reviewed a letter from Dale Dieterich of Peoples National Bank, requesting assistance with the replacement of the sidewalk in front of the bank property. The Governing Body agreed to bring this back after a sidewalk policy had been adopted by the Governing Body. Commissioner Finch disagreed, stating we have not had a policy of replacing sidewalks or sidewalk ramps in the past.

March 15, 2000

Amending Bond Ordinance

Thereupon, the Governing Body considered a clean up ordinance to include properties which were inadvertently omitted on the original assessment ordinance and also to correct a mathematical error against the properties located on the Powhattan Street improvement. The Governing Body agreed to place this item on the March 15, 2000, agenda.

Neighborhood Revitalization Program

Thereupon, the Governing Body reviewed a memo from Planning Secretary Charlotte Newkirk to place property located at 114 S. Locust on the Neighborhood Revitalization Program. The Governing Body agreed to place this item on the April 5, 2000, agenda.

Kansas Main Street Program

Thereupon, the Governing Body reviewed a request from Mr. Michael J. Hiatt, Chairperson Ottawa Chamber of Commerce, requesting a letter of support from the Mayor regarding the Main Street initiative. The Governing Body agreed to this request.

Open Agenda

Thereupon, Commissioner Finch noted he had visited with the Ottawa Business Association and suggested that a time for a change, of the angle parking downtown was in order. He further asked for information from the Parking Control Officer on the number of over hanging vehicles, and how much space would be lost if the angle is changed. Thereupon, the City Manager stated he would bring this back in April.

Thereupon, Commissioner Fleer arrived at 9:21 a.m.

Announcements

Thereupon, the Mayor announced:

1. There will be a City Commission Meeting on March 15, 2000, at 9:30 a.m.
2. There will be a Joint City/County/USD 290 Meeting on March 15, 2000, at 12:00 p.m. at the Franklin County Jail.

March 15, 2000

City of Ottawa
Study Session Minutes
March 15, 2000
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Thereupon, Mr. Jim Grogan asked the Governing Body to consider including storm water drainage improvements on the upcoming Capital Improvement Program.

Adjournment

There being no further business to come before the Commission, Commissioner Finch made a motion, seconded by Commissioner Fleer, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned and invited all present to attend the Regular Meeting scheduled at 9:30 a.m.

Scott D. Bird, City Clerk

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
March 27, 2000

The City Governing Body met at 4:00 p.m. this date. The following members being present and participating to wit: Mayor Gillette present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Jackson present, and Commissioner Fler present. A quorum was present.

The Mayor called the meeting to order and asked the City Manager for a report.

City Manager Report

Thereupon, the City Manager referred to an article in the Ottawa Herald this date which stated that Franklin County is in the process of contracting with the Kansas Department of Health & Environment to store meth lab chemicals at the facility located in the 2300 Block of South Main. He noted this was within a major commercial corridor and close to potential residential development and causes great concern. Thereupon, City Attorney Bob Bezek noted this area is currently zoned I-1 and would require a special use permit before such storage could be allowed. Mr. Bezek also expressed concern noting a number of the chemicals used to produce meth amphetamines is highly volatile. Thereupon, the Mayor asked for a recommendation. Thereupon, Mr. Bezek noted the County Attorney has a copy of the contract with the State, and before he could make further recommendations, would need to review the contract. Thereupon, Commissioner Finch recommended the City Manager communicate the City Commission's concerns about this situation.

Public Comments

Thereupon, the Governing Body heard from Ms. Dorothy Nichols who asked the City to participate in obtaining banners for the Sampler Fest, which would be adorned with the "Absolutely Ottawa" logo. She noted in her discussions with Utility Director Jim Bradley, that Mr. Bradley had agreed to install the hardware if the acquisition of these banners came to fruition. Thereupon, Commissioner Jackson inquired about the required maintenance noting inspection was requested every 60 days. Thereupon, it was recommended this item be brought back to the Governing Body on April 10, 2000.

Thereupon, the Governing Body reviewed a Fair Housing Month Proclamation and a National Volunteer Week Proclamation and agreed to place them on the April 5, 2000 Regular Meeting Agenda.

March 27, 2000

City of Ottawa
Study Session Minutes

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the minutes of February 28, March 1, and March 6, 2000.

Downtown Parking

Thereupon, the Governing Body heard from Ms. Cathy Sutton who requested the degree of angle for the downtown parking be changed from 45 degrees to 35 degrees, noting this would accommodate 75% of the vehicles parking in the downtown area. Thereupon, Commissioners Finch and Ramsey emphasized that 25% of the vehicles wishing to park in the downtown area will still be too long to fit into downtown parking stalls. However, Ms. Sutton stated she believed this would be the best solution to the problem with the least amount of lost parking in the downtown parking area.

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Jackson, to change the angle of the downtown parking to 35 degrees and to give authorization to the City Manager to spend up to \$14,000 to take bids on this project. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved. Thereupon, Commissioner Ramsey requested a review of the parking ordinance at a later Study Session and suggested the fine be changed from \$25.00 to a lesser amount.

City Commission Reorganization

Thereupon, the Governing Body discussed the reorganization scheduled for the first regular meeting in April. Thereupon, Commissioner Finch suggested that Commissioner Jackson as Mayor pro tem, be appointed to the position of Mayor and Commissioner Ramsey be appointed to the position of Mayor pro tem and these appointments be affirmed on April 5, 2000. The Governing Body considered this recommendation and agreed to place this issue on the agenda for April 5, 2000.

Forest Park Shelters

Thereupon, the Governing Body discussed with Mr. Earl Devore, Architect the possibility of constructing a new shelter in Forest Park at a cost of between \$7500 and \$9500. Thereupon, the City Manager suggested this request be brought back for the year 2001 budget discussion and the cost be split between the four major funds. The Governing Body considered the City Manager's recommendation and agreed to bring this issue back for discussion during the budget planning session.

March 27, 2000

Open Agenda

Thereupon, Commissioner Finch stated he would like to discuss the City's policy concerning the usage of the Auditorium. Thereupon, Auditorium Director Dick Smith noted there had been some misunderstanding, the City has 10 days usage at its disposal rather than the 4, which has been discussed in the past.

Thereupon, the Mayor inquired of the status of the Rail Trail north of the river.

Thereupon, Commissioner Ramsey reminded staff of the parking situation at El Jacal.

Announcements

Thereupon, the Mayor announced:

1. The Mayor's Prayer Luncheon will be March 29, 2000 at 11:45 a.m. at Ottawa University Student Union (Dining Room).

Adjournment

There being no further business to come before the Governing Body, the Mayor adjourned the meeting.

Scott D. Bird, City Clerk

March 27, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
April 3, 2000

The City Governing Body met in Work Study Session at 4:00 p.m. this date, the following members being present and participating to wit: Mayor Gillette present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Fleer present, and Commissioner Jackson absent. A quorum was present.

The Mayor opened the meeting at 4:00 p.m. and asked for public comments.

Public Comments

Thereupon, Mr. Bob Thompson, representing Franklin County, spoke to the Governing Body regarding the concerns expressed about the county's desire to place a hazardous waste site at the Franklin County Shop area on South Main Street, to house chemicals ceased by the State which are used for the production of meth amphetamines. Mr. Thompson said he felt this issue had gotten out of hand because the press had gotten a hold of the issue before the county was ready to come to the Governing Body. He further stated he had called the Planning and Zoning Department regarding these issues. However, the County was not in a position to proceed as of last week. Mr. Thompson said he believed the county already had permission to store household type chemicals at this location in light of a 1991 Special Use Permit and a 1998 letter from the City.

Thereupon, Commissioner Finch stated he believed a Special Use permit would be needed to go forward with this and he was not receptive to the storage of these types of chemicals in the area in question. He asked if the county's transfer station would not be a better location. Mr. Thompson agreed, this is another option.

Thereupon, the City Manager stated the Staff opinion is that the operation of a State facility in this area is not in keeping with the intended use of previous permits and this would mean a significant upgrade in the requirements of this area. He further stated he had not formulated a formal Staff opinion because a Special Use permit had not been brought forward through the appropriate channels.

Thereupon, the Governing Body agreed if the county wishes to proceed, a Special Use permit request should be brought forward to the Planning Commission.

Review of Agenda

Thereupon, the Governing Body reviewed a tentative agenda for April 5, 2000.

April 3, 2000

Proclamation Honoring Ms. Kay Haas

Thereupon, the Mayor read a proclamation honoring Ms. Kay Haas, teacher at Ottawa High School, for her “Master Teacher Recognition” from Emporia State University.

National Library Week Proclamation

Thereupon, the Governing Body agreed to place this proclamation on the agenda for April 5, 2000.

El Jacal Parking

Thereupon, the Governing Body visited with Mr. Dale Reese, owner of El Jacal restaurant, regarding the parking area on the North side of his facility.

Thereupon, City Manager Scott Lambers explained a letter from Police Chief Jeff Herrman regarding handicapped access to the sidewalk on the North corner of the El Jacal restaurant had prompted a request by the Governing Body to invite Mr. Reese to visit about parking concerns around his facility. Mr. Reese explained, during construction of his restaurant he had intended to build curb and gutter; however, the City had asked to put the drive back to the original condition; therefore, while under construction he had abided by this request. He said he had had a great deal of problem in this area and welcomed changes, which would be agreeable to both he and the City.

College Finance Authority

Thereupon, the Governing Body heard from Brenda Guenther, Ottawa University and Mr. Bill Shootie, who asked the Governing Body to consider an ordinance establishing a Kansas Independent College Finance Authority (KICFA) to become the vehicle for all bond financing undertaken by Ottawa University. The Governing Body agreed to place this item on the April 5, 2000, Regular Meeting agenda.

Fire Service Mutual Aid Agreements

Thereupon, the Governing Body reviewed a Fire Service Mutual Aid agreement and a recommendation from Fire Chief Jeff Carner to execute agreements with the cities of Baldwin, Garnett, Lawrence, Olathe, Paola, Richmond, and Wellsville. The Governing Body agreed to proceed with this request.

April 3, 2000

City of Ottawa

Amendment to Zoning Ordinance

Thereupon, the Governing Body reviewed a memo from Planning Director John Merrell who recommended an amendment to the City zoning ordinance to control where truck stops could be placed within the City Limits of Ottawa. The Governing Body agreed to place this item on the April 5, 2000 agenda.

Sports & Entertainment Inc.

Thereupon, the Governing Body reviewed a request from Mr. Tim Hough, Director of Sports & Entertainment, Inc. to use Forest Park at various dates throughout the summer related to sports activities, which would be coordinated through his company. It was noted there were several conflicting dates with the Ottawa Recreation Commission and with other activities such as the Ole Marias River Run. The Governing Body denied this request.

Spring Cleanup

Thereupon, the Governing Body deferred this issue.

PCS Site Agreement

Thereupon, the Governing Body deferred this issue.

Open Agenda

Thereupon, Commissioner Fleer noted that a client of COF had expressed concern regarding the walking trail around Heritage Park and the way it approached the COF building nearby.

Thereupon, the City Manager explained the City had provided this as access for the COF clients to the walking trail, at the request of COF management.

Thereupon, Commissioner Finch asked that the Strategic Plan meeting be scheduled for future discussion. Thereupon, Commissioner Ramsey suggested either a night meeting or a 3:00 p.m. meeting to discuss the Strategic Plan.

Executive Session

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to recess into Executive Session for a period of 10 minutes for the discussion of attorney/client privilege and to reconvene in the same Work Study Session Room at 5:05 p.m. The motion was considered and upon being put, all present voted aye.

Reconvene

Thereupon, the Mayor declared the meeting duly reconvened. Thereupon, at 5:05 p.m., Commissioner Finch made a motion, seconded by Commissioner Fler, to reconvene the meeting.

Announcements

Thereupon, the Mayor announced:

1. There will be a Work Study Session on April 5, 2000 at 6:00 p.m.
2. There will be a City Commission Meeting on April 5, 2000 at 7:00 p.m.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Fler, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

April 3, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
April 5, 2000

The Governing Body met at 7:00 p.m. this date, the following members being present and participation to wit: Mayor Gillette present, Commissioner Jackson present, Commissioner Ramsey present, Commissioner Fleer present, and Commissioner Finch present. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience. Thereupon, the Mayor led the Chamber Audience in the Pledge of Allegiance to the American Flag and the invocation was given by Scott D. Bird, City Clerk.

Remarks by Outgoing Mayor

Thereupon, Mayor Gillette stated it had been a privilege to work with a City Commission that cares about the community. He recognized accomplishments and upcoming tasks, noting the gravel street program, the public works shop, a new tenant in the Industrial Park, and upcoming projects such as the wastewater treatment plant, tennis courts and the skateboard park. He thanked the Commission and staff and recognized the experience of those who would follow in his footsteps.

Election of Mayor

Thereupon, the Mayor Gillette opened nominations for Mayor for the City of Ottawa. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Finch, to elect Commissioner Jackson as Mayor. The motion was considered and upon being put, passed by the following vote: Commissioner Finch aye, Commissioner Fleer aye, Commissioner Ramsey aye, Commissioner Jackson abstained, and Mayor Gillette aye. Thereupon, the Mayor declared the motion duly approved by a 4-0-1 vote and passed the gavel to Mayor elect Jackson. Thereupon, the Oath of Office was administered by the City Clerk.

Election of Mayor pro tem

Thereupon, Mayor Jackson recognized Mayor Gillette for his devotion and dedication to the Ottawa community. Thereupon, Mayor Jackson opened the nomination for Mayor pro tem for the City of Ottawa. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer, to elect Commissioner

April 5, 2000

City of Ottawa

Ramsey as Mayor pro tem to the City of Ottawa, Kansas. The motion was considered and upon being put, passed by the following vote: Commissioner Fleer aye, Commissioner Finch aye, Commissioner Gillette aye, Commissioner Ramsey abstained, and Mayor Jackson aye. Thereupon, the Mayor declared the motion duly approved on a 4-0-1 vote, and the Oath of Office was administered by the City Clerk.

Agenda Approval

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Approval of Minutes

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer, to approve the minutes of February 16, 2000, and March 1, 2000, as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes duly approved as presented.

Public Comments

There were no public comments offered during this meeting.

Response to Previous Comments

Thereupon, the Mayor noted Ms. Cathy Sutton, Mr. Ed Baldrige and Mr. Lou Atherton addressed the City Commission regarding the degree of angle in the downtown parking area. He stated it was the consensus of the Governing Body that this concern should be discussed as soon as possible at a Work Study Session, and the City Manager had placed this item on the March 27, 2000, Work Study Session agenda at which time it was discussed.

April 5, 2000

Presentation and Recognitions

Fair Housing Month

Thereupon, the Mayor read a proclamation declaring April as “Fair Housing Month” in the City of Ottawa, Kansas.

National Volunteer Week

Thereupon, the Mayor read a proclamation declaring April 9th through the 15th as “Volunteer Week” in the City. Ms. Diane Mitchell received the proclamation and thanked the Governing Body.

National Library Week

Thereupon, the Mayor read a proclamation declaring April 9th through the 15th as “Library Week” in the City of Ottawa, Kansas. Receiving the proclamation was Mr. Gary Bateman who invited the Governing Body and all in attendance to a Chamber Coffee scheduled for Thursday, April 20, 2000, at 8:00 a.m. in the Library.

Main Street Program

Thereupon, the Mayor read a proclamation declaring April 18th, 2000, as “Main Street Membership Day” in the City of Ottawa, Kansas.

Special Report from Youth Delegates

Thereupon, the Mayor invited Ms. Sarah Blecha to report on her attendance of the NLC conference in Washington earlier this spring. Thereupon, she read a poem dealing with racism and noted this had been the topic of Youth Meetings. She stated she had had the opportunity to see the tourist sites in Washington, to interact with other people, and brought back suggestions to the Governing Body to organize a Youth Council in the City of Ottawa. The Governing Body thanked Ms. Blecha for her input.

April 5, 2000

New Business

Neighborhood Revitalization Program

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to include 114 S. Locust and 904 Walnut in the Neighborhood Revitalization Program. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved.

Kansas Independent College Finance Authority

Thereupon, there was presented an ordinance authorizing Ottawa University to enter into an interlocal cooperation agreement establishing the Kansas Independent College Finance authority (KICFA). Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Fleer to adopt the ordinance.

During discussion it was explained that the KICFA will become a vehicle for all bond financing undertaken by Ottawa University.

Thereupon, Mr. Hal Germer, President of Ottawa University thanked the Governing Body for their previous participation and for tonight's consideration. The motion was considered and upon being put, passed by the following vote: Commissioner Ramsey aye, Commissioner Gillette aye, Commissioner Fleer aye, Commissioner Finch abstained due to his relationship with Ottawa University, and Mayor Jackson aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance is duly numbered Ordinance No. 3343-00.

Fire Service Mutual Aid

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer, to approve Fire Service Mutual Aid agreements with the cities of Baldwin, Garnett, Lawrence, Olathe, Paola, Richmond, and Wellsville. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved.

April 5, 2000

Zoning Ordinance Change

Thereupon, there was presented and ordinance amending Appendix A of Ordinance No. 2933-90, the Zoning Ordinance for Ottawa, Kansas. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Fleer to adopt the ordinance.

During discussion it was explained the City of Ottawa Planning Commission reviewed SIC #5541 dealing with truck stops. The Planning Commission held a public hearing and made recommendations to the Governing Body by a vote of 6-0 to approve this amendment to Appendix, A which will control the location where truck stops can be within the city limits of Ottawa, Kansas. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3344-00.

Reports by City Commission

Thereupon, Commissioner Ramsey echoed Mayor Jackson's comments about Mayor Gillette's faithful representation of the City of Ottawa.

Reports by Mayor

Thereupon, Mayor Jackson stated it was his privilege to serve as Mayor. He outlined his goals for his tenure as follows:

1. Develop youth programs, bringing back the Mayor's "Youth Summit" and establish a "Youth Council".
2. Encourage the Chamber of Commerce to develop a "Youth Leadership" program.
3. Ask the Governing Body to establish a "Youth Budget" in an amount of \$8,000 for starters of which the City would participate at \$4,000 and \$4,000 to come from donations.

Thereupon, Mayor Jackson presented the City with a check in the amount of \$200 from ECKAN and a check from himself in the amount of \$250 towards this effort. He further challenged the City to make better use of the Government Access Channel, noting that the Ottawa Middle School Science Club is doing a good job,

but more can be utilized through this asset. The Mayor further stated he wants quarterly reports from those who are appointed to City Boards and Commission, a “Youth and Family Summit” to bring families and youth closer together, and to establish a “Citizens Academy” to make the citizenry more aware of the activities and opportunities around them.

Finally, the Mayor addressed intergovernmental cooperation, noting the City meets with Franklin County Commissioners and members of the USD 290 School Board on a monthly basis. He stated sometimes all can come to an agreement and sometimes they disagree. However, he asked that the citizens recognized that this disagreement is okay and that it doesn't mean cooperation doesn't exist. The Mayor stated this Governing Body would work towards cooperation whenever it could.

Announcements

Thereupon, the Mayor announced:

1. There will be a Work Study Session on April 10, 2000, at 4:00 p.m.

NEXT REGULAR MEETING: APRIL 19, 2000 AT 9:30 A.M.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Gillette, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Bonita Nicewander, Asst. City Clerk

April 5, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
April 5, 2000

The City Governing Body met at 6:00 p.m. this date in Work Study Session. The following members present and participating to wit: Mayor Gillette present, Commissioner Jackson present, Commissioner Ramsey present, Commissioner Finch present, and Commissioner Flier present. A quorum was present.

The Mayor called the meeting to order and welcomed the audience.

Public Comments

There were no Public Comments offered during this meeting.

Review of Agenda

Thereupon, the Governing Body reviewed the agenda for the 7:00 p.m. meeting. Thereupon, the City Manager noted the City Attorney had reviewed the ordinance proposed by Ottawa University and opined that it is in order.

Ole Marias River Run

Thereupon, the Governing Body heard from Mr. Ralph Finch and others involved with the Ole Marias River Run, scheduled for the 3rd weekend in September. Mr. Finch asked for permission to hold the same events as last year, including closing the downtown area to traffic on the evening of September 16th. The Governing Body approved this request.

Franklin County Cancer Foundation

Thereupon, the Governing Body reviewed a letter from Ms. Cora Kunard asking to use sparklers in Forest Park as part of the Franklin County Cancer Foundation annual fundraiser scheduled for June 3, 2000. The Governing Body reviewed this request and agreed to its approval.

Main Street Program

Thereupon, the Governing Body agreed to place a proclamation to recognize the Main Street Program Membership Day.

April 5, 2000

Unofficial until approved

City of Ottawa
Study Session Minutes

Spring Clean up

Thereupon, the Governing Body agreed to participate in the April 28th and 29th Franklin County Spring clean-up by providing a truck in the parking lot located in the 200 Block of Walnut Street.

Lighting Grant for Orlis Cox Field

Thereupon, the Governing Body heard from Ms. Jane Yancey who explained that the Ottawa Recreation Commission had submitted to the “Baseball Tomorrow” fund a request for grant funds in an amount of \$33,000 for a lighting project at the Orlis Cox Baseball Complex. Ms. Yancey noted the local share would be approximately \$55,000 and asked the Governing Body to consider a \$5,000 donation towards this project. She further noted the Recreation Commission, Babe Ruth Baseball, Ottawa University and Ottawa High School would be asked to participate as well as the City of Ottawa Utilities Department for installation. The Governing Body agreed to Ms. Yancey’s request. The City Manager suggested the City’s contribution be taken equally out of the four major funds in an amount of \$1250 each. Thereupon, the Governing Body agreed to the City Manager’s recommendation. The Governing Body gave consensus to proceed with this project.

Paving Project

Thereupon, the City Manager explained during the 2000 budget process, \$30,000 had been set aside for one paving project, tentative ear marked for the Airport. However, he noted a need at Orlis Cox Field for an additional exit for storm situations. The Kansas Department of Transportation had agreed to allow this additional access to the highway if it were used only for emergency purposes. Therefore, the City Manager asked to defer the Airport project and to use these monies to create an access point on the east lot of the Orlis Cox Complex to be used during emergency situations. The Governing Body reviewed this request and agreed to proceed.

April 5, 2000

Open Agenda

Thereupon, Commissioner Ramsey asked the City Clerk if Heartland China had made their in lieu of payment. The City Clerk responded affirmatively.

Thereupon, Commissioner Ramsey asked to pursue the E-Tax issues. The Governing Body agreed by consensus to proceed, with Commissioner Finch dissenting.

Thereupon, Commissioner Finch stated he had received complaints about the flag at Heritage Park not being lit after dark.

Thereupon, Commissioner Ramsey asked if the grass had been seeded in City Park. Thereupon, Public Works Director Andy Haney responded affirmatively.

Thereupon, Commissioner Fleer asked if a TV had been procured by the Recreation Commission for storm warning. Thereupon, Ms. Jane Yancey responded affirmatively.

Thereupon, Commissioner Ramsey asked who would make the determination during severe weather at Orlis Cox. Thereupon, the City Manager responded that it would be a Recreation Commission policy.

Adjournment

There being no further business to come before the Governing Body, Commissioner made a motion, seconded by Commissioner Ramsey, to adjourn the meeting. The motion was considered and upon being put all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned and invited all into the Commission Chambers for the Regular Meeting scheduled at 7:00 p.m.

Scott D. Bird, City Clerk

April 5, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
April 10, 2000

The City Governing Body met at 4:00 p.m. this date in Work Study Session. The following members being present and participating to wit: Mayor Jackson present, Commissioner Gillette present, Commissioner Finch present, Commissioner Fleer present, and Commissioner Ramsey present.

The Mayor called the meeting to order and welcomed the audience.

Public Comments

There were no Public Comments offered during this meeting.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for April 19, 2000.

Chamber of Commerce Communication & Image Committee Banners

Thereupon, the Governing Body reviewed a memo from Utility Director Jim Bradley regarding the Chamber of Commerce Communication & Image Committee banners. Mr. Bradley estimated it would take approximately one week (two employees) to hang the banners initially and approximately one full day (two employees) to make subsequent checks at sixty-day intervals.

During discussion City Manager Scott Lambers explained the initial request was for city personnel to install and maintain the banners, and if available, funds towards the purchase of the banners. Thereupon, the Governing Body agreed by consensus to allow city employees to install and maintain the banners, with no financial contribution.

E-Commerce Resolution

Thereupon, the Governing Body agreed by consensus to place this item on the April 19, 2000.

Paving of Funston Street between 8th and 9th

Thereupon, the Governing Body reviewed a letter from Mr. Ken Davidson and discussed this issue with him. Thereupon, the Governing Body agreed by consensus to bring this back at a future date.

April 10, 2000
City of Ottawa

Open Agenda

Thereupon, Commissioner Fleer asked what was needed to make the airport available to jets. Thereupon, the City Manager explained the airport can currently accommodate small jets, but not larger ones.

Thereupon, Commissioner Finch expressed concerns regarding security on the east side of City Hall.

Thereupon, Commissioner Ramsey noted there are lights on the flag at the Court House.

Thereupon, Mayor Jackson stated he had taken 6 youth to Topeka, Friday and Saturday for a Kansas Commission Youth Summit. Mayor Jackson also noted the Governing Body should be receiving information from the Chamber of Commerce regarding a City Coffee on May 6, 2000

Executive Session

Thereupon, Mayor Jackson stated the Governing Body needed to recess into Executive Session for a period of 10 minutes to discuss attorney/client privilege. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey to recess into Executive Session to discuss attorney/client privilege for a period of 10 minutes, and to reconvene in the Work Study Session room at 4:51 p.m. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed.

Reconvene

Thereupon, at 4:51 p.m. Commissioner Ramsey made a motion, seconded by Commissioner Gillette, to reconvene the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

April 10, 2000

City of Ottawa

Adjournment

There being no further business to come before the Governing Body, Commissioner Gillette made a motion, seconded by Commissioner Fleece, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Bonita Nicewander, Asst. City Clerk

April 10, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
April 17, 2000

The City Governing Body met at 4:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fleer present. A quorum was present. The Mayor called the meeting to order and asked for public comments.

Public Comments

Thereupon, Ms. Marilee Queen requested the use of Skunk Run and sand bags (provided by the Public Works Department) for the Optimist Club annual "Duck Run". Thereupon, the Governing Body agreed by consensus to allow the Optimists to hold their annual "Duck Run" in Skunk Run during Skunk Run weekend.

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the Work Study Session minutes for March 15, March 27, and April 3, 2000, with a change on page 33. Commissioner Ramsey noted the proclamation honoring Catherine Woods was proposed by Commissioner Jackson.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for April 19, 2000 and discussed E-Commerce.

Sprint PCS Agreement

Thereupon, the Governing Body heard from City Attorney Bob Bezek and representing Sprint, Mr. Michael Anderson. Mr. Bezek explained negotiations have been ongoing with Sprint to locate antennas on the Ottawa south water tower. He further explained that Staff had expressed some concerns regarding the type of installation of the antennas and regarding a back up power source and fuel storage tanks at this location. Sprint agreed with the city's request to delete the language regarding the fuel storage tanks, and have provided drawings to detail the installation of the antennas to the satisfaction of Staff. Thereupon, Mr. Anderson asked if some other type of fuel might be used in the electrical backup situation. Thereupon, the City Manager stated that would be a point of negotiations between the City and Sprint. The Governing Body agreed to place this item as presented by Mr. Bezek on the April 19, 2000 agenda.

April 17, 2000

National Police Week Proclamation

Thereupon, the Governing Body agreed to place this item on the agenda for April 19, 2000.

Appointment to KMEA Board

Thereupon, it was noted that Commissioner Fleer's appointment to fulfill former Commissioner Joan Tyson's appointment had expired and a new appointment needed to be made. Thereupon, the Governing Body agreed to reappoint Commissioner Fleer to the KMEA Board of Directors and placed this item on the April 19, 2000 agenda.

