



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please provide advance notice of at least two (2) working days. TTY users please call 711.

101 S. Hickory
PO Box 60
Ottawa, KS 66067-0060
Phone: 785-229-3600
Fax: 785-229-3639
www.ottawaks.gov
www.facebook.com/ottawaks

TO: Mayor and City Commissioners
RE: **Study Session Agenda**
FROM: Richard U. Nienstedt, City Manager

A Study Session is scheduled for **May 7, 2012 at 4:00 pm** in the conference room on the first floor of City Hall, 101 S. Hickory. The following items will be presented:

I. Public Comments

II. Items to be Placed on the Regular City Commission Agenda

- a. Minutes from the April 23 and April 30, 2012 Study Sessions. *pp. 2 - 6*
- b. Discussion continues regarding the 2012 Street Rehabilitation Recommendation *pp. 7 - 9*

III. Items for Presentation and Discussion

- a. March Monthly Financial and Activity Report *pp. 10 - 46*
- b. City Manager's Report
- c. Commissioners' Reports
- d. Mayor's Report

IV. Announcements

May 14, 2012	Study Session, 4:00 pm
May 16, 2012	NEXT REGULAR MEETING, rescheduled to 7:00 pm
May 16, 2012	Special Call Meeting—County Summit, Franklin County Annex, 7:30 am
May 16, 2012	Joint City/County/USD 290 Luncheon canceled
May 21, 2012	Study Session, 4:00 pm – Cemetery Facilities Tour
May 28, 2012	City Offices Closed – Memorial Day holiday
May 28, 2012	Study Session canceled – Memorial Day holiday
June 11, 2012	Study Session, 4:00 pm – Parks Facilities Tour
July 23, 2012	Study Session, 4:00 pm – Streets Facilities Tour

V. Adjourn

2012 Priorities

Streets & Sidewalk Improvements • Economic Development • Parks • Business Development • Citizen Relations

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
April 23, 2012**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Jorgensen, Commissioner Richards, Commissioner Caylor, Commissioner Reed, and Commissioner Ramsey. A quorum was present.

Mayor Jorgensen called the meeting to order.

Public Comments

The Governing Body heard from ECKAN CEO Richard Jackson who provided an update on the North Side community garden and stated the project will move forward as planned.

Interviews-Open Position on Ottawa Recreation Commission Board

The Governing Body conducted the following interviews for the open position on the board of the Ottawa Recreation Commission (ORC):

- | | | |
|-----------------------|------------------|-------------------|
| 1. Dennis Tharp | 5. Joe Goeddert | 9. Rick Nunez |
| 2. Vance Finch | 6. Cody Kiser | 10. Michael Finch |
| 3. Christina McIntosh | 7. Rocky Fleer | |
| 4. Paula Willford | 8. Barbara Davis | |

After discussion, the Governing Body stated the top three candidates for the position were Joe Goeddert, Michael Finch, and Dennis Tharp. Commissioner Ramsey made a motion, seconded by Commissioner Richards, to appoint Joe Goeddert to the ORC Board. The motion was considered and upon being put, all present voted aye. The Mayor declared Joe Goeddert's appointment unanimous.

City Manager's Report

The City Manager reported on the following:

- April 30, 2012: He will be attending the Project Leadership Steering Committee Grant training session in Wichita and will be absent from the Study Session.

Adjournment

There being no further business to come before the Governing Body, Commissioner Ramsey made a motion, seconded by Commissioner Richards, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Jorgensen declared the meeting duly adjourned.

Carolyn S. Snethen, City Clerk

April 23, 2012

Unofficial Until Approved

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
April 30, 2012**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Jorgensen, Commissioner Richards, Commissioner Caylor, Commissioner Reed, and Commissioner Ramsey. A quorum was present.

Mayor Jorgensen called the meeting to order.

Public Comments

None offered at this time.

Review of Minutes

The Governing Body reviewed minutes from the April 9 and 18, 2012 Special Call meetings; April 16, 2012 Study Session, and April 18, 2012 Regular Meeting and agreed to place these item on the next Regular Meeting agenda on May 2, 2012.

Proclamations-Ottawa High School 2011-12 Boys & Girls Basketball Teams

The Governing Body reviewed proclamations recognizing the Ottawa High School 2011-12 Boys and Girls basketball teams and agreed to place these items on the next Regular Meeting agenda.

Proclamation- Community Action Month

The Governing Body reviewed a proclamation recognizing May 2012 as Community Action Month and agreed to place this item on the next Regular Meeting agenda.

Proclamation-Building Safety Month

The Governing Body reviewed a proclamation recognizing May 2012 as Building Safety Month and agreed to place this item on the next Regular Meeting agenda.

Ordinance-Rezone 109 W 9th

The Governing Body reviewed an ordinance to rezone 109 W Ninth Street from C-1 Office & Service Business Zoning District to MU/RC Residential/Commercial Zoning District. The Governing Body heard from Director of Planning/Codes/Inspections Wynndee Lee who provided an overview of this rezone request and answered questions from the Governing Body. The Governing Body agreed to place this item on the next Regular Meeting agenda.

2012 Slurry Seal Street Surface Rehabilitation Program

The Governing Body reviewed a request to approve a bid submitted by Vance Brothers for an estimated \$65,873.06 to treat an estimated 30,217 square yards of street surface. The Governing Body heard from Director of Public Works Andy Haney who provided an overview of the Slurry Seal bids and answered questions from the Governing Body. The Governing Body agreed to place this item on the next Regular Meeting agenda.

April 30, 2012

Unofficial Until Approved

2012 Street Rehabilitation Recommendation

The Governing Body heard from Director of Public Works Andy Haney who provided an overview of the proposed street improvement projects. The Governing Body agreed to place this item on the next Study Session agenda on May 7, 2012.

Appoint Planning Commission representative-Board of Zoning Appeals

The Governing Body reviewed a request to seat Ruthanne Wasko as the Planning Commission representative on the Board of Zoning Appeals. Commissioner Ramsey made a motion, seconded by Commissioner Reed, to approve the appointment. The motion was considered and upon being put, all present voted aye. The Mayor declared the appointment duly approved.

Executive Session

Recess

Commissioner Caylor made a motion, seconded by Commissioner Richards, to recess into Executive Session to discuss attorney-client privilege with the City Attorney and Director of Planning/Codes/Inspections Wynndee Lee present for a period of 5 minutes and to reconvene into open session at 4:41 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed at 4:36 pm.

Reconvene

Commissioner Reed made a motion, seconded by Commissioner Caylor, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 4:41 pm.

Recess

Commissioner Richards made a motion, seconded by Commissioner Ramsey, to recess back into Executive Session to discuss attorney-client privilege with the City Attorney and Director of Planning/Codes/Inspections Wynndee Lee present for a period of 5 minutes and to reconvene into open session at 4:46 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed at 4:41 pm.

Reconvene

Commissioner Caylor made a motion, seconded by Commissioner Richards, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 4:46 pm.

Interviews-Open Positions on Board of Zoning Appeals & Tree Board

The Governing Body conducted the following interviews for the open positions on the Board of Zoning Appeals (BZA) and the Tree Board:

1. Claudia Gibson - BZA
2. Garry A Niehoff – Tree Board
3. Beth Bird – Tree Board
4. David Drumright – Tree Board

April 30, 2012

Unofficial Until Approved

Commissioner Caylor made a motion, seconded by Commissioner Reed, to appoint Claudia Gibson to the Board of Zoning Appeals. The motion was considered and upon being put, all present voted aye. The Mayor declared the appointment duly approved.

Commissioner Richards made a motion, seconded by Commissioner Caylor, to appoint Garry A Niehoff to the Tree Board. The motion was considered and upon being put, all present voted aye. The Mayor declared the appointment duly approved.

The Governing Body extended an invitation to Beth Bird to serve on the Play Task Force. Ms. Bird was an applicant for the Tree Board. She thanked the Governing Body and expressed interest in serving on the task force.

City Manager's Report

The City Manager reported on the following:

- Request to reschedule May 16, 2012 Regular Meeting to 7 pm: Commissioner Ramsey made a motion, seconded by Commissioner Richards, to approve the request. The motion was considered and upon being put, all present voted aye. The Mayor declared the request duly approved.
- Request to hold 15th Street sidewalk project ribbon cutting on May 7, 2012 at 2:30 pm: Commissioner Caylor made a motion, seconded by Commissioner Ramsey, to approve the request. The motion was considered and upon being put, all present voted aye. The Mayor declared the request duly approved.
- Leadership Conference on May 11, 2012 in Wichita, Kansas
- Director of Finance Scott Bird reported on 911 Interlocal Agreement with regard to City/County budgets.

Commissioners' Reports

Commissioner Reed reported on the following:

- She is involved with the Franklin County Summit and encouraged everyone to attend on May 16, 2012 at 7:30 am
- Took a recent tour of Power Plant
- May 2, 2012: Attending KMEA meeting in Wichita and will not be in attendance at the Regular Meeting

Commissioner Richards reported on the following:

- Had recently done research on "nuclear batteries"
- May 3, 2012: National Day of Prayer

Mayor's Report

The Mayor reported on the following:

- Recently attended Ottawa Bible Church to participate in their 40th Anniversary
- Airport Board meeting tomorrow, May 1, 2012
- Reviewed priorities: Streets & Sidewalks, Parks, Citizen Relations
- OFCED hiring interim Director
- Commissioner Ramsey stated Paula Reeves is serving as the Chamber's Interim Director

Adjournment

There being no further business to come before the Governing Body, Commissioner Caylor made a motion, seconded by Commissioner Richards, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Jorgensen declared the meeting duly adjourned at 6:15 pm.

Carolyn S. Snethen, City Clerk

CITY OF OTTAWA, KANSAS
MEMORANDUM

TO: Richard U. Nienstedt, City Manager
 FROM: Andy Haney
 COPY TO: Scott Bird, Larry Matile
 SUBJECT: 2012 Street Rehabilitation Recommendation
 DATE: March 15, 2012



Attached is a summary of information related to street improvements for this year. Our intent is to present this for City Commission review and direction relative to how much of the attached list of projects (and which specific projects) meets with their approval.

Following the Commission's action, we request authority to proceed as necessary to solicit proposals and retain a contractor to complete the SLURRY SEAL and/or OVERLAY projects.

Attached are:

- a list of 2012 (Potential) Slurry Seal projects; and
- a list of 2012 (Potential) Street Overlay projects; and

We have yet to receive information from KDOT concerning the Request to Exchange Federal Funds. We anticipate submitting the entire list of potential projects to be included, as we did last year.

The slurry and overlay lists were initially developed using the Pavement Condition Index (PCI) that was an element of the Transportation Master Plan. Streets personnel reviewed those evaluations in the field, modifying the list as they determined appropriate to most effectively allocate available funds.

Slurry Seal Projects: The attached list is prioritized using a "worst-first" approach. We believe it would be best to work the list from top to bottom, but any project on the list merits completion. We recommend completing this entire list during 2012, as that will make the application somewhat cost-effective.

Aside from this proposal, we have been in contact with the contractor who completed slurry seal last year, and their stated intent is to complete a "repair" to the rough surface on 17th Street on a trip through Ottawa to another job location (tentatively this spring). We do not anticipate any expense associated with that repair.

An estimate for each project is attached. The last column represents the cumulative estimated cost should the priority list be used to schedule projects.

Overlay Projects: This list is also prioritized using a "worst-first" approach, to be worked from top to bottom, and also includes estimates. Those streets on the north side of the river are highlighted in yellow.

Crack Sealing: Street crews continue to work through the crack sealing program, generally working on streets that were evaluated to be in better condition than the ones on these lists. Using a competitive quote process, we have already purchased a truckload of crack sealing materials for this year.

