

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
October 17, 2011**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Ramsey, Commissioner Richards, Commissioner Jorgensen, Commissioner Caylor, and Commissioner Reed. A quorum was present.

Mayor Ramsey called the meeting to order and asked for Public Comments.

Public Comments

Thereupon, the Governing Body heard from Franklin County Health Department Director Midge Ransom and Commissioner Reed who discussed conducting a Community Health Assessment which would include 9 counties. A Vision Session will be held November 16, 2011 in Emporia from 10-2 pm.

Review of Minutes

Thereupon, the Governing Body reviewed minutes from the September 21, 2011 Regular Meeting; and the September 26 and October 3, 2011 Study Sessions and agreed to place these items on the next Regular Meeting Agenda scheduled for October 19, 2011.

Proclamation-Lights on After School! Day

Thereupon, the Governing Body reviewed a proclamation recognizing October 20, 2011 as Lights on After School! Day and agreed to place this item on the next Regular Meeting Agenda.

Proclamation-Month of the Young Adolescent

Thereupon, the Governing Body reviewed a proclamation recognizing October 2011 as Month of the Young Adolescent and agreed to place this item on the next Regular Meeting Agenda.

Proclamation-Make A Difference Day

Thereupon, the Governing Body reviewed a proclamation recognizing October 22, 2011 as Make A Difference Day and agreed to place this item on the next Regular Meeting Agenda.

Mayor's Choice Award

Thereupon, the Governing Body discussed recognition of the Mayor's Choice Award from the Planning and Codes 2011 "Ottawa Favorite Places" Photo Contest and agreed to place this item on the next Regular Meeting Agenda.

Meeting Time Change

Thereupon, the Governing Body agreed by consensus to change the October 19, 2011 Regular Meeting time to begin at 8:30 am to allow the Governing Body and City Staff to attend a local funeral service.

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City Manager's Report

Thereupon, the City Manager reported on the following:

- Kingman Road; Public Works Director Andy Haney provided an update on Kingman Road.
- Kanza Park community playground build; Director of Planning/Codes/Inspections Wyndee Lee provided an update on the Kanza Park community playground build.
- Take Charge Challenge; Executive Assistant to the City Manager Leslie Quillen provided an update on the Take Charge Challenge.
- If I Were Mayor; Executive Assistant to the City Manager Leslie Quillen provided information on the "If I Were Mayor" local/State essay contest.

City Commissioner's Report

Thereupon, Mayor Ramsey congratulated Commissioner Jorgensen for being elected to the Board of Directors for the League of Kansas Municipalities (LKM).

Thereupon, Commissioner Jorgensen expressed his enthusiasm about working on the State level with the League of Kansas Municipalities (LKM) and offering his input to further our community and communities around the state.

Mayor's Report

Thereupon, Mayor Ramsey reported on the following:

- Discussion on League of Kansas Municipalities (LKM) reports at next Study Session on October 24, 2011
- League of Kansas Municipalities (LKM) Regional Supper in Leawood on November 17, 2011

Thereupon, Mayor Ramsey requested an Executive Session for Attorney-Client Privilege with the City Manager and City Attorney present.

Executive Session

Recess

Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Richards, to recess into Executive Session for a period of 30 minutes for Attorney-Client Privilege, and to reconvene into Open Session at 5:17 pm in the same Work Study Session Room. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed.

Reconvene

Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Caylor, to reconvene at 5:17 pm in Regular Study Session. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

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Open Agenda

Thereupon, the Governing Body discussed the volunteers being recognized who participated in decorating the downtown corners.

Thereupon, the Governing Body discussed “vendor” permits within the City. Thereupon, Director of Finance Scott Bird stated he would like to bring a proposal to the Governing Body at a later date that would address permit requirements including length of time permit(s) valid and fees to obtain a permit. Thereupon, the Governing Body agreed they would be interested in taking a look at permit requirements.

Thereupon, City Manager Richard Nienstedt reminded the Governing Body the Joint City/County/USD 290 luncheon will take place on Wednesday, October 19, 2011 at USD 290 on Ash Street at the former Eisenhower School location.

Thereupon, Commissioner Richards requested, on behalf of Roy Dunn, a proclamation for Veteran’s Week. Thereupon, the Governing Body agreed to this request.

Adjournment

There being no further business to come before the Governing Body, Commissioner Richards made a motion, seconded by Commissioner Caylor, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned at 5:26 pm.

Carolyn S. Snethen, City Clerk