

**CITY COMMISSION  
Regular Meeting Minutes  
Commission Chambers  
101 S. Hickory, Ottawa, Kansas  
Minutes of September 7, 2011**

The City Governing Body met at 7 pm this date for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Ramsey, Commissioner Reed, Commissioner Richards, Commissioner Caylor, and Commissioner Jorgensen. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag and the invocation was given by Director of Finance Scott Bird.

**Consent Agenda**

Thereupon, Commissioner Reed made a motion, seconded by Commissioner Caylor, to approve the consent agenda. The consent agenda included the agenda and minutes from the July 18, July 25, August 1 and August 8, 2011 Study Sessions; the July 20 and August 3, 2011 Regular Meetings; and the July 20 and August 9, 2011 Special Call meetings. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Consent Agenda duly approved.

**Public Comments**

Thereupon, the Governing Body heard from Aaron Bien, owner of Bienes Body Shop, 126 N Poplar, who discussed consideration of road improvements in the area of Poplar; 1st to Pontiac and First Street.

Thereupon, the Governing Body heard from Barry Banzet, 2153 Rock Creek Road, who discussed the downed sign at 17<sup>th</sup> and Main Streets. Mr. Banzet took exception with City policy.

**Declaration**

Thereupon, the Mayor asked the City Commission for declarations of any conflict or outside communications that might influence their ability to impartially consider today's issues and come to a fair decision. None were declared.

**Proclamation – Ottawa High School Wall of Honor Days**

Thereupon, Mayor Ramsey read a proclamation recognizing September 15 and 16, 2011 as Ottawa High School Wall of Honor Days. This is the 15<sup>th</sup> year that Ottawa High School has recognized outstanding alumni with this honor. Thereupon, Ottawa High School Wall of Honor Coordinator Susan Geiss accepted the proclamation.

**Proclamation – 9/11 & National Day of Service and Remembrance**

Thereupon, Commissioner Richards read a proclamation recognizing the 10<sup>th</sup> Anniversary of 9/11 and the National Day of Service and Remembrance. September 11 is Patriot Day in honor of

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9/11. It is also a National Day of Service and Remembrance. Thereupon, Director of the Ottawa Volunteer Center Lisa Rivers accepted the proclamation.

**Recognition – Jen Wolzen**

Thereupon, Mayor Ramsey read a Certificate of Appreciation for Jen Wolzen’s work organizing the 2011 National Night Out. Jen Wolzen was recognized for her inspiration and leadership in introducing and coordinating Ottawa’s first National Night Out, a nationally sponsored crime and drug prevention event. National Night Out, in its 28<sup>th</sup> year nationally, is designed to heighten crime and drug prevention awareness; generate support and participation for local anti-crime programs; strengthen neighborhood spirit and police-community partnerships; and send a message to criminals letting them know that neighborhoods are organized and fighting back. The City of Ottawa supports these goals and looks forward to successful National Night Out events in the future. Thereupon, Jen Wolzen accepted the certificate.

**Public Hearing – Condemnation 931 Walton**

Thereupon, Mayor Ramsey stated a public hearing for the consideration of the condemnation of the property located at 931 Walton is in order. Director of Planning/Codes/Inspection Wynndee Lee will present details of this request for condemnation.

Thereupon, Mayor Ramsey opened the public hearing at 7:25 pm.

Thereupon, the Governing Body heard from Director of Planning/Codes/Inspection Wynndee Lee who provided a presentation and addressed questions from the Governing Body on the property located at 931 Walton.

Thereupon, Mayor Ramsey closed the public hearing at 7:30 pm.

**Resolution – Condemnation: 931 Walton**

Thereupon, the Governing Body reviewed a resolution to condemn an unsafe and dangerous structure located at 931 Walton in the City of Ottawa, Kansas. Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Richards, to adopt the resolution.

During discussion it was explained this resolution authorizes this Governing Body to declare the structure at 931 Walton to be unsafe or dangerous, and to direct that such structures be made safe and secure, or be demolished. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1555-11.

**Public Hearing – Condemnation 403 E Fourth Street**

Thereupon, Mayor Ramsey stated a public hearing for the consideration of the condemnation of the property located at 403 E Fourth Street is in order. Director of Planning/Codes/Inspection Wynndee Lee will present details of this request for condemnation.

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Thereupon, Mayor Ramsey opened the public hearing at 7:32 pm.

Thereupon, the Governing Body heard from Director of Planning/Codes/Inspection Wynndee Lee who provided a presentation and addressed questions from the Governing Body on the property located at 403 E Fourth Street.

Thereupon, the Governing Body heard from property owner Ronald Pursley who reported his plans to request permits and begin repair work on the property located at 403 E Fourth Street.

Thereupon, Mayor Ramsey closed the public hearing at 7:42 pm.

**Resolution – Condemnation: 403 E Fourth Street**

Thereupon, the Governing Body reviewed a resolution to condemn an unsafe and dangerous structure located at 403 E Fourth Street in the City of Ottawa, Kansas. Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Reed, to adopt the resolution.

During discussion it was explained this resolution authorizes this Governing Body to declare the structure at 403 E Fourth Street to be unsafe or dangerous, and to direct that such structures be made safe and secure, or be demolished. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1556-11.

**Public Hearing – Condemnation 727 N Main**

Thereupon, Mayor Ramsey stated a public hearing for the consideration of the condemnation of the property located at 727 N Main is in order. Director of Planning/Codes/Inspection Wynndee Lee will present details of this request for condemnation.

Thereupon, Mayor Ramsey opened the public hearing at 7:52 pm.

Thereupon, the Governing Body heard from Director of Planning/Codes/Inspection Wynndee Lee who provided a presentation and addressed questions from the Governing Body on the property located at 727 N Main.

