

**STUDY SESSION MINUTES  
OTTAWA, KANSAS  
Minutes of  
November 14, 2011**

The Governing Body met at 4:10 pm after first attending the Kanza Park playground dedication ceremony at Kanza Park with the following members present and participating to wit: Mayor Ramsey, Commissioner Richards, Commissioner Jorgensen, Commissioner Reed, and Commissioner Caylor. A quorum was present.

Mayor Ramsey called the meeting to order.

**Review of Minutes**

Thereupon, the Governing Body reviewed minutes from the October 19, 2011 and the October 24, 2011 Study Session and agreed to place these items on the next Regular Meeting Agenda on November 16, 2011.

**Retirement Recognition**

Thereupon, the Governing Body agreed to place the recognition of Charlie King upon his retirement after 26 years of service to the City of Ottawa on the next Regular Meeting Agenda.

**Public Hearing-2011 Budget Amendments**

Thereupon, the Governing Body reviewed a request for a Public Hearing to be held at the Regular Meeting on December 7, 2011 at 7 pm for the consideration of amendments to the 2011 Budget to include the Library, Special Parks, Special Streets and Airport funds, and agreed to place this item.

During discussion it was explained the additional expenditures are to be made from existing revenues and cash carryover and cannot and do not require additional tax levies.

**Public Comments**

Thereupon, the Governing Body heard from property owner Ronald Pursley, 815 Pacific, Osawatomie, regarding the property located at 403 E Fourth Street. It was recommended to Mr. Pursley to meet with the Planning and Codes Department.

**Ordinance-Chapter 4 of the Comprehensive Plan**

Thereupon, the Governing Body reviewed an ordinance for the adoption of amendments to Chapter 4 of the Comprehensive Plan and agreed to place this item on the next Regular Meeting Agenda.

**Ordinance-Subdivisions Regulations**

Thereupon, the Governing Body reviewed an ordinance for the adoption of amendments to Subdivision Regulations Article 4, Design Standards; Article 7, Improvements; and Article 14, Soil Erosion and Sediment Control and agreed to place this item on the next Regular Meeting Agenda.

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### **Ordinance-Zoning Regulations**

Thereupon, the Governing Body reviewed an ordinance for the adoption of amendments to Zoning Regulations Article 20, Landscaping; and Article 28, Site Plans and agreed to place this item on the next Regular Meeting Agenda.

### **Update-Ottawa Recreation Commission Board**

Thereupon, the Governing Body heard from the City's representatives on the Ottawa Recreation Commission Board, Brian Sharp and Tony Delatorre, who provided an update on Ottawa Recreation Commission.

### **City Manager's Report**

Thereupon, City Manager Richard Nienstedt reported on the following:

- His appreciation for allowing his attendance of the National League of Cities (NLC) conference in Phoenix, AZ. A report will be provided on Monday, November 21, 2011.
- Discussed City Commission using ".gov" emails

### **City Commissioner's Reports**

Thereupon, Commissioner Caylor reported on the following:

- National League of Cities (NLC) conference was an eye-opening experience and a report will be provided at a later date
- Inquired about a street issue at 9<sup>th</sup> and Ash street

Thereupon, Mayor Ramsey discussed concern about 17<sup>th</sup> Street being rough.

Thereupon, Commissioner Reed announced she will not be attending the Regular Meeting on Wednesday, November 16, 2011 due to the Community Health Assessment meeting.

Thereupon, Commissioner Richards asked for the number of library cards issued by the Ottawa Library to citizens inside the city and outside the city.

Thereupon, Commissioner Jorgensen reported on the following:

- Inquired about the timetable on 15<sup>th</sup> Street sidewalk project
- Discussed Prairie Village and Shawnee utility programs

### **Mayor's Report**

Thereupon, the Mayor reported on the following:

- Discussed Legislative Supper on November 17, 2011 in Leawood
- Continued discussion on the Legislative Dinner agenda items

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### **Announcements**

Thereupon, the Mayor announced:

- November 16, 2011: Next Regular Meeting at 9:30 am
- November 16, 2011: Joint City/County/USD 290 Luncheon is cancelled
- November 17, 2011: League of Kansas Municipalities (LKM) Regional Legislative Supper, Leawood, 5:30 pm
- November 21, 2011: Study Session at 4 pm
- November 24-25, 2011: Thanksgiving – City offices closed
- November 28, 2011: Study Session at 4 pm
- November 29, 2011: Annual Legislative Dinner, Neosho County Community College, 5:30 pm

### **Adjournment**

There being no further business to come before the Governing Body Commissioner Caylor made a motion, seconded by Commissioner Richards, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

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Carolyn S. Snethen, City Clerk

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