2012 (POTENTIAL) SLURRY SEAL PROJECTS LIST

CITY COMMISSION PRIORITY	PW STAFF PRIORITY	STREET	From	To	ESTIMATED PROJECT COST	ESTIMATED CUMULATIVE COST
	1	10th St.	Main St.	Cedar St.	\$ 4,200	\$ 4,200
	2	Locust St.	1st St.	N to dead end	\$ 2,553	\$ 6,753
	3	6th St.	Willow St.	Ash St.	\$ 2,507	\$ 9,260
	4	6th St.	Pine St.	Beech St.	\$ 1,840	\$ 11,100
	5	Locust St.	7th St.	8th St.	\$ 4,427	\$ 15,527
	6	Poplar St.	4th St.	5th St.	\$ 3,553	\$ 19,080
	7	4th St.	Elm St.	Maple St.	\$ 2,147	\$ 21,227
	8	4th St.	Walnut St.	Elm St.	\$ 4,107	\$ 25,333
	9	Locust St.	7th St.	9th St.	\$ 7,040	\$ 32,373
	10	3rd St.	Locust St.	Elm St.	\$ 2,100	\$ 34,473
	11	5th St.	Cherry St.	Sycamore St.	\$ 3,000	\$ 37,473
	12	Walton St.	Lincoln St.	Burrough St.	\$ 2,898	\$ 40,371
	13	5th St.	Ash St.	Pine St.	\$ 4,779	\$ 45,150
	14	Mulberry St.	3rd St.	4th St.	\$ 2,601	\$ 47,751
	15	8th St.	Burrough St.	Cherry St.	\$ 2,951	\$ 50,702
	16	8th St.	Lincoln St.	Burrough St.	\$ 2,778	\$ 53,480
	17	5th St.	Sycamore St.	Mulberry St.	\$ 3,400	\$ 56,880
	18	Willow Street	2nd St.	3rd St.	\$ 3,553	\$ 60,434

2012 (POTENTIAL) STREET OVERLAY PROJECTS LIST

CITY COMMISSION PRIORITY	PW STAFF PRIORITY	STREET	From	To	ACTION	ESTIMATED PROJECT COST	ESTIMATED CUMULATIVE COST
	1	9th St.	Mulberry St.	Poplar St.	Mill & 1.5" OL	\$ 26,088	\$ 26,088
	2	Locust St.	1st St.	7th St.	Mill & 1.5" OL	\$ 98,721	\$ 124,809
	3	Hickory St.	9th St.	12th St.	Mill & 1.5" OL	\$ 52,671	\$ 177,480
	4	14th St.	Main St.	Cedar St.	Mill & 1.5" OL	\$ 24,013	\$ 201,493
	5	13th St.	Main St.	Cedar St.	Mill & 1.5" OL	\$ 24,310	\$ 225,802
	6	11th St.	Willow St.	Pine St.	Edge Mill & 1.5" OL	\$ 43,590	\$ 269,392
	7	Ash St.	10th St.	15th St.	Edge Mill & 2" OL	\$ 103,730	\$ 373,122
	8	4th St.	Cedar St.	Hickory St.	Mill & 1.5" OL	\$ 12,748	\$ 385,870
	9	6th St.	Maple St.	Willow St.	Mill & 1.5" OL	\$ 9,487	\$ 395,356
	10	Logan St.	Main St.	Oak St.	Edge Mill & 1.5" OL	\$ 21,646	\$ 417,002
	11	Sycamore St.	Wilson St.	Blackhawk St.	Edge Mill & 1.5" OL	\$ 23,810	\$ 718,739
	12	Powhattan St.	Main St.	Oak St.	Mill & 1.5" OL	\$ 26,958	\$ 443,960
	13	Poplar St.	4th St.	3rd St.	Level Course & 1.5" OL	\$ 9,679	\$ 453,639
	14	Spruce St.	K-68 (Logan)	Fairway Dr.	Edge Mill & 1.5" OL	\$ 29,985	\$ 483,624
	15	Sycamore St.	3rd St.	4th St.	Level Course & 1.5" OL	\$ 9,751	\$ 493,375
	16	Powhattan St.	Hemlock St.	Spruce St.	Edge Mill & 1.5" OL	\$ 3,823	\$ 497,198
	17	5th St.	Hickory St.	Main St.	Edge Mill & 1.5" OL	\$ 15,117	\$ 512,315
	18	Blackhawk St.	Main St.	King St.	Mill & 1.5" OL	\$ 6,087	\$ 518,402
	19a	3rd St.	Elm St.	Maple St.	Edge Mill & 1.5" OL	\$ 7,036	\$ 525,438
	19b	3rd St.	Walnut St.	Locust St.	Mill & 1.5" OL	\$ 8,342	\$ 533,781
	20	7th St.	Burrough St.	Linwood St.	Edge Mill & 1.5" OL	\$ 7,170	\$ 540,950
	21	Elm St.	11th St.	15th St.	Edge Mill & 1.5" OL	\$ 37,968	\$ 578,918
	22	19th St.	Ash St.	Eisenhower	Level Course & 1.5" OL	\$ 54,375	\$ 633,293
	23	5th St.	Poplar St.	Oak St.	Edge Mill & 1.5" OL	\$ 9,741	\$ 643,034
	24	5th St.	Mulberry St.	Poplar St.	Edge Mill & 1.5" OL	\$ 10,282	\$ 653,316
	25	5th St.	Walnut St.	Locust St.	Edge Mill & 1.5" OL	\$ 7,646	\$ 660,961
	26	Cypress St.	8th St.	9th St.	Level Course & 1.5" OL	\$ 14,953	\$ 675,914
	27	Sycamore St.	Grant St.	Garfield St.	Edge Mill & 1.5" OL	\$ 19,014	\$ 694,928



CITY OF OTTAWA

March Monthly Financial and Activity Report

Presented to the City Commission
May 7, 2012

TABLE OF CONTENTS

I.	Financial Reports	Page
	Investment Schedule	12
	Combined Statement of Revenue, Expenditures and Cash Balance	13
	Analysis of Local Sales and Compensating Use Tax Receipt	14
	Electric Consumption	15
	Water Consumption	16
II.	City Reports	
	Auditorium	17
	Fire	19
	Human Resources	22
	Information Technology	24
	Planning and Codes Administration	27
	Police Department	30
	Public Works Department	35
	Utilities Department	37
III.	Additional Agency Reports:	
	Library	42
	OFCED	44
	Ottawa Main Street Association	45

COMBINED STATEMENT OF REVENUE, EXPENDITURES, AND CASH BALANCE

March-12	Beginning Balance	Beginning Balance	Revenue		Transfers		Disbursements				Ending Cash Balance
FUNDS	1/1/2011	3/1/2012	Current Mo.	Year To Date	Current Mo.	Year To Date	Current Mo.	Year To Date	Cur. Mo.	YTD	03/31/12
GENERAL FUND	1,205,942	2,043,195	437,377	2,349,244	123,051	375,986	615,251	1,942,800	(54,823)	782,430	1,988,371.57
SPECIAL REVENUE											
Community Services	5,252	22			13,200	36,406	13,178	41,615	22	(5,209)	43.32
Auditorium	25,358	68,098	6,167	81,050			10,505	42,648	(4,338)	38,402	63,760.14
Airport	4,865				5,315	11,256	5,315	16,121		(4,865)	
Police & Fire											
Special Park & Recreation	88,383	83,026	6,227	6,241			491	5,862	5,736	379	88,761.62
Special Alcohol Program	(0)	(0)	6,227	6,227					6,227	6,227	6,226.82
Library	(0)	(0)	18,708	371,935			18,708	371,935			(0.00)
Economic Development	130,334	127,034	6,219	8,653			4,722	10,456	1,497	(1,803)	128,531.15
Special Streets	91,339	155,601	731	84,928			500	20,435	231	64,492	155,831.28
Equipment Reserve	1,175,842	1,157,451	82	12,606			148,043	178,958	(147,961)	(166,352)	1,009,489.58
Revolving Loan Fund	146,886	147,287	203	605					203	605	147,490.21
Risk Management	290,773	192,670	28,658	32,198			46,430	148,074	(17,773)	(115,875)	174,897.38
Trails Grant	3,000	3,000									3,000.00
15th ST TE SIDEWALK GRANT											
G.O. DEBT	533,193	838,586	26,089	347,798			92,790	109,106	(66,701)	238,691	771,884.75
ENTERPRISE FUNDS											
Stormwater Utility							4,485	4,485	(4,485)	(4,485)	(4,485.00)
Water	773,284	744,801	206,208	613,711	29,283	(47,801)	140,899	499,800	94,592	66,110	839,393.34
Wastewater Operating	678,935	735,763	196,230	566,522	(1,549)	(140,297)	94,668	269,383	100,013	156,842	835,776.47
Electric Operating	4,127,412	4,518,778	1,240,886	3,546,102	46,185	(145,897)	1,406,728	3,128,496	(119,657)	271,710	4,399,121.56
Power Supply Fund	929,833	998,371	34,289	102,826			46,666	46,666	(12,377)	56,160	985,993.74
Electric Construction	2,569,011	2,570,189	572	1,750			215,856	215,856	(215,284)	(214,106)	2,354,904.78
Utility Credits	139,983	114,181	4,249	(21,152)				401	4,249	(21,553)	118,429.75
CAPITAL PROJECTS											
US 59 Turnback	(1,639)	(0)		1,639						1,639	(0.00)
Airport Hangars 2009-2010	20,318	(27,183)	840,988	840,990	45,599	45,599	859,404	906,907	27,183	(20,318)	(0.00)
Sidewalk Grant 15th Street	0	(112,786)	77,918	116,142			42,832	193,841	35,087	(77,700)	(77,699.61)
Love's Grainger TIF	0	(5,439)	349,491	349,491	(324,000)	(324,000)	2,500	7,939	22,991	17,552	17,551.53
South HWY 59 TDD	(0)	391	514	904					514	904	904.34
East Side Interceptor	(0)	(96,252)						96,252		(96,252)	(96,251.64)
Levee Improvement	0	(17,155)					17,972	35,127	(17,972)	(35,127)	(35,126.89)
TIF PROJECT FUND	2,901	6,335	6,875	10,309					6,875	10,309	13,210.12
Airport Improvements							5,000	5,000	(5,000)	(5,000)	(5,000.00)
Sidewalk Improvements	0	(15,742)					3,581	19,323	(3,581)	(19,323)	(19,322.61)
Airport Improvements Grant	(8,471)	(15,195)					8,600	15,323	(8,600)	(15,323)	(23,794.51)
TRUST & AGENCY FUNDS											
Health Insurance	1,713,703	1,813,623	199,729	628,009			227,744	556,104	(28,015)	71,904	1,785,607.81
WWTP Funding	552,034	677,926	45	106	62,916	188,748	361,027	361,027	(298,067)	(172,174)	379,859.72
Total	15,198,470	16,706,576	3,694,680	10,058,830			4,393,895	9,249,940	(699,216)	808,890	16,007,360.72

