

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
March 19, 2012**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Ramsey, Commissioner Richards, Commissioner Caylor, Commissioner Jorgensen, and Commissioner Reed. A quorum was present.

Mayor Ramsey called the meeting to order.

Public Comments

None offered at this time.

Review of Minutes

The Governing Body reviewed minutes from the February 13, 2012 Study Session and the February 15, 2012 Regular Meeting and agreed to place these items on the next Regular Meeting agenda for March 21, 2012.

Urban Growth Area-Memorandum of Understanding

The Governing Body reviewed a Memorandum of Understanding regarding the Urban Growth Area, as approved by Franklin County at their March 7, 2012 Regular Meeting and agreed to place this item on the next Regular Meeting agenda.

Kansas Department of Wildlife & Parks

The Governing Body reviewed a request to complete the 2012 Annual Operation and Maintenance Assurance Statement for the Kansas Department of Wildlife and Parks and agreed to place this item on the next Regular Meeting agenda.

Stormwater Utility Fees

The Governing Body continued discussion regarding fee structures for the Stormwater Utility Fee and reviewed a resolution revised to include the effective date of January 1, 2013 and the amount of the monthly ERU fee undetermined.

After discussion, the Governing Body agreed to place this item on the Study Session agenda for further discussion on April 2, 2012 and tentatively place this item on the Regular Meeting agenda for April 4, 2012 with a proposed ERU of \$4.

Reappointments-City Boards & Commissions

The Governing Body reviewed reappointments and appointments to City Boards and Commissions and agreed to place this item on the Consent Agenda for the Regular Meeting on March 21, 2012.

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Open Positions-City Boards & Commissions

The Governing Body discussed open positions on City Boards and Commissions including the Board of Zoning Appeals, Ottawa Recreation Commission, and the Tree Board, and agreed to advertise for the openings.

2012 Street Rehabilitation

The Governing Body reviewed the 2012 Street Rehabilitation Recommendations and agreed to place the Slurry Seal projects on the next Regular Meeting agenda. The Governing Body agreed to bring the overlay discussion back to the Study Session agenda for March 26, 2012.

Commissioners' Reports

Commissioner Richards reported on the following:

- Status of group to inspect downtown buildings
- Status of potential buyers of old City Hall building

Commissioner Reed reported on the following:

- Preparing report on National League of Cities Conference she recently attended in Washington, DC
- Recent news article on Victor Ojeleye

Commissioner Caylor reported on the following:

- Main Street Ottawa meets Wednesday, March 21, 2012 at 5:45 pm
- Play Taskforce hosting Special Olympics the afternoon of Wednesday, March 21, 2012

Commissioner Jorgensen reported on the following:

- Recent article in Wichita paper regarding Park City Program offering rebate incentives

Mayor's Report

The Mayor reported on the following:

- Legal notice publication bill passed through both houses
- Helping with Meals on Wheels Wednesday, March 21, 2012
- Limited tickets remain for Mayor's Prayer Breakfast on March 27, 2012
- Ottawa High School is providing the meal for Mayor's Prayer Breakfast as a fundraiser

Announcements

The Mayor announced the following:

- March 21, 2012: Next Regular Meeting at 9:30 am
- March 21, 2012: Joint City/County/USD 290 Luncheon Canceled
- March 26, 2012: Study Session at 4 pm
- March 27, 2012: Mayor's Prayer Breakfast at 7:30 am at Westminster Presbyterian Church, 401 W 13th

Adjournment

There being no further business to come before the Governing Body, Commissioner Richards made a motion, seconded by Commissioner Caylor, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly adjourned.

Carolyn S. Snethen, City Clerk