

TO: Mayor and City Commissioners
RE: **Study Session Agenda**
FROM: Richard U. Nienstedt, City Manager

A Study Session is scheduled for **December 12, 2011 at 4:00 pm** in the conference room on the first floor of City Hall, 101 S. Hickory. The following items will be presented:

I. Public Comments

II. Guest Presenter

Senator Pat Apple, 12th District, will discuss the Southeast Economic Summit held in Iola, Kansas on November 17, 2011.

III. Items to be Placed on the Regular City Commission Agenda

- a. Quarterly recognition of City employees recently completing professional development programs and introduction of new employees. Staff is compiling the list of employees.
- b. Contractor agreement documents for the Ottawa Municipal Airport Runway 17-35 improvements.
- c. A resolution defining depository institutions for and funds held by the City of Ottawa, Kansas.
- d. Applications for the Neighborhood Revitalization Program. Two commercial structures and two residential structures have been recommended for inclusion in the program by the Review Committee.

IV. Items for Presentation and Discussion

- a. A report on the National League of Cities service line warranty program.
- b. City Manager's Report
- c. Commissioners' Reports
- d. Mayor's Report

V. Announcements

- December 19, 2011 Study Session, 4:00 pm
- December 21, 2011 Regular Meeting, 9:30 am
- December 26, 2011 Christmas Holiday (observed) – City offices closed
- December 26, 2011 Study Session canceled
- January 2, 2012 New Year's Day (observed) – City offices closed
- January 2, 2012 Study Session canceled
- January 4, 2012 Regular Meeting, 7:00 pm
- January 9, 2012 Study Session, 4:00 pm
- January 16, 2012 Martin Luther King, Jr. Holiday – City offices closed
- January 16, 2012 Study Session canceled
- January 18, 2012 Regular Meeting, 9:30 am

VI. Adjourn