ANALYSIS OF LOCAL SALES TAX RECEIPTS

March-12

COUNTY (1.0%)	2008	2009	2010	2011	2012	12 Mo. Running Total			Change Dollars	Change Percent
						2010	2011	2012		
January	81,574	91,775	78,979	69,639	80,994	889,821	892,343	957,301	11,355	16.31%
February	84,493	67,676	66,045	79,717	76,078	888,190	906,015	953,662	(3,639)	-4.56%
March	80,886	85,237	85,420	83,971	78,150	809,395	834,926		(5,821)	-6.93%
April	71,283	71,228	60,035	61,732		877,181	906,261			
May	84,067	65,614	79,688	80,290		891,255	906,863			
June	80,175	71,383	80,167	84,720		900,039	911,416			
July	76,842	87,174	68,154	75,950		881,019	919,212			
August	81,640	58,465	79,231	75,140		901,785	915,121			
September	76,376	71,602	73,229	81,439		903,413	923,330			
October	82,261	72,438	80,794	83,418		911,768	925,954			
November	81,292	75,714	76,688	81,434		912,742	930,700			
December	78,879	84,312	73,252	88,498		901,682	945,947			
SAME MO. TO DATE	959,767	902,617	901,682	945,947						
ANNUAL TOTAL	959,767	902,617	901,682							
CITY (1.1%)										
	2008	2009	2010	2011	2012	2010	2011	2012		
January	198,478	220,308	190,714	158,075	181,812	2,074,684	2,008,013	2,127,762	23,736	15.02%
February	201,198	148,795	141,442	182,299	157,369	2,067,332	2,048,870	2,102,831	(24,930)	-13.68%
March	195,450	194,486	198,628	189,452	170,513	1,880,761	1,881,619		(18,939)	-10.00%
April	166,069	168,308	131,501	132,413		2,034,667	2,040,606			
May	195,783	150,653	183,682	179,129		2,067,696	2,036,053			
June	183,602	167,584	175,011	194,302		2,075,123	2,055,344			
July	185,062	217,835	159,437	167,404		2,016,726	2,063,310			
August	190,608	125,325	172,241	158,043		2,063,641	2,049,113			
September	177,439	164,969	169,505	178,793		2,068,178	2,058,400			
October	176,791	169,216	178,871	178,181		2,077,833	2,057,711			
November	179,845	172,634	170,892	179,272		2,076,091	2,066,091			
December	182,982	204,167	168,728	206,663		2,040,652	2,104,025			
SAME MO. TO DATE	2,233,306	2,104,278	2,040,652	2,104,025						
ANNUAL TOTAL	2,233,306	2,104,278	2,040,652							
CITY/CO. TO DATE	3,193,072	3,006,895	2,942,334	3,049,972					107,638	3.66%
TOTAL	3,193,072									

CITY OF OTTAWA

March 2012

ELECTRIC CONSUMPTION REPORT

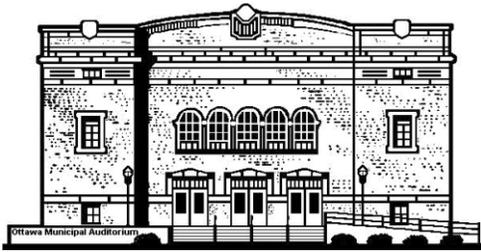
			METERS	CURRENT KWH	YTD KWH	CURRENT \$	YTD \$	UNIT COST	
SMALL BUS, URBAN	THIS YR		562	798,449	2,574,918	\$97,239.12	\$305,242.60	.121785	.118544
	LAST YR		564	858,237	2,980,584	\$96,516.32	\$322,656.51	.112458	.108252
SMALL BUS, RURAL	THIS YR		7	4,535	17,085	\$656.49	\$2,315.94	.144760	.135553
	LAST YR		8	7,824	27,938	\$978.75	\$3,340.22	.125095	.119558
LARGE POWER	THIS YR		108	4,383,479	13,209,134	\$463,162.70	\$1,362,478.01	.105660	.103146
	LAST YR		106	4,078,313	13,399,273	\$410,810.45	\$1,279,713.20	.100730	.095506
RES URBAN	THIS YR		5,110	3,301,418	11,122,382	\$402,933.11	\$1,317,703.57	.122048	.118473
	LAST YR		5,122	3,657,430	13,107,933	\$411,406.28	\$1,421,986.74	.112485	.108482
RES RURAL	THIS YR		10	6,206	24,702	\$834.61	\$3,140.90	.134484	.127151
	LAST YR		9	7,291	27,212	\$885.46	\$3,151.45	.121445	.115811
SCHOOL/CITY	THIS YR		114	1,095,635	3,549,705	\$88,047.34	\$268,970.60	.080361	.075772
	LAST YR		122	1,159,311	3,565,093	\$83,870.11	\$243,026.89	.072344	.068168
AREA LIGHTS	THIS YR		304	22,800	68,325	\$5,406.53	\$16,041.32	.237128	.234779
	LAST YR		301	22,575	68,250	\$5,157.61	\$15,425.39	.228465	.226013
STREET LIGHTS	THIS YR		14	41,196	139,019				
	LAST YR		14	41,852	140,833				
CURRENT TOTALS			6,229	9,653,718	30,705,270	\$1,058,279.90	\$3,275,892.94	.109624	.106688
LAST YEAR TOTALS			6,246	9,832,833	33,317,116	\$1,009,624.98	\$3,289,300.40	.102678	.098727
PERCENT CHANGE			1.00 %	.98 %	.92 %	1.05 %	1.00 %		
CONSUMER SALES KWH				9,653,718	30,705,270				
NET ENERGY/LOAD				10,517,519	32,724,780				
ENERGY ACCOUNTED FOR				9,653,718	30,705,270				
KWH LOSS				863,801	2,019,510				

CITY OF OTTAWA

March 2012

WATER CONSUMPTION REPORT

		METERS	CURRENT CCF	YTD CCF	CURRENT \$	YTD \$	UNIT COST	
RURAL SMALL BUS	THIS YR	4	26	92	\$214.14	\$700.24	8.236153	7.611304
	LAST YR	4	74	160	\$356.30	\$897.64	4.814864	5.610250
LARGE BUSINESS	THIS YR	99	5,690	17,425	\$30,312.55	\$91,632.81	5.327337	5.258697
	LAST YR	95	5,392	15,966	\$27,208.68	\$81,689.51	5.046120	5.116466
SCHOOLS	THIS YR	30	1,221	3,301	\$6,396.15	\$17,989.77	5.238452	5.449794
	LAST YR	31	1,235	3,042	\$6,225.55	\$16,225.45	5.040931	5.333809
WHOLESALE	THIS YR	4	10,436	31,279	\$21,527.75	\$64,828.57	2.062835	2.072590
	LAST YR	4	9,507	33,836	\$18,866.73	\$66,317.84	1.984509	1.959978
STATE FEE	THIS YR				\$789.77	\$2,438.80		
	LAST YR				\$877.97	\$2,543.78		
RURAL LARGE BUS	THIS YR	2	690	2,040	\$3,321.38	\$9,881.64	4.813594	4.843941
	LAST YR	2	787	1,992	\$3,417.82	\$9,286.68	4.342846	4.661987
CITY	THIS YR	42	1,278	4,031	\$2,579.63	\$7,927.28	2.018489	1.966579
	LAST YR	41	1,677	4,562	\$2,919.17	\$8,238.47	1.740709	1.805889
RESIDENCE	THIS YR	4,440	20,837	65,042	\$95,493.77	\$291,238.97	4.582894	4.477706
	LAST YR	4,417	23,345	68,737	\$93,688.36	\$281,522.26	4.013208	4.095643
RURAL RES	THIS YR	3	14	32	\$114.31	\$315.43	8.165000	9.857187
	LAST YR	3	7	42	\$90.53	\$326.61	2.932857	7.776428
BULK	THIS YR	1	131	463	\$662.70	\$3,291.17	5.058778	7.108358
	LAST YR	1	136	457	\$656.75	\$2,363.93	4.829044	5.172713
SMALL BUSINESS	THIS YR	482	3,457	10,664	\$16,317.41	\$49,564.52	4.720107	4.647835
	LAST YR	481	4,429	12,429	\$17,617.81	\$50,942.18	3.977830	4.098654
CURRENT TOTALS		5,107	43,780	134,369	\$177,729.56	\$539,809.20	4.059606	4.017364
LAST YEAR TOTALS		5,079	46,589	141,223	\$171,925.67	\$520,354.35	3.690263	3.684628
PERCENT CHANGE		1.01 %	.94 %	.95 %	1.03 %	1.04 %		
CONSUMER SALES CCF			43,780	134,369				
TREATED WATER GAL			41,728,000	126,692,000				
WATER ACCOUNTED FOR-GAL			32,747,440	100,508,012				
WATER LOSS			8,980,560	26,183,988				



MUNICIPAL AUDITORIUM PERFORMANCE & RENTAL FACILITY

P.O. Box 462 301 S. Hickory Ottawa, Kansas 66067
Box Office: 785/242-8810 Email: sstitt@ottawaks.gov
Website: www.ottawamunicipalauditorium.com

Shonda Stitt, Administrative Manager

Ottawa Municipal Auditorium Staff Report for March 2012

- ❖ Grace Gospel Church held services the 4, 7, 11, 14, 18, 21, 25 and 28th.
- ❖ The Franklin County Leadership class held their benefit fundraiser on Sunday the 11th. There were two performances by Travis Marvin one in the early afternoon and the second in the evening. They raise approximately \$500.00 to purchase smoke detectors for Franklin County residents.
- ❖ Spring Fling were held every day/evening during the weeks of March 18 and ended on March 23rd. Most Events were well attended and everyone seemed to enjoy the movies and activities that were offered.
- ❖ April will be a busy month with two concerts, the high school spring play with rehearsals, and a dance recital plus rehearsals.

March usage facts:

Attendance for rentals: 1,729

3 Rentals

Days used 15 with 2 of those days having double events out of 31 days

Year to date totals for OMA:

Attendance for rentals/OMA sponsored events: 3,275

Rentals: 10

Days used: 41 out of 60

The city has donated \$650 worth of free rentals to various organizations throughout the community including: the Cub Scouts, Spring Break Actives, and Franklin County Leadership Class

Shonda Stitt

Coming up in April/May 2012:

April 1, 4, 8, 11, 15, 18, 22, 25, and 29 – Grace Gospel Church, rental

April 5 – Cloverton Concert, rental

April 7 – Dale Reese, rental

April 9 – 15 – OHS Spring Play, rental

April 23, 24, 26, 27 and 28 – Heidi Lynch, rental

May 2, 6, 9, 13, 16, 20, 23, 27, and 30 – Grace Gospel Church, rental

May 26 – Dale Reese's Grand O Opry, rental

May 31 – June 2 – Spotlight Dance Studio, rental

February 2012

OMA BUDGET REPORT

REVENUE DETAIL	Current Period	Year to Date	% YTD	Budget
Unencumbered Cash				\$0.00
Ad Valorem Tax	\$2,199.81	\$62,083.27	54%	\$115,306.00
Back Taxes	\$346.90	\$1,773.05	28%	\$6,365.00
Vehicle Tax	\$520.27	\$836.64	9%	\$9,489.00
Rental Fees	\$1,390.00	\$1,937.50	18%	\$11,000.00
Interest Income	\$5.11	\$11.24	1%	\$1,000.00
Reimbursed Expenses			0%	\$400.00
Donations	\$700.00	\$1,700.00	85%	\$2,000.00
Concessions	\$646.92	\$1,034.88	19%	\$5,464.00
Ticket Sales	\$275.48	\$10,547.79	70%	\$15,000.00
Program Advertising			0%	\$500.00
Grants & Foundations			0%	\$2,600.00
Miscellaneous		\$94.00		\$0.00
Total Income	\$6,084.49	\$80,018.37	47%	\$169,124.00
EXPENDITURE DETAIL				
Contingency Reserve				\$22,446.00
Undesignated Funds				
Personal Services	\$6,108.63	\$17,742.99	20%	\$90,195.00
Contractual Services	\$4,012.64	\$18,259.88	34%	\$54,417.00
Commodities	\$383.56	\$2,579.10	47%	\$5,519.00
Capital Expenditure		\$368.15	3%	\$11,000.00
Capital Improvements				
Contingency Reserve				
TOTAL EXPENSES	\$10,504.83	\$38,950.12	21%	\$183,577.00
NET	(\$4,420.34)	\$41,068.25		

OTTAWA FIRE DEPARTMENT OTTAWA, KANSAS



Jeff Carner
Fire Chief

Monthly Report March, 2012

Calls for Service: The department responded to 116 calls for service and experienced an estimated \$3,500 in fire loss.

Inspections: A total of 50 business and residential inspections were completed.

Training: Shift personnel conducted 428 hours of training with most of these hours associated with building reviews and hose loads. We sent five members to an informational review of the Bartlett grain elevator incident that occurred in Atchison Kansas.

