

**CITY COMMISSION
Regular Meeting Minutes
Commission Chambers
101 S. Hickory, Ottawa, Kansas
Minutes of November 16, 2011**

The City Governing Body met at 9:30 am this date for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Ramsey, Commissioner Richards, Commissioner Caylor, and Commissioner Jorgensen. Commissioner Reed was absent. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag and the invocation was given by Pastor Joel Frederikson of First Baptist Church.

Consent Agenda

Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Caylor, to approve the consent agenda. The consent agenda included the agenda and minutes from the October 19, 2011 Regular Meeting and the October 24, 2011 Study Session. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Consent Agenda duly approved.

Public Comments

None offered at this time.

Declaration

Thereupon, the Mayor asked the City Commission for declarations of any conflict or outside communications that might influence their ability to impartially consider today's issues and come to a fair decision. None were declared.

Retirement Recognition-Charlie King

Thereupon, the Governing Body recognized Charlie King on the occasion of his retirement from the City of Ottawa, Public Works Department, after 26 years of service to the City. With this recognition the City took time to recognize his service and thank him for a job well done. Thereupon, Mr. King thanked the Governing Body for the recognition.

2011 Employee Service Awards

Thereupon, Mayor Ramsey explained each year the League of Kansas Municipalities recognizes "faithful, continuous service" to Kansas communities. This year the City of Ottawa is proud to recognize 18 employees with a combined total of 365 years of service to Kansas communities.

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Thereupon, the following employees were recognized for years of service to the City of Ottawa:

35 Years Carl Elder	30 Years Scott Bird Rick Geist Bob Hollon Kris Peterson Rick Oglesby	25 Years Kevin Hanson Ron Hughes	15 Years Jo Ann Nowatzke Gary Skiles	10 Years Aaron Procaccini Shawn Dillon Blaine Stewart Jeff Diehl Barry Coulson Susan Hughes
		20 Years Jim Bradley Tim Ahrens		

2012 OFCED Contract

Thereupon, the Governing Body reviewed the 2012 OFCED Contract. Thereupon, Commissioner Caylor made a motion, seconded by Commissioner Jorgensen, to approve the contract.

During discussion it was explained this is the annual review of the OFCED contract to provide economic development services to the City. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the contract duly approved.

Ordinance-Amending City of Ottawa's Comprehensive Plan

Thereupon, the Governing Body reviewed an ordinance amending Chapter 4 of the City of Ottawa's Comprehensive Plan. Thereupon, Commissioner Richards made a motion, seconded by Commissioner Jorgensen, to adopt the ordinance.

During discussion it was explained the Planning Commission recommended approval of this amendment with a 7-0 vote. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3800-11.

Ordinance-Amending Subdivision Regulations

Thereupon, the Governing Body reviewed an ordinance amending Article 4, Subdivision Design Standards, Section 4-1, Applicability; Article 7, Improvements, Section 7-2, Required Improvements; Article 14, Soil Erosion and Sediment Control, Section 14-2, Definitions, Section 14-3, Permits, Section 14-6, Design Requirements, and Section 14-7, Inspection, of the Subdivision Regulations, Ordinance No. 3510-05, for the City of Ottawa. Thereupon, Commissioner Richards made a motion, seconded by Commissioner Caylor, to adopt the ordinance.

During discussion it was explained the Planning Commission recommended approval of this ordinance with a 7-0 vote. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3801-11.

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Ordinance-Amending Zoning Regulations

Thereupon, the Governing Body reviewed an ordinance amending Article 20 Landscaping, Section 20-3 General Conditions, Section 20-6 Planting Requirements within Parking Areas, and Section 20-7 Timing for Establishing Landscaping; Article 28 Site Plans, Section 28-1 Intent, Section 28-2 Applicability, Section 28-5 Submission Requirements, and Section 28-6 Standard Review of the Zoning Regulations, Ordinance No. 3501-05, for the City of Ottawa.

During discussion it was explained the Planning Commission recommended approval of this ordinance with a 7-0 vote. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3802-11.

City Manager's Report

Thereupon, City Manager Richard Nienstedt reported on the following:

- Joint luncheon scheduled for November 16, 2011 was canceled
- Thanked the Governing Body for taking the time to recognize our employees and their accomplishments

Commissioner's Report

Thereupon, Commissioner Caylor reported on the following:

- Many families are enjoying the Kanza Park playground
- Expressed appreciation of all services by employees of the City

Thereupon, Commissioner Richards reported on the following:

- Great celebration for Veterans Week with the involvement of many local organizations
- Encouraged citizens to support our community by shopping locally

Thereupon, Commissioner Jorgensen reported on the following:

- Thanked the City employees for their longevity of service
- Wished everyone a happy Thanksgiving

Mayor's Report

Thereupon, Mayor Ramsey wished everyone a happy Thanksgiving.

Announcements

Thereupon, the Mayor announced:

- November 17, 2011: League of Kansas Municipalities (LKM) Legislative Supper, Leawood, Ks at 5:30pm
- November 21, 2011: Study Session at 4 pm
- November 24-25, 2011: Thanksgiving – City offices closed
- November 28, 2011: Study Session at 4 pm
- November 29, 2011: Special Call Meeting – Annual Legislative Dinner, Neosho County Community College at 5:30 pm

Adjournment

There being no further business to come before the Governing Body Commissioner Caylor made a motion, seconded by Commissioner Jorgensen, to adjourn the meeting at 10:23 am.

Carolyn S. Snethen, City Clerk