

OTTAWA CITY COMMISSION -- REGULAR MEETING AGENDA
CITY HALL, 101 S. HICKORY
November 16, 2011 – 9:30 am



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

Please notify the City Clerk before the meeting if you wish to address the City Commission.

1. **Call to Order**
2. **Roll Call** _____ Ramsey _____ Richards _____ Jorgensen _____ Caylor _____ Reed
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation**

Consent Agenda - Items 6 and 7

6. Minutes from the October 19, 2011 Regular Meeting and the October 24, 2011 Study Session.
7. Agenda Approval

Motion: _____ Second: _____ Vote: _____

Regular Agenda

8. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
9. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

New Business

10. **Recognition of Charlie King on the Occasion of His Retirement from the City of Ottawa.**
Comments: Charlie King is retiring with 26 years of service to the City of Ottawa. We would like to take this time to recognize his service and to thank him for a job well done.
11. **2011 Employee Service Awards.**
Comments: Each year the League of Kansas Municipalities recognizes "faithful, continuous service" to Kansas communities. This year the City of Ottawa is proud to recognize 18 employees with a combined total of 365 years of service to Kansas communities. Please join us as we take a moment to thank those who serve our community, today and throughout the years. Congratulations!

35 Years
Carl Elder

30 Years
Scott Bird
Rick Geist
Bob Hollon
Kris Peterson
Rick Oglesby

25 Years
Kevin Hanson
Ron Hughes

20 Years
Jim Bradley
Tim Ahrens

15 Years
Jo Ann Nowatzke
Gary Skiles

10 Years
Aaron Procaccini
Shawn Dillon
Blaine Stewart
Jeff Diehl
Barry Coulson
Susan Hughes

12. **Approval of the 2012 OFCED Contract.**
Comments: This is the annual review of the OFCED contract to provide economic development services to the City.

Motion: _____ Second: _____ Vote: _____

13. **An Ordinance Amending Chapter 4 of the City of Ottawa's Comprehensive Plan.**
Comments: The Planning Commission recommends approval of this amendment with a 7-0 vote.

Motion: _____ Second: _____ Vote: _____

14. **An Ordinance Amending Article 4, Subdivision Design Standards, Section 4-1, Applicability; Article 7, Improvements, Section 7-2, Required Improvements; Article 14, Soil Erosion and Sediment Control, Section 14-2, Definitions, Section 14-3, Permits, Section 14-6, Design Requirements, and Section 14-7 Inspection, of the Subdivision Regulations, Ordinance No. 3510-05, for the City of Ottawa.**
Comments: The Planning Commission recommends approval of this ordinance with a 7-0 vote.

Motion: _____ Second: _____ Vote: _____

15. **An Ordinance Amending Article 20 Landscaping, Section 20-3 General Conditions, Section 20-6 Planting Requirements within Parking Areas, and Section 20-7 Timing for Establishing Landscaping; Article 28 Site Plans, Section 28-1 Intent, Section 28-2 Applicability, Section 28-5 Submission Requirements, and Section 28-6 Standard Review of the Zoning Regulations, Ordinance No. 3501-05, for the City of Ottawa.**
Comments: The Planning Commission recommends approval of this ordinance with a 7-0 vote.

Motion: _____ Second: _____ Vote: _____

16. **Report by City Manager**

17. **Reports by City Commissioners**

18. **Report by Mayor**

Announcements

- November 17, 2011 LKM Regional Legislative Supper, Leawood, KS, 5:30 pm
- November 21, 2011 Study Session, 4:00 pm
- November 24-25, 2011 Thanksgiving – City offices closed
- November 28, 2011 Study Session, 4:00 pm
- November 29, 2011 Special Call Meeting: Annual Legislative Dinner, 5:30 pm, Neosho County Community College
- December 5, 2011 Study Session, 4:00 pm
- December 7, 2011 Regular Meeting, 7:00 pm
- December 12, 2011 Study Session, 4:00 pm
- December 19, 2011 Study Session, 4:00 pm
- December 21, 2011 Regular Meeting, 9:30 am
- December 26, 2011 Christmas Holiday (observed) – City offices closed
- December 26, 2011 Study Session canceled

Adjourn

Motion: _____ Second: _____ Time: _____