Angle Parking on Main Street

Thereupon, the Governing Body heard from Public Works Director Andy Haney, who recommended to the Governing Body a parking angle of approximately 33 degrees, and to narrow the parking stalls in the downtown area to a width of 9 feet 6 inches, a six-inch reduction. Mr. Haney stated this would provide an additional 21 inches of parking length to the various locations in the downtown area. It was further noted that these recommendations had also been made by the Ottawa Business Association and the Ottawa Area Chamber of Commerce. The Governing Body discussed this issue.

Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Gillette, to change the angle in the downtown area by 33 degrees and to narrow the parking lanes to 9 feet 6 inches. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved. Thereupon, Commissioner Ramsey asked that the traffic ordinance be brought back for further consideration and particularly the amount of fines for parking violations.

Parking Lot Improvements at Orlis Cox Field

Thereupon, the Governing Body reviewed a recommendation from Public Works Director Andy Haney to approve a bid from Killough Construction to overlay the east parking lot at Orlis Cox Field with 3 inches of asphalt at a cost of \$34,100. It was noted that this exceeds the budget of \$30,000. The Governing Body agreed to place this item on the agenda for April 19, 2000.

April 17, 2000

City Auction

Thereupon, the Governing Body heard from City Clerk Scott Bird who asked for approval to conduct a City Auction during the summer tentatively scheduled for June 10, 2000, to dispose of any City equipment, which has become useless to the City. The Governing Body agreed to this request.

2001 CIP

Thereupon, the Governing Body discussed with the City Manager the Capital Improvement Program for the Year 2001. The City Manager noted that the most significant changes in the revised CIP are the acceleration of the Police/Municipal Court facility, the slight increase in its anticipated construction cost, and the infusion of monies from the Electric Fund to reduce the mill levy for the CIP to off-set the cost of the Police/Municipal Court facility. The Governing Body discussed this issue and items that might be included in the CIP and noted that Public Hearings would be scheduled for April 19th, and May 3rd.

Open Agenda

Thereupon, the Governing Body reviewed a letter from Judy Sims, Franklin County Mental Health Clinic, who requested the use of Forest Park to offer a 5K run, a one-mile run, and a one-mile walk starting in Forest Park on May 20, 2000. This activity is to support "Mental Health Awareness Month". Ms. Sims also asked the local merchants to turn on their Christmas lights in show of support for "Mental Health Month". The Governing Body discussed this issue and agreed to allow the request for the runs to proceed from Forest Park on May 20th providing there are no conflicts, but noted that the Christmas lights are not up to the merchants to turn on, but rather the City and they could not be readied in that short amount of time.

Thereupon, Commissioner Fler noted she had attended a Teen Council meeting.

Thereupon, Commissioner Ramsey noted the School board is looking at the Auditorium for future productions. Thereupon, Commissioner Finch asked what the Auditorium rental rate is to the School District. Thereupon, Auditorium Director Dick Smith stated its between 35 and 45 percent lower than other rates.

April 17, 2000

Thereupon, Commissioner Finch stated he would like to see those rates. Thereupon, Mayor Jackson stated he would like to see some notification in the paper regarding the City's stand on signs attached to City utility poles.

Announcement

Thereupon, the Mayor announced:

1. City Commissioner photos will be taken at 9:00 a.m. on April 19, 2000.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

April 17, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
April 19, 2000

The City Governing Body met at 9:30 a.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Fler present, Commissioner Finch present, and Commissioner Gillette present. A quorum was present. The Mayor called the meeting to order and welcomed the Chamber Audience. Thereupon, the Mayor led the Pledge of Allegiance to the American Flag and Invocation was given by Rev. Leroy Rayson.

Agenda Approval

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Approval of Minutes

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch, to approve the minutes of March 15, 2000, as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes of March 15, 2000 approved as written.

Public Comments

There were no Public Comments offered during this meeting.

Presentations

Thereupon, the Mayor read a proclamation declaring May 14th through May 20th, 2000 as “Police Week” in the City of Ottawa, Kansas. Thereupon, the proclamation was accepted by Officer’s Jay Szambecki and Tim Ahrens of the Ottawa Police Department. The Mayor thanked Chief Herrman and his department for their efforts that often go unnoticed.

April 19, 2000

City of Ottawa

New Business

Public Hearings

Thereupon, the Mayor opened a Public Hearing to consider the Capital Improvement Program for the Year 2001. Thereupon, the City Manager noted this Public Hearing and the one scheduled for May 3, 2000 is an opportunity to allow public input into the Capital Improvement Program and the 2001 budget process. There being no one else wishing to speak to this issue, the Mayor closed the Public Hearing.

E-Tax

Thereupon, there was presented a resolution urging Congress and the President to enact legislation authorizing the collection of sales and use tax on goods and services sold through any transaction medium. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Fleer to adopt the resolution.

During discussion it was explained this resolution would urge sales tax to be imposed on sales taking place over the Internet. The motion was considered and upon being put, passed by the following vote: Commissioner Fleer aye, Commissioner Ramsey aye, Commissioner Finch nay, Commissioner Gillette aye, and Mayor Jackson aye. Thereupon, the Mayor declared the resolution duly adopted by a 4-1 vote and the resolution was duly numbered Resolution No. 1081-00.

Approval of Lease Agreement with Sprint PCS

Thereupon, there was presented an agreement between Sprint PCS and the City of Ottawa for the Sprint PCS Site Agreement. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Fleer, to approve the agreement.

During discussion it was explained this will allow Sprint PCS to lease a portion of City property located at the Ottawa south water tower for a period of up to 5 years, with renewal options occurring every 5 years. The City will receive \$1,100 monthly rent with a 10% escalator for each 5 year renewal period. The motion was considered and upon being put, passed by the following vote: Commissioner Ramsey aye, Commissioner Finch nay, Commissioner Gillette aye, Commissioner Fleer aye, and Mayor Jackson aye. Thereupon, the Mayor declared the agreement duly approved on a 4-1 vote.

KMEA Board Appointment

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to appoint Commissioner Fleer to serve as the City's KMEA Board appointment. The motion was considered and upon being put, passed by the following vote: Commissioner Finch aye, Commissioner Gillette aye, Commissioner Ramsey aye, Commissioner Fleer abstained, and Mayor Jackson aye. Thereupon, the Mayor declared Commissioner Fleer's appointment duly approved.

Orlis Cox Parking Lot

Thereupon, there was presented an acceptance of bids for the parking lot improvement at Orlis Cox Field. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to approve the bid from Killough Construction for an amount of \$34,100. Thereupon, it was explained that the Year 2000 budget provided for a paving improvement project budget of \$30,000. The City Commission selected to pave the east parking lot at Orlis Cox Field for the Year 2000. Two bids were obtained for the improvement and the low bidder was Killough Construction in an amount of \$34,100. It was further noted this is a General Fund expenditure. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the bid from Killough Construction duly approved.

Reports by City Manager

Thereupon, City Manager Scott Lambers noted that a press release had been received from Congressman Ryun's office, which explained the City of Ottawa would be receiving Airport Grant funds over the next three years. However, the requirements for these funds are not yet known.

Announcements

Thereupon, the Mayor announced:

1. There will be a Joint City/County/School meeting on April 19, 2000 at 12:00 p.m. at the Ottawa Country Club. Members from Neosho County Community College will also be present at this meeting.

NEXT REGULAR MEETING: MAY 3, 2000 AT 7:00 P.M.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Ramsey to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

April 19, 2000

City Commission

Study Session Meeting Minutes

Ottawa, Kansas

April 24, 2000

The City Governing Body met in Work Study Session at 4:00 p.m. this date with the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fler present. A quorum was present. The Mayor called the meeting to order and asked for public comments.

Public Comments

Thereupon, Ms. Candie Wasser of 232 S. Elm asked the Governing Body to consider the buildings located at 5th & Main as possibilities for the new Police/Municipal Court facility.

Thereupon, Mr. John Swallow, residing in the 1200 block of South Main, stated he had recently purchased his home on Main Street and the noise factor from car stereos has been terrible. He noted the base noise reverberates throughout his house and he has complained into the early hours of the morning as to this problem. Thereupon, Police Chief Jeff Herrman asked Mr. Swallow if he could identify the cars and get a license tag number, these offenders will be ticketed under the noise ordinance.

Review of Minutes

Thereupon, the Governing Body reviewed the Work Study Session minutes of April 5th and April 10th, 2000. Thereupon, Commissioner Ramsey asked for a correction on the April 5th minutes regarding the paving project, noting that the airport was only one of the potential projects for Year 2000 paving and it was not the storm exit, but rather the parking lot to be paved at Orlis Cox Field.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for May 3, 2000.

Request from Franklin County Habitat for Humanity

Thereupon, the Governing Body heard from Rev. Cliff Burke, representing Habitat for Humanity, who requested the City crews remove a tree from the front of 730 S. Cypress, the location for the new Habitat for Humanity project.

April 24, 2000
City of Ottawa

During discussion it was noted that this tree does not set on City right-of-way, however, it does significantly hang into the right-of-way. The Governing Body discussed this issue and agreed to allow City crews to participate in the removal of the tree with Commissioner Finch abstaining.

Traffic Engineering Assistance Program (TEAP) Study

Thereupon, the Governing Body reviewed a request from Ms. Paula Mages, 616 S. Ash, for a Traffic Safety Engineering Assistance Program Study (TEAP) to be completed for the intersection at 7th & Ash.

During discussion it was explained, if approved by the State the study could be conducted without cost to the City. However, the City Manager cautioned that if the study warrants traffic regulation at this intersection, the Governing Body should be prepared to provide such. The Governing Body agreed to proceed with the study.

Governmental Coffee

Thereupon, the Governing Body reviewed a request from Mr. Harold Wingert, Chairperson of the Chamber's Legislative Action Committee, to participate in a Legislative Coffee moderated by Mr. Cleon Rickle of the Ottawa Herald on May 6, 2000. Commissioner Ramsey noted he would not be in attendance as he had other commitments. The rest of the Governing Body agreed to participate in this activity.

Chamber Coffee

Thereupon, the Governing Body reviewed a request from the Ottawa Area Chamber of Commerce to host a Coffee to meet the Year 2001 Leadership Class scheduled for October 5, 2000. The Governing Body agreed to this request.

Parking Ordinance

Thereupon, the Governing Body reviewed the downtown parking regulations and fines associated with over-time parking and over-length parking.

During discussion it was decided that the minimum for over-time parking shall be increased from \$3.00 to \$5.00, and the maximum for over-time parking will remain at \$25. It was further decided that the fine for over-length vehicles shall be \$10.00, and the maximum will remain a Class C misdemeanor. The City Manager stated this item will be brought back as an ordinance.

Orlis Cox Parking Lot

Thereupon, the Governing Body reviewed possible parking options for the East parking lot at Orlis Cox Ball Field. After discussion the Governing Body agreed to Option E, which provides 153 spaces and agreed to allow a 6 inch asphalt lift on the West side of the parking lot to support heavier equipment which must access the levy through this parking lot.

Use of Haley Park

Thereupon, the Governing Body reviewed a request from Ms. Connie Altic to use Haley Park, July 4, 2000, at 4:00 p.m. for a small wedding ceremony. She further asked that Second Street, Hickory to Main be blocked off from 6:30 p.m. to 9:30 p.m. as part of this request. The Governing Body agreed by consensus to Ms. Altic's request.

Monthly Activity and Financial Report – February 2000

Noting the lateness of this meeting, Commissioner Ramsey suggested this item be brought back at a later date. The Governing Body agreed to May 3, 2000.

Open Agenda

Thereupon, Mayor Jackson asked about the development of the Airport agreement with Dodson Aviation. Thereupon, the City Manager stated Mr. Dodson had been invited to participate in discussions on this issue.

Thereupon, Commissioner Finch again asked about the rental agreements for the auditorium, stating he is still interested in the rates being charged to the school district.

Announcements

Thereupon, the Mayor announced:

3. There will be a Special Work Study Session on May 1, 2000 at 3:00 p.m. (Strategic Plan)

Adjournment

There being no further business to come before the Governing Body Commissioner Finch made a motion, seconded by Commissioner Ramsey, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

April 24, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
May 1, 2000

The City Governing Body met at 3:00 p.m. this date in Work Study Session, the following members present and participating to wit: Mayor Jackson present, Commissioner Gillette present, Commissioner Finch present, Commissioner Fler present, and Commissioner Ramsey present. A quorum was present.

The Mayor called the meeting to order and asked for public comments.

Public Comments

There were no Public Comments offered during this meeting.

Strategic Plan

Thereupon, the Governing Body spent approximately two hours discussing the City Strategic Plan and identified the following categories:

1. Recreation.
2. Economic Development.
3. Annexation.
4. Utilities.
5. Transportation.
6. Housing.
7. Technology.

Specific items discussed included:

A late summer bid letting on the skateboard park.
The upcoming tennis court project.
A possibility of joint funding for a new swimming pool.
Playground equipment for Heritage Park.
Land acquisition for recreation.
Lighting for the Prairie Spirit Rail Trail and Heritage Park.

The Governing Body agreed to bring back the topics of recreation, annexation, and housing during the month of June for further discussion. The meeting concluded at 4:55 p.m.

Bonita Nicewander, Asst. City Clerk
May 1, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
May 3, 2000

The City Governing Body met in Regular Session at 7:00 p.m. this date with the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Fler present, Commissioner Finch present, Commissioner Gillette present. A quorum was present.

The Mayor called the meeting to order and led the Pledge of Allegiance to the American Flag and the Invocation was given by the Rev. Leroy Rayson.

Agenda Approval

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Approval of Minutes

Thereupon, upon Commissioner Gillette made a motion, seconded by Commissioner Fler to approve the minutes of April 5, 2000. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes of April 5, 2000 duly approved.

Public Comment

Thereupon, the Commission heard from Mr. Tony DeLaTorre, 811 N Poplar who stated he supported the full and complete separation of the Police and Fire Department. However, he suggested three locations for the purposed new Police Department. First the old City Hall building, second the old Ottawa Transmission building, and third the old Apple Market building. Mr. DeLaTorre stated he supports renovation rather than new construction.

May 3, 2000

City of Ottawa

Public Hearings

Thereupon, the Mayor opened a Public Hearing to consider the Year 2001, Capital Improvement Program.

Thereupon, the Governing Body heard from Mr. Jim Grogan siting three needs:

1. Sidewalk.
2. Renovation throughout the community.
3. Refurbishment of Cedar Street.
4. The need for improved storm water drainage.

Next to address the Commissioner was Planning Commission Chair, Terry White who read a resolution adopted by the Planning Commission on the April 12, 2000 as follows:

RESOLUTION

A RESOLUTION TRANSMITTING SEVERAL SPECIFIC PROPOSALS FOR THE PROPOSED CAPITAL IMPROVEMENTS PROGRAM TO THE OTTAWA CITY COMMISSION.

WHEREAS, the Ottawa City Commission has requested that several meetings be held by the Ottawa City Planning Commission to receive public input in conjunction with the annual review and update of the City of Ottawa's Capital Improvement Program, (CIP), and

WHEREAS, the Ottawa City Planning Commission held a public hearing on the CIP on March 8, 2000, and also met to discuss the CIP on February 24, March 30, and April 12, 2000.

NOW, THEREFORE BE IT RESOLVED that the Ottawa City Planning Commission officially recommends the following specific projects for inclusion in this annual update of the CIP:

1. Recommendations from O/FCED:

A. Airport Improvements.

- Short term: jet fueling capabilities, additional hangars and refurbishing the exterior/interior of facilities.
- Long term: runway extension to 5,500 feet minimum to accommodate larger corporate aircraft; continued improvements to the landing system.
- Utility extensions into the property.

B. Infrastructure extensions. Identify land areas for expanding residential, commercial and industrial developments giving priority to:

- South 59 Highway south of I-35.
- Kansas 68 from Davis Road to Nevada Terrace.
- Eisenhower Road from 7th to I-35.

C. "Image" environment for the new industrial park.

- Construction of gated entrances at Cherry Street and Davis Road using masonry pillars, berms, etc.
- Tree planting on Davis Road, North Street and Cherry Street to both screen and enclose the area.

2. Storm drainage levy pump station.

3. Swimming pool improvements.

4. South side ballparks.

5. Lake in Kanza Park.

6. Public tennis courts.

May 3, 2000

City of Ottawa

7. Recommendation from the Retail Committee of Ottawa Area Chamber of Commerce:
 - A. Public restroom facilities in the downtown area.
8. Recommendation from the Board of Directors of the Ottawa Area Chamber of Commerce:
 - A. Rehabilitation of Cedar Street from 1st Street to 15th Street.
9. Construction of a skateboard park possible at the Don Woodward Center.

PASSED, ADOPTED AND APPROVED by the City of Ottawa Planning Commission this 12th day of April 2000.

By: Terry White, Chairperson
Dave Rossman, Vice Chairperson
Lynn Underwood, Secretary
Member Laura Ansley
Member Theresa Cummings
Member Max Attebery
Member Rod Harris

And ATTESTED by: John F. Merrell, Planning & Zoning Director

There being no further comments regarding the Capital Improvement Program the Mayor closed the Public Hearing.

New Business

Parking Restrictions

Thereupon, there was presented an ordinance amending Section 6 of Ordinance 3332-99, Sections 13-301 and 13-311 of Article III and Section 13-321 of Article III of the Ottawa Municipal Code, setting minimum fines for violations of specific parking prohibitions.

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Flear to adopt the ordinance.

During discussion it was explained the Governing Body had discussed this in earlier meetings and this would change the fee schedule for both over-time and over-length parking. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3345-00.

Approval of Monthly Activity and Financial Report – February 2000

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer to approve the Monthly Activity and Financial Report for February 2000. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Monthly Activity and Financial Report for February 2000 duly approved.

Announcements

Thereupon, the Mayor announced:

1. A Work Study Session on May 8, 2000 at 4:00 p.m.

NEXT REGULAR MEETING: May17, 2000 at 9:30 a.m.

Adjournment

There being no further business to come before the Governing Body Commissioner Finch made a motion, seconded by Commissioner Gillette to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

May 3, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
May 3, 2000

The City Governing Body met in Work Study Session at 6:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Finch present, Commissioner Gillette present, and Commissioner Fleer present. A quorum was present. The Mayor called the meeting to order and asked for Public Comments.

There were no Public Comments offered during this meeting.

Review of Agenda

Thereupon, the Governing Body reviewed the Regular Meeting agenda for 7:00 p.m. this date.

Use of Government Access Channel

Thereupon, the Governing Body reviewed a letter of request from Franklin County Convention & Tourism Director Murray McGee who requested the use of the Government Access Channel on Tuesday, May 9, 2000, at 7:00 p.m. and Thursday, May 11, 2000, at 6:30 p.m. to broadcast a Sunflower Journey's story about the Kansas Sampler Festival. The Governing Body approved this request.

Public Access Cable Television

Thereupon, the Governing Body reviewed a request from Mr. Brad Simon, Ottawa Middle School Science Club sponsor, seeking to increase communication abilities throughout the community. Mr. Simon proposed the addition of a television transmission connection at OMS, which will run from OMS to City Hall and provide a linear system which will allow the OMS Science Club to update the Community Bulletin Board more frequently and provide tape delayed broadcasts of student announcements. Mr. Simon noted the City would not be responsible for any cost regarding these changes. The Governing Body approved this request by consensus.

Skunk Run Days Festival

Thereupon, the Governing Body reviewed a letter from Ms. Jeanette Lowry, Co-Chairperson, Skunk Run Steering Committee. Ms. Lowry asked that City Park be reserved for the Skunk Run Days Arts and Humanities Festival on June 9th through June 11th, 2000, and requested the following streets be closed from 6:00 a.m. to 6:00 p.m. on

May 3, 2000

Saturday and Sunday: Park Street south of City Park and Hickory Street between 5th and 7th Streets. She further asked that the festivities be allowed to use 110-volt outlets and asked for Police presence in the Park during both days of the Festival. The Governing Body reviewed this request and approved it by consensus.

Tree City USA

Thereupon, the Governing Body heard from Public Works Director Andy Haney, who displayed the Tree City USA sign, which will be located at each end of the City and the Tree City USA Banner.

Auditorium Rates

Thereupon, the Governing Body reviewed a letter from Dr. Kay Highbarger, Superintendent of Schools, USD 290, who asked for further negotiations regarding the rate structure for the Ottawa Municipal Auditorium. The Governing Body suggested these negotiations be between the Auditorium Board, Auditorium Director, and representatives of the school.

Board and Commission Appointments

Thereupon, the Governing Body reviewed the applications for boards and commissions.

2000-2001 BOARD AND COMMISSION APPLICANTS

AUDITORIUM AUTHORITY

Barb Humm (reappointment)
Kathy Reed
Eugene Schaefer

LIBRARY BOARD

Michael Webber

NATIONAL ELECTRIC CODE BOARD OF APPEALS

Gary Colbern (reappointment)
Rick Carlson (reappointment)
Gary Hogelin

May 3, 2000

City of Ottawa

PLANNING COMMISSION

Rod Harris (reappointment)
Steve Van Ostran

RECREATION COMMISSION

Steve Hasty (reappointment)

UNIFORM BUILDING CODE/UNIFORM FIRE CODE BOARD OF APPEALS

Bill Burns
Doug Lloyd
Harry North
John Wise

UNIFORM PLUMBING BOARD OF APPEALS

Mark Carey
Ray Steanson
Marlin Porter

UNITED WAY

Ed York

4th JUDICIAL CORRECTION ADVISORY BOARD

Richard Jackson

Monthly Activity and Financial Report – February 2000

Thereupon, the Governing Body reviewed the Monthly Activity and Financial Report for the month of February 2000.

Adjournment

There being no further business to come before the Governing Body it was moved and seconded to adjourn the meeting. Upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned and invited all to join him in the Commissioner Chambers for the Regular Meeting scheduled for 7:00 p.m.

Scott D. Bird, City Clerk

May 3, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
May 8, 2000

The City Governing Body met at 4:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fleer present. A quorum was present. The Mayor called the meeting to order and welcomed the audience.

Public Comments

Thereupon, Ms. Cecilia McGehee of 1147 Elm spoke to the Governing Body expressing concerns about the Planning Commission's proposal that a lake be located at Kanza Park. Ms. McGehee stated a lake would not work, the walkways would be closed off, and it would be a liability to the City.

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the Work Study Session Minutes of April 17th, April 24th, and May 1st as presented.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for May 17, 2000.

Parking at El Jacal

Thereupon, the Governing Body reviewed a recommendation by Public Works Director Andy Haney to place 4 parallel parking stalls on the south side of 4th Street between Main and the Alley; between Main and Walnut. Thereupon, Mr. Dale Reece owner of El Jacal Restaurant argued there is room for angle parking in this area. The Governing Body reviewed the information, and agreed to temporarily correct the problem by following Mr. Haney's suggestion.

Parking Time Limits on 5th Street

Thereupon, the Governing Body reviewed a memo from Public Works Director Andy Haney, who recommended that time limit signs be removed North of the Carnegie Building. Mr. Haney noted there was no legislative action to support these signs. The Governing Body agreed to this recommendation. The Governing Body also agreed not to act on requests to provide long term parking in this area.

May 8, 2000

Extension of Cable Line

Thereupon, the Governing Body reviewed a letter from Mr. Thaine Pryor of Cox Communications, who informed the Governing Body an extension of a cable line to the concession stand at Orlis Cox Field would cost approximately \$2,500. Thereupon, Commissioner Finch suggested that as a “Good Faith” effort, Cox Communications should provide this to the community since it is being constructed as a severe weather warning device. The Governing Body agreed that a letter should be sent to Cox Communication with these sentiments.

Amendment to the Zoning Ordinance – Fence Regulations

Thereupon, the Governing Body reviewed an ordinance to amend Article XXVI, Section 4, of the Fence Regulations of the Zoning Ordinance 2933-90.

Thereupon, Planning Director John Merrell noted there were two changes which had been requested. One to allow chain length fence in the front yard of schools for security. The other request would allow electric fences to restrain pets. The Governing Body discussed and agreed to allow underground electric restraining devices where the animal has to wear a collar in order for the fence to be activated. The Governing Body expressed reluctance regarding the request from the school district and asked that this continue to be processed as a Special Use Permit.

CIP Discussion

Thereupon, the Governing Body discussed Capital Improvement Program items with the City Manager.

Open Agenda

Thereupon, the Mayor announced there will be a dedication of the Welcome Sign south of Woods Mini Mart at 8:00 a.m. on May 18, 2000.

Thereupon, Commissioner Finch commended Ms. Megan Burns for her efforts to obtain a \$30,000 grant for the Youth Project. Commissioner Finch reminded the Governing Body he was still interested in reorganizing the City Commission and inquired about the pictures taken recently of the Governing Body.

May 8, 2000

City of Ottawa

Adjournment

There being no further business to come before the Governing Body it was moved and seconded to adjourn. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

May 8, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
May 15, 2000

The City Governing Body met at 3:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Flear present. A quorum was present.

The Mayor called the meeting to order and welcomed the audience.

Public Comments

There were no Public Comments offered at this time.

Strategic Plan

Thereupon, the Governing Body discussed from 3:00 until 4:00 p.m. the City Strategic Plan. Specific items discussed were:

1. Rural Water District agreements.
2. Cable TV, and Southwestern Bell Franchise agreements.
3. The securing of an easement for a water tower at the south end of Ottawa.
4. A proposed sewer lift between 19th and 23rd Streets on Eisenhower.
5. The upcoming wastewater treatment plant project.
6. The diffuser and ultraviolet filtering systems at the wastewater treatment plant.
7. Improvements to the City's utility billing system.
8. A survey for cities Ottawa size, regarding storm water utility.
9. The need for a south substation improvement.
10. Web site for the City.
11. Automatic meter reading devices.
12. Government access TV.
13. Airport improvements and the possibility of relocating the airport.
14. Tax abatement policies.

Approval of Minutes

Thereupon, the Governing Body reviewed and accepted the minutes of May 3rd, and May 8th as presented.

May 15, 2000

Review of Agenda

Thereupon, the Governing Body reviewed and accepted the May 17, 2000 agenda, noting that a correction was needed on the announcements.

Proposed Police/Municipal Court Facility

Thereupon, the Governing Body heard a presentation from Architect Earl Devore regarding the site and floor plans of the proposed Police/Municipal Court Facility to be located in the 100 Block of Ash Street.

Thereupon, Mayor Jackson inquired of the possibility of using existing buildings; that is, the old City Hall, or the old Apple Market building.

Thereupon, Mr. Devore stated that the square footage would be a concern in the Apple Market Building. Parking would be another concern and flow for Police and Court had needed to be studied. As far as the old City Hall building, Mr. Devore said he would not recommend the use of this building for a Police Facility at all, noting the building is not ADA compliant, it is not up to fire code, the rooms and corridors are chopped up very small due to the vault and stairway.

Thereupon, Commissioner Finch asked about the furnishing cost for the proposed facility noting that the price for the building could increase drastically for furnishing, demolition of the old Public Works building, and the relocation of the sewer.

Heartland Works

Thereupon, the Governing Body reviewed a contract agreement with Heartland Works for a Youth Employment Grant in the amount of \$30,000. Thereupon, the Governing Body agreed to place this item on the agenda for May 17, 2000.

KMEA Capacity Purchase Agreement

Thereupon, the Governing Body reviewed a KMEA capacity purchase agreement, which will allow the City to sell up to 4 megawatts of energy, when the City Power Plant has adequate capacity to do so, to Kansas City Power and Light. The Governing Body agreed to place this item on the agenda for May 17, 2000.