Thereupon, the Governing Body heard from Aaron Bien who addressed the tax collection process and timeline.

Thereupon, Mayor Ramsey closed the public hearing at 7:57 pm.

**Resolution – Condemnation: 727 N Main**

Thereupon, the Governing Body reviewed a resolution to condemn an unsafe and dangerous structure located at 727 N Main in the City of Ottawa, Kansas. Thereupon, Commissioner Reed made a motion, seconded by Commissioner Caylor, to adopt the resolution.

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During discussion it was explained this resolution authorizes this Governing Body to declare the structure at 727 N Main to be unsafe or dangerous, and to direct that such structures be made safe and secure, or be demolished. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1557-11.

**Public Hearing – Condemnation 1040 Burrough**

Thereupon, Mayor Ramsey stated a public hearing for the consideration of the condemnation of the property located at 1040 Burrough is in order. Director of Planning/Codes/Inspection Wynndee Lee will present details of this request for condemnation.

Thereupon, Mayor Ramsey opened the public hearing at 7:59 pm.

Thereupon, the Governing Body heard from Director of Planning/Codes/Inspection Wynndee Lee who provided a presentation and addressed questions from the Governing Body on the property located at 1040 Burrough.

Thereupon, the Governing Body heard from property owner Jerry Wallace who reported his plans to request permits and begin repair work on the property located at 1040 Burrough.

Thereupon, Mayor Ramsey closed the public hearing at 8:09 pm.

**Resolution – Condemnation: 1040 Burrough**

Thereupon, the Governing Body reviewed a resolution to condemn an unsafe and dangerous structure located at 1040 Burrough in the City of Ottawa, Kansas. Thereupon, Commissioner Richards made a motion, seconded by Commissioner Reed, to adopt the resolution.

During discussion it was explained this resolution authorizes this Governing Body to declare the structure at 1040 Burrough to be unsafe or dangerous, and to direct that such structures be made safe and secure, or be demolished. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No.1558-11.

**Ordinance – Vacation of Public Rights-of-Way**

Thereupon, the Governing Body reviewed an ordinance amending Chapter 70, Article II, Vacation of Public Rights-of-Way, etc in the Municipal Code of the City of Ottawa, 1997. Thereupon, Commissioner Reed made a motion, seconded by Commissioner Richards, to adopt the ordinance.

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During discussion it was explained deleting the vacation process from Chapter 70, Article II of the Municipal Code and amending it to refer all inquiries on vacations of rights-of-way, easements, dedicated building setback lines, alleys, and subdivisions to Article 12 of the Subdivision Regulations provides for clarity and periodic staff review. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the resolution was duly numbered Ordinance No. 3793-11.

#### **Ordinance – Rezone Urban Growth Area**

Thereupon, the Governing Body reviewed an ordinance rezoning an area within the City of Ottawa, Kansas, and repealing the corresponding section of the zoning map, which is part of Ordinance No. 3501-05 of the City of Ottawa, Kansas. Thereupon, Commissioner Caylor made a motion, seconded by Commissioner Reed, to adopt the ordinance.

During discussion it was explained this ordinance to rezone an area in the Urban Growth Area from Franklin County zoning to City zoning includes these addresses: 2635 Rock Creek Road, 2680 Rock Creek Road, 2448 US 59 Highway, 2174 US 59 Highway, 2655 Jackson Road, 2659 Rock Creek Road, 2665 Kingman Road, 2332 US 59 Highway, 2677 Rock Creek Road, 2630 Kingman Road, 2638 Kingman. The Planning Commission recommended these rezones with a 7—0 vote. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the resolution was duly numbered Ordinance No. 3794-11.

#### **Appointments – Airport Advisory Board**

Thereupon, the Governing Body reviewed a recommendation to fill the two remaining two-year Airport Advisory Board terms with Ed York and Kristin Allan. Thereupon, Commissioner Richards made a motion, seconded by Commissioner Caylor, to approve the recommended appointments.

During discussion it was explained city ordinance seats the Mayor as one of the seven board members on the Airport Advisory Board. Along with the Mayor, current board members include Ken Davidson, Cal Lantis, Chad Caylor and Jack Miller. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the appointments duly approved.

#### **City Manager’s Report**

Thereupon, City Manager Richard Nienstedt recognized Management Analyst Casey Sharp for her service, fresh ideas, and enthusiasm on projects. The City Manager reported Casey’s last day with the City of Ottawa will be September 15, 2011.

Thereupon, Ms. Sharp thanked the City Manager for his comments. Ms. Sharp explained Ottawa was her “home away from home” and there are a lot of great things going on in Ottawa.

### **City Commissioner's Report**

Thereupon, Commissioner Caylor thanked Management Analyst Casey Sharp for being instrumental in moving the City forward in recreational play and for her excellent service.

Thereupon, Commissioner Richards commented on the need for continued community volunteerism for upcoming community events.

### **Mayor's Report**

Thereupon, Mayor Ramsey reported on the 9-11 activities and encouraged citizens to get involved in the events.

### **Announcements**

Thereupon, the Mayor announced:

1. September 12, 2011: Study Session at 4 pm
2. September 19, 2011: Study Session at 4 pm
3. September 21, 2011: Next Regular Meeting at 9:30 am
4. September 21, 2011: Joint City/County/USD 290 Luncheon, City Commission Chambers, City Hall, 101 S Hickory, at 12 noon

### **Adjournment**

There being no further business to come before the Governing Body Commissioner Richards made a motion, seconded by Commissioner Caylor, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned at 8:25 pm.

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Carolyn S. Snethen, City Clerk

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