Public Education: During the month we delivered five public education programs.

Respectfully submitted,

Jeff H. Carner

720 West Second Street
Ottawa, Kansas 66067
Phone 785-229-3700 Fax 785-229-3705 Emergency - 911

Ottawa Fire Department

Incident Type Report (Summary)

Alarm Date Between {03/01/2012} And
{03/31/2012}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	0.86%	\$1,000	28.57%
112 Fires in structure other than in a building	1	0.86%	\$2,500	71.42%
142 Brush or brush-and-grass mixture fire	2	1.72%	\$0	0.00%
	4	3.45%	\$3,500	100.00%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
221 Overpressure rupture of air or gas pipe/pipeline	1	0.86%	\$0	0.00%
	1	0.86%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	1	0.86%	\$0	0.00%
311 Medical assist, assist EMS crew	68	58.62%	\$0	0.00%
322 Motor vehicle accident with injuries	4	3.45%	\$0	0.00%
357 Extrication of victim(s) from machinery	1	0.86%	\$0	0.00%
	74	63.79%	\$0	0.00%
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	2	1.72%	\$0	0.00%
424 Carbon monoxide incident	1	0.86%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	0.86%	\$0	0.00%
444 Power line down	1	0.86%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.86%	\$0	0.00%
462 Aircraft standby	1	0.86%	\$0	0.00%
463 Vehicle accident, general cleanup	1	0.86%	\$0	0.00%
	8	6.90%	\$0	0.00%
5 Service Call				
531 Smoke or odor removal	1	0.86%	\$0	0.00%
551 Assist police or other governmental agency	1	0.86%	\$0	0.00%
561 Unauthorized burning	1	0.86%	\$0	0.00%
	3	2.59%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	2	1.72%	\$0	0.00%
6112 Medical Call - Dispatched & cancelled en route	3	2.59%	\$0	0.00%
631 Authorized controlled burning	11	9.48%	\$0	0.00%

Ottawa Fire Department

Incident Type Report (Summary)

Alarm Date Between {03/01/2012} And
{03/31/2012}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
6 Good Intent Call				
671 HazMat release investigation w/no HazMat	1	0.86%	\$0	0.00%
	20	17.24%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	1	0.86%	\$0	0.00%
730 System malfunction, Other	1	0.86%	\$0	0.00%
733 Smoke detector activation due to malfunction	2	1.72%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.86%	\$0	0.00%
741 Sprinkler activation, no fire - unintentional	1	0.86%	\$0	0.00%
	6	5.17%	\$0	0.00%

Total Incident Count: 116

Total Est Loss:

\$3,500

**City of Ottawa Human Resources Department
Monthly Report for March 2012**

TRAINING/EDUCATION:

3/16/2012 HR Director attended guest speaker portion of Non-Biased Police Training at Franklin County Annex

PERSONNEL MANAGEMENT:

3/28/2012 Employee Benefits Committee met with new broker. HIPAA 101 training was conducted for committee members, and a recommended timeline for employee training was presented to committee in preparation for moving towards Consumer Driven Health Plan

HR Director is assisting the Ottawa Public Library with Library Director recruitment and screening process; deadline for applications is March 30.

EMPLOYEE RECRUITMENT/SELECTION:

Equipment Operator I: Position posted 2/20/2012, closed 3/4/2012; 89 applications received; 8 interviews conducted 3/14; conditional offer extended and accepted, candidate started work 3/26/2012.

Heavy Equipment Operator: Position posted internally 2/24/2012 to Streets Division personnel, closed 3/2/2012; 2 applications received, interviews conducted 3/28/2012; current employee reclassified into vacant position 3/31/2012.

Police Officer: Position opened 3/21/2012, closes 4/22/2012; physical agility and written testing scheduled for 4/27/2012; 31 applications received as of 3/31/2012.

Hiring Freeze: Five full-time positions have remained vacant since 2009 due to the hiring freeze; two are funded from the General Fund (Plans Examiner in Planning & Codes Dept. and Equipment Operator in Public Works Dept./Streets Division) and three are funded from Utility Funds (Account Clerk in Finance Dept, Maintenance Worker in Utilities Dept./Water Distribution/Wastewater Maintenance Division, and CAD Operator in Utilities Dept.)

RISK MANAGEMENT/LOSS CONTROL:

3/13/2012 HR Director attended KERIT Trustees meeting in Shawnee

3/23/2012 Renewal quotes were received for City's Property & Liability insurance, policy renewal 4/1/2012. Broker obtained quotes from other insurance providers, but recommends City maintain current coverage with EMC for overall premium increase of 3.6%. City's broker did provide some recommendations for coverage not previously carried; City will be obtaining coverage for traffic signals, along with flood insurance on certain buildings.

No Safety Committee meeting was held this month.

TORT CLAIMS:

None

DAMAGE TO CITY PROPERTY:

No new reports.

CITY VEHICLE ACCIDENTS:

3/27/2012 City-owned vehicle was legally parked when unknown vehicle struck left front fender and left scene without reporting; estimates are being obtained.

WORK INJURIES:

No injuries to report in March.

Ottawa Information Technology (IT) Department

Date: April 16, 2012

To: Richard Nienstedt, City Manager and City Commission

From: Chuck Bigham, IT Director

Subject: March Monthly Report

IT Trouble Tickets & Other-

32 new calls for Service logged, 29 closed (*examples- can't send mail, locked up, error conditions, won't power-on, Blackberry not syncing, possible virus, can't find folder, print problems, won't boot, battery backup beeping etc.*)

Government Access Channel (GAC)

New Programs- City and County Commission, Joint City/County Meeting, NASA news and information, White House Chronicle, Pentagon Channel Recon, Legislative Coffee for March, RMH Tour, Chamber Chat with Marquerite Gibson, Police Training Video & Mayor's Prayer Breakfast.

of different programs played- 15 (*examples- City and County meetings, NASA news, White House Chronicles*)

Web Site

5 News articles posted, Upcoming events continually updated.

Videos posted include 2 City Commission meetings, 1 Legislative Coffee & Joint City/County Meeting.

Moved forward with updating City website, gathered information for updates.

FaceBook-

Updates Provided- Videos Posted (same as website). 5 News Articles Linked, Caboose move photo album added. All public comments and questions have been properly responded to.

Total Likes: 554 See attached graphs . (*Note: FaceBook graphs are different since moving to timeline mode. We are working to get more data similar to the old reports.*)

Other Activities-

Cambush has been posted weekly to Intranet. U-stream computer has been installed downstairs and continually streaming. U-stream Broadcast information has been attached. Photos taken for Caboose move. Website improvements are going forward. Filmed the police training video for Chief Butler. Filmed caboose move and awaiting a few interviews before posting and broadcasting. Friday Forum AV support was provided. Completed collecting surveys from business's about Broadband needs.



Overview Likes Reach Talking About This Check-Ins

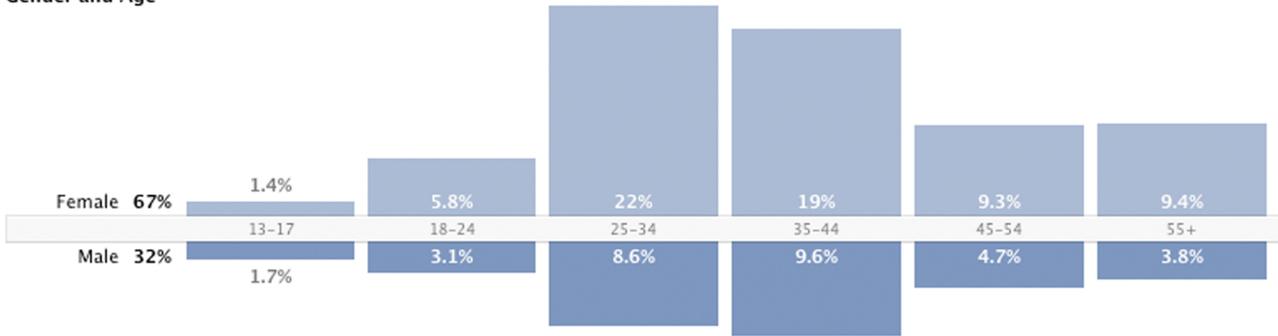
03/01/2012 - 03/31/2012

Export Data

People Who Like Your Page (Demographics and Location)

See Likes

Gender and Age?



Countries?

- 560 United States of America
- 1 India
- 1 United Kingdom
- 1 Japan
- 1 Afghanistan

Cities?

- 339 Ottawa, KS
- 20 Topeka, KS
- 14 Wellsville, KS
- 12 Baldwin City, KS
- 12 Kansas City, MO
- 9 Lawrence, KS
- 9 Princeton, KS

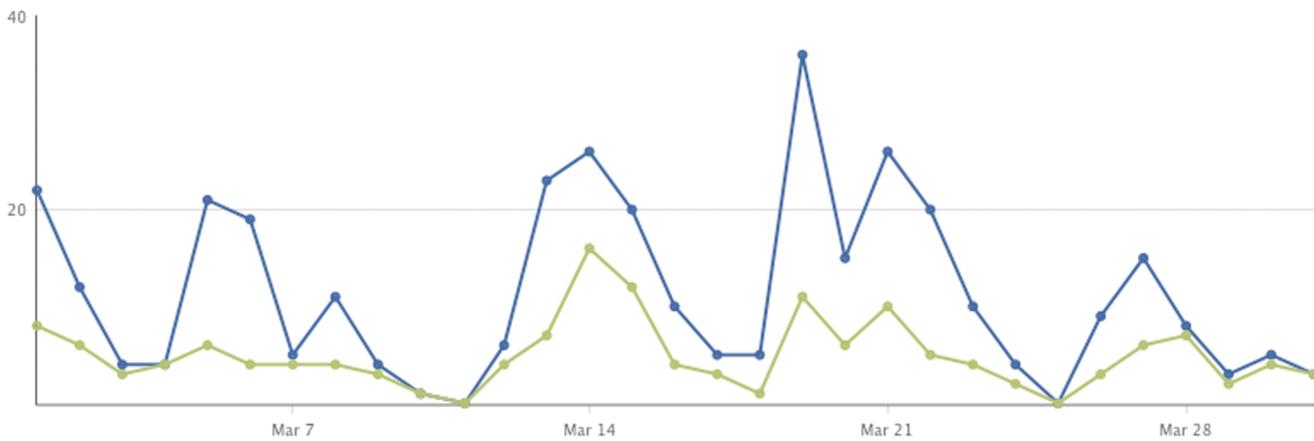
Languages?

- 553 English (US)
- 18 English (UK)
- 1 Spanish

Visits to Your Page

Page Views

Page Views? Unique Visitors?



Total Tab Views?

- 305 timeline
- 29 Photos
- 6 Information
- 4 Wall
- 3 Events
- 2 likes
- 1 Videos

External Referrers?

- 1 search.yahoo.com

Show: Ottawa Kansas Government Access Channel Live

Period: March 1, 2012 - April 1, 2012

Breakdown		
Days	Unique viewers	Viewer hours
March 2, 2012-	8	0.07
March 8, 2012-	5	0.16
March 12, 2012-	1	0.00
March 13, 2012-	1	0.04
March 14, 2012-	8	16.66
March 20, 2012-	16	1.00
Total		
Days	Unique viewers	Viewer hours
	39	17.93

Days not listed = no views

After March 20th moved to new server remained offline for a number of days.

PLANNING & CODES DEPARTMENT March 2012 MONTHLY REPORT

Planning Commission:

Completed the hearings on the amendments to the zoning regulations. Reviewed and made recommendations on a conditional use permit and a rezone. Nominated Ruthanne Wasko to be the Planning Commission member on the Board of Zoning Appeals.

Projects:

15th Street Sidewalk: Construction of the sidewalks were completed on both the north and south sides of 15th Street. Striping and seeding will be after April 1st.

