

**MINUTES OF  
CITY PLANNING COMMISSION STUDY SESSION  
OTTAWA, KANSAS**

**City Hall – September 28, 2011**

The City Planning Commission met at Noon on this date with the following members present and participating to wit: Members Bond, Colbern, Boyd, and Chairperson Jackson. Members Livingston, Wasko, and Maxwell were absent.

Chairperson Jackson asked the Planning Commission Members to make a declaration of any conflict of interest or of any ex parte or outside communication that might influence their ability to hear all sides on any item on the agenda so they might come to a fair decision. There were none.

**Information and Discussion Items:**

Review the August 31, 2011 study session meeting minutes: Chairperson Jackson asked if there were any changes or corrections needed. There were none.

Review the September 14, 2011 meeting minutes: Chairperson Jackson asked if there were any changes or corrections needed. There were none.

**Public Hearing Items:**

**Discussed the continuation of the public hearing for the proposed rezone in the UGA from Franklin County R-E/I-1 Residential Estate/Light Industrial District, to City MU/RC, Mixed Use Residential/Commercial District at 2194 US-59 Highway.**

Wynndee Lee indicated there was no new information on this item.

**Discussed the proposed rezones in the Urban Growth Area:**

**Rezone from Franklin County C-2, Highway Commercial District, to City A, Agricultural District, 2551 Kingman Road.**

**Rezone from Franklin County C-2, Highway Commercial District, to City C-3, General Commercial District, 2515 Eisenhower Road and 2520 Eisenhower Road.**

**Rezone from Franklin County C-2/PD, Highway Commercial/Planned Development Overlay District, to City C-3, General Commercial District, 2597 US-59 Highway, 2599 US-59 Highway, 2571 US-59 Highway.**

**Rezone from Franklin County C-2/PD, Highway Commercial/Planned Development Overlay District, to City R-1, Low Density Residential District, 2573 US-59 Highway.**

**Rezone from Franklin County R-3A, Single Family Residential 3-Acre District to City P, Public Use District, 2545 US-59 Highway.**

**Rezone from Franklin County I-1 Light Industrial District, to City I-1, Light Industrial District, 2646 S. Princeton, 2598 US-59 Highway, 2526 US-59 Highway, 2619 Kingman Road.**

Wynndee Lee reviewed the findings with the Planning Commissioners. Mrs. Lee indicated three of the properties being rezoned in this group were in the city limits. Mrs. Lee stated staff has had contact with Gwen Todd, Mike Schneiders, Mark Shay, and Dennis Woolman, and all of them indicated they do not have a problem with the rezoning.

### **Discussion Items:**

1. **Photo Contest.** Wynndee Lee stated staff had received 35 entries and judging will be on Tuesday, October 4<sup>th</sup> between Noon and 5 p.m. and on Wednesday, October 5<sup>th</sup> between 8 & 10 a.m. and Noon and 5 p.m. Mrs. Lee indicated the winners will be recognized at the October 12<sup>th</sup> planning commission meeting.
2. **Alternate for Board of Zoning Appeals.** Wynndee Lee stated the Board of Zoning Appeals only has five members and noted we have an appeal coming up and realized that one member could not vote due to conflict and possibly two members absent so there are not enough members to have a quorum. Therefore staff would like for the planning commission to appoint an alternate to the Board of Zoning Appeals, in case the two absences materialize. Chairperson Jackson stated to place this on the agenda for their October 12<sup>th</sup> meeting.

### **Announcements:**

Chairperson Jackson stated the next regular scheduled Planning Commission meeting is October 12, 2011, at 7 p.m. The next regular scheduled Planning Commission study session is October 26, 2011, at noon.

### **Adjournment:**

Chairperson Jackson adjourned the meeting at 12:30 p.m.

Respectfully submitted, Wynndee Lee, AICP  
Director of Planning & Codes Department