May 15, 2000

City of Ottawa

Kansas National Main Street Program

Thereupon, the Governing Body reviewed a resolution endorsing the City's participation in the Kansas National Main Street Program and agreed to place this item on the agenda for May 17, 2000.

CIP Discussion

Thereupon, the Governing Body agreed to defer this issue until a later date.

Open Agenda

Thereupon, Commissioner Ramsey expressed concern about the looks of the downtown.

Thereupon, Commissioner Fler expressed a complaint regarding weeds at the Rent-to-Own center on South Main.

Thereupon, Commissioner Finch inquired of the status of the Forest Park restroom project.

Thereupon, the City Manager explained there is a conflict between the restroom project and the tennis court project. The Governing Body agreed that the restroom project should precede the tennis court project.

Thereupon, Commissioner Fler inquired of the negotiations between the School District and the Auditorium.

Thereupon, the City Manager explained Dr. Kay Highbarger, Mr. Dick Smith and others had met regarding this and a document will be developed to consummate a lease.

Adjournment

There being no further business to come before the Governing Body it was moved and seconded to adjourn. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

May 15, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
May 17, 2000

The City Governing Body met at 9:30 a.m. with the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Fleer present, Commissioner Finch present, and Commissioner Gillette present. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience. Thereupon, the Mayor led the audience in the Pledge of Allegiance to the American Flag and the Invocation was given by the Rev. Leroy Rayson.

Agenda Approval

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to approve the agenda with an amendment of Bill No. 2000-34 through Bill No. 2000-41 to be consolidated into one item. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda approved with an amendment.

Approval of Minutes

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Gillette, to approve the minutes of April 19, 2000, and May 3, 2000, as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes of April 19, 2000, and May 3, 2000, approved as presented.

Public Comments

There were no Public Comments offered at this time.

Arbor Day Proclamation

Thereupon, the Mayor asked Mayor pro tem Ramsey to read a proclamation declaring May 20, 2000, as Arbor Day in the City of Ottawa. Members of the Tree Advisory Board, Tony Blaufuss and Roger Bell, accepted the proclamation and thanked the Governing Body for this step. They also presented the Governing Body with a Tree City USA Banner, plaque, and signs.

May 17, 2000

New Business

Fence Regulations

Thereupon, there was presented an ordinance to amend Article XXVI, Section 4, Fence Regulations of the Zoning Ordinance 2933-90 for the City of Ottawa.

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to remand this ordinance back to the Planning Commission for further consideration.

During discussion it was explained that the City Commission had reviewed this ordinance at a previous Work Study Session and indicated they wanted to see changes in the proposed ordinance. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly remanded back to the Planning Commission.

Main Street Program

Thereupon, there was presented a resolution endorsing participation in the Kansas Main Street Program. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fler, to adopt the resolution.

During discussion it was explained that this resolution would endorse the City's participation in the Kansas Main Street Program and authorizes the Mayor to execute certain documents so this effort can proceed. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1082-00.

Youth Employment Grant

Thereupon, there was presented an authorization for the City Manager to enter into an agreement between the City of Ottawa and Heartland Works for a Youth Employment WIAY Grant. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Fler, to approve the authorization.

During discussion it was explained this will consummate an agreement between the City and Heartland Works to include additional Youth Employment curriculum as part of its youth programs and will result in the City receiving \$30,000 to implement this expanded program. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the authorization duly approved.

Power Sales to KCPL/KMRA

Thereupon, there was presented an authorization for the City Manager to enter into an agreement between the City of Ottawa and the Kansas Municipal Energy Agency (KMEA). Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Finch, to approve the authorization.

During discussion it was explained this agreement will provide for the potential sale of energy in excess of the City's needs through KMEA to Kansas City Power and Light at a fixed cost of \$2,500 per megawatt of capacity per month and an energy price of \$120 per megawatt hour.

During discussion City Attorney Bob Bezek stated he had reviewed the contract and \$120 per megawatt hour was a reasonable price to expect given the fact the City is purchasing power at approximately \$70 per megawatt hour from Kansas City, Kansas, Board of Utilities. He further stated he believed this is a win-win situation for both Ottawa and Kansas City Power and Light. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the authorization duly approved.

Appointments to Boards and Commissions

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Finch, to appoint:

Mr. Michael Weber to serve a four-year term on the Library Board.

Mr. Rod Harris to a three-year term of the Planning Commission.

Ms. Barbara Humm, Ms. Kathy Reed, and Mr. Eugene Schaefer to three - year terms of the Auditorium Authority.

Mr. Steven Hasty to a four-year term of the Ottawa Recreation Commission.

Mr. Mark Carey, Mr. Ray Steanson and Mr. Marlin Porter each to serve a one-year term with the Uniform Plumbing Board of Appeals.

Mr. Gary Colbern, Mr. Rick Carlson and Mr. Gary Hogelin each to serve a one-year term with the National Electric Code Board of Appeals.

May 17, 2000

Mr. Ed York to serve a two-year term with the Franklin County United Way Board.

Mayor Richard Jackson to a two-year term with the 4th Judicial Correction Advisory Board.

The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the appointments duly approved.

Tree Advisory Board

Thereupon, it was explained that Staff had been informed that Father Tony Blaufuss had resigned from his position on the Tree Advisory Board effective July 1, 2000, leaving two openings on the Tree Board. Letters of interest were received from Mr. Wint Winter and Mr. Jeff Port. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey to appoint Mr. Winter to a three-year term on the Tree Advisory Board and Mr. Jeff Port to fill the one-year unexpired term of Father Tony Blaufuss. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the appointments duly approved.

Announcements

Thereupon, the Mayor announced:

1. There will be a Joint City/County/School meeting on May 17, 2000, (this date) at 12 noon, and stated the purpose of the meeting would be to hear a report from the Recreation Task Force.
2. The next Regular Meeting is scheduled for June 7, 2000 at 7:00 p.m.

Adjournment

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk
May 17, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
May 22, 2000

The City Governing Body met at 3:00 p.m. this date with the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Fleer present, and Commissioner Gillette present. A quorum was present.

The Mayor called the Meeting to order and asked for Public Comments.

Public Comments

There were no Public Comments offered during this time.

Strategic Plan

Thereupon, the Governing Body discussed the City's Strategic Plan and Capital Improvement Program. Issues such as:

1. Proposed Ash and Cedar Street Projects.
2. The wastewater diffuser.
3. An ultraviolet sanitation system.
4. Rip Rap on the levy.
5. Wastewater improvement for 17th Street.
6. Police/Municipal Court building.

Recreation issues included:

1. Aquatic Center.
2. Tennis Courts.
3. Kanza Park.

The Governing Body agreed to continue the review of the Strategic Plan on June 5, 2000.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for June 7, 2000.

May 22, 2000

Tennis Court Bid Specification

Thereupon, the Governing Body reviewed the bid specifications for the proposed new Tennis Courts at Forest Park and authorized the City Manager to proceed.

American Hometown Leadership Award Nomination

Thereupon, Commissioner Ramsey suggested Commissioner Gillette be nominated for this award with the consensus of the Governing Body to proceed. Commissioner Gillette accepted.

Forest Park Restroom Project

Thereupon, the Governing Body reviewed the Forest Park restroom project with architect Earl Devore who stated the estimated cost would be in the neighborhood of \$80,000. Several items will be bid as alternatives to help with this cost.

The Governing Body agreed to proceed with this project.

Presentation by the Ottawa Housing Task Force

Thereupon, the Chamber of Commerce Housing Task Force represented by Mike Hiatt, Cal Lantis, Ed York, Jeff Mourning, and Jerry Thompson reported to the Governing Body their final report noting that Ottawa is in dire need of additional housing; estimated at 70 new homes per year. The current population is up from 10 years ago, the housing stock has declined, and there are few building lots in Ottawa, and developers find the City adversarial to work with. The task force recommended a Strategic Housing Plan be developed to include city staff and stake holders; ensure the Public Works Department is trained; actively recruit developers; and enhance the image of the city.

The Governing Body discussed this issue with the Task Force and thanked them for their hard work and input.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Gillette, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

May 22, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
June 5, 2000

The City Governing Body met at 4:00 p.m. this date with the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fleer present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments.

Public Comments

There were no Public Comments offered at this time.

ORC Air Conditioner

Thereupon, the City Manager noted there is a need for an air conditioner system at the Orlis Cox concession facility and refrigeration equipment has suffered damage due to the lack of air conditioning in this facility. Therefore, ORC Director Jane Yancey requested the City pay for an air conditioning system in the amount of \$1,950 to be refunded by the ORC after the new fiscal year begins on July 1, 2000. The Governing Body reviewed this request and agreed to proceed.

Housing

Thereupon, the Governing Body discussed with the Housing Task Force of the Ottawa Franklin County Economic Development and City Manager Scott Lambers proposed the possibility of extending sewer services to the Southwest area of Ottawa, at a cost of approximately \$400,000. Thereupon, Mr. Lambers noted the sewer fund has this amount of money budgeted in year 2000 which will not be needed. He suggested these monies be used for this potential project. He outlined **Alternative No. 1** which would provide a lift station in the area of 19th and Eisenhower Streets, and **Alternative No. 2** which would provide a sewer lift station in the area of 21st and Eisenhower Streets. It was further explained this option would open approximately ten years worth of development at a rate of approximately 70 units per year, or 300 acres of developable land.

The Governing Body discussed this issue and agreed to proceed with the next step which would be to secure a request for proposal for engineering purposes. Thereupon, the Mayor thanked the Housing Task Force for their work in this area.

June 5, 2000

Open Agenda

Thereupon, Commissioner Gillette reminded the Governing Body that Yard Sale season is upon us and Yard Sale signs are appearing on City light poles and easements. Thereupon, the City Manager stated the Planning Department is addressing this issue.

Thereupon, Commissioner Fleer expressed frustration with the Mayor. She also expressed embarrassment with the City Airport.

Announcements

Thereupon, the Mayor announced:

1. There will be a Work Study Session on June 7, 2000, at 6:00 p.m.
2. The next Regular Meeting is June 7, 2000, at 7:00 p.m.

Adjournment

There being no further business to come before the Governing Body it was moved and seconded to adjourn. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D.Bird, City Clerk

June 5, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
June 7, 2000

The City Governing Body met at 7:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Fleer present, Commissioner Finch present, and Commissioner Gillette present. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience. Thereupon, the Mayor led the Chamber Audience in the Pledge of Allegiance to the American Flag and the Invocation was given by the Rev. Leroy Rayson.

Agenda Approval

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda approved as presented.

Approval of Minutes

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch to approve the minutes of May 17, 2000 as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes of May 17, 2000 approved as presented.

Public Comments

Thereupon, the Governing Body heard from Ms. Maryann Yokum, 1025 N. Poplar, who presented the Governing Body with information regarding grants for parks, noting the application is good until September. She also asked the Governing Body to slow down on some of the projects being proposed before the citizens are over-taxed. She stated people do not feel they are listened to when they come to the Governing Body and questioned the need for annexation. Thereupon, the Mayor thanked Ms. Yokum for her remarks.

Next to address the Governing Body was Mark and Melinda Gifford requesting information on a rezone. Thereupon, the Gifford's were asked to return at a later meeting when this issue would be placed on an agenda.

June 7, 2000

City of Ottawa

Next to address the Commissioner was Mr. Doug Ferrell who asked the Governing Body to respond to concerns about 912 N. Oak a reportedly vacant property with a weed nuisances and an unattractive nuisances. The Governing Body stated they would look into this issue. Mr. Ferrell presented the Governing Body with a petition signed by residents in this area.

Presentations and Recognitions

Thereupon, the Mayor recognized outgoing board and commission members and presented plaques to those who have served the City.

High School Track and Field Proclamation

Thereupon, the Mayor read a proclamation recognizing the Ottawa High School Track & Field teams for a very successful season and the Men's Team for a recently completed State Championship.

Public Hearing

Thereupon, the Mayor opened a Public Hearing to consider the 2001 budget, noting there will be three more Public Hearings regarding this issue.

Thereupon, the Governing Body heard from Mr. George Marstall, 815 East 16th Street Terrace who asked the Governing Body to consider a ½ mill Ad Valorem tax for "cemetery expansion reserve," as a vision for the year 2020.

There being no further comments the Mayor closed the Public Hearing.

New Business:

Capital Improvement Program

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Ramsey, to approve the 2001 Capital Improvement Program for budget planning purposes. The motion was considered and during discussion it was explained the Capital Improvement Program would be adopted for budget planning purposes and would set out an anticipated mill levy requirement of 9.77 mills for the year 2001. The motion was considered and upon being put, passed by the following

vote. Commissioner Ramsey aye, Commissioner Finch aye, Commissioner Gillette aye, Commissioner Fleer nay, and Mayor Jackson aye. Thereupon, the Mayor declared the Capital Improvement Program for the year 2001 duly approved.

Budget Calendar

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer, to approve the budget calendar for the year 2001, with the addition of a Public Hearing to be scheduled for August 2, 2000. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the budget calendar for the year 2001 City Budget duly approved.

Cereal Malt Beverage License – Taylor Oil

Thereupon, there was presented an application for a cereal malt beverage license for Taylor Oil doing business as Co-op Country Store at 334 N. Main. Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Ramsey, to approve the application. The application was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the application duly approved.

Approval of Final Plat – Wildcat I Addition

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to approve the final plat of Wildcat I Addition. During discussion it was explained the final plat had been reviewed by the appropriate city department heads and is in order for adoption, subject to KDOT review and approval. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the final plat duly approved.

Approval of Final Plat – Wildcat II Addition

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey to approve the final plat for Wildcat II Addition in the City of Ottawa, Kansas.

During discussion it was explained the final plat had been reviewed by City Staff and is in order for adoption, subject to KDOT approval. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the final plat for Wildcat II Addition duly approved.

Board Appointment

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Flee, to appoint Sandy Howard to the City Planning Commission and Gayle Shepard to the Uniform Building Code/Uniform Fire Code Board of Appeals. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the appointments duly approved.

Monthly Activity and Financial Report – March 2000

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Finch, to approve the Monthly Activity and Financial Reports for the month of March 2000. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Monthly Activity and Financial Reports for the month of March 2000 duly approved.

Announcements

Thereupon, the Mayor announced:

1. There will be a Work Study Session on June 12, 2000 at 3:00 p.m.

NEXT REGULAR MEETING: JUNE 21, 2000 AT 9:30 A.M.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk
June 7, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
June 7, 2000

The City Governing Body met at 6:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fleer present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments

Public Comments

There were no Public Comments offered at this time.

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the minutes of May 15, 2000, and May 22, 2000.

Review of Agenda

Thereupon, the Governing Body reviewed the Regular Meeting agenda for June 21, 2000, at 7:00 p.m.

Track Proclamation

Thereupon, the Governing Body reviewed a proclamation recognizing the Ottawa High School Track & Field teams for their recently completed season and agreed to place this item on the Regular Meeting agenda.

Planning Commission Appointment

Thereupon, the Governing Body reviewed a recommendation from Planning Director John Merrell to appoint Sandy Howard to the Planning Commission. The Governing Body reviewed this recommendation and agreed to place it on the Regular Meeting agenda.

June 7, 2000

City of Ottawa
Study Session Minutes

Appointment to Uniform Building Code/Uniform Fire Code Board

Thereupon, the Governing Body reviewed a recommendation from Planning Director John Merrell to appoint Mr. Gayle Shepard to the Uniform Building Code and Uniform Fire Code Board of Appeals. The Governing Body reviewed this recommendation and agreed to place it on the Regular Meeting agenda.

Ottawa Community of Promise Board

Thereupon, the Governing Body reviewed a request from the Ms. Dionna Mitchell to paint a mural on the east side of the Don Woodward Center which would face the new Skateboard Park being constructed and depict scenes of children playing. The Governing Body reviewed this request and agreed to its approval.

Invitation from the Franklin County Farm Bureau Board of Directors

Thereupon, the Governing Body reviewed a request from Mr. Michael Streebin Franklin County Farm Bureau who invited a representative from the commission to attend the next regular Farm Bureau meeting June 14th, at 6:30 a.m. at the Farm Bureau Office, 210 W. Tecumseh. Thereupon, Mayor Jackson stated he would not be available, however, it was recommended that Commissioner Gillette represent the Governing Body at this meeting. Commissioner Gillette accepted.

Sewer Line Construction

Thereupon, the Governing Body heard from Utility Director Jim Bradley who recommended the City approve the use of a method called insituform to repair sewer lines in the 100, 200, 300, and 400 blocks between Main Street and Hickory. Mr. Bradley noted one of the sewer lines is beneath the Franklin County Court House/Jail and this maintenance would extend the life of the City sewer by approximately 40 years. Mr. Bradley further explained the cost of this project would be approximately \$103,600 and the sewer budget has \$150,000 available for such projects. The Governing Body agreed to proceed with bids.

2001 CIP

Thereupon, the Governing Body reviewed the 2001 Capital Improvement Program noting improvements to Cedar Street from 1st through 15th, and the 15th Street/Rock Creek Bridge improvement projects had been included. However, neither of these projects impact the mill levy. They will be funded with a

combination of federal funds and street rehab funds. The Governing Body agreed to place this item on the agenda.

Cereal Malt Beverage License

Thereupon, the Governing Body reviewed an application for CMB from Taylor Oil, doing business as Ottawa Coop at 334 N. Main. The Governing Body agreed to place this item on the Regular Meeting agenda.

Final Plat – Wildcat I & II Addition

Thereupon, the Governing Body reviewed the Final Plats of Wildcat I & Wildcat II Additions to the City of Ottawa and agreed to place these items on the agenda.

Franklin County Administrator

Thereupon, the Governing Body reviewed a request from Mayor Jackson that the City Commission take a position on the possibility of an administrator for Franklin County. The Governing Body reviewed this request and agreed that a letter of support should be drafted for the Mayor's signature.

2001 Budget Calendar

Thereupon, the Governing Body reviewed the 2001 budget calendar and agreed to place it on the agenda for the Regular Meeting; however, it was recommended an additional budget hearing be added for August 2, 2000.

Monthly Financial and Activity Reports – March 2000

Thereupon, the Governing Body reviewed the Monthly Financial and Activity Reports for March 2000, and agreed to place this item on the Regular Meeting agenda.

June 7, 2000

Open Agenda

Thereupon, Mr. George Marstall asked the Governing Body when the 2001 budget would be filed with the County. Thereupon, the City Clerk responded on September 7, 2000, after acceptance on September 6, 2000. Thereupon, Mr. Marstall asked for an opinion regarding the fact that this will be filed after the Statutory August 25, 2000, deadline. Thereupon, the City Manager stated he would ask the City Attorney to provide an answer to Mr. Marstall's question.

Adjournment

There being no further business to come before the Governing Body it was moved and seconded to adjourn. Thereupon, the meeting duly adjourned.

Scott D. Bird, City Clerk

June 7, 2000

**STUDY SESSION MINUTES
OTTAWA, KANSAS**

Minutes of
June 12, 2000

The City Governing Body met at 3:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Fleer present, and Commissioner Gillette present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments.

Public Comments

There were no Public comments offered.

Strategic Plan

Thereupon, the Governing Body discussed the City's Strategic Plan as follows:

1. KDOT removing the US-50 bridge over I-35 and over Princeton Circle Drive. Motorists will have to use either 23rd or 17th Street to connect the road to Princeton. The Governing Body also discussed moving county facilities in the area, including the fairgrounds and the animal shelter.
2. The Municipal Airport.
3. A priority list for repairing and replacing streets.
4. Street lighting.
5. Lighting along Prairie Spirit Trail & Heritage Park Trail.
6. Traffic signals.
7. Bike paths.

The Governing Body agreed to continue the review of the Strategic Plan.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for June 21, 2000.

Use of Haley Park – “We Kan! Awards & Exhibitors Networking Session” and request to Allow Rattlesnake Exhibit at Festival.

Thereupon, Mr. Murray McGee, Director of Franklin County Convention and Tourism provided the Governing Body an update of the Sampler Festival.

June 12, 2000

Thereupon, the Governing Body discussed a proposal requesting a live rattlesnake exhibit be allowed at the Sampler Fest. The Governing Body agreed by consensus to deny the live rattlesnake request but allow the other snake exhibits.

Ottawa Homecoming Parade Request

Thereupon, the Governing Body reviewed a request from Ottawa High School, Athletic Director David Grover to hold the annual fall homecoming parade downtown from 1st to 5th street, on October 11, 2000 at 5:30 p.m.

Thereupon, the Governing Body agreed by consensus to approve the Ottawa High School Fall Homecoming Parade on Main Street from 1st to 5th streets on October 11, 2000.

Franklin County Aging Services

Thereupon, the Governing Body reviewed a letter from the Franklin County Aging Services Coordinator Ms. Bonnie Randel requesting four designated parking spaces for the General Public Transportation vans.

Thereupon, the Governing Body agreed by consensus to reserve one parking space for the General Public Transportation van for the next few months in Parking Lot B. The Governing Body agreed this would be an experiment and approval for more spaces may be granted at a later date.

Neighborhood Revitalization Applicants

The Neighborhood Revitalization Program Review Committee has approved two properties for the Neighborhood Revitalization Program. The properties at 132 S. Main and 809 N. Sycamore have met the requirements and were submitted to the Governing Body for approval.

Thereupon, the Governing Body agreed to place this item it on the June 21, 2000, City Commission meeting agenda.

Rezoning Ordinance

Thereupon, the Governing Body heard a request by Mark and Melinda Gifford to rezone their property at 736 N. Cherry from R-1 (single-family home) to R-2 (multi-family housing). Staff recommendation was to deny the rezoning.

Thereupon, the Governing Body agreed to place this item on the June 21, 2000, City Commission meeting agenda.

Continuation of “No Fee” Permits for Micro Burst Damage

Thereupon, the Governing Body reviewed a request from Planning & Zoning Director John Merrell to set a deadline on “No Fee” permits for the micro burst storm damage.

Thereupon, the Governing Body set a deadline of July 31, 2000, for applications to apply for the “no fee” building permits to repair damage from last June’s windstorm that hit Ottawa.

Public Wholesale Water District

The Governing Body discussed with Utility Director Jim Bradley an invitation to join a group that is trying to form a regional water district. The group includes several rural water districts, including Franklin County Water District 1, and several other cities.

During discussion it was determined Ottawa has enough water guarantees to cover its needs and the water treatment plant has more than enough capacity for the near future. Mr. Bradley recommended the City not join at this time, and he will continue to attend the group’s meetings. The Governing Body agreed with Mr. Bradley’s recommendation.

Concrete Work at New Public Works Facility

Thereupon, the Governing Body reviewed a request from Public Works Director Andy Haney to receive permission to spend approximately \$15,000 in funds remaining from the construction of the Public Works facilities. The funds would be used for concrete paving materials to be used for paving the visitor parking area and the waterways throughout the new Public Works compound.

Thereupon, Commissioner Finch mentioned the left over funds were available as a result of wise investments made by City Clerk Scott Bird. Thereupon, the Governing Body agreed to approve the request to spend the funds for materials and paving at the new Public Works compound.

Establishment of Ottawa Youth Council

Thereupon, a draft resolution was provided and Mayor Jackson discussed different projects and events the Youth Council would be involved in. Thereupon, the Governing Body agreed to place this item on the June 21, 2000, City Commission agenda.

Open Agenda

Thereupon, Commissioner Finch mentioned the Legislative Coffees will be aired for the community on the Government Access Channel June 12th & 13th at 7:00 p.m.

Announcements

Thereupon, the Mayor announced:

1. There **will not** be a work Study Session on June 19, 2000, due to O/FCED Allies Day.
2. There will be a City Commission Meeting on June 21, 2000, at 9:30 a.m.
3. There will be a Joint City/County/School Meeting on June 21, 2000 at 12:00 p.m. at the Franklin County Jail.

Adjournment

There being no further business to come before the Governing Body it was moved and seconded to adjourn. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Bonita Nicewander, Assistant City Clerk

June 12, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
June 21, 2000

The City Governing Body met at 9:30 a.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Fleer present, Commissioner Finch present, and Commissioner Gillette present. A quorum was present.

The Mayor called the meeting to order and led the Chamber Audience in the Pledge of Allegiance to the American Flag. The Invocation was given by the Rev. Leroy Rayson.

Agenda Approval

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Public Comments

Thereupon, the Governing Body heard from Ms. Cathy Sutton, 1026 S. Hickory owner of Sutton's Jewelry, who stated the Ottawa representatives made their presentation to the Main Street Program last week and feedback will be coming in July. She asked for Governing Body direction as to how to proceed if the Main Street Program is not awarded to Ottawa. She stated she believed the presentation went very well; however, it is in the hands of the committee. Thereupon, the Mayor stated it would be a policy decision as to whether or not the City would continue to support this effort if the award is not made. Thereupon, Commissioner Finch suggested the Governing Body set down at a Study Session with the Main Street proponents and review a proposal. The Governing Body thanked Ms. Sutton for her comments.

Response to Public Comments

Thereupon, the Mayor recognized that the Governing Body had been visited by Mark and Melinda Gifford at the last regular meeting who expressed their concern regarding a rezone issue. He further recognized that Mr. Doug Farrell had addressed the Governing Body regarding a property complaint at 912 N. Oak

June 21, 2000

City of Ottawa

and the City Manager noted the grass has been cut on this property and the owner contacted. Finally, the Mayor recognized Ms. Maryann Yokum, 1025 N. Poplar had appeared before the Governing Body to express concerns regarding construction of projects and City taxes.

Presentations and Recognitions

Thereupon, the Mayor recognized Captain David Hood of the Ottawa Fire Department for his recent retirement and 28 years service to the community of Ottawa. The Governing Body thanked Captain Hood for his service and presented him with a plaque to commemorate the event.

Public Hearing

Thereupon, the Mayor opened a Public Hearing to consider the 2001 budget. There being no one to speak to this issue the Mayor closed the Public Hearing.

New Business

Neighborhood Revitalization Program – 132 S. Main & 809 N. Sycamore

Thereupon, there was presented an application for the Neighborhood Revitalization Program for properties located at 132 S. Main and 809 N. Sycamore. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Gillette, to approve the application.

During discussion Commissioner Finch explained that the abatement of 809 N. Sycamore had been applied for by Altic Construction, but explained the rebate would go to the property as the property changed hands. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the applications for the Neighborhood Revitalization Program duly approved.

Reports by City Manager

Thereupon, the City Manager reported to the Governing Body that during the heavy down pour on June 20, 2000, City Hall and the Police/Fire Department experienced leaks and the Police/Fire Department had received damages to the ceiling. Thereupon, he called upon Utility Director Jim Bradley to report on

June 21, 2000

storm related damage to the Utilities. Mr. Bradley reported that the Stag unit had tried to pick up the entire load after loosing the inter-connect with Kansas City Power and Light and it was shut down to prevent damage. He further explained the Cooper generators had been called upon to provide the City's load and service had been restored with the exception of isolated outages which resulted from line fuses and transformers being damaged during the storm. Mr. Bradley noted the Sewer Plant came through better than expected due to the improvements made by the inflow and infiltration program.

Thereupon, the City Manager explained late last week the air conditioning unit at the Police/Fire Building had failed and a new unit was being installed today.

Reports by City Commission

Thereupon, Commissioner Fler stated she had received complaints from citizens in the area of 3rd and Poplar requesting a 4-way stop sign. Ms. Fler also noted there are low hanging tree limbs over various streets in the community.

Announcements

Thereupon, the Mayor announced:

1. There will be a Joint City/County/School meeting on June 21, 2000 at 12:00 noon at the Franklin County Jail.

NEXT REGULAR MEETING: JULY 5, 2000 AT 7:00 P.M.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Gillette to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk
June 21, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
June 26, 2000

The City Governing Body met at 3:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fleer present. A quorum was present.

Public Comments

There were no Public Comments offered at this time.

