

**CITY COMMISSION
Regular Meeting Minutes
Commission Chambers
101 S. Hickory, Ottawa, Kansas
Minutes of March 21, 2012**

The City Governing Body met at 9:30 am this date for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Ramsey, Commissioner Richards, Commissioner Caylor, Commissioner Jorgensen, and Commissioner Reed. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag and the invocation was given by Director of Finance Scott Bird.

Consent Agenda

Commissioner Caylor made a motion, seconded by Commissioner Richards, to approve the consent agenda.

The consent agenda included:

- The agenda
- Minutes from the February 1 and February 15, 2012 Regular Meetings, and the February 6 and February 13, 2012 Study Sessions
- A request to reappoint sitting members of City Boards and Commissions
- A request to appoint members to the Construction Board of Appeals

The motion was considered and upon being put, all present voted aye. The Mayor declared the Consent Agenda duly approved.

Public Comments

None offered at this time.

Declaration

The Mayor asked the City Commission for declarations of any conflict or outside communications that might influence their ability to impartially consider today's issues and come to a fair decision. None were declared.

First Quarter Recognition of City Employees

The Governing Body acknowledged first quarter recognition of city employees. Employees recognized have been promoted or have recently completed educational and professional development programs, and those who are new to the City. The following employees were recognized:

Adam Weingartner – Police

Adam has been selected to become a 2012-2015 Trustee of the Leadership Franklin County program.

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Tim Matthias - Fire

Tim has been selected to become a 2012-2015 Trustee of the Leadership Franklin County program.

Rick Oglesby – Fire

Rick has completed a three-year appointment as 2009-2012 Trustee of the Leadership Franklin County program.

Leslie Quillen – City Manager’s Office

Leslie has completed a three-year appointment as 2009-2012 Trustee of the Leadership Franklin County program. She also recently completed the University of Kansas Emerging Leaders program.

Amy Finch – Finance

Amy completed a Bachelors of Arts degree, with Highest Honors and double majors in Business Administration and Management from Ottawa University.

Chad Bentley – Public Works/Streets

Chad has been promoted to the position of Crew Chief, Public Works/Streets

Mike Higbie – Public Works/Parks

Mike has been promoted to the position of Crew Chief, Public Works/Parks

Sam Alsbrooks – Police

Sam joined the Ottawa Police Department in September 2011.

Barb Nelson – Police

Barb Nelson is leaving the City after 22 years of service.

Reggie Silvey – Public Works/Parks

Reggie is retiring after 25 years of service to the City of Ottawa.

2012 Street Rehabilitation Project List

The Governing Body reviewed a request to approve a portion of the 2012 Street Rehabilitation Project list. Commissioner Richards made a motion, seconded by Commissioner Jorgensen, to approve a portion of the 2012 Street Rehabilitation Project list.

During discussion it was explained the 2012 Street Rehabilitation program is being developed. Staff requested approval of the proposed slurry seal projects estimated at \$60,434. The Governing Body heard from Director of Public Works Andy Haney who provided an overview of the slurry seal projects. The motion was considered and upon being put, all present voted aye. The Mayor declared the slurry seal projects estimated at \$60,434 duly approved.

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Statement-Kansas Department of Wildlife & Parks

The Governing Body reviewed a request to complete the 2012 Annual Operation and Maintenance Assurance Statement for the Kansas Department of Wildlife and Parks. Commissioner Reed made a motion, seconded by Commissioner Richards, to approve the request.

During discussion it was explained this annual assurance statement is part of grant compliance that helped fund improvements to the Forest Park Pool and recreational facilities. The motion was considered and upon being put, all present voted aye. The Mayor declared the request duly approved.

Urban Growth Area-Memorandum of Understanding (MOU) Interlocal Agreement

The Governing Body reviewed a request to approve the Memorandum of Understanding regarding the Urban Growth Area. Commissioner Caylor made a motion, seconded by Commissioner Jorgensen, to approve the Memorandum of Understanding regarding the Urban Growth Area.

During discussion it was explained this MOU details operational matters involving the City and County Interlocal Agreement. It was previously approved by the Franklin County Commission at their March 7, 2012 Regular Meeting.

The Governing Body heard from City Attorney Bob Bezek who provided an overview of the modification to the Interlocal Agreement. The motion was considered and upon being put, all present voted aye. The Mayor declared Memorandum of Understanding duly approved.

Commissioners' Reports

Commissioner Caylor reported on the following:

- Joint City/County/USD 290 Luncheon Canceled
- Play Task Force is hosting Ottawa Olympics today at 1 pm at Ottawa University Mabee Center

Commissioner Reed reported on the following:

- Recently attended National League of Cities meeting with 4 Youth Delegates and Director of Ottawa Volunteer Center Lisa Rivers

Commissioner Richards reported on the following:

- Encouraged citizens to be involved in the Spring Fling activities
- Discussion of group to inspect historic downtown buildings
- Provided information on the 911 Interlocal Agreement with the County

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Commissioner Jorgensen reported on the following:

- Yesterday was first day of Spring
- Encouraged citizens to take pride in their yards and reminded listeners of the upcoming free dump day at the County Landfill in April

Mayor's Report

The Mayor reported on the following:

- Chief Carner will meet with Ottawa Main Street Association to discuss the group to inspect historic downtown buildings
- The City Attorney is working with the County Administrator on the 911 Interlocal Agreement with the County

Announcements

The Mayor announced the following:

- March 21, 2012: Joint City/County/USD 290 Luncheon Canceled
- March 26, 2012: Study Session at 4 pm
- March 27, 2012: Mayor's Prayer Breakfast at 7:30 am at Westminster Presbyterian Church, 401 W 13th
- April 2, 2012: Study Session at 4 pm
- April 4, 2012: Next Regular Meeting at 7 pm

Adjournment

There being no further business to come before the Governing Body, Commissioner Richards made a motion, seconded by Commissioner Jorgensen, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned at 10 am.

Carolyn S. Snethen, City Clerk