

**CITY PLANNING COMMISSION**  
**Regular Meeting Minutes**  
**Ottawa, Kansas**

**City Hall – May 9, 2012**

The City Planning Commission met at 7:00 p.m. on this date with the following members present and participating: Members Boyd, Bond, Livingston, Maxwell, Wasko, and Chairperson Jackson. Absent was Member Colbern.

**Declaration:**

Chairperson Jackson asked the Planning Commission Members to make a declaration of any conflict of interest or of any Ex parte or outside communication that might influence their ability to hear all sides on any item on the agenda so they might come to a fair decision. There were none.

**Public Comments:** There were none.

**Consent Agenda:**

Member Wasko made a motion to approve the March 28, 2012 study session minutes, and the April 11, 2012 meeting minutes, seconded by Member Bond. All present voted yes. (6-0).

**Public Hearing Items:**

Held a public hearing on the 2012 to 2017 Capital Improvement Plan.

Chairperson Jackson opened the public hearing.

Scott Bird, Finance Director stated that the CIP represents both short and long range planning for the collective benefit of the community. The CIP selects capital projects based on identified community priorities and needs, provides a coordinated plan for implementation, and recommends prudent and realistic financial approaches to accomplish proposed projects. Mr. Bird reviewed the different types of funding such as GO debt, State's Revolving Loan fund, grants. Mr. Bird indicated depending on funding projects can be moved up or down on the list.

Wynndee Lee also noted that some projects may be broken into phases.

Chairperson Jackson asked for public comments, there were none.

Chairperson Jackson closed the public hearing.

Member Bond made a motion to recommend to the City Commission to approve the proposed 2012 to 2017 Capital Improvement Plan, seconded by Member Boyd. The motion was considered and Member Bond, yes; Member Maxwell, yes; Member Boyd, yes; Member Wasko, yes; Member Livingston, yes; Chairperson Jackson, yes. Motion passed by a 6-0 vote.

**Other Items:** There were none.

**Announcements:** The next regularly scheduled Planning Commission study session is Wednesday, May 30, 2012 at noon and the next regularly scheduled Planning Commission meeting is Wednesday, June 13, 2012 at 7 p.m.

**Adjournment:** Member Livingston made a motion to adjourn. Chairperson Jackson adjourned the meeting at 7:35 p.m.

Respectfully submitted, Wynndee Lee, AICP  
Director of Planning & Codes Department