Work Study Session Agenda

Thereupon, the Governing Body discussed the Strategic Plan (Annexation). They discussed the possibility of annexations along 17th Street; west of Eisenhower; along the US-59 corridor; the Highway 59 fly-over; and beyond the east side of I-35.

Executive Session

Thereupon, at 3:35 p.m Commissioner Finch made a motion, seconded by Commissioner Ramsey, to recess into Executive Session to discuss non-elected personnel, for a period of 15 minutes and to reconvene in the same Work Study Session room at 3:50 p.m. the motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed.

Reconvene

Thereupon, at 3:50 p.m. Commissioner Finch made a motion, seconded by Commissioner Ramsey to reconvene the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

Recess

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to recess the meeting for a 10-minute break and to reconvene at 4:00 p.m. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed.

June 26, 2000

Reconvene

Thereupon, at 4:00 p.m. the Mayor declared the meeting duly reconvened.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for July 5, 2000.

Forest Park Restroom Facility

Thereupon, the Governing Body heard from Mr. Earl Devore who reviewed the bids for the Forest Park Restroom facility. The Governing Body studied this issue and agreed to place this item on the agenda for the July 5, 2000.

Ottawa Country Club Request

Thereupon, the Governing Body reviewed a request from the Ottawa Country Club to hold a fireworks display on the evening of Saturday, July 1, 2000, noting the pyrotechnics are to be conducted by licensed and bonded pyrotechnicians. It was further explained that a certificate of insurance had been received. Thereupon, the Governing Body approved this request.

Request from Ottawa Jaycee

Thereupon, the Governing Body reviewed a request from the Ottawa Jaycee's to conduct the Fourth of July fireworks activities on the Fourth of July. It was noted that a certificate of insurance had been received and the Governing Body gave approval to this request for the fireworks display to be conducted on the South bank of the Marais Des Cygnes River, adjacent to Forest Park.

Rezone

Thereupon, the Governing Body reviewed a rezone request from Mark and Melinda Gifford to be allowed to change the zoning for property located at 736 N. Cherry from R-1 (Single-family dwelling) to R-2 (Two-family dwelling). The Gifford's propose to build a duplex at this location. It was noted that the Planning Commission had voted in favor of this rezone. However, the Staff recommended the rezone be denied. The Governing Body discussed this issue at some length and agreed to place it on the agenda for July 5, 2000.

June 26, 2000

Barkley Subdivision Project from 17th to 19th Street

Thereupon, the Governing Body reviewed a proposal from Mr. Barkley who is planning to develop 10-acre parcel of property for single-family housing. Currently the property is not within the City limits and does not have water or sewer availability. Mr. Barkley is asking the City to extend services along 17th Street from Ash with an estimated cost of \$75,000 with Mr. Barkley's share of the cost being approximately one-third (1/3). Mr. Barkley would be anticipated to reimburse the City \$25,000. It was further explained this area would be annexed in order to proceed. The Governing Body agreed to proceed with this project contingent upon Mr. Barkley's commitment to participate.

KMEA Agreement

Thereupon, the Governing Body reviewed a second amendment and a restated agreement for the Kansas Municipal Energy Agency. Director of Utility Jim Bradley explained the cleanup provisions in this agreement. The Governing Body agreed to place this item on the July 5, 2000, agenda.

Kansas City Regional Telecommunications Consortium

Thereupon, the Governing Body reviewed a letter from Mid-America Regional Council inviting the City to participate in a consortium, which will assist cities in dealing with the proliferation of telecommunication companies and services. The Governing Body reviewed this request and agreed to place this on the agenda for the July 5, 2000.

Roadway Reconstruction and Bridge Removal

Thereupon, the Governing Body reviewed an agreement with the Kansas Department of Transportation for the removal of the Highway 50 bridge located between 19th and Elm Streets. The Governing Body agreed to place this on the July 5, 2000, agenda.

June 26, 2000

City of Ottawa
Study Session Minutes

Appointment of Local Freedom of Information Officer

Thereupon, the Governing Body reviewed a draft resolution to define the duties to be carried out by the Freedom of Information Officer, which is required to be appointed by new State Legislation. The Governing Body reviewed this request and agreed to place it on the July 5, 2000, agenda.

Cereal Malt Beverage License

Thereupon, the Governing Body reviewed a Cereal Malt Beverage License application from Casey's General Stores, Inc. and agreed to place this item on the July 5, 2000, agenda.

Open Agenda

Thereupon, Commissioner Finch encouraged the staff to finalize the Airport Master Plan.

Thereupon, Mayor Jackson inquired of the progress of the skateboard park. Thereupon, Andy Haney, Public Works Director stated the City is coordinating with Havens Steel to develop parts of this facility.

Adjournment

There being no further business to come before the Governing Body it was moved and seconded to adjourn. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

June 26, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
July 3, 2000

The City Governing Body met at 4:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fleer present. A quorum was present.

The Mayor called the meeting to order at 4:00 p.m. and asked for Public Comments.

Public Comments

There were no Public Comments offered at this time.

Work Study Session Items

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the Work Study Session minutes of June 5, 2000 and June 7, 2000.

Review of July 5, 2000 Regular Meeting Agenda

Thereupon, the Governing Body reviewed the tentative agenda for July 5, 2000.

Proclamation to Honor Brent Wheeler

Thereupon, the Governing Body reviewed a proclamation to honor Brent Wheeler for his service to USD 290, the City Band, and the Ottawa Community. By consensus they agreed to place this item on the agenda for July 5, 2000.

Cereal Malt Beverage License

Thereupon, the Governing Body reviewed a cereal malt beverage license application from Tananna Corp, dba Miller Mart, 304 E. Logan. By consensus they agreed to place this item on the Regular Agenda for July 5, 2000.

July 3, 2000

Unofficial until approved

Appointment to Planning Commission

Thereupon, the Governing Body reviewed a letter of resignation from Mr. Terry White from the City Planning Commission and a recommendation to replace his position with Rev. Steve VanOstran. The Governing Body agreed to place this item on the July 5, 2000.

Wastewater Treatment Plant Update

Thereupon, the Governing Body heard from Utility Director Jim Bradley who reported one bid in the amount of \$19,924 had been received for the removal and replacement of the primary digester floating cover at the sewer plant.

Budget Overview

Thereupon, the Governing Body heard from City Manager Scott Lambers who provided an overview for the 2001 Operating Budget. Items discussed:

1. An additional \$5,000 for demolition of unfit properties.
2. \$2,500 for the Historical Society.
3. Additional monies for signage in the downtown area.
4. \$2,500 to aid the O/FCED Technology Task Force to hire a consultant.
5. \$10,000 to \$15,000 for the Housing Task Force.

The City Manager reminded the Governing Body that two citizens had spoke regarding budgetary concerns; Mr. George Marstall asked the Governing Body to consider a levy for cemetery care, and Mr. Jim Grogan requested the Governing Body consider monies for a storm drainage study.

Monthly Financial and Activity Report – April 2000

Thereupon, the Governing Body reviewed the Monthly Financial and Activity Report for the month of April 2000.

Open Agenda

Thereupon, the Mayor stated the City's Fair Housing Ordinance had been adopted in 1976 and needs to be revisited.

July 3, 2000

Unofficial until approved

City of Ottawa

Announcements

Thereupon, the Mayor announced:

1. There will be a Work Study Session on July 5, 2000 at 6:00 p.m
2. There will be a Regular City Commission Meeting on July 5, 2000 at 7:00 p.m.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

July 3, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
July 5, 2000

The City Governing Body met in Regular Session at 7:00 p.m. this date with the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Fler present, Commissioner Finch present, and Commissioner Gillette present. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience. Thereupon, the Mayor led the Chamber Audience in the Pledge of Allegiance to the American Flag. The Invocation was given by the Rev. Leroy Rayson.

Agenda Approval

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Gillette, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved as presented.

Approval of Minutes

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to approve the minutes of June 7, 2000 as present. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes of June 7, 2000 duly approved as presented.

Public Comments

Thereupon, the Governing Body heard from Ms. Maryann Yokum, 1025 N. Poplar, who spoke against the proposed mill levy for cemetery expansion as proposed by Mr. George Marstall at a previous meeting.

Response to previous comments

Thereupon, the Mayor recognized Ms. Cathy Sutton had appeared before the Governing Body on behalf of the Main Street program to present and update the presentation that was made in Topeka and also inquired about the possibility of financial support from the City to hire a Main Street Director should the application fail. The Mayor responded that this item has been scheduled for an upcoming Study Session in July.

July 5, 2000

City of Ottawa

Presentations and Recognitions

Thereupon, the Mayor read a proclamation recognizing Mr. Brent Wheeler for his dedicated service to Ottawa High School, the City Band program, and the Ottawa community. Thereupon, Mr. Wheeler played for the Chamber's enjoyment, strains from "Somewhere Over the Rainbow".

Public Hearing

Thereupon, Mayor opened a Public Hearing to consider grant funds awarded to the Ottawa Police Department by the Local Law Enforcement Block Grant, Department of Justice.

Thereupon, Police Chief Jeff Herrman explained the grant applied for which amounts to \$11,994 would be matched by the City in an amount of \$1350 and will be used for Police equipment. More specifically, digital cameras, in car rifles, and night vision equipment. There being no else to speak the Mayor closed the Public Hearing.

New Business

Rezone – 1136 N. Cherry

Thereupon, there was presented an ordinance re-zoning an area within the City of Ottawa, Kansas, and repealing the corresponding section of the zoning map, which is a part of Ordinance No. 2933-90 of the City of Ottawa, Kansas.

Thereupon, Commissioner Finch made motion, seconded by Commissioner Ramsey, to adopt the ordinance. During discussion it was explained that the re-zoning proposed by property owners, Mark and Melinda Gifford, came to the Governing Body with a staff recommendation for denial and the Planning Commission recommendation for approval. The ordinance was considered and upon being put, passed by the following vote: Commissioner Fleer aye, Commissioner Ramsey aye, Commissioner Finch aye, Commissioner Gillette nay, and Mayor Jackson aye. Thereupon, the Mayor declared the ordinance duly approved and the ordinance was duly numbered Ordinance 3346-00.

July 5, 2000

City of Ottawa

KMEA

Thereupon, there was presented a resolution approving and authorizing the form of an execution of a second amended and restated agreement to create the Kansas Municipal Energy Agency. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Fler, to adopt the resolution.

During discussion it was explained the City Commission had been requested to adopt this resolution, which contains technical amendments to the agreement to create the Kansas Municipal Energy Agency. Thereupon, the Governing Body called upon Utility Director Jim Bradley, who explained the major change to this agreement will allow distribution systems to participate in KMEA, where as before only production systems participated. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1083-00.

KDOT – City Connecting Links

Thereupon, there was presented a resolution relating to state aid for the improvement of City Connecting Links on the State Highway System. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Gillette, to adopt the resolution.

During discussion it was explained that this resolution will authorize the Mayor to execute the necessary documents for the City administered/KDOT financed street and bridge removal project of US-50 from Elm Street to US-59. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1084-00.

Local Freedom of Information Officer

Thereupon, there was presented a resolution appointing a Local Freedom of Information Officer for the City of Ottawa, in Franklin County, Kansas and providing for the officer's duties. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Fler, to adopt the resolution.

During discussion it was explained this resolution reaffirms the City Clerk and the City Manager as custodians of official City documents and the City Attorney will be named as Freedom of Information Officer for the City of Ottawa. The Assistant City Attorney will function as backup. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1085-00.

Cereal Malt Beverage License Approval

Thereupon, there was presented an application for Casey's General Stores, Inc. for two locations at 1002 N. Main and 7th & Beech Streets. Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Gillette, to approve the applications. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the applications duly approved.

Cereal Malt Beverage License Approval

Thereupon, there was present an application for Cereal Malt Beverage License for Charles R. Wood Oil Co., Inc. located at 304 E. Logan. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Finch, to approve the application. The application was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the application duly approved.

Resignation from City Planning Commission

Thereupon, there was presented a letter of resignation from Mr. Terry White from the City Planning Commission. Thereupon, Commissioner Finch reluctantly made a motion, seconded by Commissioner Fleer, to accept the letter of resignation from Mr. Terry White. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the letter of resignation duly accepted.

Appointment to the City Planning Commission

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer, to appoint Rev. Steve VanOstran to fill the duties of Mr. Terry White on the City Planning Commission. The motion was considered and upon being put, all present vote aye. Thereupon, the Mayor declared the appointment of Rev. Steve VanOstran to the Planning Commission duly approved.

July 5, 2000

City of Ottawa

Monthly Activity and Financial Report – April 2000

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to approve the Monthly Activity and Financial Report for the month of April 2000. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Monthly Activity and Financial Report for the month of April 2000, duly approved.

Reports by the City Commission

Thereupon, Commissioner Ramsey inquired of the status of the relining of the parking stalls in the downtown area. Thereupon, Public Works Director Andy Haney stated the work is being scheduled for Sunday, July 9th.

Announcements

Thereupon, the Mayor announced:

1. There will be a Budget Work Study Session on July 10, 2000 at 3:00 p.m. – 4:00 p.m.

NEXT REGULAR MEETING: JULY 19, 2000 AT 9:30 A.M.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Gillette, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

July 5, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
July 5, 2000

The City Governing Body met in Work Study Session at 6:00 p.m. this date the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commission Fleer absent. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments.

Public Comments

There were no Public Comments offered at this time.

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the minutes of June 12, 2000 and June 26, 2000, Work Study Sessions.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for the Regular Meeting scheduled for this date at 7:00 p.m.

Thereupon, Commissioner Fleer arrived at 6:01 p.m.

Forest Park Restrooms

Thereupon, the Governing Body reviewed masonry block color samples to be used at the Forest Park restroom facility and remanded the decision back to staff.

Sewer Extension – Southwest of Ottawa

Thereupon, the Governing Body reviewed a letter from landowners southwest of Ottawa who expressed support for the extension of sewers into the southwest quadrant of the City. Thereupon, the City Manager stated he believed a land use plan was in order and a Master Plan needs to be conducted for this area. Representing the landowners was Mr. Craig Chaney of Barlett and West

July 5, 2000

Engineering. Mr. Chaney concurred with the idea of a Master Plan and stated the City needs to be very involved in the development of this area. Mr. Lambers continued by stating that storm drainage is a concern and needs to fit the overall comprehensive plan. Thereupon, Commissioner Ramsey raised the question of annexation and the Governing Body concurred that annexation would need to be part of the overall discussion. It was further discussed that cost-sharing between the City and property owners would need to be discussed.

Appointment of Local Freedom of Information Officer

This item is on today's Regular Meeting agenda.

Kansas City Regional Telecommunications Consortium - MARC

Thereupon, the Governing Body reviewed a proposal for the City to join Mid America Regional Council (MARC), which is a group of cities, which have formed the Kansas City Regional Telecommunications Consortium to deal with the proliferation of telecommunication companies and services. The Governing Body discussed this issue and agreed to place it on an upcoming agenda with Commissioner Ramsey dissenting.

Demolition Derby Vehicles on Private Property

Thereupon, the Governing Body reviewed a memo from Planning Director John Merrell who recommended demolition derby vehicles parked on private property be treated as junk vehicles since they are essentially in violation of City code. The Governing Body discussed this issue and agreed to bring it back in the near future, recognizing the City is still waiting to hire a Code Enforcement Officer.

Water Treatment Plant Filters

Thereupon, the Governing Body heard from Director of Utilities Jim Bradley who explained to the Governing Body a problem, which has developed with one of the four water filters at the Municipal Water Plant. Mr. Bradley requested to be allowed to make a repair on this water filter at a cost of \$30,000; that the request for \$20,000 in the 2001 budget be eliminated and the \$60,000 for the CO2 tank in the 2001 budget be placed in the 2001 budget. The Governing Body agreed to proceed with these recommendations.

July 5, 2000

City of Ottawa

Open Agenda

Thereupon, Commissioner Ramsey noted the National City Weekly publication has indicated that no Federal deregulation concerning electricity is anticipated in the near future.

Adjournment

There being no further business to before the Governing Body during the Work Study Session, it was moved and seconded to adjourn. Thereupon, the Mayor declared the meeting duly adjourned and invited all present to join him in the Commission Chambers for the Regular meeting.

Scott D. Bird, City Clerk

July 5, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
July 10, 2000

The City Governing Body met at 3:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fleer present. A quorum was present.

Recess

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to recess into Executive Session for 5 minutes to discuss non-elected personnel and to reconvene in the same Work Study Session room at 3:06 p.m. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed.

Reconvene

Thereupon, at 3:06 p.m. Commissioner Ramsey made a motion, seconded by Commissioner Finch, to reconvene the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

Budget Review

The Mayor called the meeting to order and opened discussion on Year 2001-General Fund budget. The City Governing Body spent approximately one hour discussing the General Fund Budget with City Manager and Staff.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for January 19, 2000.

WWII Memorial Balloon Release

Thereupon, the Governing Body reviewed a request from Mr. Craig Dengel to conduct a Veterans Memorial Balloon Release to help raise funds for the WWII Veteran Memorial. This release would be conducted on November 11, 2000. The request also included a request that 4th Street between Main & Hickory be closed during these ceremonies. The Governing Body reviewed this request and agreed to its approval.

July 10, 2000

Municipal Court Judge's Contract

Thereupon, the Governing Body reviewed a letter from Assistant City Attorney Joyce Hendrix-Kuchar to renew Judge James Campbell contract as Municipal Court Judge. The Governing Body reviewed this recommendation and agreed to place this issue on the July 19, 2000 agenda.

Ottawa Municipal Roof Repair

Thereupon, the Governing Body heard from Auditorium Director Dick Smith who recommended the auditorium roof be repaired at a cost of \$31,915 with the construction being taken care of by Midwest Coating. The City Manager recommended the General Fund finance this improvement with the understanding that the Auditorium Fund would reimburse the General Fund over time as excess funds become available, and \$10,000 be transferred from the Auditorium Fund to the General Fund at the end of the Year 2000. The Governing Body agreed to place this issue on the agenda for the July 19, 2000.

Eisenhower Force Main Lift Station Project

Thereupon, the Governing Body heard from Utility Director Jim Bradley who reviewed proposals from George Butler and Associates and Bartlett and West for the construction of a Force Main in the South West corridor area. Mr. Bradley recommended the acceptance of the George Butler proposal of \$189,730 for a design build project. The Governing Body recognized that the total cost of the Bartlett and West proposal was \$216,000. The Governing Body agreed to proceed with the staff recommendation for this project.

Housing Needs Assessment Study

Thereupon, the Governing Body discussed the possibility of the City paying for the proposed housing needs assessment study for the City of Ottawa.

Announcements

Thereupon, the Mayor announced:

1. There will be a Budget Work Study Session on July 17, 2000 at 3:00 p.m.

July 10, 2000

City of Ottawa

Adjournment

There being no further business to come before the Governing Body it was moved and seconded to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

July 10, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
July 17, 2000

The City Governing Body met in Work Study Session at 3:00 p.m. this date. The following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Finch present, Commissioner Fleer present, and Commissioner Gillette present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments

Public Comment

Thereupon, Mr. Robert Smith, representing the Franklin County Landlord's Association, spoke in favor of the sidewalk program and inquired to its priorities. Thereupon, the City Manager stated that the sidewalk program had been included in the Capital Improvement Program and is envisioned as a 50/50 cost share between the property owners the City, at \$250,000 every other year, for four (4) years. These projects will be by petition; however, other parameters of the program need to be set by the Governing Body. Thereupon, Mr. Lambers and the Governing Body responded to questions from other Landlords, which numbered approximately eight persons.

Budget Review

Thereupon, the Governing Body reviewed the proposed 2001 Budget for the Water, Wastewater, and Electric Funds.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for July 19, 2000.

Burlington Northern Santa Fe Abandonment/Rail-banking

Thereupon, the Governing Body reviewed a memo from Public Works Director Andy Haney which informed the Governing Body that the abandonment of .21 miles of track at the north end of the Prairie Spirit Rail Trail is scheduled for the near future and the abandonment will begin at the north end of the Marais des Cygnes River bridge and run north to the north side of K-68 Highway. This will retain service to the Ottawa Co-op on the north side of K-68, while providing the final development of the Prairie Spirit Rail Trail to the point adjacent to the Old Depot Museum. Thereupon, the Governing Body agreed to proceed with this project.

July 17, 2000

Ottawa University Homecoming

Thereupon, the Governing Body reviewed a letter from Adrienne J. Allen, Coordinator of Student Activities, Ottawa University who requested the Ottawa University Homecoming Parade be conducted on October 19, 2000, at 6:30 p.m. and that the route will be coordinated with the Public Works Director. The Governing Body agreed to this request.

Southwest Sewer Line Improvements

Thereupon, the Governing Body reviewed with the City Manager a request to prepare maps, which will propose an impact fee area for the two proposed sewer line improvements in the southwest portion of the City. The Governing Body authorized this step to proceed.

Sidewalk Improvement

Thereupon, the Governing Body discussed the sidewalk improvement program with the City Manager and agreed the program should be a 50/50 split for new construction of sidewalks where sidewalks have not existed in residential areas previously, and a 75/25 split for residential reconstruction. They agreed to bring this item back for further discussion.

Monthly Activity and Financial Reports – May 2000

Thereupon, the Governing Body discussed the Monthly Activity and Financial Reports for the month of May 2000.

Adjournment

There being no further business to come before the Governing Body it was moved and seconded to adjourn. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

July 17, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
July 19, 2000

The Governing Body met at 9:30 a.m. this date the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Fleer present, Commissioner Finch present, and Commissioner Gillette present. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience. Thereupon, the Mayor led the Pledge of Allegiance to the American Flag. The Invocation was given by the Rev. Leroy Rayson.

Agenda Approval

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Fleer, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Approval of Minutes

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Gillette, to approve the minutes of the June 21, 2000, Regular Meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes of June 21, 2000, duly approved.

Public Comments

There were no Public Comments offered at this meeting.

Response to Previous Public Comments

Thereupon, the Mayor noted that Ms. Mary Ann Yokum had appeared before the Governing Body at the previous meeting to present concerns regarding the proposed mill levy increase for the improvement to the second phase of Highland Cemetery. Mayor Jackson noted that Ms. Yokum had been advised this item would be considered as a part of the 2001 Budget deliberations and a public hearing was scheduled for August 2, 2000 to provide citizens the opportunity to comment further on the proposed budget.

July 19, 2000

City of Ottawa

Presentations and Recognitions

Thereupon, the Mayor recognized Mr. Terry White for his service to the Planning Commission. Thereupon, Mr. White expressed his appreciation to the Governing Body, to his Colleagues on the Planning Commission, and to Planning Director John Merrell.

New Business

Kansas City Regional Telecommunications Consortium

Thereupon, there was present an approval of membership in the Kansas City Regional Telecommunications Consortium. Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Gillette to approve the membership.

During discussion it was explained the City had been approached by Mid-America Regional Council (MARC) to join the Kansas City Regional Telecommunication Consortium with an initial fee of \$2,500. It is anticipated that future projects may be undertaken by the Consortium and the City will have the option to participate in these projects. Thereupon, the City Manager explained the \$2,500 is a one-time fee and will place the City in a coordinated effort for franchise agreements in the telecommunications industry. The motion was considered and upon being put, passed by the following vote: Commissioner Fleer aye, Commissioner Ramsey nay, Commissioner Finch aye, Commissioner Gillette aye, and Mayor Jackson aye. Thereupon, the Mayor declared the motion duly approved.

Municipal Court Judge

Thereupon, there was present a contract with James Campbell to continue as Municipal Court Judge for \$1,000 per month for the next 12 months. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer, to approve the contract. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the contract with Judge James Campbell as Municipal Court Judge for the next 12 months, duly approved.

July 19, 2000

Municipal Auditorium Roof Repair

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch, to accept the low bid from Midwest Coating in the amount of \$31,915 to repair the roof at the Ottawa Municipal Auditorium. It was noted that the City's General Fund will advance the monies for this project and the Auditorium Fund will reimburse the General Fund as revenues permit. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the contract with Midwest Coating duly approved.

Monthly Activity and Financial Report – May 2000

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to approve the Monthly Activity and Financial Report for the month of May 2000. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the reports duly approved.

Announcements

Thereupon, the Mayor announced:

1. There will be a Joint City/County/School Meeting on July 19, 2000, (this date) at 12:00 p.m. at the Ottawa Middle School.

NEXT REGULAR MEETING: AUGUST 2, 2000, AT 7:00 P.M.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to adjourn. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

July 19, 2000

**STUDY SESSION MINUTES
OTTAWA, KANSAS**

Minutes of
July 24, 2000

The City Governing Body met in at 3:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fleer present. A quorum was present. The Mayor called the meeting to order at 3:00 p.m. and asked for Public Comments.

Public Comments

Thereupon, the Governing Body heard from the Landlords Association who again inquired regarding the sidewalk program and protested the odor from the Sewer Plant.

Main Street Program

Thereupon, the Governing Body heard from Mr. Ed Baldrige representing the Main Street Program who thanked the Governing Body for the sidewalk program and noted that Ottawa has been accepted as the Year 2001, Main Street Program recipient. He formally requested the \$30,000 draw down for Budget Year 2000 in that the 2001 Main Street Program runs with the July 1st to June 30th fiscal year and the City is now in the midst of its first year of Main Street USA. He stated a priority would be to hire a director and asked if the City would be able to provide office space, possibly at the old city hall. Thereupon, Commissioner Finch stated that the Governing Body had visited with the School Board during the recent City/County/School Joint meeting and the School Board had indicated they would be willing to work with the Main Street Program at the old city hall building. Thereupon, the City Manager suggested the Main Street Program work out a sublease from USD 290. Finally, Mr. Baldrige asked that the Governing Body to consider commercial sidewalks for replacements in addition to residential.

City's Health Insurance

Thereupon, the Governing Body reviewed a letter from Mr. Ed Treadwell recommending Philadelphia Life as the City's health insurance carrier for the upcoming contract year. The Governing Body reviewed Mr. Treadwell's letter and other quotes. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Gillette, to approve the recommendation. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared Philadelphia Life as the City's health insurance carrier for the upcoming contract year duly approved.

July 24, 2000

Tennis Courts

Thereupon, the City Manager presented the tennis court bid, and lease payment terms, and asked for authorization to proceed. It was noted that the bid from Southwest Recreational Industries, Inc. in the amount of \$174,025.00 for the construction of the tennis courts with the alternate of \$25, 823.00 drainage system was the only bid received, and Peoples National Bank at an interest rate of 6.7027% had been the low bid on the lease arrangement. The Governing Body agreed to place this item on the August 2nd agenda.

City Auction

Thereupon, the Governing Body heard from City Clerk Scott Bird regarding the proposed auction scheduled for August 5, 2000. The Governing Body agreed to proceed.

Sidewalk Improvement Program

Thereupon, the Governing Body further discussed the sidewalk improvement program as an item back for further discussion.

Break

Thereupon, the Governing Body took a five-minute break.

Ottawa Times Update

Thereupon, the Governing Body heard from Ms. Jeanny Sharp representing the Ottawa Herald to explain the Ottawa Times Newspaper would cease to exist as of August 24, 2000, and the Shopper and Advantage would be merged into an advertising publication, and as a result, the Ottawa Herald requested the City's legal publication business. Ms. Sharp noted the rates the Times have been charging would be continued throughout the rest of the year.

2001 Budget

Thereupon, the Governing Body reviewed the 2001 Budget for the Library, Auditorium, and Miscellaneous Funds.

July 24, 2000

City of Ottawa

Open Agenda

Thereupon, Commissioner Fleer suggested a thank you be sent to Mr. Tony DeLaTorre for his investigation work regarding a recent airport break-in.

Thereupon, Commissioner Finch inquired of the possibility of the Police Department receiving upgraded mobile radar units.

