

**STUDY SESSION MINUTES  
OTTAWA, KANSAS  
Minutes of  
January 23, 2012**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Ramsey, Commissioner Richards, Commissioner Caylor, and Commissioner Reed. Commissioner Jorgensen was absent. A quorum was present.

Mayor Ramsey called the meeting to order.

**Public Comments**

The Governing Body heard from Youth in Government (YIG) Representative Ciera Gardner who gave an overview of the YIG mini-projects that were chosen as their service project this year.

**Review of Minutes**

The Governing Body reviewed minutes from the January 4, 2012 Special Call meeting, the January 4, 2012 Regular Meeting, and the January 9, 2012 Study Session and agreed to place these items on the next Regular Meeting Agenda on February 1, 2012 at 7 pm.

**Approval of Minutes**

The Governing Body reviewed the following minutes:

**II b.** Revised minutes from the November 16, 2011 Regular Meeting. These minutes were approved at the December 21, 2011 meeting. Upon review, it was discovered that a page had been omitted from the agenda packet. Staff requested action at this study session in order to close 2011 for audit purposes.

**II c.** Minutes from the November 21, November 28, December 5, December 12, and December 19, 2011 Study Sessions; the November 29 and December 21, 2011 Special Call Meetings; and the December 7, and December 21, 2011 Regular Meetings. Staff requested action at this study session in order to close 2011 for audit purposes.

Commissioner Reed made a motion, seconded by Commissioner Richards to approve the minutes as listed in items II b and II c on the agenda. The motion was considered and upon being put, all present voted aye. The Mayor declared the minutes duly approved.

**Proclamation-Scout Week**

The Governing Body reviewed a proclamation recognizing Scout Week, January 29-February 5, 2012, and agreed to place this item on the next Regular Meeting Agenda.

**Ottawa Municipal Airport Temporary Notes**

The Governing Body heard from David Arteberry, George Baum and Associates, who provided an overview of the financing plan for the Ottawa Municipal Airport Temporary Notes.

The Mayor asked for continued discussion at the next Study Session on January 30, 2012.

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### **Ordinance-Stormwater Utility**

The Governing Body reviewed an ordinance for the Stormwater Utility and agreed to place this item on the next Study Session Agenda.

### **Resolution-Wastewater (Sanitary Sewer) Rate Schedule**

The Governing Body reviewed a resolution for the wastewater (sanitary sewer) rate schedule for 2012-2016 and agreed to place this item on the next Study Session Agenda.

### **City Manager's Report**

City Manager Richard Nienstedt reported on the following:

- City Hall Day in Topeka on February 1, 2012
- National League of Cities (NLC) further discussion at the next Study Session on who plans to attend

### **Commissioner's Reports**

Commissioner Richards reported on the following:

- Received positive public comments regarding the 15<sup>th</sup> Street sidewalk project
- Expressed his appreciation for the work by City Staff to advertise the Old City Hall building for sale
- Reviewing the budget for the upcoming 2013 budget discussions and looking for ways to reduce City debt

Commissioner Caylor reported on the following:

- Encouraged AT&T to speak to Commission about internet and U-Verse in Ottawa
- Attended part of the recent sidewalk meeting and noted few citizens were in attendance, good questions were asked by those attending

### **Mayor's Report**

The Mayor reported on the following:

- County Zoning Meeting this evening, January 23, 2012, to hold a Public Hearing on the Interlocal Agreement
- Requested Director of Planning/Codes/Inspection Wynndee Lee provide an update on 124 S Main. Mrs. Lee had nothing new to report until hearing from the City engineer.
- Citizen survey, 1025 paper surveys mailed

### **Announcements**

The following announcements were made:

- January 30, 2012: Study Session at 4 pm
- February 1, 2012: City Hall Day, Topeka
- February 1, 2012: Next Regular Meeting at 7 pm

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**Adjournment**

There being no further business to come before the Governing Body Commissioner Richards made a motion, seconded by Commissioner Caylor, to adjourn the meeting. The Mayor declared the meeting duly adjourned.

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Carolyn S. Snethen, City Clerk