

**OTTAWA CITY COMMISSION -- REGULAR MEETING AGENDA**  
**CITY HALL, 101 S. HICKORY**  
**March 21, 2012 – 9:30 am**



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

**Please notify the City Clerk before the meeting if you wish to address the City Commission.**

1. **Call to Order**
2. **Roll Call** \_\_\_\_\_ Ramsey \_\_\_\_\_ Richards \_\_\_\_\_ Jorgensen \_\_\_\_\_ Caylor \_\_\_\_\_ Reed
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation**

**Consent Agenda** - Items 6 through 9

6. Minutes from the February 1 and February 15, 2012 Regular Meetings, and the February 6 and February 13, 2012 Study Sessions.

7. **A Request to Reappoint Sitting Members of City Boards and Commissions.**

**Comments:** Each spring a review is made of expiring terms on City Boards and Commissions. The following community members are recommended for reappointment to continue their City service:

**Band Board**

Steve Baker  
Dan Doolittle  
Murle Mordy  
Tom Shrimplin

**KMEA Board of Directors**

Jim Bradley

**Library Board**

Sharon Geiss

**Board of Zoning Appeals**

Bill Crowley

**Planning Commission**

Brandon Livingston  
Jack Maxwell

**Construction Board of Appeals**

Eric Crowley  
Alan Wright

8. **A Request to Appoint Members to the Construction Board of Appeals.**

**Comment:** City staff recommends the following trade-specific appointments to the Construction Board of Appeals:

Jason Maxwell – General Contractor  
Brad Jackson – Electrician

9. **Agenda Approval**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

## Regular Agenda

10. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
11. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

## New Business

12. **First Quarter Recognition of City Employees.**

**Comments:** The City Commission would like to recognize City employees who have been promoted or have recently completed educational and professional development programs, and those who are new to the City and those leaving the City.

**Adam Weingartner – Police**

Adam has been selected to become a 2012-2015 Trustee of the Leadership Franklin County program.

**Tim Matthias - Fire**

Tim has been selected to become a 2012-2015 Trustee of the Leadership Franklin County program.

**Rick Oglesby – Fire**

Rick has completed a three-year appointment as 2009-2012 Trustee of the Leadership Franklin County program.

**Leslie Quillen – City Manager's Office**

Leslie has completed a three-year appointment as 2009-2012 Trustee of the Leadership Franklin County program. She also recently completed the University of Kansas Emerging Leaders program.

**Amy Finch – Finance**

Amy completed her Bachelors of Arts degree, with Highest Honors and double majors in Business Administration and Management from Ottawa University.

**Chad Bentley – Public Works/Streets**

Chad has been promoted to the position of Crew Chief, Public Works/Streets

**Mike Higbie – Public Works/Parks**

Mike has been promoted to the position of Crew Chief, Public Works/Parks

**Sam Alsbrooks – Police**

Sam joined the Ottawa Police Department in September 2011.

**Barb Nelson – Police**

Barb Nelson is leaving the City after 22 years of service. Please help us thank her for her contributions to the City.

**Reggie Silvey – Public Works/Parks**

Reggie is retiring after 25 years of service to the City of Ottawa. Please help us thank him for his contributions to the City.

13. **A Request to Approve a Portion of the 2012 Street Rehabilitation Project List.**  
**Comments:** The 2012 Street Rehabilitation program is being developed. Staff requests approval of the proposed slurry seal projects estimated at \$60,434.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

14. **A Request to Complete the 2012 Annual Operation and Maintenance Assurance Statement for the Kansas Department of Wildlife and Parks.**  
**Comments:** This annual assurance statement is part of grant compliance that helped fund improvements to the Forest Park Pool and recreational facilities.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

15. **A Request to Approve the Memorandum of Understanding Regarding the Urban Growth Area.**  
**Comments:** This memorandum of understanding details operational matters involving the City and County Interlocal Agreement. It was approved by the Franklin County Commission at their March 7, 2012 Regular Meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

16. **Report by City Manager**

17. **Reports by City Commissioners**

18. **Report by Mayor**

**Announcements**

- March 21, 2012 Joint City/County/USD 290 Luncheon Canceled
- March 26, 2012 Study Session, 4:00 pm
- March 27, 2012 Mayor's Prayer Breakfast, 7:30 am Westminster Presbyterian Church, 401 W. 13
- April 2, 2012 Study Session, 4:00 pm
- April 4, 2012 **NEXT REGULAR MEETING**, 7:00 pm
- April 9, 2012 Study Session, 4:00 pm
- April 9, 2012 Commission Retreat, immediately following Study Session
- April 16, 2012 Study Session, 4:00 pm
- April 18, 2012 Regular Meeting, 9:30 am
- April 18, 2012 City/County/USD 290 Luncheon, USD 290 Offices, 1404 S. Ash
- April 23, 2012 Study Session, 4:00 pm
- April 30, 2012 Study Session, 4:00 pm

**Adjourn**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_