Thereupon, Commissioner Ramsey inquired of the gates at Highland Cemetery.

Thereupon, Commissioner Gillette asked about a visual display for speeders.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

July 24, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
August 2, 2000

The City Governing Body met in Regular Session at 7:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Fleer present, Commissioner Finch present, and Commissioner Gillette present. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience. Thereupon, the Mayor led the Pledge of Allegiance to the American Flag. The Invocation was given by Commissioner Finch.

Agenda Approval

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Approval of Minutes

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer, to approve the minutes of July 5, 2000, and July 19, 2000. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes of July 5th & July 19th, 2000 approved as presented.

Public Comments

Thereupon, the Governing Body heard from Mr. Robert Dodson, 3190 Marshall Road, who commented on the possible airport annexation and concerns over the City's ability to enforce building code.

Public Hearings

Thereupon, the Mayor opened a Public Hearing to consider the Year 2001 Budget. Thereupon, Mr. Dodson asked if he could have a copy of the Electric Budget in detail. Thereupon, the City Clerk responded affirmatively.

Thereupon, Mr. Charles Cowdin expressed a need for additional pumps to remove storm water runoff on the east side of the community, stating during flood times he has

August 2, 2000

City of Ottawa

excessive water in his backyard from the City's system. It was explained Mr. Haney had requested \$600,000 for additional pumps that were not included in this year's budget.

Thereupon, Mr. Jeff Mourning addressed the Governing Body representing the Ottawa/Franklin County Economic Development group and requested continued support at the \$50,000 level and expressed appreciation to the Governing Body for their past support. Thereupon, Commissioner Ramsey asked Mr. Mourning if the Governing Body could receive additional reports on how this money is being used.

Next to address the Governing Body was Mr. Harley Tucker who requested funding for a shelter house in Forest Park to be used by the Horseshoe Pitchers Association. Mr. Tucker noted the Horseshoe Pitchers Association has \$1,500 to donate towards this project. It was explained to the Governing Body the Public Works Director had prepared some information and the cost of this project would be approximately \$10,000. Thereupon, the Mayor stated he would like to see this happen.

Next to address the Governing Body was Mr. Clifford Pierce who also encouraged the development of the aforementioned shelter house. Mr. Pierce noted the State Horseshoe Pitching Tournament had been held in Ottawa last year and would be back this year.

Next to address the Governing Body was Mr. George Marstall who again requested of the Governing Body a cemetery reserve fund to be ear marked for the expansion for Highland Cemetery.

There being no one else to speak to this issue, the Mayor closed the Public Hearing.

New Business

Acceptance of Bids for Tennis Court Construction-Forest Park

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Fleer, to accept the bids for construction of tennis courts in Forest Park, from Southwest Recreational Industries, Inc. in the amount of \$174,025 with an alternate of \$25,823 for drainage system, for a total cost of \$199,848 and the acceptance of a lease purchase arrangement from Peoples National Bank at an annual interest rate of 6.7027%. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the acceptance of bids duly approved.

It was further noted the City would be responsible for 50% of the cost of this project and Ottawa University and USD 290 would be involved in the balance of the financing.

August 2, 2000

Approval of Monthly Financial and Activity Report – June 2000

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Ramsey to approve the Monthly Financial and Activity Report for the month of June. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Monthly Financial and Activity Report for the month of June duly approved.

Reports by Mayor

Thereupon, the Mayor noted an accusation had been made during the Study Session of dumping of raw sewage by the City and asked Staff to investigate and respond to this charge.

Announcements

Thereupon, the Mayor announced:

1. There will be a budget Work Study Session on August 7, 2000 at 3:00 p.m. and a regular Work Study Session at 4:00 p.m.

NEXT REGULAR MEETING: AUGUST 16, 2000 AT 9:30 A.M.

Adjournment

There being no further business to come before the Governing Body, Commissioner Gillette made a motion, seconded by Commissioner Ramsey to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

August 2, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
August 2, 2000

The City Governing Body met at 6:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Gillette present, Commissioner Ramsey present, and Commissioner Fleer present. A quorum was present. The Mayor called the meeting to order and asked for Public Comments.

Public Comments

There were no Public Comments at this time.

Work Study Session Items

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the Work Study Session Minutes of July 3rd and 5th as presented.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for this date at 7:00 p.m.

Designation of Official City Newspaper

Thereupon, the Governing Body considered a request from Ottawa Herald Editor and Publisher Ms. Jeanny Sharp that the City designate the Ottawa Herald as the Official City Newspaper effective August 25, 2000. The Governing Body considered this issue and agreed to place it on the August 16, 2000 Regular Meeting Agenda.

Sidewalk Improvement Program

Thereupon, the Governing Body reviewed the sidewalk improvement program with the City Manager and agreed to circulate to the media, notification of this program.

Annexation of the Ottawa Airport

The Governing Body discussed the potential annexation of the Ottawa Airport. Thereupon, Mr. Wendall Barker, representing Dodson Aviation, stated that no one is opposed to the annexation, however, he accused the City of neglecting the airport and presented the Governing Body with an internal memo dealing with this issue. He further accused the City of dumping raw waste at the airport site, at which time the City Manager

August 2, 2000

argued vehemently that raw sewage had not been dumped at the airport.

Thereupon, the Governing Body heard from Mr. Tony DeLaTorre, representing Dodson Aviation, stating he was embarrassed at the City's attention to the airport.

Thereupon, Commissioner Finch stated he is not in favor of proceeding with any further airport discussion until the Master Plan is in place.

Electric Energy Assistance

Thereupon, the Governing Body reviewed a sample of senior residential customers and discussed the possibility of a summer time assistance program. It was explained the winter program provides 50% relief to SSI qualified customers. The Governing Body agreed to proceed with a summer time program in a test mode only, which would benefit SSI recipients for the month of August 2000.

City Governance Structure

Thereupon, Commissioner Finch requested the Governing Body consider having 4 Commissioners each elected to 4 year terms, so there is consistency on the Governing Body and a Mayor be elected directly by the citizenry every 2 years, and the designation of the City Commission quorum be set at 4. Thereupon, the Governing Body agreed that 4-year terms was acceptable for all Commissioners; however they prefer further consideration before deciding on changing the Mayor's appointment. Again, a change in quorum would need further evaluation.

Monthly Financial and Activity Report - June 2000

Thereupon, the Governing Body briefly reviewed the Monthly Financial and Activity Reports due to time restraints.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to adjourn. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned and invited all to join him in the Regular Meeting chambers.

Scott D. Bird, City Clerk

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
August 7, 2000

The City Governing Body met at 3:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fleeer present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments. There were none offered at this time.

Review of 2001 Budget

Thereupon, the Governing Body heard from City Department Heads requesting additional funding for the Year 2001 budget.

Thereupon, Police Chief Jeff Herrman requested the Governing Body review the City's salary plan for Police Department personnel. Chief Herrman outlined three proposals:

1. To provide additional remuneration for officers with additional education.
 - a. An Associates Degree would earn 2%.
 - b. A Bachelors Degree would earn 4%.
 - c. A Masters Degree would earn 5%

These percentages would be over the normal starting salary range.

Chief Hermman also requested that a 27th Commissioned Officer position be placed into the budget, which would allow the opportunity for additional hiring and training. This position would not seek to be filled, but rather be a way of building the force up to its compliment of 26 fulltime officers.

Thereupon, the Governing Body heard from Public Works Director Andy Haney who also expressed concern about the City's pay plan and the need for a step process in which new hires could be informed as to their professional development. Mr. Haney also asked the Governing Body to consider the purchase of a road grader, noting the current road grader had been recently overhauled and parts were becoming rare and expensive. Mr. Haney pointed out, during the recent replacement of the engine, the motor mounts had to be custom fit in order to accommodate the new and ill-fitting power plant. Mr. Haney also

August 7, 2000

asked the Governing Body to consider an equipment replacement fund similar to the one being created for the Utility Department and the one which has been utilized for the Police and Fire Departments to be created for Public Works in order to better equip his department.

Thereupon, the Governing Body heard from City Clerk Scott Bird who reported that the recent City Auction had grossed just over \$26,000. The Public Works Department employees and Darlene Lister had been very instrumental in developing and carrying this auction off. Thereupon, Mr. Bird explained the Technology Committee has budgeted \$20,000 for the ability to contract with a technical person to help the City develop its communication plan, and asked for an additional \$2,500 from each of the four major funds for this project.

Thereupon, the Governing Body heard from Assistant Fire Chief Richard Oglesby who thanked the Governing Body for the infrared vision equipment in next year's budget and informed the Governing Body that the Fire Department has recently lost two employees. One of which went to work delivering bread and the other went to work for the Potawatomi Reservation Fire Department at approximately \$7,000 more than he was making for the City of Ottawa.

Thereupon, the Governing Body heard from Planning/Zoning/Inspection Director John Merrell who asked the Governing Body to reconsider his request for funds to develop a City Comprehensive Plan and a Vision Report for the City of Ottawa. Mr. Merrell also asked for additional monies for demolition of condemned structures.

Thereupon, the Governing Body heard from Auditorium Director Dick Smith who asked that the \$7,000 for Capital Improvement in the Year 2001 budget be boosted to \$13,300.

Thereupon, the Governing Body heard from Utility Director Jim Bradley who stated the City needed to develop a Master Plan for all three utilities and would like to have money in the budget for those plans.

Thereupon, the Governing Body heard from Public Works Director Andy Haney who stated a storm water Master Plan is needed in the amount of \$250,000 and the upgrade to the storm water pump at a cost of \$600,000 had been struck from the 2001 budget.

Thereupon, the Mayor asked that this session be moved up earlier in the budget process in future years.

Review of Minutes

Thereupon, the Governing Body agreed to move this item, and the review of the August 16, 2000 agenda to a future meeting.

Downtown Christmas Lights

Thereupon, the Governing Body heard from Ms. Cathy Sutton representing the Ottawa Area Chamber of Commerce who asked to be allowed to contract for Christmas lighting with Mr. Max Adams who works for Creative Displays. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch, to proceed with this contract in the amount of \$34,400, noting that the downtown merchants would be asked to participate with this cost.

Street Dance Request – Ottawa Youth Center

Thereupon, the Governing Body heard from Carmen Michaelson, Director of “Off The Wall” Youth Center, who asked to be allowed to have a street dance for the youth center to be located between Main and Hickory on 5th Street, on Saturday, September 9th, from 5:00 to 10:00 p.m. The Governing Body asked that the neighbor’s be informed by the Youth Center, and granted approval upon the youth center making such notification.

Veterans Day Celebration

Thereupon, the Governing Body reviewed a request from Ms. Sherry Wright to include re-enactors in the Veterans Day Parade, allow them to shoot blanks as they parade and to be allowed to have a military helicopter land at City Park. The Governing Body tentatively agreed to these requests upon detailed information coordinated through the Public Works Department from the pilot of said aircraft.

USD 290 Lease

Thereupon, the Governing Body reviewed a letter from Superintendent Jan Collins who asked the USD 290 lease of the old city hall building remain in effect through August 31, 2001. The Governing Body agreed to this request and suggested the Main Street USA group work out a sublease with Mr. Collins.

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City of Ottawa

Transfer of Cable Franchise

Thereupon, the Governing Body reviewed a letter from Mr. Drew Fleming District Manager for Cox Communications who asked the City of Ottawa approve the transfer of all rights, title, and interest to the System, including the rights and obligations set forth in the Franchise, to Cox Communications, Kansas, L.L.C., a wholly-owned subsidiary of Cox Communication, Inc. The Governing Body reviewed this request and agreed to place this item on the agenda for August 16, 2000.

Tax Levy Ordinance

Thereupon, the Governing Body reviewed a tax levy ordinance dealing with the Year 2001 budget and agreed to place this item on the agenda for August 16, 2000.

Resolution Amending Employment Policy

Thereupon, the Governing Body reviewed a draft resolution outlining changes to the City's employment policy, most specifically adding a new section entitled Workplace Violence Policy, and dealing with a change in anti-nepotism which changes the word departments to divisions, and a change dealing with overnight use of City vehicles. The Governing Body reviewed this resolution and agreed to place it on the August 16, 2000 agenda.

Fair Housing Ordinance

Thereupon, the Governing Body reviewed an updated Fair Housing Ordinance as requested by the Mayor and agreed to place this item on the agenda for August 16, 2000.

Open Agenda

Thereupon, Commissioner Finch asked about the Carnegie Building. Thereupon, the City Manager noted this issue would be discussed at the August 14, 2000 Study Session meeting. Thereupon, City Clerk Scott Bird informed the Governing Body that the complaints about windows, tuck pointing, and downspouts were already being pursued and the painting concern would be let for quotes or bids.

August 7, 2000

Thereupon, Commissioner Ramsey asked the City Manager to discuss US-59 concern. Thereupon, the City Manager noted that the US-59 improvement between Ottawa and Lawrence is still part of the major modification program of the Kansas Department of Transportation in spite of earlier reports.

Thereupon, Commissioner Ramsey asked the City Manager to direct a letter to the Division of Revenue, State of Kansas, to copy the Governor and local representatives and join with Lawrence and Salina in protesting the Sales and Use Tax report and distribution as being recently practiced by this division of the State Government.

Announcements

Thereupon, the Mayor announced:

1. There will be a Work Study Session on August 14, 2000.
2. The City Manager's mid-year evaluation will be August 21, 2000, at 3:30 p.m.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Gillette, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

August 7, 2000

**STUDY SESSION MINUTES
OTTAWA, KANSAS**

Minutes of
August 14, 2000

The City Governing Body met at 3:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fleer present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments. There were none offered at this meeting.

Department Head Requests – Budget Year 2001

Thereupon, the City Manager reviewed with the Governing Body several department head requests for inclusion in the City's 2001 Budget. Thereupon, the Governing Body agreed to the following additions for the City's 2001 Budget.

Police Department

1. Create a Sergeants position.
2. The proposed Educational Incentive Pay Program – with an increase for a Masters Degree up to 7%.

Public Works

1. Create a position of Equipment Operator/Forestry.

In addition to the department request and approval, the Governing Body also agreed to a Bonus Program for qualifying employees to begin December 2001.

Break - Thereupon, the Mayor announced a 15-minute break until regular Study Session time at 4:00 p.m.

Work Study Session Items

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for the Regular City Commission meeting for August 16, 2000. It was noted Commissioner Finch would be present at this meeting by telephone.

Veterans Day Parade – Closure of Streets and Reservations at Forest Park and City Park

Thereupon, the Governing Body approved this request.

August 14, 2000

Building Repairs at Forest Park

Thereupon, the Governing Body reviewed a memo from Public Works Director Andy Haney regarding a request from Commissioner Gillette to make improvements to the maintenance buildings in Forest Park prior to the Sampler Fest. Thereupon, the Governing Body agreed by consensus the approval of this request for improvements.

Shelter House at Horseshoe Pits

Thereupon, the Governing Body discussed the request for the Shelter House at the Horseshoe Pits in Forest Park. During discussion it was explained the Horseshoe Club would be contributing \$1,500 toward this project, City Staff will be doing as much of the work as possible, and funds for the remaining amount would be available from the Contingency Fund. Thereupon, the Governing Body agreed by consensus to proceed.

Standard Traffic Ordinance

Thereupon, the Governing Body gave approval for this item to be placed on the August 16, 2000 City Commission agenda.

Downtown Parking Regulation

Thereupon, the Governing Body reviewed a memo from Public Works Director Andy Haney who addressed an error contained in Ordinance 3345-00 in defining the area of downtown angled parking spaces. The recommended ordinance will correct language in Ordinance 3345-00. Thereupon, the Governing Body agreed by consensus to place this item on the August 16, 2000 Regular City Commission meeting agenda.

Demolition Request at 815 Cypress

Thereupon, the Governing Body reviewed a request for demolition of property located at 815 Cypress. This request was deferred to a later date and the Governing Body requested a tour of properties listed for demolition so priorities for demolition could be established.

August 14, 2000

City of Ottawa

Special Use Permit- Westminster Presbyterian Church

Thereupon, the Governing Body reviewed a memo from Planning & Zoning Direct John Merrell regarding a Special Use Permit requested by Westminster Presbyterian Church for the erection of a cross tower at 401 W. 13th Street. Thereupon, the Governing Body agreed to place this item on the August 16, 2000 City Commission agenda.

Cereal Malt Beverage License Application

Thereupon, the Governing Body reviewed an application for retail Cereal Malt Beverage License by Micki and John Peters for the Bowling Alley at 2040 Princeton Road. Thereupon, the Governing Body agreed to place this item on the August 16, 2000 City Commission agenda subject to City Staff recommendations.

Open Agenda

Thereupon, Commissioner Fleer requested an update on the Skateboard Park. Thereupon, City Manager Scott Lambers explained the design is being finalized, but may be a week to ten days. Havens Steel will start building as soon as the design is complete.

Thereupon, Commissioner Ramsey asked if any new information had been received regarding the Prairie Spirit Trail. Thereupon, the City Manager explained a letter had been sent to confirm measurements discussed.

Thereupon, Commissioner Fleer asked if the location of the Airport Master Plan was known. Thereupon, the City Manager responded it was on someone's desk [at the FAA] and he didn't expect approval for some time.

Announcements

Thereupon, the Mayor announced:

1. There will be a City Commission Meeting on August 16, 2000 at 9:30 a.m.
2. There will be a Joint City/County/School Meeting on August 16, 2000 at 12:00 p.m. in the City Commission Chambers at City Hall.

August 14, 2000

Adjournment

There being no further business to come before the Governing Body it was moved and seconded to adjourn. Thereupon, the meeting duly adjourned.

Scott D. Bird, City Clerk

August 14, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
August 16, 2000

The City Governing Body met in Regular Session at 9:30 a.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Fleer present, Commissioner Gillette present, and Commissioner Finch present by telephone. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience. Thereupon, the Mayor led the Chamber Audience in the Pledge of Allegiance to the American Flag. The Invocation was given by the Rev. Leroy Rayson.

Agenda Approval

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Gillette, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Public Comments

There were no Public Comments offered during this meeting.

Response to Previous Comments

Thereupon, the Mayor recognized that Mr. Robert Dodson, 3182 Marshall Road, approached the Governing Body about the Ottawa Municipal Airport and the improvements he is making on leased property. Mr. Dodson assured the City Commission he is building in accordance with City building codes.

Presentations and Recognitions

Thereupon, the Mayor read a proclamation celebrating the Anniversary of Bethany Chapel Baptist Church for their 133 years of spiritual service to the community of Ottawa.

New Business

Bill No. 2000-59 – Transfer of Cable Television Franchise

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Fleer, to approve the transfer. During discussion it was explained the City's cable television

August 16, 2000

franchise ordinance with Cox Communications requires City approval of any transfer of the franchise. The proposed transfer will not affect customers, as this is merely a technical transfer.

Thereupon, Mr. Drew Fleming from Cox Communications explained one of the things the previous transfer had included was approval by the Governing Body any time there is a name change. He explained that Cox Communications is in the process of setting each state under a separate L.L.C. and will all fall under the Cox Communication umbrella. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the transfer duly approved.

Tax Levy Increase

Thereupon, there was presented an ordinance attesting to the possible increase in taxes levied for Budget Year 2001 necessary to finance public services for the City of Ottawa, Kansas. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Fler, to approve the ordinance.

During discussion it was explained this ordinance is required by state law whenever the Governing Body anticipates an increase in property tax revenue from the current year to the next. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3347-00.

Personnel Policies

Thereupon, there was presented a resolution amending the policies concerning employment as adopted by Resolution No. 970-97 and Resolution No. 994-98. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Ramsey, to adopt the resolution.

During discussion it was explained this resolution would establish a new section in the employment policies concerning work place violence, and will also amend an existing policy regarding nepotism that has been previously approved by the Governing Body, and amends an existing policy to allow employees who reside outside the City, to drive City vehicles home for City purposes at the discretion of the Department Director. The motion was considered and upon being put, passed by the following vote: Commissioner Finch nay, Commissioner Gillette aye, Commissioner

August 16, 2000

Fleer nay, Commissioner Ramsey aye, and Mayor Jackson aye. Thereupon, the Mayor declared the resolution duly adopted by a 3-2 vote and the resolution was duly numbered Resolution No. 1086-00.

Designation of Official City Newspaper

Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Gillette, to designate the Ottawa Herald as the official City newspaper effective August 25, 2000.

During discussion it was explained that the Ottawa Times would cease to exist after their final publication on August 24, 2000, and the Ottawa Herald was recommended as the City's official newspaper. The Mayor further explained this change would cause no changes in rates until January 1, 2001. The motion was considered and upon being put, passed by the following vote: Commissioner Gillette aye, Commissioner Fleer aye, Commissioner Ramsey nay, Commissioner Finch aye, and Mayor Jackson aye. Thereupon, the Mayor declared the designation of the Ottawa Herald as the official City newspaper duly approved as of August 25, 2000.

Fair Housing

Thereupon, there was presented an ordinance setting standards for Fair Housing in the City of Ottawa, Kansas to eliminate and prevent discrimination, segregation or separation in all places of public accommodations as enumerated herein, and to safeguard the right of any person to sell, purchase, lease, rent or obtain real property without regard to race, color, religion, sex, national origin, handicap or family status and establishing penalties for the violation thereof. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Fleer, to adopt the ordinance.

During discussion it was explained this ordinance is amended to include handicapped or familial status to the listing of prohibitions of discrimination. Thereupon, the Mayor proposed an amendment to this ordinance as presented, to change the period of complaint time from 60 to 90 days. Thereupon, Commissioner Gillette made a motion to amend the ordinance in regard to complaint time from 60 to 90 days. The motion was seconded by Commissioner Fleer. Upon being put, all present voted aye in regards to the amendment. Thereupon, the Mayor declared the amendment to the ordinance duly approved.

Upon call for the question of the acceptance of the amended ordinance, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted, and the ordinance was duly numbered Ordinance No. 3348-00 with amendments.

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Standard Traffic Ordinance

Thereupon, there was presented an ordinance regulating traffic within the corporate limits of the City of Ottawa; incorporating by reference the limits of the City of Ottawa; incorporating by reference the “Standard Traffic Ordinance for Kansas Cities,” edition of 2000, with certain omissions, changes and additions; prescribing additional regulations; providing certain penalties and repealing Ordinance No. 3332-99. Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Ramsey, to adopt the ordinance.

During discussion it was explained the League of Kansas Municipalities updates the standard traffic ordinance annually and can be adopted by the Governing Body. Statutory provisions allow changes and additions to be made as part of the adopting ordinance. In addition, the entire traffic ordinance need not be published if properly incorporate by reference. The standard traffic ordinance corresponds with the state traffic act and providing an all-encompassing traffic code to Kansas cities. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted, and the ordinance was duly numbered Ordinance No. 3349-00.

Parking Fines

Thereupon, there was presented an ordinance providing for the regulation of vehicular and pedestrian traffic, including designation of parking restrictions within the City of Ottawa, Kansas. Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Gillette to adopt the ordinance.

During discussion it was explained this ordinance establishing the fine schedule for overtime and over-length parking violations. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted, and the ordinance was duly numbered Ordinance No. 3335-00.

Special Use Permit

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Fleer to adopt a resolution granting the approval of a Special Use Permit for a Cross Tower at Westminster Presbyterian Church.

During discussion it was explained staff recommended approval of this request at the Planning Commission Work Study Session and again recommended approval of the

August 16, 2000

City of Ottawa
Regular Meeting Minutes

request at the regular meeting based on the information received from Rev. Kent Mathews. The Planning Commission voted 4-0 to approve the request as recommended by City staff with no restrictions. The motion was considered and upon being put, past by the following vote: Commissioner Gillette aye, Commissioner Fleer aye, Commissioner Ramsey abstained as a member of the church, Commissioner Finch aye, and Mayor Jackson aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1087-00.

CMB License – Sunflower Lanes Bowling Alley

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Fleer, to accept the CMB license for Sunflower Lanes Bowling Alley at 2040 Princeton Road. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the application duly approved.

Reports by Governing Body

Thereupon, Commissioner Gillette thanked Police Chief Jeff Herrman and his department for the recently completed DARE Camp and explained there were many people involved including other organizations that help with this program and expressed his deep appreciation.

Report by Mayor

Thereupon, Mayor Jackson passed on a job well done to the Police Department, noting they had recently responded to a lost child report. Mr. Jan Collins of Unified School District 290 reported the Police Department had responded promptly and located the child very quickly.

Announcements

Thereupon, the Mayor announced:

1. There will be a Joint/City/County/School meeting on August 16, 2000 at 12:00 p.m. in the City Commissioner Chambers.
2. There will be an Executive Session on August 21, 2000 at 3:30 p.m. (Mid-year evaluation for City Manager) with a Regular Work Study Session following at 4:00 p.m.

NEXT REGULAR MEETING: SEPTEMBER 6, 2000, AT 7:00 P.M.

Adjournment

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Fler to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

August 16, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
August 21, 2000

The City Governing Body met at 3:30 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fler present. A quorum was present.

The Mayor called the meeting to order and stated the purpose of the first 30 minutes of this meeting would be to recess into Executive Session to discuss non-elected personnel and Attorney/Client Privilege. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Finch, to recess into Executive Session to discuss non-elected personnel and Attorney/Client Privilege for a period of 30 minutes and to reconvene at 3:59 p.m. in the same Work Study Session room. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed.

Reconvene

Thereupon, at 3:59 p.m., Commission Finch made a motion, seconded by Commissioner Fler, to reconvene. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

Recess

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Fler to recess into Executive Session for a period of 5 minutes and to reconvene at 4:05 p.m. in the same Work Study Session room. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed.

Reconvene

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch, to reconvene the meeting at 4:05 p.m. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

August 21, 2000

Review of Financial Statements and Reports of Independent Certified Public Accountants for the City of Ottawa

Thereupon, the Governing Body heard a review of the City's Financial Statements from Certified Public Accountant Mr. Keith Gaeddert who provided an overview of the City's financial position at year-end December 31, 1999.

Cereal Malt Beverage

Thereupon, the Governing Body heard a request from Mr. Gary Jiang, Owner of China Palace, who requested the ability to sell for consumption on premises cereal malt beverages. It was noted Mr. Jiang's establishment is within 200 feet of the Church of the Brethren. The Governing Body agreed to consider Mr. Jiang's request and asked that this issue be brought back on September 11, 2000.

Eagle Scout Project – K68 Welcome Sign

Thereupon, the Governing Body reviewed a letter from Eagle candidate Matt Zabloudil and asked to be allowed to develop landscaping at the K-68 "Welcome" sign. It was suggested Mr. Zabloudil submit a conceptual rendering of the project for the City prior to initiating any activity. Thereupon, the Governing Body approved this project and asked that a Staff recommendation be submitted.

Veterans Day Activity

Thereupon, Mr. Matt Matthews and Mr. Raymond Shumate addressed the Governing Body asking for the City's participation in the Veterans Day Activities and asked for a \$1,000 contribution towards the Veterans Day celebration. Thereupon, it was moved and seconded to make this donation and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved and the City Manager suggested these funds come from the City's promotion fund, 1100.

Carnegie Cultural Center

Thereupon, there was reviewed a letter from the Carnegie Cultural Center asking for various maintenance items to be addressed. Thereupon, City Clerk Scott Bird noted the windows had already been replaced, quotes were being taken on the tuck point concerns, and bids are being taken on the painting.

August 21, 2000

City of Ottawa

Lease Arrangement with USD 290

Thereupon, the Governing Body reviewed a draft arrangement with USD 290 for the lease of the old city hall. Thereupon, the Governing Body authorized the Mayor to execute a renewal agreement with USD 290.

Budget Ordinance

Thereupon, the Governing Body reviewed the Budget Ordinance to be presented at September 6, 2000 and agreed to approve the publication of the Public Hearing for September 6, 2000 and to proceed with the Year 2001 Budget.

