

**CITY COMMISSION
Regular Meeting Minutes
Commission Chambers
101 S. Hickory, Ottawa, Kansas
Minutes of January 18, 2012**

The City Governing Body met at 9:30 am this date for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Ramsey, Commissioner Richards, Commissioner Caylor, Commissioner Jorgensen, and Commissioner Reed. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag and the invocation was given by Director of Finance Scott Bird.

Consent Agenda

Thereupon, Commissioner Reed made a motion, seconded by Commissioner Jorgensen, to approve the consent agenda. The consent agenda included the agenda. The motion was considered and upon being put, all present voted aye. The Mayor declared the Consent Agenda duly approved.

Public Comments

None offered at this time.

Declaration

Thereupon, the Mayor asked the City Commission for declarations of any conflict or outside communications that might influence their ability to impartially consider today's issues and come to a fair decision. None were declared.

Proclamation-Catholic Schools Week

Thereupon, Commissioner Caylor read a proclamation recognizing Catholic Schools Week. Catholic Schools Week is celebrated nationally the last week in January; this year that week is January 29 – February 5. This year's theme is "Catholic Schools: Faith. Academics. Service." This year Sacred Heart School celebrates its 60th Anniversary; this proclamation recognizes the contributions of Sacred Heart School and its students and alumni to our community. Principal Diane Chapman and students from Sacred Heart School accepted the proclamation.

The Governing Body heard from Principal Diane Chapman who thanked the City Commission for the proclamation and invited everyone to attend the Chamber Coffee at Sacred Heart on February 3, 2012 at 8 am.

The Governing Body heard from Sacred Heart students Russell White, Olivia Peoples, and Tucker Mace who briefly explained what faith, academics, and service means to them.

January 18, 2012

Construction Agreement-Ottawa Municipal Airport

Thereupon, the Governing Body reviewed a request to approve construction agreement documents for improvements to runway 17-35 at the Ottawa Municipal Airport. Commissioner Caylor made a motion, seconded by Commissioner Richards, to approve the request.

During discussion it was explained staff requests approval of construction agreement documents which establish Emery Sapp & Sons as contractors for the runway improvements. The Federal Aviation Administration (FAA) will fund \$2,102,230 for the project; the City will provide \$134,393 for a total estimated project cost of \$2,236,623.

Project Manager Matt Jacobs of H.W. Lochner provided a brief overview of the improvements to runway 17-35. Mr. Jacobs described the approval process from the FAA for the recommended improvements, the recommended improvements from H.W. Lochner, the history of prior improvements, and the potential for future expansion to runway 17-35. The motion was considered and upon being put, all present voted aye. The Mayor declared the request duly approved.

Federal Fund Exchange Agreement

The Governing Body reviewed a request to authorize the 2011 Kansas Department of Transportation (KDOT) Federal Fund Exchange Agreement. Commissioner Richards made a motion, seconded by Commissioner Caylor, to approve the request.

During discussion it was explained staff requests authorization to sign this agreement which facilitates KDOT reimbursement payments for street improvements made during 2011 up to a maximum of \$126,007. The motion was considered and upon being put, all present voted aye. The Mayor declared the request duly approved.

City Manager's Report

City Manager Richard Nienstedt announced the Joint City/County/USD 290 Luncheon at USD 290, 1404 S Ash, on January 18, 2012 at 12 Noon.

Fire Chief Jeff Carner provided an update on the failing structure at 124 S Main and explained the previous tenant had completely vacated the building.

Commissioner's Report

Commissioner Caylor reported on the following:

- Encouraged all citizens to take part in the Citizen Survey being conducted by the City
- Applauded OU students for taking part in Martin Luther King, Jr Day activities and encouraged all citizens to give their own time to help others
- Expressed delight in how well-behaved Sacred Heart students were during today's meeting

Commissioner Richards also encouraged input from all citizens through the Citizen Survey.
January 18, 2012

Announcements

The Mayor announced the following:

- January 18, 2012: Joint City/County/USD 290 Luncheon at USD 290, 1404 S Ash at 12 Noon
- January 23, 2012: Study Session at 4 pm
- January 30, 2012: Study Session at 4 pm
- February 1, 2012: Next Regular Meeting at 7 pm

Executive Session

Recess

Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Richards, to recess into Executive Session to discuss attorney-client privilege with the City Attorney and City Manager present for a period of 10 minutes and to reconvene in open session at 10:30 am. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed.

Reconvene

Commissioner Richards made a motion, seconded by Commissioner Caylor, to reconvene at 10:30 am into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened.

Adjournment

There being no further business to come before the Governing Body Commissioner Caylor made a motion, seconded by Commissioner Richards, to adjourn the meeting at 10:31 am.

Carolyn S. Snethen, City Clerk