Safe Routes to School: Field check plans were completed, submitted and reviewed by KDOT and city staff.

Home & Garden Show: Staff of the Planning Department had a booth display for the show. Patrons expressed appreciation for our presence, materials, and we will do it again next year.

Condemnations:

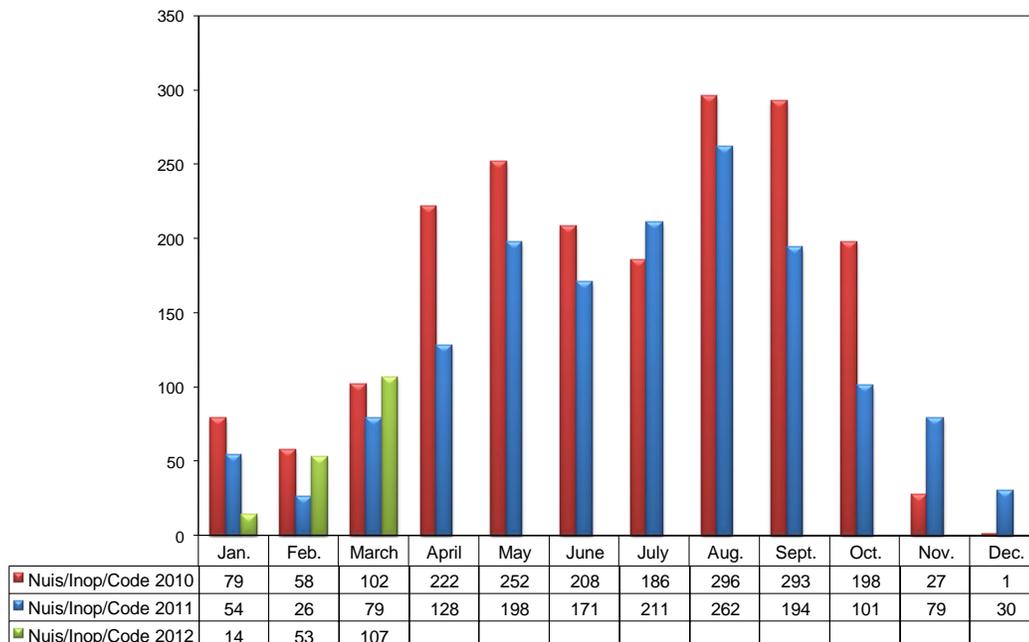
The owner of 1040 Burrough has completed the remodel and a certificate of occupancy has been issued. The structure at 403 E. 4th has been removed.

The permit for the demolition of the structure at 124 S. Main has been issued. The contractor has removed tile and was working on the shoring to be completed by the first of April.

Code Enforcement:

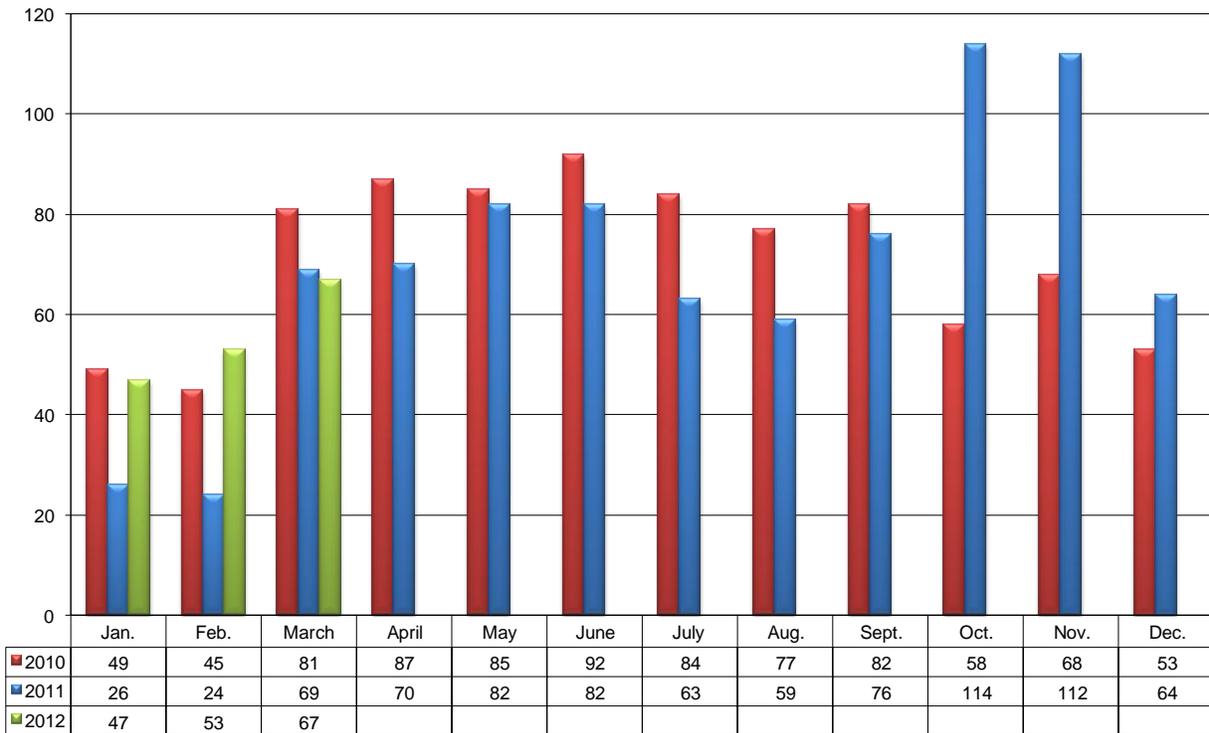
The Codes Officer worked two days a week in March checking complaints and has begun his annual survey of the community starting on the north side of town. He will begin working 3 days a week in April.

Nuis/Inop/Code Correspondence Sent Monthly

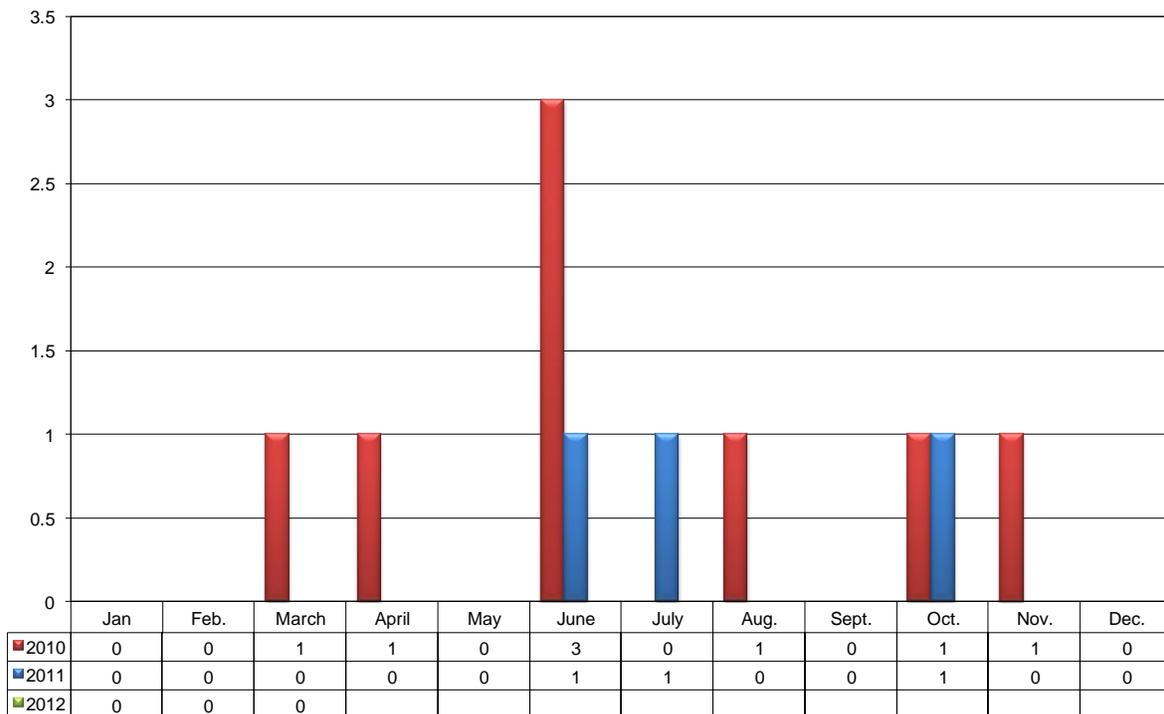


Permits:

Non-Residential Permits Issued

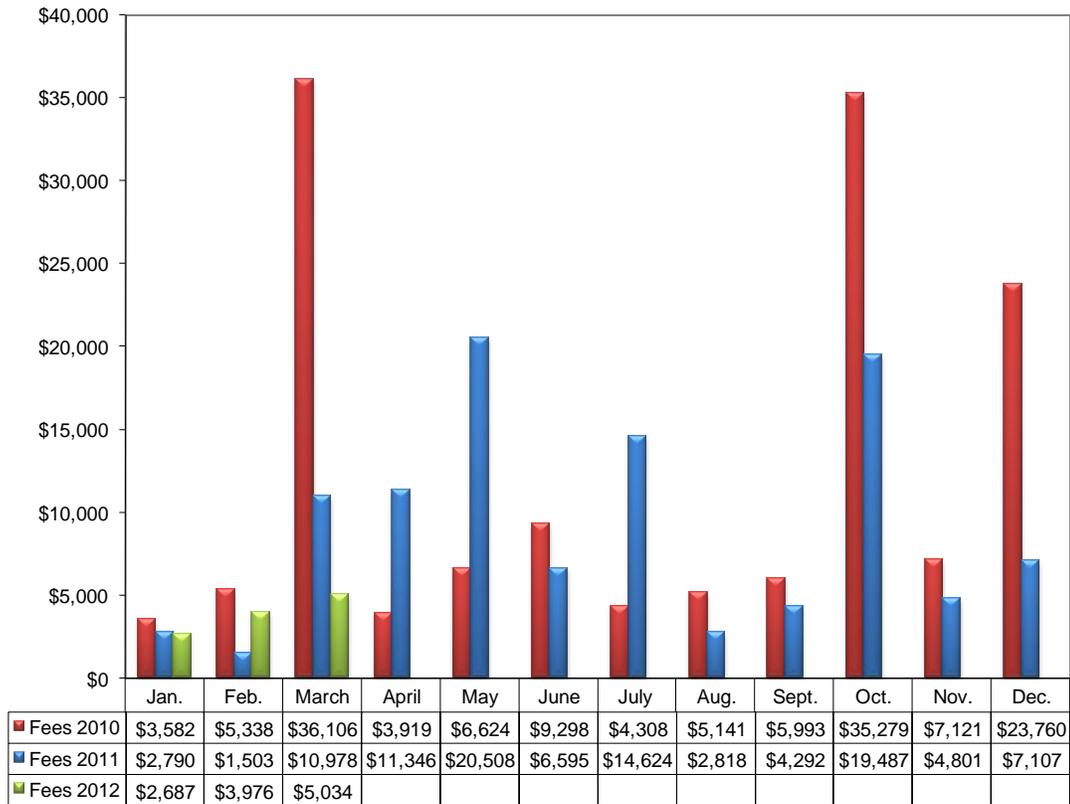


Residential Permits Issued



Fees:

Monthly Building Permit Fees Collected



The chart above does not include planning fees.