Draft Budget Calendar for 2002

Thereupon, the Governing Body reviewed and accepted the proposed budget calendar for Year 2002.

Sidewalk Improvement Program

Thereupon, the Governing Body reviewed the proposed sidewalk improvement program and agreed to add 2 weeks to the cut off date for interested parties in the project. Thereupon, Public Works Director Andy Haney noted petitions have already been sent out, however, there needs to be a clerical change made and these petitions will be corrected and resent.

Open Agenda

Thereupon, Commissioner Ramsey asked about mowing and cutting of weeds in the Heritage Park area. Thereupon, Mr. Haney responded he would look into this.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Fleer to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

August 21, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
August 28, 2000

The City Governing Body met in Work Study Session at 4:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fler present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments.

Public Comments

Thereupon, Mr. Ralph Finch, representing the Over the Road Gang, requested the use of part of Hickory Street for the upcoming Ole' Marais River Run "Cruise Night" scheduled for September 9, 2000. The Governing Body discussed this issue and asked the City Manager to develop a plan for the use of Hickory Street should such a contingency be needed.

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the Work Study Session minutes of July 10th, and July 17th, 2000.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for September 6, 2000.

Proclamation

Thereupon, the Governing Body agreed to place a proclamation on the September 6, 2000 agenda recognizing the Daughters of the American Revolution and marking the 213th Anniversary of the drafting of the constitution.

Franklin County Breast Cancer Support Group Request

Thereupon, the Governing Body reviewed a request from Ms. Cora Kunard, representing the Franklin County Breast Cancer Support Group, to place pink ribbons on trees from 15th & Main through the downtown area during the month of October, for Breast Cancer Awareness Month. The Governing Body agreed to this request.

August 28, 2000

Neighborhood Revitalization Program

Thereupon, the Governing Body reviewed a memo from Planning Secretary Charlotte Newkirk recommending properties located at 911 Walnut, 843 S. Ash, and 822 N. Cherry be included in the City's Neighborhood Revitalization Program. The Governing Body agreed to place this item on the agenda for September 6, 2000.

Municipal Airport-FAA Memo

Thereupon, the Governing Body reviewed a Public Notice for the proposed runway at the Ottawa Airport.

Restitution for Airport Damages

Thereupon, the Governing Body reviewed a memo from Public Works Director Andy Haney regarding a plea agreement for vandals at the Airport. Thereupon, the City Manager noted he did not believe that Government entities should negotiate away another Government entities rights to due process. The Governing Body authorized the City Manager to oppose the plea agreement through City Attorney Bob Bezek.

Skateboard Park

Thereupon, the Governing Body reviewed plans for the proposed skateboard park.

Carnegie Building

Thereupon, the Governing Body considered bids from Pelton Painting in the amount of \$5,300; Hiatt Painting in the amount of \$4,548, and Dan's Painting in the amount of \$15,060, for the painting work to be done at the Carnegie Cultural Center. The Governing Body took into consideration Pelton could accomplish the painting prior to the Sampler Fest. Thereupon, Commissioner Ramsey made a motion to accept the low bid from Hiatt. The motion was seconded by Mayor Jackson. Upon being put, the motion failed 2-3 with Commissioner Ramsey and Mayor Jackson voting aye.

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Fleer to accept the bid from Pelton Painting. Upon being put the motion passed by a 3-2 margin and the City Clerk was instructed to contract with Pelton Painting for the work, with the understanding it is to be completed prior to the Sampler Fest scheduled for October 7th & 8th.

August 28, 2000

Change of Governance and Quorum Ordinance

Thereupon, the Governing Body reviewed a memo from Administrative Secretary Barb Nelson and an attached survey of cities of the first and second class with 5 member council/commissions.

Open Agenda

Thereupon, Commissioner Finch noted the receipt of a letter from Mr. Steve Cowman of Team Bank requesting to be a bidder of City idle funds.

Announcements

Thereupon, the Mayor announced:

1. There will **NOT** be a Work Study Session on September 4, 2000 (Labor Day).
2. There will be a Work Study Session on September 6, 2000 at 6:00 p.m.

NEXT REGULAR MEETING: SEPTEMBER 6, 2000, AT 7:00 P.M.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

August 28, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
September 6, 2000

The City Governing Body met in Regular Session at 7:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Fleer present, Commissioner Gillette present, and Commissioner Finch present.

The Mayor called the meeting to order and welcomed the Chamber Audience. Thereupon, the Mayor led the Chamber Audience in the Pledge of Allegiance to the American Flag. The Invocation was given by the Rev. Leroy Rayson.

Agenda Approval

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Approval of Minutes

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to approve the minutes of August 2, 2000. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Public Comments

Thereupon, Mr. Max Attebery expressed his disappointment in the Governing Body to not include the "Ottawa Vision" proposed by the Planning and Zoning Commission for the 2001 budget.

Thereupon, next to address the Governing Body was Ms. Mary Lois Yates, Mr. Dick Martin, and Mr. Loren Cantrell on behalf of the Ottawa Church of the Brethren. The group thanked the Governing Body for their decision to leave the Cereal Malt Beverage set back as is, and for their consideration for the youth of Ottawa.

September 6, 2000

City of Ottawa

Presentations and Recognitions

Thereupon, the Mayor read a proclamation declaring September 17th through September 23rd as Daughters of the American Revolution – Constitution Week. Ms. Emily Kirkpatrick received the proclamation on behalf of the Daughters of the American Revolution. There were 9 members in attendance for the presentation.

Public Hearing – 2001 Budget

Thereupon, the Mayor opened a Public Hearing to consider the Year 2001 Budget.

Thereupon, Mr. George Marstall of 815 E 16th Street Terrace, expressed his concern that so few people were exposed to this hearing. Mr. Marstall also stated out of 46 taxing units Ottawa is last to turn their budget into the Franklin County Clerk.

There being no one else to speak to this issue; the Mayor closed the Public Hearing.

New Business

Budget Year 2001

Thereupon, there was presented an ordinance appropriating the amounts provided in each fund in the Budget for the Year 2001: Providing for the payment of all claims and charges against the funds provided for therein; and approving and ratifying the payment of all claims against the accounts for the Year 2001; and establishing the amount of ad valorem tax to be levied in 2000 for Budget Year 2001; for the City of Ottawa, Kansas.

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to accept this ordinance for Budget Year 2001. The motion was considered and upon being put, passed by the following vote: Commissioner Gillette aye, Commissioner Fleer aye, Commissioner Ramsey aye, Commissioner Finch aye, and Mayor Jackson aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3351-00.

Year 2001 Cost-of-Living Adjustment

Thereupon, there was presented a resolution implementing the Year 2001 cost-of-living adjustment (COLA) for all employees of the City of Ottawa, Kansas for all regular full-time employees.

September 6, 2000

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Finch, to accept this resolution for the Year 2001 Cost-of-Living adjustment.

During discussion it was explained this resolution is necessary in order to incorporate change of salary ranges that have been approved by the City Commission as part of the 2001 City Budget. The motion was considered and upon being put, passed by the following vote: Commissioner Finch aye, Commissioner Gillette aye, Commissioner Fler aye, Commissioner Ramsey aye, and Mayor Jackson aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1088-00.

Employee Longevity Plan

Thereupon, there was presented a resolution implementing an employee longevity plan for the City of Ottawa, Kansas. Thereupon, Commissioner Fler made a motion, seconded by Commissioner Finch to accept this resolution for the employee longevity plan as follows:

Longevity pay will be issued during the year 2001 for continued service to the City as follows:

0-1 years	\$ 0
1-5 years	\$200
6-10 years	\$300
11 plus	\$400

Longevity pay will be issued during the year 2002 for continued service to the City as follows:

0-1 years	\$ 0
1-5 years	\$300
6-10 years	\$450
11 plus	\$600

Longevity pay will be issued during the year 2003 for continued service to the City as follows:

0-1 years	\$ 0
1-5 years	\$400
6-10 years	\$600
11 plus	\$800

Longevity pay will be issued during the year 2004 for continued service to the City as follows:

0-1 years	\$ 0
1-5 years	\$500
6-10 years	\$750
11 plus	\$1000

September 6, 2000

During discussion it was explained this resolution would establish a new employee longevity pay plan through 2004. The motion was considered and upon being put, passed by the following vote: Commissioner Ramsey aye, Commissioner Finch aye, Commissioner Gillette aye, Commissioner Fleer aye, and Mayor Jackson aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1089-00.

Approval of Financial Statements and Report of Independent Certified Public Accountants

Thereupon, there was presented the Financial Statements and Report of Independent Certified Public Accountants for the year 1999. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch, to accept the Financial Statements and Report of Independent Certified Public Accountants. The motion was considered and upon being put, passed by the following vote: Commissioner Fleer aye, Commissioner Ramsey aye, Commissioner Finch aye, Commissioner Gillette aye, and Mayor Jackson aye. Thereupon, the Mayor declared the Financial Statements and Report of Independent Certified Public Accountants for the year 1999 duly approved.

Neighborhood Revitalization Program – 911 Walnut, 843 S. Ash, and 822 N. Cherry

Thereupon, there was presented applications for the Neighborhood Revitalization Program for properties located at 911 Walnut, 843 S. Ash and 822 N. Cherry. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer to accept the applications for Neighborhood Revitalization Program.

During discussion Commissioner Finch noted the three properties for review is to help blighted area to increase standard of living. Thereupon, the motion was considered and upon being put, passed by the following vote: Commissioner Gillette aye, Commissioner Fleer aye, Commissioner Ramsey aye, Commissioner Finch aye, and Mayor Jackson aye. Thereupon, the Mayor declared the approval for Neighborhood Revitalization Program at 911 Walnut, 843 S. Ash, and 822 N. Cherry.

Approval of Monthly Financial and Activity Report – July 2000

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey to approve the Monthly Financial and Activity Report for the month of July. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Monthly Financial and Activity Report for the month of July duly approved.

September 6, 2000

Reports by Mayor

Thereupon, Mayor Jackson complimented the Staff and Governing Body for all their hard work, time and effort during the budget process. Mayor Jackson stated this had been one of his smoother budget years since his association with the process.

Announcements

Thereupon, the Mayor announced:

1. There will be a Work Study Session on September 11, 2000 at 4:00 p.m.

NEXT REGULAR MEETING SEPTEMBER 20, 2000 AT 9:30 A.M.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Gillette to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

September 6, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
September 6, 2000

The City Governing Body met in Work Study Session at 4:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commission Fleer present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments.

Public Comments

Thereupon, Mr. Ed Baldrige, representing the Main Street Program, asked the Governing Body to review the possibility of the “Ottawa Vision Study” again as it may fit well with the Main Street Program. Mr. Baldrige also requested the “Tree Scape” project be tabled until the Main Street committee had an opportunity to review how the City “Tree Scape” plan might fit in with the Main Street Program for the downtown area.

Thereupon, next to address the Governing Body was Mr. George Marstall who expressed disappointment that the budget was not published in the Ottawa Herald even though the Ottawa Times was still, at the time of publication, the official city newspaper.

Review of Minutes

Thereupon, the Governing Body approved and accepted the Work Study Session minutes for July 24, August 2, and August 7, 2000 as presented.

Review of September 6, 2000 City Commission Agenda

Thereupon, the Governing Body approved the agenda as presented.

Downtown Tree Proposal

Thereupon, Mr. Roger Bell, representing the Tree Advisory Board, reviewed with the Governing Body the proposal for “Tree Scape” in the downtown area. During discussion the Governing Body decided to table the “Tree Scape” proposal and allow the Main Street Program committee an opportunity to return to the Monday, September 11, 2000, Study Session with any plans they may have regarding plans for the downtown area.

September 6, 2000

Use of Forest Park – Haunted Forest

Thereupon, the Governing Body reviewed a request from Ms. Megan Haas, Community Development V.P. for the Ottawa Jaycees. The Jaycees are requesting permission to use Forest Park for the Haunted Forest on Saturday, October 28, 2000, from 6:00 p.m. to 11:00 p.m.

During discussion the City Manager reviewed a letter from a Ms. Vivian Wertz, requesting the City of Ottawa plan Halloween activities. Thereupon, the Governing Body agreed by consensus to forward Ms. Wertz's letter to the Jaycees and to grant permission for the use of Forest Park, Saturday, October 28, 2000, from 6:00 p.m. to 11:00 p.m. to the Ottawa Jaycees.

Cereal Malt Beverage Request – China Palace

Thereupon, the City Manager Scott Lambers reviewed three options the Governing Body may want to look at regarding the set back provisions for CMB licensing.

During discussion the City Manager stated the Governing Body may keep current policy; provide variance approved by the Governing Body; or establish parameters as a guideline. Thereupon, after discussion the Governing Body reached a deadlock vote so the current set back of 200 feet will remain in effect.

Promissory Note and Guarantee and Loan Agreement – Butler Manufacturing Co.

Thereupon, the Governing Body reviewed a letter from City Attorney Bob Bezek and City Clerk Scott Bird, and the ordinance granting the tax abatement to Lester Building as well as the contract between Lester Building and the City of Ottawa. Thereupon, the Governing Body agreed by consensus to provide authorization for the City Attorney to contact Lester Building and present a recommendation for action by the Governing Body at a future Work Study Session.

League of Kansas Municipalities Voting Delegates

Thereupon, the Governing Body discussed the upcoming League of Kansas Municipalities meeting and who would be in attendance.

September 6, 2000

National League of Cities Voting and Alternate Voting Delegates

Thereupon, the Governing Body also discussed the National League of Cities meeting and who would be available to represent the City.

Thereupon, the City Clerk requested the Governing Body nominate delegates for these meetings in this Work Study Session meeting. The Governing Body agreed to this action, it was moved and seconded, and agreed by consensus the following members would represent the City of Ottawa.

League of Kansas Municipalities Voting Delegates

<u>Delegates</u>	<u>Alternate</u>
Richard Jackson	Scott Lambers
Charles Gillette	

National League of Cities Voting and Alternate Voting Delegates

<u>Delegate</u>	<u>Alternate</u>
Richard Jackson	Gene Ramsey

Monthly Financial and Activity Reports – July 2000

Thereupon, the Governing Body agreed by consensus to place this item on the September 6, 2000 agenda. Thereupon, Commissioner Gillette noted his dissatisfaction with the Department of Revenue's explanation for the Sales Tax figures.

Adjournment

There being no further business to come before the Governing Body it was moved and seconded to adjourn. Thereupon, the meeting was duly adjourned.

Scott D. Bird, City Clerk

September 6, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
September 11, 2000

The City Governing Body met in Work Study Session at 4:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fler present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments.

Public Comments

Thereupon, the Governing Body heard from Mr. Ralph Finch representing the Over the Road Gang in preparation of the Ole' Marais River Run, who asked if rather than parking over flow cars for cruise night on Hickory Street, that they be allowed to park cars in the City Park area, as long as the ground stayed hard. The Governing Body discussed this issue and agreed to the recommendation.

Thereupon, the Governing Body heard from Mr. Carl Tharet, Public Relations Director of the Church of Jesus Christ of Latter-day Saints who asked to be allowed to do Community Service in and around Ottawa. Mr. Tharet also mentioned his church would offer \$500 in humanitarian aid for those in need, noting this is food pantry type of assistances.

Work Study Session Items

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the Work Study Session minutes of August 14th, August 21st, and August 28th, 2000 as presented.

Review of Agenda

There was no Regular Meeting agenda to review at this time.

September 11, 2000

Downtown Tree Project

Thereupon, the Governing Body heard from Mr. Ed Baldrige who stated the Main Street USA program had agreed to move their schedule up three months if the Governing Body would be willing to hold off on the tree replacement program in the downtown area. Mr. Baldrige noted the architects for Main Street want to be involved in the redesign of the landscaping as well as the downtown buildings. The Governing Body agreed by consensus to Mr. Baldrige's request.

Capital Improvements – Orlis Cox Sports Complex

Thereupon, the Governing Body heard from Ms. Jane Morton, ORC Director who reviewed two possible options to expand the baseball complex at Orlis Cox Field and to provide additional parking. The Governing Body discussed this issue noting that lights may need to be moved from one of the fields, which will involve the City Distribution Crew and the Public Works Crew would be asked to grade access roads and the parking lot. Ms. Morton noted that ORC had material on hand to do the additional parking space. The Governing Body discussed this issue and agreed to bring it back on October 4, 2000.

Undoing Racism Day Proclamation

Thereupon, the Governing Body reviewed a proclamation reaffirming the City's commitment to ensure the quality and freedom for all people regardless of race, religion, sexual preference, or gender, and agreed to place this on the September 20, 2000 agenda.

SSI Utility Payments

Thereupon, the Governing Body reviewed a memo from Utility Clerk Debbie Lines who informed that 47 applications had been received for the SSI Program and noted the next month bills would be the highest the City had experienced this summer. Thereupon, the Governing Body agreed to extend the program to include September usage.

Request for Proposals (RFP) – Janitorial Services

Thereupon, the Governing Body reviewed a request for a proposal for janitorial services at City Hall and the Library, and recognized bids would be on two options for the City Commission to consider. One option would be for the provision of services contained in

the RFP and the other will be with an addendum that the successful bidder will utilize a city employee to conduct the work. The Governing Body agreed to proceed with the issuance of and RFP for janitorial services.

Open Records Resolution

Thereupon, the Governing Body reviewed a resolution to establish policy of the City of Ottawa, Kansas regarding open public records and further reviewed forms, which will be used to request open records information and to respond to those requests. The Governing Body agreed to place this item on the September 20, 2000 Regular Meeting agenda.

Traffic Control Ordinance

Thereupon, the Governing Body reviewed a Traffic Control Ordinance designating 13th Street between Ash and Pine Street as a school zone. The Governing Body agreed to place this item on the agenda for September 20, 2000.

Parking Restrictions at OHS

Thereupon, the Governing Body reviewed a memo from Public Works Director Andy Haney responding to a request from Ottawa High School Principal Darren Dennis to place parking restrictions on Ash Street, adjacent to Ottawa High School, between 11th and 13th Street. The Governing Body agreed to place this item on the Regular Meeting agenda for September 20, 2000.

Eastern Kansas Economic Development Group

Thereupon, the Governing Body reviewed a letter from Managing Director Wayne Symmonds asking the City of Ottawa to participate in an Eastern Kansas Economic Development Group, noting there is no fee for membership. The Governing Body agreed to the approval of this recommendation.

Adjournment

There being no further business to come before the Governing Body, Commissioner Flear made a motion, seconded by Commissioner Jackson to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk
September 11, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
 Minutes of
 September 18, 2000

The City Governing Body met in Work Study Session at 4:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Flerer present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments.

Public Comments

There were no Public Comments offered at this meeting.

Work Study Session Items

Review of Minutes

Thereupon, the Governing Body approved and accepted the Work Study Session minutes for September 6th and September 11, 2000 as presented.

Review of September 20, 2000 Agenda

Thereupon, the Governing Body approved the agenda as presented.

Fairway Vista – Preliminary Plat

Thereupon, City Manager Scott Lambers reviewed with the Governing Body the proposed Preliminary Plat for Fairway Vista, a multiple family development north of the Ottawa Country Club. The City Manager provided the Governing Body information regarding a proposal for the cost sharing of peripheral infrastructure improvements.

	<u>Gen. Fund</u>	<u>Economic Dev. Fund</u>	<u>Water Fund</u>
Davis St. Water Line	\$0	\$0	\$25,000
Milner St. Water Line	\$0	\$0	\$17,500
Blackhawk St. Water Line	\$0	\$0	\$10,500
Milner St. Improvement	\$0	\$75,000	\$0
Blackhawk St. Improvement	<u>\$27,000</u>	<u>\$ 9,000</u>	<u>\$0</u>
	<u>\$27,000</u>	<u>\$84,000</u>	<u>\$53,000</u>

September 18, 2000

Thereupon, Mr. Lambers requested approval to move forward on these issues. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Gillette to allow the City Manager to proceed. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved.

ABK Addition – Final Plat

Thereupon, the Governing Body heard from Planning Director John Merrell requesting approval to place this item on the September 20, 2000 City Commission agenda.

During discussion it was explained the City Planning Commission had approved the final plat for the ABK Addition with the following conditions:

1. Either paving the areas east and west of Pumpin' Pete's (Lot 4) which are now proposed to be added to the lot – or – reinstallation of the curb barriers around the perimeter of the lot and reinstallation of the no parking signage there;
2. Any requirement by KDOT which may affect the subject property, by a vote of 6-0.

Thereupon, the Governing Body agreed to place this item on the September 20, 2000 City Commission agenda.

Ottawa Youth Council

Thereupon, the Governing Body reviewed a resolution provided by Mayor Richard Jackson regarding the Ottawa Youth Council.

During discussion Commissioner Finch thanked the Mayor and Commissioner Gillette for all their hard work on the Youth projects. It was explained Mayor Jackson's program involved the youth as an advisory council and Commissioner Gillette's a job-shadowing program. Thereupon, the Governing Body agreed by consensus to place this item on the September 20, 2000 City Commission agenda.

Water Tower Repairs and Inspection

Thereupon, Jim Bradley, Director of Utilities explained to the Governing Body a request to spend \$36,000 from the Water Fund Contingency to repair the north water tower. It was Mr. Bradley's recommendation to complete repairs now, and that the Governing Body consider placing the tower rental fees from Sprint in a designated fund for tower

repair. Commissioner Finch agreed the Sprint funds should be designated for tower repair and Commissioner Ramsey asked about repairs OSHA recommended. Mr. Bradley advised these repairs would be paid for out of budgeted funds and not contingency. Thereupon, the Governing Body agreed by consensus for the \$36,000 to be taken from the Water Fund Contingency.

Open Agenda

Thereupon, Commissioner Finch requested the City Manager and Governing Body develop a plan that shows what will be done in regards to the Wastewater Treatment Plant needs. Thereupon, the City Manager stated he would bring information back to the Governing Body at the October 23, 2000 meeting.

Thereupon, Commissioner Ramsey let the Governing Body know he had received the League Strategic Plan and made it available to any member of the Governing Body.

Thereupon, Commissioner Gillette asked about the City Strategic Plan and getting back on schedule. The City Manager stated he would bring this back to the Governing Body at the October 16th meeting.

Thereupon, Mr. Ralph Finch, representing the Over the Road Gang, thanked the Governing Body and all city crews assisting with the past weekend Ole' Marais River Run and back to the 60's Cruise Night. Mr. Finch stated the car club could not have done it without everyone's help and wanted the Governing Body to realize how important and valuable the city staff is.

Thereupon, Mayor Jackson and Governing Body expressed their appreciation to the car club for all their hard work in bringing so many people into the community. Thereupon, it was recognized that it is no small feat to have 763 cars in the community and to have the event take place with very few problems. Thereupon, the Over the Road Gang is to be commended for this event and what it brings to our community.

Thereupon, Commissioner Finch and Gillette stated they would not be able to attend the Joint City/County/School meeting on September 20th.

September 18, 2000

Thereupon, Commissioner Finch asked if John Merrell, Director of Planning and Zoning, or Secretary Charlotte Newkirk could attend the Joint City/County/School meeting and share Neighborhood Revitalization information at the meeting. Thereupon, the Governing Body asked if the crossing guard at 7th & Ash could also be discussed at the joint meeting.

Adjournment

There being no further business to come before the Governing Body the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

September 18, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
September 20, 2000

The City Governing Body met in Regular Session at 9:30 a.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Fleer present, Commissioner Finch present, and Commissioner Gillette present. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience. Thereupon, the Mayor led the Chamber Audience in the Pledge of Allegiance to the American Flag and the Invocation was given by the Rev. Leroy Rayson.

Agenda Approval

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Gillette, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Approval of Minutes

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch, to approve the minutes of August 16th and September 6th, 2000 as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes of August 16th and September 6th, 2000 duly approved.

Public Comments

None were offered at this meeting.

Proclamation – Undoing Racism Day

Thereupon, the Mayor read a proclamation proclaiming September 20, 2000 as “Undoing Racism Day” in the City of Ottawa, and urged all citizens to join together to reaffirm our commitment to ensure equality and freedom for all people regardless of race, religion, sexual preference, or gender. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch, to endorse the proclamation the Mayor had presented and the pledge that would soon follow in a press release. Thereupon, the motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved.

September 20, 2000

City of Ottawa

New Business

Open Public Records Resolution

Thereupon, there was presented a resolution declaring the policy of the City of Ottawa, Kansas, regarding open public records. Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Gillette, to approve this resolution on open public records.

During discussion it was explained this resolution designates the City's Records Custodians and Public Information Officer and establishes the documentation to be utilized for Open Records requests and City Staff's response to those requests. Thereupon, the motion was considered and upon being put, all presented voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1090-00.

Regulation of Vehicular and Pedestrian Traffic-13th St. from Pine to Ash – School Zone

Thereupon, there was presented an ordinance providing for the regulation of vehicular and pedestrian traffic by designating various streets and alleys, or portions thereof, as school zones. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Finch, to approve the ordinance.

During discussion it was explained this ordinance will designate 13th Street from Pine to Ash as a school zone. Thereupon, the motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3352-00.

No Parking – Ash Street from 11th to 13th Street on the West Side – 7:00 a.m. – 4:00 p.m

Thereupon, there was presented an ordinance providing for the regulation of vehicular and pedestrian traffic, including designation of parking restrictions within the City of Ottawa, Kansas. Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Ramsey, to approve the ordinance.

During discussion it was explained this ordinance will prohibit parking on Ash Street from 11th to 13th Street on the west side of Ash from 7:00 a.m. to 4:00 p.m. on school days. Thereupon, the motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3353-00.

ABK Addition

Thereupon, there was presented a resolution accepting the dedication of easements within ABK Addition, Ottawa, Kansas. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer to approve the resolution accepting the dedication of easements within ABK Addition, Ottawa, Kansas.

During discussion it was explained this plat establishes a lot for the new Pizza Hut, and another lot for future development. Thereupon, the motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1099-00.

Ottawa Youth Council

Thereupon, there was presented a resolution establishing the Ottawa Youth Council. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch, to adopt this resolution. Thereupon, the motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1092-00.

Reports by Mayor

Thereupon, the Mayor recognized members of the audience who were present with the Future Visions Diploma Center. Ms. Sandy Brown-Payne, a teacher at the center representing the group stated enrollment was close to 80 students with the oldest being 74 years old. She expressed excitement for the program and her students.

Thereupon, the Mayor shared with the Governing Body and audience a letter and book he had received from Dr. David B. Doman, Clinical Professor of Medicine, George Washington University School of Medicine. Dr. Doman is a physician who does creative writing as a hobby and has published his first novel entitled "National Pastime". Dr. Doman's letter explained, in 1973 he was a student who was backpacking across the U.S.A. and during that time passed through Ottawa, Kansas and had visited the local Woolworth's store. A waitress at Woolworth's took pity on this college student who had little money and provide him with a free lunch. As a result of the free lunch and the waitress's kindness, Dr. Doman decided to use Ottawa in his novel which he stated represented what he believed are some of the best values in our nation.

September 20, 2000

Thereupon, the Mayor stated, “you never know what you say or do for someone and how it will affect their life or yours later in life.”

Announcements

Thereupon, the Mayor announced:

1. There will not be a Work Study Session on September 25, 2000. (Mayor Jackson out-of-town.)
2. There will be a Work Study Session on October 2, 2000 at 4:00 p.m. (Tentative)

Adjournment

There being no further business to come before the Governing Body Commissioner Finch made a motion, seconded by Commissioner Ramsey to adjourn. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Bonita Nicewander, Asst. City Clerk

September 20, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
October 2, 2000

The City Governing Body met in Work Study Session at 4:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, Commissioner Fleer present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments.

Public Comments

There were no Public Comments offered at this meeting.

