

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
December 19, 2011**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Ramsey, Commissioner Richards, Commissioner Jorgensen, Commissioner Caylor, and Commissioner Reed. A quorum was present.

Mayor Ramsey called the meeting to order.

Public Comments

Thereupon, Commissioner Caylor introduced the new Main Street Program Director Becci Shisler.

Review of Minutes

Thereupon, the Governing Body reviewed the minutes from the November 16, 2011 Regular Meeting and agreed to place this item on the next Regular Meeting Agenda on December 21, 2011.

Ordinance-Zoning Regulations on Permitted Uses

Thereupon, the Governing Body reviewed an ordinance amending zoning regulations on permitted uses in the Countryside District and accessory uses and fences in the Urban Growth Area and agreed to place this item on the next Regular Meeting Agenda.

Ordinance-Rezone Urban Growth Area

Thereupon, the Governing Body reviewed an ordinance to rezone an area in the Urban Growth Area from Franklin County zoning to City zoning. Addresses in this Phase 24 rezone include: 2387 Old US-50 Highway, 2402 Old US-50 Highway, 2439 Old US-50 Highway, 2434 Old US-50 Highway, 2428 Old US-50 Highway, 2424 Old US-50 Highway, 2415 Old US-50 Highway, 2393 Old US-50 Highway, and 2389 Old US-50 Highway. The Planning Commission recommended approval of these rezones with a 6-0 vote. Staff requested this item be placed on the January 4, 2012 Regular Meeting Agenda. The Governing Body agreed to place this item on the January 4, 2012 Regular Meeting Agenda.

Ordinance-Rezone Urban Growth Area

Thereupon, the Governing Body reviewed an ordinance to rezone an area in the Urban Growth Area from Franklin County zoning to City zoning. Addresses in this Phase 25 rezone include: 2430 Eisenhower Ave, 2360 Labette Road, 2404 Labette Road, 2700 Eisenhower Ave, 2446 Labette Road, 2450 Labette Road, 2454 Labette Road, 2420 Labette Road, and 2410 Labette Road. The Planning Commission recommended approval of these rezones with a 6-0 vote. Staff requested this item be placed on the January 4, 2012 Regular Meeting Agenda. The Governing Body agreed to place this item on the January 4, 2012 Regular Meeting Agenda.

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Resolution-Wastewater Rate Schedule

Thereupon, the Governing Body reviewed a resolution increasing the wastewater rate schedule for 2012-2016 and agreed to place this item on the January 4, 2012 Regular Meeting Agenda. The purpose of the increases is to provide for general operations and to fund improvements to the Eastside interceptor.

2012 Citizen Survey

Thereupon, the Governing Body heard from City Manager Richard Nienstedt who discussed plans to conduct a 2012 Citizen Survey. Mr. Nienstedt will bring a final version at a later date for review.

City Manager's Report

Thereupon, City Manager Richard Nienstedt reported on the Community Corrections position.

Commissioner's Report

Commissioner Caylor reported on the following:

- An incident of street solicitation at 23rd Street last week that was promptly handled by the Police Department.
- The City allows the Winter Adventures program to use the Ottawa Municipal Auditorium for activities.

Youth in Government

The Governing Body heard from Youth in Government (YIG) Representative Ciera Gardner who asked the Commission how YIG could take part in stamping the cement for the Safer Routes to School program.

The Commissioners offered the following suggestions for additional service projects YIG could become involved in:

- Back Pack Snack project to battle hunger in schools
- "Bicycle Rodeo" to promote Safer Routes to School
- Educational and promotional aspects of Safer Routes to School program
- Organizing donations for Hope House
- YIG form a partnership with the Play Taskforce

Mayor's Report

The Mayor inquired on the timeline of the 15th Street Sidewalk project.

Director of Planning/Codes/Inspections Wynndee Lee discussed the impact of the temperature and weather on the project and explained the City's Engineer is monitoring the progress closely.

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Announcements:

The Mayor announced:

- December 21, 2011: Regular Meeting at 9:30 am
- December 21, 2011: Special Call Meeting – Labor Shed luncheon meeting, Great Life Fitness, 1001 E Logan Street, Noon-1:30 pm
- December 26, 2011: Christmas Holiday (observed) – City offices closed

Adjournment

There being no further business to come before the Governing Body Commissioner Jorgensen made a motion, seconded by Commissioner Richards, to adjourn the meeting.

Carolyn S. Snethen, City Clerk

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