Fees Budgeted for 2012:

Budgeted amount is	\$117,045
Permit fees to date:	\$ 11,697
Planning fees to date:	<u>\$ 875</u>
Total received to date:	\$ 12,572

*Police Department
City of Ottawa, Kansas*

MEMORANDUM

DATE: APRIL 2, 2012

TO: RICHARD U. NIENSTEDT, CITY MANAGER

FROM: DENNIS P. BUTLER, CHIEF OF POLICE

SUBJECT: MARCH MONTHLY REPORT

The purpose of this memorandum is to report activities involving various police department personnel during the month of March 2012. Sworn and civilian members of the police department participated in or attended the following activities:

- New Officer, Zach Bachert, began his training at KLETC
- Records Management System Users' meeting
- Volunteers in Police Service (VIPS) and Reserve Police Officers provided 99 hours of service
- Attended several Chamber events
- Monthly supervisors', VIPS, Ottawa Police Foundation, Johnson County Chief's and Sheriff, Franklin County Domestic Violence Response Team (FCDVRT) meetings
- First Friday Forum
- Legislative Coffee
- Health Benefits Committee meeting
- Started police officer hiring process
- Municipal Court Clerk resigned. Hiring process underway to employ two part-time court clerks
- Mayor's prayer breakfast
- Mutual aid in Lawrence for NCAA Men's BB Final Four
- National night Out planning meeting
- Firearms training
- Scams targeting seniors education at First Baptist; and
- Non-biased policing training (included guest speaker from minority community).

I will be happy to answer any questions.

Thank you.

*Police Department
City of Ottawa, Kansas*
MEMORANDUM

DATE: APRIL 9, 2012
TO: RICHARD U. NIENSTEDT, CITY MANAGER
FROM: DENNIS P. BUTLER, CHIEF OF POLICE
SUBJECT: MARCH 2012 ENFORCEMENT STATISTICS

**205 CHARGES WERE ISSUED THROUGH THE MUNICIPAL COURT. SOME OF THESE ARE MULTIPLE CHARGES ON SINGLE TICKETS.
The breakdown is as follows:**

000 VOIDED TICKET	1	193 NO LICENSE IN POSSESSION	2
030 DUI	3	194 SUSPENDED OPERATORS LICENSE	12
033 SPEEDING	28	198 ILLEGAL TAG	5
037 DRAG RACING	2	200 KNOWINGLY OPER W/O INSURANCE	18
047 FOLLOWING TOO CLOSE	1	30.2 REFUSAL PRELIMINARY BREATH TEST	1
055 IMPROPER TURN SIGNAL	1	CH10 INOPERABLE VEHICLE	1
057 FAIL TO YIELD RIGHT OF WAY	1	10601 NUISANCE	1
058 FAIL TO YIELD VEH TURNING LEFT	2	11912 MINOR IN POSSESSION OF TOBACCO PRODUCTS	1
059 FAIL TO YIELD STOP/YIELD SIGN	2	13210 SPEEDING SCHOOL ZONE	8
060 FAIL TO YIELD PRIVATE ROAD	1	13311 2 HOUR PARKING	35
085 PARKING/STANDING/STOPPING	1	182.1 SEATBELT	43
097 2 HOUR LIMITED PARKING	1	3-213 KEEPING VICIOUS ANIMAL	1
104 INATTENTIVE DRIVING	5	3-302 DOG VACCINATION REQUIREMENTS	1
117 LIMITATIONS ON BACKING	1	3-303 DOG CITY REGISTRATION FEES	2
144 DRIVING W/O HEADLIGHTS	2	3-309 DOG RUNNING AT LARGE	3
146 DEFECTIVE HEADLAMPS	1	3-329 PITBULLS - KEEPING PROHIBITED	1
147 DEFECTIVE TAIL LAMP	2	6-1A0 DILAPIDATED GARAGE	1
152 IMPROPER LAMP COVER	1	38-301 BATTERY	1
161 IMPROPER STOP OR TURN SIGNAL	1	38-601 THEFT	3
177 OBSTRUCTED WINDOWS / DEFECTIVE WIPERS	1	38-607 CRIMINAL TRESPASS	1
181 IMPROPER USE ONE WAY GLASS	1	381208 UNLAWFUL POSSESSION OF PROHIBITED SUBSTA	1
182 CHILD PASSENGER SEATS	1	CH10-6 NUISANCE	1
192 NO OPERATOR LICENSE	2		

Report Total: ** 205

35 Charges were filed through County Attorney's office:

7 Domestic Battery	0 Agg Battery	2 Battery	
1 Burglary	2 Criminal Damage	1 D.U.I.	
1 Theft	6 Traffic	1 Endangering Child	
0 Liquor Violations	0 Prescription Drugs	9 Misc. Charges	5 Possession Drugs/Paraphenalia

**ADULT AND JUVENILE
CRIMINAL ARRESTS
PART ONE ARRESTS**

	MAR 2012		MAR 2011	
	ADULT	JUVENILE	ADULT	JUVENILE
Arson	0	1	0	0
Assault: Aggravated (Agg Battery)	0	0	0	0
Burglary	0	0	1	2
Murder	0	0	0	0
Rape	0	0	0	0
Robbery	0	0	0	0
Theft	4	2	6	1
Theft: Auto	0	0	2	0
Sub Total Part One Arrests	4	3	9	3

OTHER ARRESTS

Assault	0	0	0	0
Assault: LEO	0	0	0	0
Battery	2	0	1	0
Battery: Domestic	7	0	4	0
Battery: LEO	0	0	0	0
Criminal Damage Property	3	0	3	0
Criminal Threats	0	0	0	0
Disorderly Conduct	0	1	1	0
Driving Under Influence	4	0	6	0
Drug Offense Arrests	6	0	9	2
Forgery	0	0	0	0
Homicide	0	0	0	0
Juvenile Offense Arrests	0	1	3	1
Kidnapping	0	0	0	0
Kidnapping: Aggravated	0	0	0	0
Liquor Related Offense Arrests	0	0	1	0
Phone Harassment	0	0	0	0
Sexual Offense Arrests	0	0	0	0
Suicide	0	0	0	0
Vehicle Related Arrests	26	1	29	0
All Other Arrests	30	1	4	0
Sub Total	78	4	61	3

TOTAL ARRESTS

89

76

**REPORTED CRIMES
PART ONE OFFENSES**

	MAR 2012		MAR 2011	
	REPORTED	INACTIVE	REPORTED	INACTIVE
Arson	1	1	0	0
Assault: Aggravated (Agg Battery)	0	0	0	0
Burglary	6	5	7	4
Murder	0	0	0	0
Rape	1	1	1	0
Robbery	1	0	0	0
Theft	20	13	34	24
Theft: Auto	1	1	1	0
Sub Total Part One Crimes	30	21	43	28

OTHER CRIMES

Assault	0	0	0	0
Assault: LEO	0	0	0	0
Battery	5	5	6	3
Battery: Domestic	8	7	3	3
Battery: LEO	0	0	0	0
Criminal Damage Property	6	5	9	7
Criminal Threats	1	1	1	0
Disorderly Conduct	1	1	1	1
Driving Under Influence	4	4	6	6
Drug Offenses	8	4	8	8
Forgery	0	0	4	3
Homicide	0	0	0	0
Juvenile Offenses	4	4	5	4
Kidnapping	0	0	0	0
Kidnapping: Aggravated	1	0	0	0
Liquor Related Offenses	0	0	1	1
Phone harassment	0	0	0	0
Sex Offenses	2	1	8	4
Suicide	2	2	5	5
Vehicle Related Offenses	34	34	32	32
All Other Offenses	41	39	59	52
TOTAL CRIMES	117	107	148	129

OTHER ACTIVITIES

Calls for Service	950	958
Traffic Accidents	16	14
Warrants Served	26	41
TOTAL INCIDENTS / CALLS FOR SERVICE	1139	1204

ANIMAL CONTROL

ACTIVITY	Mar-12	Mar-11	Yr to Date
Domestic animals taken to shelter	12	13	21
Animals taken to the Shelter (OTHER OFFICER	23		37
Dead animals (wild) collected	3	12	16
Dead animals (domestic) collected	4	1	7
Wild animals trapped	6	26	26
Trap usage (days)	24	69	58
Dog ordinance violation citation	0	3	3
Cruelty to animal violation		1	0
Calls for service (non-trap)	55	81	170

FINES

2012	Violation
January-12	\$23,392.00
February-12	\$28,817.40
March-11	\$23,791.54
March-12	\$29,594.20

COURT FEES

Misc.	Ct. Costs [\$75.00]	LET Fee [\$20.00]	Ct. Trng. [\$.50]	Fee Totals	Combined Total
\$2,780.30	\$6,097.50	\$1,272.12	\$48.38	\$10,198.30	\$33,590.30
\$930.00	\$6,701.00	\$1,412.12	\$53.88	\$9,097.00	\$37,914.40
\$485.50	\$7,389.75	\$1,565.47	\$59.28	\$9,500.00	\$33,291.54
\$1,347.98	\$9,548.50	\$1,977.49	\$74.01	\$12,947.98	\$42,542.18

MUNICIPAL COURT

CASES FILED	March, 2012
Crimes against persons	1
Crimes against property	3
Driving Under The Influence	2
Fleeing a Police Officer	0
Other Crimes	10
Reckless Driving	0
Traffic Violations	110
TOTAL CASES FILED	126
COURT REVENUES (fines & court costs)	\$39,142.70
CASE DISPOSITIONS	
Bond forfeitures	0
Dismissals	22
Diversion agreements	2
Guilty pleas	147
Trials (on pleas of not guilty)	3
TOTAL CASES CLOSED	174

-- Violation Fines-- Fine paid for violating the law.
 --ADSAP-- Includes payments for all alcohol/ drug evaluation services.
 --Court Costs-- Costs deposited general fund of city (salaries, computers, overhead, etc.).
 --Law Enforcement Training Fee-- Helps fund State training for Police Officers.
 --Juvenile Detention Facility Fund-- Helps funds juvenile detention centers.
 --Trauma Fund-- Submitted to state for trauma fund
 --CVA-- Crime Victims Assistance Fund submitted to state for victims of crime.
 --PFA-- Protection from Abuse-- submitted to state to aid in abuse victims.
 --KCPOST-- Kansas Commission on Peace Officers Standards and Training Fund-- submitted to state.
 --CT. Training Fund-- submitted to the state for education of the court personnel.
 --Misc.-- Restitution paid to victims, Witness fees, overpayments and reinstatement fees.

ADSAP no longer exists.
 The above LET Fee includes:
 JDFF \$2.00
 Trauma \$1.00
 CVA \$0.50
 PFA \$0.50
 KPOST \$2.50

CITY OF OTTAWA, KANSAS
PUBLIC WORKS DEPARTMENT
MEMORANDUM

TO: City Commission
FROM: Andy Haney, Public Works Director
COPY TO: Larry Matile, Doug Reinert, Lyle Posey, Debbie Badders, Lisa Borjas
SUBJECT: (March 2012) Monthly Activity Report/Public Works Projects Update
DATE: April 4, 2012

Project descriptions will only be included when a project first appears. Subsequent reports will only list significant activity related to an ongoing project or changes that occur during the reporting period. Ongoing projects for which there is no significant activity during the month are not listed.

K-68 & Davis Intersection Improvement. The City Commission authorized application to KDOT for completion of the project. That application has been submitted, and a supplementary agreement with the design consultant to prepare property descriptions and assist with coordinating utilities relocation has been completed.

Davis Road Improvements. Staff continues to evaluate the possible funding alternatives for this improvement while considering how the project should be phased in the event the entire project (K-68 to Sand Creek Road) cannot be completed at the same time.

Streets Division Projects. Streets personnel assisted (as did the Electrical Distribution crew) in replacing of the pedestrian bridge at City Park following repairs. Activities included completion of a program to prune low limbs overhanging streets in the southeast part of town. Crews installed the WELCOME sign at the north entrance to the Industrial Park. Springtime activities to “undo winter” took place, including removal of snow fence at various locations and grading gravel streets/alleys. The annual crack sealing effort was commenced late in the month. Other routine maintenance activities were completed during the month.