Review of Minutes

Thereupon, the Governing Body approved and accepted the Work Study Session minutes for September 18, 2000.

Review of October 4, 2000 Agenda

Thereupon, the Governing Body approved the agenda as presented.

Tax Abatement for Former Our Own Hardware Building

Thereupon, City Manager Scott Lambers reviewed with the Governing Body the desire of American Eagle Outfitters, Inc. intension to purchase the former Our Own Hardware Distribution Center and expand the existing facility by over 100,000 sq. feet. The company intends to create 200 full-time and 100 part-time positions. The starting salary will be \$8.50 with a .50 cent per hour increase after six months and twelve months. The starting salary may be higher depending upon an individual's qualification. The company also offers a benefit package in an amount equal to approximately 30% of the employee's annual compensation. The company also has a bonus program for employees.

Thereupon, the Governing Body heard from Mr. Michael Fostich and Mr. Mark Anderson representing American Eagle Outfitters, Inc. who thanked the Governing Body, the Chamber of Commerce, and the City of Ottawa for their kindness and prompt action taken during this transaction. They expressed the intent of the company was to be in business by June 2001 if the process for the tax abatement went through okay. American Eagle Outfitters, Inc. is excited about the possibilities here in Ottawa and are in hopes everything moves forward as planned.

October 2, 2000

Thereupon, the Governing Body expressed appreciation to the representatives of American Eagle Outfitters, Inc. for considering Ottawa, Kansas and agreed by consensus to approve the authorization of the public hearing that has been noticed in the Ottawa Herald.

Wall of Honor Proclamation

Thereupon, the Governing Body reviewed a proclamation requested by the Ottawa High School Renaissance Committee to be placed on the October 4, 2000 agenda. Thereupon, the Governing Body agreed by consensus to place this item on the October 4, 2000 agenda.

Fire Prevention Week Proclamation

Thereupon, the Governing Body reviewed a proclamation for Fire Prevention Week to be placed on the October 4, 2000 agenda. Thereupon, the Governing Body agreed by consensus to place this item on the October 4, 2000 agenda.

Christmas Parade – Request by Chamber of Commerce Retail Committee

Thereupon, the Governing Body reviewed a request from the Chamber of Commerce Retail Committee for permission to use downtown Main Street for the annual Christmas Parade, December 2, 2000 at 1:00 p.m. The committee also requested the use of Forest Park for line-up of the parade starting at 9:00 a.m. this date. In addition to these requests, the committee asked for traffic control at the park, along Tecumseh Street and along Main Street in preparation for the parade, and asked for traffic barriers from the street department to block the side streets.

Thereupon, the Governing Body agreed by consensus to accept and approve all of the requests made by the Chamber of Commerce Retail Committee for the Annual Christmas Parade.

Make a Difference Day Activities

Thereupon, the Governing Body agreed by consensus to place a proclamation for “Make A Difference Day” on the October 18, 2000 City Commission agenda.

Business Development Loan

Thereupon, the Governing Body reviewed a request from Mr. Mark Moore to utilize the City's CDBG Revolving Fund Economic Development monies in the amount of \$24,300 for the development of a restaurant. Mr. Moore has been advised if approval is given it will be for the value of the land; have an interest rate of 5% for 10 years; be payable in semi-annual installments; the City will make a check payable to the Kansas State Bank to reduce the amount of the loan that has been procured, and the City will take a second position behind Kansas State Bank. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to give approval for the City Manager to proceed and notify the State about this request. Thereupon, the motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved.

Osage Drive Residential Development

Thereupon, the Governing Body reviewed a request for approval to extend the sanitary sewer line under 17th Street at City expense and to construct a gravity line sewer from the future lift station on Eisenhower to the northeast corner of 19th and Eisenhower. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Fleece to approve this request. Thereupon, the motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved.

Sidewalk Improvement Program

Thereupon, there was presented information regarding the sidewalk improvement program with a listing of the properties that have requested to participate in the City's program. Thereupon, the City Manager stated he would bring a map and dollar amounts showing each property to the Governing Body at the October 16, 2000, Study Session.

Monthly Financial and Activity Reports – August

Thereupon, the Governing Body agreed by consensus to place the Monthly Financial and Activity Reports for August on the October 4, 2000 City Commission agenda.

Open Agenda

Thereupon, Commissioner Gillette asked about the Hampton Inn progress. Thereupon, the City Manager stated they are making progress at this time. Planning and Zoning Director John Merrell stated his department is pleased with what is happening out there at this time.

Thereupon, the City Manager informed the Governing Body there had been a water leak at the river intake station where the raw water is pumped to the City's holding ponds. Most of the work is being contracted out due to the depths in digging and City equipment available for this type of digging. He stated one leak had been repaired and another leak showed up. Utility Director Jim Bradley explained these leaks were contributed to by the extremely dry summer; a large rock working on the pipe.

Thereupon, Planning and Zoning Director John Merrell introduced Mr. Tom Yahl who replaces Ms. Wynndee Lee as Assistant to Planning/Zoning Director. Mr. Yahl's first priority will be towards code enforcement.

Thereupon, Commissioner Ramsey asked for an update on the North Water Tower. Thereupon, Utility Director Jim Bradley stated the company that will be taking care of this is trying to get the tower repairs worked into their schedule.

Thereupon, Commissioner Finch stated Franklin County Commissioner Mr. Don Waymire had stepped back into the meeting to notify the City Commission the Franklin County Commissioners had taken a vote to support the tax abatement for American Eagle Outfitters, Inc.

Thereupon, the City Manager asked the Governing Body to contact him on Thursday and let him know their plans on attending the League Meetings this weekend. The City Manager's office will coordinate car pools if needed.

Thereupon, the Commission inquired about where we are at on the Crossing Guard at 7th & Ash. It was explained it is still in the Eugene Field Site Council's hands.

Thereupon, Mayor Jackson read a letter from Wendy's Restaurant thanking Public Works Director Andy Haney and staff for the roadwork done on 23rd Street. Wendy's stated they were to be commended on a job well done as they were able to maintain their business in almost normal fashion and appreciated only a few interruptions from work being done.

October 2, 2000

Announcements

Thereupon, the Mayor announced:

1. There will be a City Commission Meeting on October 4, 2000 at 7:00 p.m. in the City Commission room at City Hall.

Adjournment

There being no further business to come before the Governing Body the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

October 2, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
October 4, 2000

The City Governing Body met at 7:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Fleer present, Commissioner Finch present, and Commissioner Gillette present. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience. Thereupon, the Mayor led the Pledge of Allegiance to the American Flag and the Invocation was given by Rev. Leroy Rayson.

Agenda Approval

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer, to approve the agenda as presented. The motion was considered an upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Approval of Minutes

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer, to approve the minutes of September 20, 2000 as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes of September 20, 2000 duly approved as presented.

Presentations and Recognitions

Ottawa High School Renaissance Program “Wall of Honor” Proclamation

Thereupon, the Mayor read a proclamation declaring October 12th through October 13th, 2000, as “Wall of Honor” days in the City of Ottawa, Kansas. Accepting the proclamation for Ottawa High School was Mr. Gary Kuntz who thanked the Governing Body for their consideration.

Fire Prevention Week

Thereupon, the Mayor read a proclamation declaring October 8th through October 14th 2000, as “Fire Prevention Week” in the City of Ottawa, Kansas. Accepting the proclamation was Fire Chief Jeff Carner, who noted that the Family Fire Escape plan was the focus for this year’s “Fire Prevention Week”.

October 4, 2000

City of Ottawa

Over the Road Gang Proclamation

Thereupon, Commissioner Finch read a proclamation congratulating the “Over the Road Gang” for the recently completed Ole’Marais River Run, noting this event has grown from less than 200 cars to in excess of 750 cars, and has become one of the main annual events in Ottawa.

Public Hearings

Tax Abatement-American Eagle Outfitters, Inc.

Thereupon, the Mayor opened a Public Hearing to consider a tax abatement for American Eagle Outfitters, Inc. Thereupon, O/FCED Chair Jeff Mourning addressed the Governing Body stating this a wonderful opportunity for employment and growth in the Ottawa/Franklin County area, that this is a good industry for the Community, and asked for the Governing Body’s support for American Eagle to proceed in the purchase and improvement to the former Our Own Hardware Building.

There being no one else to speak to this issue the Mayor closed the Public Hearing.

Change in Governance

Thereupon the Mayor opened a Public Hearing to consider a change in governance for the City of Ottawa. Thereupon, Mr. Jim Grogan spoke in opposition to this consideration, noting Commissioners should be able to come up to speed by spending time with the City Manager and each Department Head. Mr. Grogan also stated the Mayor should be on equal ground with other Commissioners.

Thereupon, Commissioner Finch stated these issues had been brought before the Governing Body some months ago and he believes there is merit in a directly elected Mayor. However, noting the amount of time he has left on the Governing Body, he requested this issue be set aside and suggested the main issue the Governing Body should consider is a vote by the people for a new Wastewater Treatment Plant.

There being no one else to speak to this issue the Mayor closed the Public Hearing.

October 4, 2000

City of Ottawa

Bill No. 2000-79 Monthly Financial and Activity Reports – August 2000

Thereupon, there was presented the Monthly Financial and Activity Reports for August 2000. Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Ramsey to accept the Monthly Financial and Activity Reports for the month of August 2000. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Monthly Financial and Activity Reports for the month of August 2000 duly approved.

Reports by City Manager

Thereupon, the City Manager stated the Ottawa High School Athletic Director David Grover had asked for permission to conduct a fireworks display at the homecoming football game. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch, to approve this request. Thereupon, Fire Chief Jeff Carner stated the City would need a certificate of insurance naming the City of Ottawa as additionally insured as part of this display. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved.

Reports by City Commission

Thereupon, Commissioner Gillette stated he was excited about the upcoming Sampler Fest and expressed thanks to the Department Heads for their involvement with this activity, and for allowing Ottawa to “shine” during this weekend. Thereupon, the Mayor echoed Commissioner Gillette’s appreciation and stated there is a lot of excitement in Ottawa, and Ottawa can count their blessings. Thereupon, Commissioner Ramsey mentioned the Kansas League of Municipalities would be conducted during this same upcoming weekend and a busload of League Delegates would be attending the Sampler Fest.

Announcements

Thereupon, the Mayor announced:

1. There will **not** be a Work Study Session on October 9, 2000 (LKM Conference in Topeka, Kansas, October 7-10)
2. There will be a Special Work Study Session on October 16, 2000 at 3:00 p.m. (Strategic Plan). Regular Work Study Session will follow at 4:00 p.m.

NEXT REGULAR MEETING: OCTOBER 18, 2000 AT 9:30 A.M.

Adjournment

There being no further business to come before the Governing Body, Commissioner Ramsey made a motion, seconded by Commissioner Finch to adjourn. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

October 4, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
October 16, 2000

The City Governing Body met in Work Study Session at 3:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Flerer present. A quorum was present.

The Mayor called the meeting to order and stated the purpose of the first part of this meeting would be to discuss the City's Strategic Plan. Thereupon, the Governing Body discussed the City's tax abatement policy and the need for an upcoming Wastewater Plant improvement. The City Manager noted that KDHE had asked the City to proceed with a new Wastewater Plant to be operational by April 2005, which means the City needs to select an engineer by February or March of 2001 in order to proceed. The Governing Body discussed this issue and agreed to instruct staff to select an engineer for the engineering and design of a new Wastewater Plant.

Regular Work Study Session Items

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the minutes of October 2, 2000.

Resolution of Intent – American Eagle Outfitters

Thereupon, the Governing Body reviewed a resolution of intent to proceed with a 50% tax abatement for existing facilities and a 100% tax abatement for new construction and new equipment for American Eagle Outfitters, Inc. who have indicated a willingness to locate at the former Our Own Hardware building. The Governing Body discussed this issue and agreed to place it on the October 18, 2000, agenda.

South West Power Administration (SWPA) –Extension of Agreement

Thereupon, the Governing Body reviewed a resolution authorizing the execution of Amendment No. 1 to the Hydro Power Pooling Contract between the City of Ottawa and the Kansas Municipal Energy Agency which will extend the duration of the contract, and amend the delivery terms in the contract; and appoint KMEA as the City's agent to negotiate and arrange for the delivery of power for the benefit of the City from Southwest Power Administration. The Governing Body discussed this issue and agreed to place it on the October 18, 2000, agenda.

October 16, 2000

Parking for Courthouse Square Apartments

Thereupon, the Governing Body reviewed a request from Ms. Sue Wilson. Ms. Wilson requested the existing loading zone on Third Street in front of Courthouse Square Apartments be expanded. Thereupon, the Governing Body instructed staff to contact Ms. Wilson and Courthouse Square Apartments to determine the needs and to draw up a proposal to be brought back at a later date.

B. Martin Peck Animal Shelter

Thereupon, the Governing Body heard from Dr. Larry Mages, D.V.M. who requested the Governing Body contribute \$1,000 towards the replacing of four dog runs which had been recently condemned by the State of Kansas Animal Health Department. Dr. Mages noted the project was over \$4,000 and Franklin County had already agreed to pay \$1,000 towards this expense. The Governing Body agreed to Dr. Mages's request and agreed to fund \$1,000 of this unexpected expense from the Community Promotions Fund.

Make a Difference Day

Thereupon, the Governing Body heard from Ms. Dionna Mitchell who asked for adult volunteers to help with the "Make a Difference Day" projects on October 28, 2000.

Banners for Carnegie Building

Thereupon, the Governing Body heard a request from Ms. Mary Ann Whiteford and Ms. Jeanette Lowry regarding advertisement in front of the Carnegie Building located at 5th & Main. After much discussion and concern expressed regarding the violation of code as to the current banners it was suggested representatives of the Arts Council and the Suzuki Strings coordinate with the Planning Department to reach a decision on how best to advertise the events at their location without violating Municipal Code.

Open Agenda

Thereupon, the Mayor asked Mr. Ed Baldrige of Hometown Computers and Main Street USA to introduce the new Main Street Director. Thereupon, Mr. Baldrige introduced Ms. Julie Prideaux for Main Street USA, Ottawa, and expressed his appreciation to Jack and Jerry Thompson for providing office space in the Professional Building located at 4th & Main.

October 16, 2000

Thereupon, Commissioner Ramsey noted Mayor Jackson had been elected to the Board of Directors of the League of Municipalities. Thereupon, Mayor Jackson thanked Commissioner Ramsey for his nomination and Commissioner Fleer for her support during the recent League meeting.

Thereupon, Mayor Jackson inquired as to the development of a crossing guard at 7th & Ash. Thereupon, Public Works Director Andy Haney noted the site council at Eugene Field had indicated that a crossing guard had been placed at this location.

Thereupon, Mayor Jackson presented the City with a plaque recognizing the City's efforts for the Sampler Fest which was conducted October 7th & 8th.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Gillette to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

October 16, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
October 18, 2000

The City Governing Body met in Regular Session this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Fleer present, Commissioner Finch present, and Commissioner Gillette present. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience and those listening on KOFO and the Government Access Channel. Thereupon, the Mayor led the Chamber Audience in the Pledge of Allegiance to the American Flag and the Invocation was given by Rev. Leroy Rayson.

Agenda Approval

Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Gillette, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Approval of Minutes

Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Finch, to approve the minutes of October 4, 2000, as present. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes of October 4, 2000, duly approved.

Proclamation

Thereupon, the Mayor read a proclamation declaring October 28, 2000, as “Make a Difference Day” in the City of Ottawa, Kansas.

New Business

American Eagle Resolution of Intent

Thereupon, there was presented a resolution of intent to support the application by American Eagle Outfitters, Inc. of Warrendale, Pennsylvania, for Property Tax Exemption for Economic Development purposes, pursuant to Article 11, Section 13 of the Kansas Constitution. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to adopt the resolution.

October 18, 2000

City of Ottawa

During discussion it was explained the City Commission had held a Public Hearing on October 4, 2000, regarding this resolution of intent and this issue had been discussed at the October 16, 2000, Work Study Session. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1093-00.

KMEA Amendment No. 1

Thereupon, there was presented a resolution of the City of Ottawa, Kansas authorizing the execution of Amendment No. 1 to the Hydro Power Pooling contract between the City and the Kansas Municipal Energy Agency to extend the duration of the contract and amend the delivery terms in the contract; and reappointing the Kansas Municipal Energy Agency as the City's agent to negotiate and arrange for the delivery of power for the benefit of the City. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Fleer, to adopt the resolution.

During discussion it was explained this resolution had been discussed at an earlier Work Study Session and Amendment No. 1 would continue the City's agreement with KMEA and SWAPA. Then upon call for the question all present voted aye and the resolution was duly numbered Resolution No. 1094-00.

Reports by City Commission

Thereupon, Commissioner Gillette thanked the City staff for their hard work for the recently completed Sampler Fest held in Forest Park. Thereupon, the City Manager echoed Commissioner Gillette's approbation, noting that City Crew had been contacted on Saturday and responded to a problem which had occurred.

Announcements

Thereupon, the Mayor announced:

1. There will **not** be a Joint City/County/USD 290 School Meeting on October 18, 2000.
2. There will be a Work Study Session on October 23, 2000, at 3:30 p.m. (Meet at Orli Cox Complex and move to City Hall after review of Scout Projects and ORC Capital Improvements Proposal).

NEXT REGULAR MEETING: NOVEMBER 1, 2000, AT 7:00 P.M.

October 18, 2000

City of Ottawa

Thereupon, the City Manager explained a Work Study Session is not scheduled for October 30th however, if the meeting on the October 23rd runs long, items on that agenda will be moved to October 30th, in which case, a meeting will be scheduled later.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Fleer to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

October 18, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
October 23, 2000

The City Governing Body met at Orlis Cox Complex (East Parking Lot) in Work Study Session at 3:30 p.m. this date, and reconvened in the conference room on the first floor at City Hall. The following members were present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fleer present. A quorum was present.

Orlis Cox Complex Projects

Thereupon, there was a presentation of Eagle Scout Projects by Mark Didde and Dustin Van Leiden of Troop 74.

Thereupon, the Governing Body gave approval for Eagle Scout Candidates Brian Bowers and Eric Hanson also of Troop 74 to proceed with their Eagle Scout projects.

Thereupon, the Governing Body reviewed with Ottawa Recreation Commission Director Jane Morton the proposed Capital Improvements to the Orlis Cox Complex.

Recess

Thereupon, at approximately 4:35 p.m. the Governing Body recessed and agreed to reconvene in the conference room at City Hall for the regular Study Session meeting.

Reconvene

Thereupon, the Governing Body reconvened in the Study Session Room at City Hall, at 4:45 p.m.

Work Study Session Items

Sidewalk Improvement Project

Thereupon, the Governing Body reviewed information from City Manager Scott Lambers regarding the Sidewalk Improvement Project. Thereupon, the Governing Body asked the City Manager to prioritize the proposed project areas and bring this information back to a future session.

October 23, 2000

Announcement

Thereupon, the Mayor announced:

1. There will be a Work Study Session on October 30, 2000 at 4:00 p.m.

Ajournment

Thereupon, it was moved and seconded to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

October 23, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
October 30, 2000

The City Governing Body met in Work Study Session at 4:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fler present. A quorum was present.

Public Comments

There were no Public Comments offered at this meeting.

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the minutes of October 16th and October 23rd, 2000.

Review of November 1, 2000 Agenda

Thereupon, the Governing Body reviewed and accepted the agenda for November 1, 2000 noting there will be additions.

Agler & Gaeddert – 2000 Audit

Thereupon, the Governing Body reviewed a letter from Mr. Keith Gaeddert of Agler & Gaeddert making a recommendation to perform the 2000 City Audit. Thereupon, the Governing Body agreed by consensus to extend the City Audit to Agler & Gaeddert for one year and directed the City Clerk to prepare a “Request for Proposal” for the 2001 & 2002 audit.

Compeer Proclamation

Thereupon, the Governing Body agreed to place this item on the November 1, 2000 agenda.

Rezoning – Corner of Wilson Street and Davis Road

Thereupon, the Governing Body agreed to place this item on the November 1, 2000 agenda.

October 30, 2000

Rezoning – Wilson Street and Davis Road Abutting Property

Thereupon, the Governing Body agreed to place this item on the November 1, 2000 agenda.

Award of Police Grant by the US Department of Justice

Thereupon, the City Manager noted the Public Hearing has been published and explained after the Public Hearing, comments would be forwarded to the City's Grant Review Committee. Thereupon, the Governing Body agreed to place this item on the November 1, 2000 agenda.

McGruff/Dare Camp Sponsor Recognition

Thereupon, the Governing Body agreed by consensus to recognize the organizations that supported the 2000 DARE Camp at the November 1, 2000 City Commission meeting.

Water Towers Repairs

Thereupon, the Governing Body discussed a memo from Utilities Director Jim Bradley and a proposal for a full maintenance program for the City's water towers from Utility Service Company. If established, the program will allow the City to budget for tower maintenance in the future with a high degree of certainty.

During discussion the Governing Body agreed by consensus the City would not proceed with the Utility Service proposal at this time. However, they agreed that maintenance funds should be established so they could work towards putting this type of maintenance program in place.

Monthly Financial and Activity Report – September 2000

Thereupon, the Governing Body discussed the Monthly Financial and Activity Report for September 2000 and agreed to place this item on the November 1, 2000 for approval.

Thereupon, Mayor Jackson left the meeting at 4:35 p.m.

October 30, 2000

City of Ottawa

Open Agenda

Thereupon, City Manager Scott Lambers stated a request had been received from Ottawa High School for permission to shoot off fireworks October 31, 2000 at the football game, Insurance is current from the High School's previous request. Thereupon, the Governing Body agreed by consensus to allow the fireworks at the football game, October 31, 2000.

Adjournment

There being no further business to come before the Governing Body, Commissioner Fleer made a motion, seconded by Commissioner Finch, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, Mayor pro tem Ramsey declared the meeting duly adjourned.

Scott D. Bird, City Clerk

October 30, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
November 1, 2000

The City Governing Body met at 7:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Fleer present, Commissioner Finch present, Commissioner Gillette present, and Commissioner Ramsey absent. A quorum was present.

The Mayor called the meeting to order and led the Chamber Audience in the Pledge of Allegiance to the American Flag and the Invocation was given by Rev. Leroy Rayson.

Approval of Agenda

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved.

Approval of Minutes

Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Finch, to approve the minutes of October 18, 2000 as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes duly approved.

Presentations and Recognitions

McGruff/DARE Camp

Thereupon, Governing Body, assisted by Police Chief Jeff Herrman and Lt. Randy Allan, expressed their appreciation to the sponsors of the McGruff/Dare Camp held this summer and presented tokens of appreciations to representatives of Timberlake Ranch, Pizza Hut, Lions Club, Optimist Club, Wal-Mart Super Center, Sirloin Stockade, and the Kansas National Guard.

Compeer Proclamation

Thereupon, the Mayor read a proclamation recognizing the work done by the Compeer Program in the City of Ottawa, Kansas. Thereupon, Ms. Melanie Johnson accepted the proclamation and thanked the Governing Body for their support.

November 1, 2000

City of Ottawa

Animal Shelter

Thereupon, the Mayor read a proclamation declaring November 5th - 11th “National Animal Shelter Appreciation Week”.

Public Hearings

American Outfitters, Inc.

Thereupon, the Mayor opened a Public Hearing to consider a tax abatement for American Eagle Outfitters, Inc. There being no one to speak to this issue the Mayor closed the Public Hearing.

Police Grant from US Department of Justice

Thereupon, the Mayor opened a Public Hearing to consider a grant in the amount of \$10,287.00, to be matched by the City in an amount of \$1,143.00, from the US Department of Justice, Local Law Enforcement Block Grant. Thereupon, Police Chief Jeff Herrman explained this grant is similar to the one the city has recently been involved with and will allow the purchase of equipment, which would otherwise not be affordable for the Police Department. Specifically, the Chief explained that a color jet printer will be purchased with part of these monies. There being no one else to speak to this issue the Mayor closed the Public Hearing.

New Business

Re-zone, Wilson Street and Davis Road

Thereupon, there was presented an ordinance re-zoning an area within the City of Ottawa, Kansas, in the vicinity of Wilson Street and Davis Road, from R-S (Residential Suburban Dwelling District) to R-3, (Multi-Family Dwelling District) and repealing the corresponding section of the zoning map which is a part of Ordinance No. 2933-90 of the City of Ottawa, Kansas. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer, to adopt the ordinance.

November 1, 2000

During discussion it was explained the Planning Commission had held a Public Hearing regarding this issue and recommended to the Governing Body its approval at the property that abuts Wilson Street and Davis Road from R-S to R-3, by a vote of 4-1. The Governing Body had previously discussed this issue at their October 30, 2000 Work Study Session. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3354-00.

Re-zone, Wilson Street and Davis Road

Thereupon, there was presented an ordinance re-zoning an area within the City of Ottawa, Kansas, in the vicinity of Wilson Street and Davis Road from R-S (Residential Suburban Dwelling District) to C-1 (Neighborhood District) and repealing the corresponding section of the zoning map which is a part of Ordinance No. 2933-90 of the City of Ottawa, Kansas. Thereupon, Commissioner Fler made a motion, seconded by Commissioner Finch, to adopt the ordinance.

During discussion it was explained the Planning Commission had held a Public Hearing regarding this issue and recommended to the Governing Body the approval of this re-zone by a vote of 4-1. The Governing Body reviewed this re-zone request at a previous Work Study Session. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3355-00.

Monthly Financial and Activity Report – September

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch, to accept the Monthly Financial and Activity Reports for the month of September 2000. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Monthly Financial and Activity Report for the month of September 2000 duly approved.

Reports by Mayor

Thereupon, the Mayor thanked those who had participated in “Make a Difference Day” for the almost 500 hours of volunteer work which had been performed throughout the city last Saturday. He specifically thanked Commissioner Finch, City Manager Scott Lambers, and Public Works Director Andy Haney for their involvement with this effort.

November 1, 2000

Thereupon, the Mayor stated there is a company named Magnolia Graphics which has apparently extended themselves as having been endorsed by the City and the Chamber. Thereupon, the Mayor stated he wanted it to go on record as saying neither the City nor the Chamber has endorsed this company or their product.

Thereupon, Mr. Lou Atherton of the Chamber of Commerce stated he had contacted the Chamber's Attorney and a letter would be sent to Magnolia Graphics telling them to cease and desist; and also provide a list of the names of the businesses which they had been in contact with locally.

Thereupon, the Mayor recognized the Ottawa High School fall sports teams and expressed his appreciation for their fine representation of the community throughout the fall season and into Regional and State activities.

Announcements

Thereupon, the Mayor announced:

1. There will be a Work Study Session on November 6, 2000 at 3:00 p.m. (Strategic Plan). Regular Work Study Session at 4:00 p.m.

NEXT REGULAR MEETING: NOVEMBER 15, 2000 AT 9:30 A.M.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Fleer to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

November 1, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
November 6, 2000

The City Governing Body met in Work Study Session at 3 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fleer present. A quorum was present.

The Mayor called the meeting to order and stated that the first hour of this meeting would be dedicated to the strategic plan, more specifically; Economic Development.

Wastewater Treatment Plant

Thereupon, the Governing Body discussed the schedule of compliance for the proposed wastewater treatment plant. The City Manager explained that funding would be partially based on sales tax and partially based on wastewater surcharge; that the surcharge amounts proposed would be \$1.00 per month per residential customer, increasing every other year until the amount reaches \$5.00. For non-commercial users, the wastewater surcharge is proposed at 4% per month increasing by 4% every other year until the surcharge amount reaches 20% per month.

Thereupon, the Governing Body asked for additional information; that is, for a projection on how a quarter cent sales tax will affect the issue, and another scenario which will show the affect of a no sales tax vote.

