

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
December 12, 2011**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Ramsey, Commissioner Richards, Commissioner Jorgensen, Commissioner Caylor, and Commissioner Reed. A quorum was present.

Mayor Ramsey called the meeting to order.

Public Comments

None offered at this time.

Guest Speaker

Thereupon, the Governing Body heard from State Senator Pat Apple, 12th District, who discussed the Southeast Economic Summit scheduled for November 17, 2011 in Iola, Kansas.

Quarterly Recognition-City Employees

Thereupon, the Governing Body reviewed a request to place the quarterly recognition of City employees who have recently completed professional development programs and introduction of new employees on the next Regular Meeting Agenda. The Governing Body agreed to place this item on the next Regular Meeting Agenda on December 21, 2011.

Resolution-Depository Institutions

Thereupon, the Governing Body reviewed a resolution defining depository institutions for and funds held by the City of Ottawa, Kansas and agreed to place this item on the next Regular Meeting Agenda.

Applications-Neighborhood Revitalization Program

Thereupon, the Governing Body reviewed applications for the Neighborhood Revitalization Program including two commercial structures and two residential structures which have been recommended for inclusion in the program by the Review Committee. The Governing Body agreed to place these items on the next Regular Meeting Agenda.

Service Line Warranty Program

Thereupon, the Governing Body heard from City Manager Richard Nienstedt who gave an overview of the National League of Cities utility service line warranty program. After discussion, the Governing Body asked for additional information.

Commissioner's Report

Commissioner Jorgensen reported on prevalent issues for discussion at the 2012 Legislative Meeting.

Commissioner Richards reported that Crist Auto has moved from its location at I-35.

December 12, 2011

Mayor's Report

Mayor Ramsey reported on the following:

- Christmas banners are displayed
- Thanked the electric crew for their work on the banners
- Inquired on status of 15th Street Sidewalk Project
- Joint luncheon is canceled
- OFCED "Labor Shed " Meeting scheduled for December 21, 2011 at the Country Club at 1:30 pm

Executive Session

Recess

Thereupon, Commissioner Richards made a motion, seconded by Commissioner Caylor, to recess into Executive Session to discuss attorney-client privilege with the City Attorney and City Manager present for a period of 20 minutes and to reconvene into Open Session at 5:21 pm in the same Work Study Session Room. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed.

Reconvene

Thereupon, Commissioner Reed made a motion, seconded by Commissioner Richards, to reconvene at 5:21 pm into Regular Study Session. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

Adjournment

There being no further business to come before the Governing Body Commissioner Richards made a motion, seconded by Commissioner Reed, to adjourn the meeting at 5:21 pm.

Carolyn S. Snethen, City Clerk