Significant crew time has been spent in preliminary inspection and necessary maintenance to prepare for an upcoming “periodic inspection” of the levee by the US Army Corps of Engineers. These “significant” inspections are intended to occur every 5 years, but this will be the first one conducted in the memory of any current employees. We have received annual maintenance inspections, which are less in-depth than the periodic inspection. Among the maintenance items completed in preparation for this inspection was contractor installation of 11 stainless steel and rubber “joint seal bands” in pipes through the levee.

Cemeteries. Following are excerpts from the monthly Sextons’ Reports:

	SPACES SOLD		BURIALS	
	(mo)	(YTD)	(mo)	(YTD)
Highland Cemetery	4	16	4	23
Hope Cemetery	0	0	0	0

City Garage. The Garage routinely services vehicles and equipment for all City departments. The most typical service is a periodic oil change with associated checks and services (preventive maintenance). During the month of March 2012 there were 24 equipment repairs and 13 preventive maintenance services completed by Garage personnel. Three repairs were completed by outside vendors.

MEMORANDUM: Public Works Projects Update (p. 2)

April 4, 2012

Parks. Crews continued work on the planting bed for the Mayor's Christmas tree at Haley Park. The tree was planted the last week of the month, and crews are continually monitoring the condition of the tree. The overgrown shrubs in the bed were removed, and other shrubs and plants will be planted in cooperation with the Main Street Association. Park restrooms are open and functioning.

Necessary action to put the swimming pool into operation has begun. Canopies are up, plumbing issues have been repaired, concrete work is under way and more work (including paint) will follow in April and May. Grounds maintenance equipment is being thoroughly inspected and repaired as necessary in preparation for the upcoming mowing season.

The pedestrian bridge at City Park was reinstalled following a significant repair/re-build by Public Works Department employees.

Reggie Silvey, a 25-year employee, retired on March 30th. He was recognized during the Commission meeting on March 21st and a reception honoring his service to the City was held on the last working day of the month. Danny Fehling was hired as a replacement late in the month.

Airport Activities Report. Shown below are the daily "operations" reported by the Airport Manager.

WEEK OF	M	T	W	Th	F	S	S	TOTAL
2/27/2012				8	12	21	5	46
3/5/2012	26	0	0	4	56	40	0	126
3/12/2012	0	16	2	38	18	8	8	90
3/19/2012	2	0	0	0	6	70	54	132
3/26/2012	0	0	0	0	0	0		0
CY 2012 TOTAL	98	118	92	140	136	242	207	1033

Airport fuel sales (100LL) during March 2012 amounted to 115 gallons (CY 2012 to date = 345 gal). The Airport Manager reported that the "Courtesy Car" was not used during the month.

Runway 17-35 Design/Construction. The contractor commenced on March 26th, closing the runway at 7:30 a.m., and plans to complete the project in approximately 4 months. The project is on schedule, so far. Appropriate markings and barricades indicating the runway is closed have been placed. Some dirt moving time was lost due to wet weather, and they are a little behind on earthwork as of April 2nd. The milling subcontractor is ahead of schedule. Some of the underground drainage structures have been installed near the southern end of the runway.

Airspace Protection. The Kansas Department of Transportation made the formal grant offer, which was authorized by the City Commission at their meeting on 7 March. Staff submitted the application to KDOT for a total project cost of \$18,865. Of that total amount, the obligation for the City of Ottawa would be \$943.25. The documents have been reviewed by KDOT Legal, and have been submitted for signature by the Secretary of Transportation.

To: City Manager
From: Jim Bradley
Date: April. 2, 2012
Subject: Utilities Project Activities

NORTHEAST SANITARY SEWER PROJECT

This project will consist of two new gravity sanitary sewer lines, a new river lift station and force main across the Marais des Cygnes River to the treatment plant. The project when completed will serve a portion of the existing system and provide for growth in the northeast portion of the City. BG Consultants have completed the design and verbal approval has been given by the Corps of Engineers. A presentation and recommendation was given to the City Commission in February 2010.

Estimated costs are approximately \$1,055,000. This amount may change as we intend to add a crossing on K-68. KDHE has been contacted to begin the revolving loan fund process. KDHE has also advised that a 15% principal forgiveness may be available. Environmental clearance letters have been mailed to the appropriate agencies. The current loan with KDHE is currently being modified to include this project. Plans have been modified to include the K-68 crossing the project. We are now in the process of completing the change to the KDHE loan and submitting information for environmental clearance. Proposed to City Commissioners as a priority project at the May 23rd 2011 study session. This project cost may be rolled into the new loan agreement now being considered for the Eastside Interceptor Project. Currently awaiting funding before proceeding to bid letting. No change to this project in March.

EASTSIDE INTERCEPTOR SANITARY SEWER PROJECT

This project was recommended for completion in the recently completed Professional Engineering Consultants (PEC) Eastside Interceptor Sewer Assessment. The project consists of replacement, repair and upgrade of the sanitary sewer eastside interceptor from near 15th St. and Rockwood Acres north to near the sanitary sewer treatment plant. This project will help eliminate wet weather overflows and provide the needed capacity for growth to south of I-35. The project is estimated to cost \$4,707,513 at this time. The City Commission has authorized staff to proceed with the engineering phase of the project and authorized the necessary rate increase to fund the project on February 1, 2012

A Public Hearing on this project has been scheduled for May 2nd as part of the KDHE loan requirements. Advertisements for this hearing have been placed with the Ottawa Herald. Seven of the twenty appraisals have been received with the remainder to be received the first week of April. Final plans should be completed in early April. We were advised in March the principal forgiveness is no longer available but will be put on the list for any principal forgiveness that is not used if another project is cancelled. As

these funds are not currently available we are preparing bids to be made in a fashion that we can complete the project in phases in order to remain within budget.

POWER PLANT RICE NESHAP PROJECT

The Environmental Protection Agency published an update on May 3, 2010 of the National Emission Standards for Hazardous Air Pollutants (NESHAP), 40 CFR part 63. This mandate will require nationwide design, testing and installation of emission controls equipment on all large stationary Reciprocating Internal Combustion Engines (RICE), including those at our power plant.

The RICE/NESHAP retro-fit has been completed on two units with only final testing remaining. The final testing will be completed once the remaining two units have been retro-fit. We anticipate the equipment to complete the retro-fit on the final two units will be received in the first or second week of April. The installation will follow receipt of the equipment shortly thereafter.

ELECTRIC MASTER PLAN UPDATE

The Utility Department has contracted with Sawvel and Associates to update the existing Electric Master Plan. Sawvel will coordinate with SEGA, Inc. and Kansas Municipal Energy Agency and City Staff for existing information necessary to complete the study.

We have scheduled Sawvel to make a presentation to the City Commission at the study session on April 16th. The intent of the presentation is to discuss the study and Sawvel's recommendations. No action will be taken at this meeting.

SANITARY SEWER MAINTENANCE

Televised 1,286 feet of sanitary sewer lines. Cleaned 589 feet of sewer line. Completed one spot repair of sanitary sewer line, replaced one manhole ring and lid and installed 140' of sump pump line at the Fire Department.

WATER DISTRIBUTION MAINTENANCE

Completed repair to one watermain break. Replaced 488 feet of 8" waterline and 670 feet of 6" waterline.

Ottawa Municipal Power Plant

MONTHLY POWER REPORT March-12

	2012		2011	
	This Month	Year to Date	This Month	Year to Date
KILOWATT HOURS				
NET SELF GENERATION	-85.866	-201.522	-26.513	-241.438
PURCHASED POWER:				
SWPA	186,500	502,000	56,000	2,836,000
KMEA	7,691,000	28,109,000	10,216,000	31,098,000
KCPL	2,748,800	4,958,400	764,900	1,736,900
SUB-TOTAL ENERGY	10,626,214	33,569,198	11,036,873	35,670,659
TOTAL ENERGY (after sales) ¹	10,626,214	33,569,198	11,036,873	35,670,659
INCREASE / DECREASE ² (2012 VS. 2011)	-3.72%	-5.89%		
 KILOWATT LOAD				
PEAK DEMAND	20.600	21.400	19.500	24.400
TIME OF PEAK	2:00 PM	6:00 PM	1:00 PM	6:00 PM
DAY OF PEAK	3/29/2012	1/12/2012	3/9/2011	2/8/2011
 ENERGY SALES				
KCPL (supplemental) KWh	0	0	0	0
WRI / Other (supplemental) KWh	0	0	0	0
Nearman Sales KWh ³	0	0	0	0
TOTAL SALES (KWh)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

¹Total energy demand of city

²After Generated Sales

³Non-Generated Sales

*negative net generation = station power exceeded gross generation.

WASTEWATER TREATMENT PLANT REPORT

MARCH 2012

		2012		2011
		This Month	Year To Date	Same Month Year To Date
TOTAL FLOW, MG		31	66.1	45.7
PEAK DEMAND DAY, MG		4.564	4.564	3.348
AVERAGE DAILY FLOW, MGD		1.001	0.725	1.473
 AVERAGE PLANT INFLUENT				
	BOD5, MG/L	107.8		82.3
	TSS, MG/L	194.8		146.3
	AMMONIA, MG/L	16.7		13.2
	pH, SU	7.67		7.67
 AVERAGE PLANT EFFLUENT				
	(KDHE STD.)			
BOD5, MG/L	(30 MG/L)	2.5		3.8
TSS, MG/L	(30 MG/L)	2.6		2.5
AMMONIA, MG/L	(8.7 MG/L)	0.5		0
pH, SU	(6.0 - 9.0)	7.55		7.56
PERCENT REDUCTION BOD5		82.5		93.5
PERCENT REDUCTION TSS		97.7		98
 KWH OF ELECTRIC USED				
	Wastewater Plant	141,080		153,580
	River Lift Station	3,479		3,604
	Logan Lift Station	4,019		4,753
	Mulberry Lift Station	2,992		4,291
	Princeton Lift Station	1,436		2,059
	Rockwood Lift Station	251		436
	Pin Oak Lift Station	192		463
	Diamond A Lift Station	10		30
	Fairway Lift Station	588		718
	Rock Creek Lift Station	315		738
	TOTAL KWH	154,362		170,672

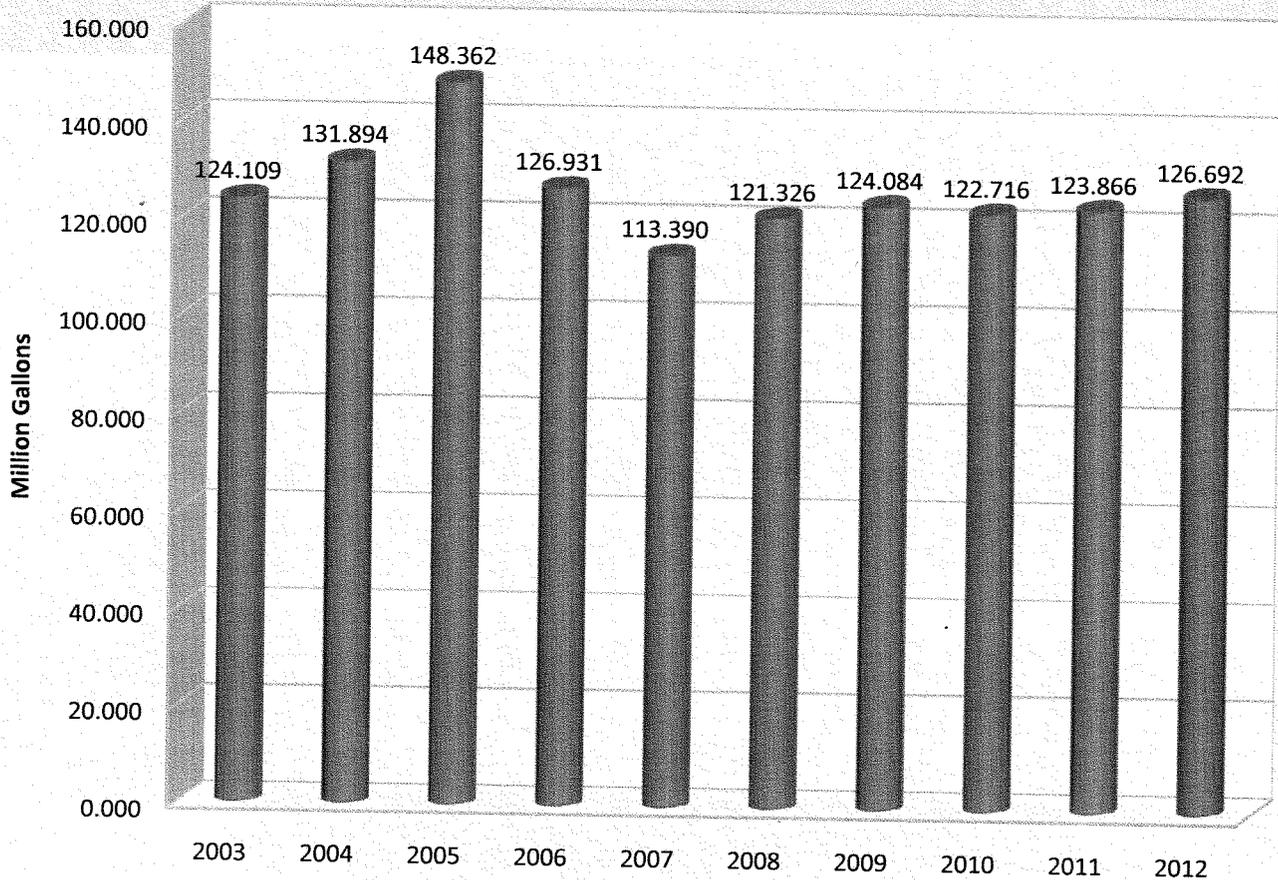
WATER TREATMENT PLANT PRODUCTION REPORT MARCH 2012