It was suggested by Commissioner Finch that two public hearings be conducted regarding this issue and that a pamphlet for educational purposes be prepared.

Review of Agenda

Thereupon, the Governing Body reviewed the regular meeting agenda.

American Eagle Outfitters

Thereupon, the Governing Body agreed to place the American Eagle Outfitter Tax Abatement ordinance, resolution, and contract on the November 15, 2000 agenda.

November 6, 2000

Use of Forest Park: Power of The Past Tractor Show

Thereupon, the Governing Body directed staff to contact Richard Mullins, President of Power of The Past Antique Tractor and Engine Show, and tentatively agreed to allow them to use the park for their activity in the fall of 2001. However, the Governing Body asked for additional information, more specifically, how much of the park will be needed, how the crowd will be controlled and what events are to be conducted.

Auto- Safe Emergency Elevator System

Thereupon, the Governing Body reviewed a suggestion from Otis Elevator to install an auto safe emergency feature and declined to accept this proposal.

City of Ottawa Municipal Code Revision – Dog Licenses

Thereupon, the Governing Body heard from City Clerk Scott Bird, on possible revisions to the City Code dealing with dog licenses and asked that this item be deferred until more information could be brought to the Governing Body.

Orlis Cox Complex

Thereupon, the Governing Body discussed the possible expansion of the Orlis Cox Baseball Complex. After much discussion they agreed to proceed with this project, not to exceed \$10,070.00.

Thereupon Commissioner Ramsey made a motion, seconded by Commissioner Fleer, to proceed with the parking lot and baseball field project, not to exceed \$10,000.00. The motion was considered upon and being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved.

FBD Consulting, Inc.

Thereupon the Governing Body discussed the plan administrator for the cities cafeteria plan and agreed to place this item on the agenda for November 15th.

November 6, 2000

City of Ottawa

Sidewalk Improvement Program

Thereupon, the Governing Body reviewed the sidewalk improvement program with City Manager, Scott Lambers.

Open Agenda

Thereupon, the Governing Body agreed to allow poppy distribution on Veterans Day in the central business district.

Executive Session

Thereupon, it was moved and seconded to recess into executive session to discuss pending litigation for a period of seven minutes and to reconvene in open session at 4:50 p.m. in the same work-study session room. The motion was considered and upon being put, all present voted aye. Thereupon the Mayor declared the meeting duly recessed.

Thereupon, it was moved and seconded to reconvene the meeting at 4:50 p.m. The motion was considered and upon being put, all present voted aye. Thereupon the Mayor declared the meeting duly reconvened.

Thereupon, Commissioner Ramsey asked if grass could be seeded and fertilized this fall. Thereupon, the City Manager responded affirmatively.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
November 13, 2000

The City Governing Body met in Work Study Session at 4:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fler present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments. There were no Public Comments offered at this time.

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the Work Study Session minutes of October 30th and November 6th, 2000 with a correction on November 6th indicated by the City Clerk.

Approval of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for November 15, 2000.

Franklin County Mental Health Clinic – Grant Application

Thereupon, the Governing Body reviewed a request from the Franklin County Mental Health Clinic for a letter of support in regards to a grant application for the acquisition of a 12 passenger vehicle and a 7 passenger vehicle. The Governing Body approved the City Manager to prepare a letter of support and Mr. Kevin Shaw of Franklin County Mental Health thanked the Governing Body for their assistance.

Request for Stop Sign at Birch Street and Blackhawk Street

Thereupon, the Governing Body reviewed a request for a stop sign to be located at Birch and Blackhawk Streets and reviewed a letter from Mrs. Doris Heckman requesting traffic be slowed on Blackhawk Street. It was discussed that stop signs are not intended to slow traffic. It was further discussed Blackhawk Street has right-of-way issues; particularly as it intersects with Cherry Street. The Governing Body directed the City Manager to draft a letter of response to Mrs. Heckman.

November 13, 2000

Wastewater Treatment Plant

Thereupon, the Governing Body reviewed three possible funding plans for the development and construction of a new Wastewater Treatment Facility. The **first** option would assume the financing would come from *wastewater fees only and would increase current wastewater fees by approximately 40%*; the **second** option would be a combination of a *1/8 cent sales tax and wastewater fee increases*; and the **third** option would assume the financing would be derived solely *from sales tax and would be a 1/4 cent sales tax*.

It was noted Public Hearings were called for November 15, 2000, at 9:30 a.m., and December 20, 2000, at 7:00 p.m. during City Commission meetings.

Citizen Academy

Thereupon, the Governing Body reviewed a proposal to utilize a Citizen's Academy Program, but agreed to defer this issue and see how it might be part of the Ottawa Vision Plan.

Open Agenda

Thereupon, Commissioner Finch asked where the city was regarding the Strategic Plan for Technology.

Thereupon, Commissioner Ramsey asked if Cox Communications could be given a nudge to better develop the Government Access Channel.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Gillette to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

November 13, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
November 15, 2000

The City Governing Body met in Regular Session at 9:30 a.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Finch present, Commissioner Gillette present, and Commissioner Fler absent. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience, and lead the Pledge of Allegiance to the American flag. The Invocation was given by Rev. Leroy Rayson.

Approval of Agenda

Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Ramsey, to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved as presented.

Approval of Minutes

Thereupon, Commissioner Finch made a motion, seconded by Commissioner Gillette, to approve the minutes of November 1, 2000, as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes of November 1, 2000, duly approved.

Public Comments

None offered at this time.

Presentations and Recognitions

Thereupon, the Governing Body recognized Steve Morton, Meter Reader, Keith McAdoo, Assistant Water Plant Superintendent, Richard Smith, Auditorium Director, and Dan Mietchen, Police Sergeant. Each for 10 years continued service to the City of Ottawa.

November 15, 2000

Public Hearing

Thereupon, the Mayor opened a Public Hearing to consider a financing plan for the new Wastewater Treatment Plant. Thereupon, Mr. Bob Cooper, Mayor of the City of Richmond, Kansas expressed his city's opposition to additional sales tax in the City of Ottawa for the financing of a new wastewater treatment plant. Mr. Cooper presented the City Clerk with a notice which read as follows:

CITY OF RICHMOND

The Governing Body of the City of Richmond opposes the tentative plan to increase sales tax in the City of Ottawa to pay for a new sewer system.

All small towns in Franklin County must pay for their own sewer systems through G.O. or Revenue Bonds.

Rural residents must pay to upgrade their waste systems to County Code at their own expense.

The residents of Ottawa should fund their own utilities.

**Robert Cooper, Mayor
Ronald Yeager, Councilman
Gale W. Hull, Councilman
Doan Kueser, Councilman
Jim Heaney, Councilman
Clayton Bledsoe, Councilman
Edith Hornberger, City Clerk**

Next to address the Governing Body was Mr. Ed Baldrige, 515 East 5th representing Main Street USA. Mr. Baldrige stated Main Street does not necessarily oppose the need for a sewer plant or necessarily oppose the sales tax, however, Mr. Baldrige asked if the City had applied to KIAC for alternative funding or help in other ways. Thereupon, the City Manager stated Ottawa is too large of a city to receive funding from KIAC, but the state will loan the city a low interest loan for this project at approximately 3 ½%. Mr. Baldrige asked if a rate or sales tax increase is entirely necessary and has the city considered tax credit financing.

There being no one else to speak to this issue, the Mayor closed the Public Hearing.

November 15, 2000

New Business

Fringe Benefit Design - Agreement

Thereupon, there was presented an acceptance of Fringe Benefit Design for the service agreement for the 2001 Cafeteria Plan. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Finch, to approve the plan. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared an agreement with Fringe Benefit Design duly approved.

Tax Abatement – American Eagle Outfitters, Inc.- Resolution

Thereupon, there was present a resolution authorizing an agreement with American Eagle Outfitters, Inc. also known as (Retail Distribution West, L.L.C.), and granting a tax exemption pursuant to Article 11, Section 13, of the Constitution of the State of Kansas. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Ramsey, to adopt the resolution.

During discussion it was explained this resolution is required by state law in order to provide a tax abatement. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1095-00.

Tax Abatement – American Eagle Outfitters, Inc. –Ordinance

Thereupon, there was presented an ordinance making a factual determination on a tax abatement request, and exempting certain property from ad valorem taxation for economic development purposes in the City of Ottawa, Franklin County, Kansas. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch, to adopt the ordinance.

During discussion it was explained this ordinance is required by state law in order to provide for the tax abatement process. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3356-00.

November 15, 2000

City of Ottawa

Approval of Contract for Economic Development Purposes

Thereupon, there was presented an approval of contract for an Economic Development tax exemption for American Eagle Outfitters, Inc. (Retail Distribution West, L.L.C.). Thereupon, Commissioner Ramsey made a motion, seconded Commissioner Finch, to approve the contract. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved.

Thereupon, speaking on behalf of O/FCED, Dale Dieterich of Peoples National Bank thanked the Governing Body for their vote and introduced the manager for the American Eagle Warehouse, Mr. Rick Stukus, the Vice President of American Eagle, Mr. Michael Fostyk, and Attorney Mr. Mark Andersen representing American Eagle Outfitters, Inc. (Retail Distribution West, L.L.C.). Thereupon, Mr. Fostyk thanked Ottawa for their hospitality, stating this is a great opportunity for both American Eagle and the City of Ottawa. Thereupon, Mr. Rick Stukus expressed his appreciation to the Governing Body, noting that his experience in Ottawa has been overwhelmingly warm.

Compliance Schedule of Wastewater Treatment Facility

Thereupon, there was presented a resolution establishing a schedule of compliance for the construction of a new wastewater treatment facility. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Gillette, to adopt the resolution.

During discussion it was explained the City Commission have reviewed the proposed schedule of compliance at a previous Work Study Session and that upon adoption a copy of the resolution and compliance schedule will be forwarded to the Kansas Department of Health and Environment. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1096-00.

Reports by City Manager

Thereupon, the City Manager noted the next Public Hearing for the Wastewater Treatment Plant is scheduled for December 20, 2000, at 7:00 p.m. Commissioner Ramsey noted the project is scheduled to start next month with design engineering and the City Manager responded that we are ahead of schedule in that design engineers have been advertised for.

November 15, 2000

Reports by Mayor

Thereupon, Mayor Jackson reported Mr. Bernie Hayen of the League of Municipalities has resigned and will take a position with the City of Manhattan.

Announcements

Thereupon, the Mayor announced:

1. A Joint City/County/School meeting today at Noon, at the Ottawa Middle School.

NEXT REGULAR MEETING: DECEMBER 20, 2000 AT 7:00 P.M.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Gillette, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Scott D. Bird, City Clerk

November 15, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
November 20, 2000

The City Governing Body met in Work Study Session at 4:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Finch present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Flerer present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments. There were no Public Comments offered at this time.

Review of Agenda

Thereupon, the Governing Body reviewed and accepted the agenda for December 20, 2000 noting there may be additions.

Request for use of Forest Park – Antique Tractor Show

Thereupon, the Governing Body reviewed a request for the 2001 Antique Tractor Show to be held in Forest Park. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Ramsey to approve this request. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the request to use Forest Park for the 2001 Antique Tractor Show duly approved.

2000-2001 Franklin County Leadership Class Project Proposal

Thereupon, the Governing Body reviewed a request from the 2000-2001 Franklin County Leadership Class to help in the funding of an Ottawa Sound System. Commissioner Finch explained the Leadership Class plans on raising \$1500 - \$2000 in funds to go towards the purchase of the "Ottawa Sound System Project". The total purchase price of the system will be approximately \$8,000 split between the Leadership Class, the Over the Road Car Club, Ottawa Chamber of Commerce, and the City of Ottawa contributing funds. The Governing Body agreed by consensus to approve funding this project upfront, with the City picking up the amount of \$2,000 in funding for this project. City Manager Scott Lambers stated the funds would be advanced from the Community Promotions Fund.

November 20, 2000

Special Use Permit-Franklin County Childcare Development

Thereupon, the Governing Body discussed a Special Use Permit request from Franklin County Childcare Development Services to allow a daycare facility in an R-1 Zoning District located at 1124 W. 7th Street Terrace and agreed to place this item on the agenda for the December 20, 2000 City Commission meeting.

Deerfield Addition Annexation and 17th Street Vacation Request

Thereupon, the Governing Body reviewed a letter from Mr. Dave Barkley, Vice President of Barkley/Salb Construction requesting annexation for the proposed Deerfield Addition. Thereupon, the Governing Body agreed by consensus to provide authorization for this project to proceed.

Petition Request for Demolition – 815 Cypress

Thereupon, the Governing Body discussed the receipt of a petition for a request of demolition of the structure at 815 Cypress. It was noted the City Commission is scheduled to tour all the proposed properties for demolition at the December 11, Work Study Session, at which time a priority list for demolitions will be created.

Open Agenda

Thereupon, Commissioner Ramsey expressed concern and asked what priorities the Assistant Planning Director was working on in regards to code. City Manager Scott Lambers noted his first priority was weeds and old cars are next.

Thereupon, Commissioner Gillette asked about property located in the 800 block of Oak. It was noted the property had been sold.

Thereupon, Commissioner Finch asked if information could be provided to the Commission on the number of vacant lots in the City that might be available to build on or those lots not available to build on because of lot size or other reasons.

Thereupon, Commissioner Fleer expressed concern on the widening of Blackhawk Street. Commissioner Fleer also noted she had attended a KMEA meeting recently and had requested information be sent to her that she will share with the Commission.

Executive Session

It was moved and seconded to recess into Executive Session to discuss pending litigation for a period of 10 minutes and to reconvene in the conference room at 4:51 p.m.

Reconvene

Thereupon, it was moved and seconded to reconvene, upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened at 4:51 p.m.

Adjournment

There being no further business to come before the Governing Body, it was moved and seconded to adjourn and the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

November 20, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
December 11, 2000

The City Governing Body met in Work Study Session at 4:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Gillette present, and Commissioner Fleer present, and Commissioner Finch absent. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments. There were no Public Comments offered at this time.

Review of Minutes

Thereupon, the Governing Body reviewed and accepted the Work Study Session Minutes for November 13th, and November 20, 2000.

Review of Agenda

Thereupon, the Governing Body reviewed and accepted the agenda for December 20, 2000 Regular City Commission meeting noting changes may be made.

Friends of Ottawa Municipal Airport

Thereupon, the Governing Body discussed with the Friends of the Airport their request for an immediate purchase of a basic weather reporting system to replace the inoperable system, and a computerized weather reporting system that would enhance capabilities at the Airport. Thereupon, the Governing Body agreed by consensus to allow the two purchases as funds are available in the Airport budget. In addition the Governing Body requested the Friends of the Airport make their future request a part of the budget process which will begin around May 2001, for the 2002 budget year. Thereupon, the Friends of the Airport thanked the Governing Body.

Proclamation for Dr. Hal Germer

Thereupon, the Governing Body agreed to place this item on the December 20, 2000 City Commission meeting.

December 11, 2000

ECKAN Grant – Resolution of Support

Thereupon, the Governing Body agreed to place this item on the December 20, 2000 City Commission meeting. Mayor Jackson stated he would be abstaining from this issue to avoid any conflict of interest and requested Mayor pro tem Ramsey chair this part of the meeting.

FBD Resolution

Thereupon, the Governing Body agreed to place this item on the December 20, 2000 City Commission meeting.

Annual Lighting of Luminaries – City Park

Thereupon, the Governing Body reviewed a letter from Ms. Julie Prideaux, Executive Director of Ottawa Main Street requesting the use of City Park on Saturday, December 16, 2000 for the annual lighting of the luminaries. This event had previously been held in Kanza Park but it was thought it would be a nice change this year to bring the event into the downtown district. Thereupon, the Governing Body agreed by consensus to approve this request.

State Legislative Program

Thereupon, the Governing Body discussed with City Manager Scott Lambers a list of issues they had concerns about with regards to State Legislation. During discussion it was decided the City Manager will draft a list and provide it to the Commission at the next meeting.

Open Agenda

Thereupon, Commissioner Ramsey asked about the date for the Main Street USA interviews.

Next to address the Commission was Commissioner Fleer who asked if the City had code regulations regarding temporary Cable TV cable being left on the ground and how deep the cable is to be buried.

December 11, 2000

Thereupon, Commissioner Fleer asked if the State or City regulated food preparation for vendors such as Ribs on the Run, and Commissioner Ramsey asked if vendors such as this are required to obtain a permit or license from the City. City Manager Scott Lambers responded the State would regulate food preparation and vendors are required by the City to have a license.

Adjournment

There being no further business to come before the Governing Body, Commissioner Gillette made a motion, seconded by Commissioner Ramsey to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

December 11, 2000

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
December 18, 2000

The City Governing Body met at 3:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Fler present, Commissioner Gillette present, and Commissioner Finch present. A quorum was present.

Governing Body Tour

Thereupon, the Governing Body toured structures recommended for condemnation. The list of those structures is attached to these minutes and becomes a part of the official record.

Work Study Session

Thereupon, at 4:00 p.m. the Governing Body returned to City Hall to the regular Work Study Session room.

Thereupon, the Governing Body met in Regular Work Study Session, the following members present and participating to wit: Mayor Jackson present, Commissioner Fler present, Commissioner Gillette present, Commissioner Ramsey present, and Commissioner Finch present. A quorum was present.

The Mayor called the meeting to order and asked for Public Comments. There were no Public Comments offered at this time.

Review of Agenda

Thereupon, the Governing Body reviewed the tentative agenda for December 20, 2000.

Municipal Code Revision – Removing Section 5-309

Thereupon, the Governing Body reviewed a proposal to remove Section 5-309 as it has been rendered obsolete. The Governing Body agreed to place an ordinance to make this correction in Municipal Code on the December 20, 2000 agenda.

December 18, 2000

Municipal Code Revision - Moving a Structure

Thereupon, the Governing Body reviewed an ordinance dealing with Moving Structures within the City of Ottawa and providing for fees for such movement upon City Streets, incorporating said ordinance and making certain corrections and cleanup provisions. The Governing Body agreed to place this ordinance on the December 20, 2000 Regular Meeting agenda.

Industrial Revenue Bond Policy & Procedures

Thereupon, the Governing Body reviewed a resolution establishing a policy and procedures for issuing Industrial Revenue Bonds by the City of Ottawa. The Governing Body agreed to bring this issue back at their first meeting in January 2001.

Cereal Malt Beverage Licenses

Thereupon, the Governing Body reviewed the list of applicants for licenses for retail cereal malt beverage licenses for the year 2001. Thereupon, City Clerk Scott D. Bird explained that in addition to the list being reviewed, Bishop's Brew had also provided and application and the review by various department head's had taken place. All applications were in order at this time. The Governing Body agreed to place this item on the December 20, 2000 agenda.

Street Improvement

Thereupon, the Governing Body reviewed a request from residents in the 700 Block of Pine to participate in the improvement of the said block. It was explained, property owners currently will have to pay 100% of any improvement project of this nature. However, the City Manager proposed a new shared cost program be implemented in the near future. Thereupon, Public Works Director Andy Haney stated, the next step in this proposal would be to hire an Engineer to provide an estimate for probable cost of the project.

State Legislative Program

Thereupon, the Governing Body reviewed the tentative Legislative Program for 2001. Commissioner Finch asked for Water Quality Standards to be part of this program and Commissioner Jackson inquired of Housing Standards.

December 18, 2000

Monthly Financial and Activity Report – October

Thereupon, the Governing Body reviewed the Monthly Financial and Activity Reports for the month of October and the Governing Body agreed to place this item on the December 20, 2000 Regular Meeting agenda.

City Commission Report on NLC Conference

Thereupon, the Governing Body discussed its recent trip to Boston for the National League of Cities Conference.

Announcements

1. There **will not** be a Work Study Session on December 25, 2000.
2. There **will not** be a Work Study Session on January 1, 2000.
3. There will be a Work Study Session on January 3, 2001 at 6:00 p.m.

NEXT REGULAR CITY COMMISSION MEETING: DECEMBER 20, 2000 AT 7:00 P.M.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Flear, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Scott D. Bird, City Clerk

December 18, 2000

City Commission
Regular Meeting Minutes
Ottawa, Kansas
December 20, 2000

The City Governing Body met at 7:00 p.m. this date, the following members present and participating to wit: Mayor Jackson present, Commissioner Ramsey present, Commissioner Fleer present, Commissioner Finch present, and Commissioner Gillette present. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience, and led the Pledge of Allegiance to the American flag. The Invocation was given by Rev. Steve VanOstran.

Agenda Approval

Thereupon, it was moved and seconded to approve the agenda as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agenda duly approved as presented.

Approval of Minutes

Thereupon, it was moved and seconded to approve the minutes of November 15, 2000 as presented. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the minutes of November 15, 2000 duly approved.

Public Comments

None offered at this time.

Presentations and Recognitions

Thereupon, the Mayor read a proclamation recognizing Dr. Harold Germer, Ottawa University President for his service to the University and to the community. Thereupon, the Governing Body expressed their appreciation to Dr. Germer.

Public Hearings

Thereupon, the Mayor opened a Public Hearing to consider the financing plans for the new Wastewater Treatment Plant. Thereupon, Mr. Ed Baldrige reported to the Governing Body the response of a survey conducted by the Main Street USA members in downtown Ottawa and noted that 96% of the respondents stated they did not want a sales tax or sewer rate increase. Three (3) percent chose option one, and one (1) percent chose option two.

December 20, 2000

City of Ottawa

Thereupon, Mr. Dick Martin of 148 Megan Lane spoke in opposition to the increase in sales tax, stating as a Franklin Countian he did not want to pay for Ottawa's sewer plant. Mr. Martin owns both laundry mats in town and stated he believed the City had approximately 1-½ million dollars which could help finance this project in the sewer fund.

Thereupon, Mr. Lou Atherton of 1802 S. Ash spoke in favor of the ¼ cent sales tax option.

Thereupon, Ms. Theresa Cummings 934 S. Sycamore spoke in favor of the ¼ cent sales tax option.

There being no one else to speak to this issue, the Mayor closed the Public Hearing.

New Business

ECKAN- New Housing Grant

Thereupon, there was presented a resolution of support for a grant application for ECKAN for the construction of new housing. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Flear, to adopt the resolution.

During discussion it was explained ECKAN is applying for Trust Fund Grants and requesting \$75,000; \$50,000 which is to be used for the purchase of land. It was also explained this resolution will allow the Governing Body of the City of Ottawa to support ECKAN for the construction of new housing in the City. The motion was considered and upon being put, passed by the following vote. Commission Gillette abstained as a member of the ECKAN board, Commissioner Flear aye, Commissioner Ramsey aye, Commissioner Finch aye, and Mayor Jackson abstained do to his relationship with ECKAN. Thereupon, Mayor pro tem Ramsey declared the motion duly approved and the resolution was duly numbered Resolution No. 1097-00.

Flexible Benefit Plan

Thereupon, there was presented a resolution authorizing the Mayor to execute and deliver the approved amendment to the City of Ottawa Flexible Benefit Plan. Thereupon, Commissioner Gillette made a motion, seconded by Commissioner Finch, to adopt the resolution.

December 20, 2000

During discussion it was explained this resolution affirms the City's intent to amend the Flexible Benefit Plan in accordance with IRS regulations for the benefit of City Employees. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1098-00.

Special Use Permit – 1124 W. 7th Street Terrace

Thereupon, there was presented a resolution granting a Special Use Permit for a Daycare facility in the R-1 District at 1124 W. 7th St. Terrace requested by Franklin County Childcare Development Services, in the City of Ottawa, Kansas. Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Fleer, to adopt the resolution.

During discussion it was explained the Ottawa Planning Commission had reviewed the Special Use Permit, held a Public Hearing and recommended to the City Commission by a vote of 4-1 with 1 abstention, approval of the Special Use Permit with three conditions.

1. The granting of all applicable state and federal licenses.
2. Issuance of a building permit for all contemplated work such as fencing and interior remodeling.
3. Play areas and installation of play equipment shall be in the rear yard only.

This request was discussed at the November 20, 2000 Work Study Session and it was placed on this agenda. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1099-00.

Repeal of Section 5-309 related to the Ottawa Library

Thereupon, there was presented an ordinance repealing Section 5-309 of the Municipal Code of the City of Ottawa, Kansas. Thereupon, Commissioner Finch made a motion, seconded by Commissioner Fleer, to adopt the ordinance.

During discussion it was explained, Section 5-309 of the Municipal Code had been rendered obsolete by the relocation of the Ottawa Library. Section 5-309 spoke to the location of the library at the corner of 5th & Main in the Carnegie Building and the current location of the Ottawa Library is at 105 S. Hickory. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3357-00.

December 20, 2000

House or Building Relocation Within the City Limits

Thereupon, there was presented an ordinance requiring a permit establishing an estimating fee, and providing for reimbursement of all actual expenses incurred by the City from any person or firm requesting permission to move a house or other building from one location within the City limits to any other location either within or outside the City limits. Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Gillette, to adopt the ordinance.

During discussion it was explained this ordinance will establish a formal procedure for the moving of buildings within the City of Ottawa by an estimating fee and a fee for any actual expenses incurred by the City due to the relocation of a building. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3358-00.

Cereal Malt Beverage Licenses for 2001

Thereupon, Commissioner Fleer made a motion, seconded by Commissioner Gillette, to approve the Cereal Malt Beverage Licenses for the year 2001 for the following locations:

Not for consumption on premise: Taylor Oil, Inc., dba Co-op Country Store, 302 N. Main; Taylor Oil Inc., dba Amoco, 2305 South Cedar; Kayo Oil Company, dba Conoco Inc., 2243 Princeton; S & S Foods, Inc., dba Country Mart, 2138 Princeton Circle Drive; Casey's General Stores, Inc., Store #2361, 1002 North Main Street; Casey's General Stores, Inc., Store #2362, 1019 West 7th Street; Charles R. Wood Oil Co., Inc., 304 E. Logan; Charles R. Wood Oil, Inc., 2130 Princeton Road; Wal-Mart Stores, Inc., 702 S. W. 8th St. Bentonville, AR 72716-8013 (2101 Princeton Road); C & Z, Inc., dba Total Stop N Save, 1621 South Main; HW Development Corp., dba Wingert's Texaco, 2520 E. Logan.

For consumption on premise: Ottawa Antique Mall & Restaurant, 202 Walnut; Pizza Hut of America, Inc., Law Dept./Licensing 14841 Dallas Pkwy., Dallas, TX 75240; Pizza Village., 330 South Main; Jane E. Mauszycki, dba Poncho's of Ottawa, 429 South Main; Sunflower Lanes, Inc., 2040 Princeton Rd.; Bishop's Brew, 120 East Dundee.

The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the motion duly approved and the licenses duly approved as well.

December 20, 2000

Monthly Financial and Activity Report – October 2000

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Fleer to accept the Monthly Financial and Activity Report for October 2000. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Monthly Financial and Activity Report for the month of October 2000 duly approved.

Reports by Mayor

Thereupon, Mayor Jackson thanked the community for the Christmas aid provided to 231 individuals. He noted the local bikers raised \$8,000; the Jaycees provided their usual toy shopping; Ottawa Truck provided 200 turkeys, and Ottawa University \$1500 towards this effort. Mayor Jackson stated Ottawa is truly a caring community.

Announcements

Thereupon, the Mayor announced:

1. There will **not** be a Work Study Session on December 25, 2000.
2. There will **not** be a Work Study Session on January 1, 2001.

NEXT REGULAR MEETING: JANUARY 3, 2001 AT 7:00 P.M.

Adjournment

There being no further business to come before the Governing Body, Commissioner Finch made a motion, seconded by Commissioner Gillette, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

The entire text of the meeting is on tape in the office of the City Clerk and will remain so for one year after the date of the meeting.

Bonita Nicewander, Asst. City Clerk

December 20, 2000