<i>Gallons of Water Produced</i>	2012		2011		<i>Year to Date Percentage of Increase / Decrease</i>
	<i>This Month</i>	<i>Year to Date</i>	<i>This Month</i>	<i>Year to Date</i>	
Monthly Plant Influent	42,910,000	128,784,000	44,211,000	131,451,000	-2%
Monthly Plant Effluent	41,728,000	126,692,000	43,108,000	123,866,000	2%
Sludge Water Reused	2,519,800	6,731,900	2,839,200	8,114,400	
Average Daily Influent	1,384,194	1,430,933	1,426,161	1,460,567	
Average Daily Effluent	1,346,065	1,407,689	1,390,581	1,376,289	

Weather Information

Total Precipitation	4.33	6.80	2.45	6.96	-2%
Average High Temperature	68	55	53	43	22%
Average Low Temperature	44	31	33	20	35%

YTD Water Production



OTTAWA LIBRARY						
General Fund						
Receipts & Expenditures						
3/31/2012						
Budget Code	Budget Amount	Current Month	Yr to Date Actual	Encumb. paid in	YTD % of Budget 3/12=25%	Budget Balance
	Beginning Cash Balance	3,624.00	258,674.36	3,623.83		
	Receipts:					
301.00	City Appropriations	756,582.00	18,707.61	371,934.72	49.16%	-384,647.28
302.00	KAN-ED	1,000.00	0.00	2,759.55	275.96%	1,759.55
303.00	Interest	1,000.00	54.02	124.50	12.45%	-875.50
304.00	State Aid	6,000.00	0.00	0.00	0.00%	-6,000.00
305.00	NEKLS Grants	25,455.00	6,363.75	6,363.75	25.00%	-19,091.25
306.00	Fines and Fees	13,000.00	1,378.70	3,569.00	27.45%	-9,431.00
307.00	Copiers & Computers Income	7,000.00	500.85	1,615.60	23.08%	-5,384.40
308.00	Endowment Interest	8,400.00	0.00	0.00	0.00%	-8,400.00
313.00	Gift	325.00	0.00	0.00	0.00%	-325.00
316.00	Programs Income	0.00	0.00	0.00	0.00%	0.00
321.00	General Fund Reserve	0.00	0.00	0.00	0.00%	0.00
328.00	Erate Reimb	0.00	0.00	0.00	0.00%	0.00
333.00	Transfers In (Capital, FOL, & Endowment)	0.00	0.00	0.00	0.00%	0.00
334.00	Donations	0.00	0.00	0.00	0.00%	0.00
338.00	Vangent, Inc Gift- FOL	0.00	0.00	0.00	0.00%	0.00
339.00	Prime Time Family Reading Grant	0.00	0.00	0.00	0.00%	0.00
340.00	FOL Grant (Programming)	0.00	0.00	0.00	0.00%	0.00
341.00	Grant/Fundraising	3,545.00	36.00	32.05	0.00%	-3,512.95
	Total Income	825,931.00	27,040.93	386,399.17	46.78%	-439,531.83
	Beginning Balances Restricted Funds:					
	Weber/Sinclair Gift (Children's)	310.79				
	Starkey (Children's)	29.39				
	Bill Bennett (Art/Arch Memorial)	5.34				
	Asa Albert Smith Memorial	33.80				
	EXPENDITURES:					
	Salaries, etc.					
401.00	Staff Salaries	485,007.00	51,459.73	102,199.20	21.07%	382,807.80
402.00	Social Security	36,552.00	3,822.89	7,533.87	20.61%	29,018.13
403.00	KPERS	30,100.00	2,947.49	6,856.36	22.78%	23,243.64
404.00	Employee Insurance	48,955.00	3,306.28	9,918.84	20.26%	39,036.16
405.00	Unemployment	493.00	49.97	113.62	23.05%	379.38
407.00	Worker's Comp	2,700.00	0.00	0.00	0.00%	2,700.00
410.00	Off. & Dir/Emp Prac Insurance	0.00	1,489.00	1,489.00	0.00%	-1,489.00
	Subtotal Salaries,etc.	603,807.00	63,075.36	128,110.89	21.22%	475,696.11
	Materials and Programs					
501.00	Juvenile Books	21,350.00	390.47	3,967.30	18.58%	17,382.70
502.00	Adult Books	47,898.00	3,578.50	11,354.25	23.71%	36,543.75
503.00	Periodicals	7,000.00	9.14	5,172.49	73.89%	1,827.51
506.00	A.V. Materials	20,000.00	1,453.00	6,201.86	31.01%	13,798.14
507.00	Programs	3,000.00	45.11	296.38	9.88%	2,703.62
513.00	Gift	0.00	343.32	343.32	0.00%	-343.32
518.00	Electronic Access Expenditures	1,000.00	25.61	105.58	10.56%	894.42
520.00	A.V. Materials-Children	4,000.00	73.40	96.45	2.41%	3,903.55
	Subtotal Materials and Programs	104,248.00	5,918.55	27,537.63	26.42%	76,710.37

OTTAWA AREA CHAMBER OF COMMERCE-ECONOMIC DEVELOPMENT
Statement of Receipts & Expenses-Modified Cash
 January through March 2012

	<u>Jan - Mar 12</u>	<u>Jan - Mar 11</u>
Ordinary Income/Expense		
Income		
3330 · OFCED income	25,666.65	23,000.00
3335 · Administrative Income	0.00	6,000.00
Total Income	<u>25,666.65</u>	<u>29,000.00</u>
Expense		
4100 · Auto/travel/conference	182.99	259.22
5110 · Advertising	819.46	1,032.61
5150 · Dues & publications	24.00	165.50
5300 · Insurance/other	0.00	407.00
5350 · Operating supplies	149.63	0.00
5351 · Printing	665.99	394.99
5400 · Postage	112.25	157.90
5500 · Repair and maintenance	220.72	133.44
5551 · Payroll taxes/Employee Benefits	2,364.94	2,492.57
5600 · Salaries	14,337.42	15,043.62
5650 · Telephone	365.63	353.84
5700 · Utility	482.67	191.22
Total Expense	<u>19,725.70</u>	<u>20,631.91</u>
Net Ordinary Income	<u>5,940.95</u>	<u>8,368.09</u>
Net Income	<u><u>5,940.95</u></u>	<u><u>8,368.09</u></u>

Ottawa Main Street Association, Inc.
Statement of Activities
For the One Month Ended March 31, 2012 and 2011

	<u>Mar 12</u>	<u>Mar 11</u>
Ordinary Income/Expense		
Income		
4000 · Dues	625.00	300.00
4110 · Contributions - City of Ottawa	2,300.00	2,300.00
4121 · Coupons	220.00	0.00
Total Income	<u>3,145.00</u>	<u>2,600.00</u>
Expense		
6000 · Accounting	100.00	0.00
6020 · Annual Report	-100.00	0.00
6030 · Consumable Supplies	60.59	0.00
6032 · Bank Charges	5.44	4.62
6040 · Depreciation	910.83	1,644.29
6090 · Phone	64.64	0.00
6100 · Printing/Copying/Postage	38.05	11.45
6110 · Rent	125.00	125.00
6130 · Travel/Hotel/Meals/Training	217.46	0.00
6140 · Wages	1,923.08	2,083.34
6080 · Payroll Tax	327.88	330.22
6145 · Fund raising expenses	0.00	53.96
6154 · Home and Garden Show	45.00	0.00
Total Expense	<u>3,717.97</u>	<u>4,252.88</u>
Net Ordinary Income	-572.97	-1,652.88
Other Income/Expense		
Other Income		
8000 · Interest Income	24.78	19.21
Total Other Income	<u>24.78</u>	<u>19.21</u>
Net Other Income	24.78	19.21
Net Income	<u><u>-548.19</u></u>	<u><u>-1,633.67</u></u>

See Accountants' Compilation Report

Ottawa Main Street Association, Inc.
Statement of Activities
For the Nine Months Ended March 31, 2012 and 2011

	<u>Jul '11 - Mar 12</u>	<u>Jul '10 - Mar 11</u>
Ordinary Income/Expense		
Income		
4000 · Dues	5,327.50	3,260.00
4110 · Contributions - City of Ottawa	20,700.00	20,700.00
4115 · Historical Plaques	0.00	300.00
4118 · Wine Tasting	4,691.00	0.00
4120 · City Beautification	392.04	0.00
4121 · Coupons	220.00	0.00
4200 · Grant	315.00	0.00
4300 · Fund Raising	0.00	160.00
Total Income	31,645.54	24,420.00
Expense		
6000 · Accounting	450.00	400.00
6010 · Advertising	0.00	80.00
6020 · Annual Report	190.00	40.00
6021 · Annual Meeting	225.00	0.00
6030 · Consumable Supplies	350.01	185.61
6032 · Bank Charges	73.95	40.92
6040 · Depreciation	910.83	1,644.29
6060 · Memberships/Subscriptions	355.00	550.00
6090 · Phone	450.11	370.19
6095 · Meet & Minge	137.10	0.00
6100 · Printing/Copying/Postage	322.15	297.12
6110 · Rent	1,125.00	1,125.00
6130 · Travel/Hotel/Meals/Training	917.19	1,597.07
6131 · National and state convention	184.23	0.00
6135 · Sales Tax	307.00	0.00
6140 · Wages	13,541.70	18,750.06
6080 · Payroll Tax	1,616.71	1,379.90
6145 · Fund raising expenses	280.00	53.96
6147 · Wine tasting expenses	774.49	0.00
6148 · Building Plaques	0.00	1,896.90
6150 · Beer Tasting expenses	1,484.14	0.00
6151 · City Beautification Expenses	2,631.58	0.00
6152 · Fusion expenses	731.29	0.00
6153 · Ottawa Victorian Christmas	100.00	0.00
6154 · Home and Garden Show	45.00	0.00
Total Expense	27,202.48	28,411.02
Net Ordinary Income	4,443.06	-3,991.02
Other Income/Expense		
Other Income		
8000 · Interest Income	251.76	321.66
Total Other Income	251.76	321.66
Net Other Income	251.76	321.66
Net Income	4,694.82	-3,669.36

See Accountants' Compliance Report