

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
September 12, 2011

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Ramsey, Commissioner Caylor, Commissioner Reed, and Commissioner Richards. Commissioner Jorgensen was absent. A quorum was present.

Mayor Ramsey called the meeting to order and asked for Public Comments.

Public Comments

Thereupon, the Governing Body heard from Lake Region RC&D President Don Stottlemire who announced the Maris des Cygnes Basin Targeted Watershed Grant approval for the City of Ottawa. This grant was specifically for the installation of a tree planting to increase infiltration in Roadside and Forest Park, Vegetative Swale at fairgrounds, Stabilization & Infiltration project in Roadside Park and Pet Waste Stations in City Parks. In addition, Mr. Stottlemire presented the City with a check in the amount of \$13,817.13 as payment of the grant. Thereupon, the Governing Body expressed appreciation to Mr. Stottlemire and Lake Region Resource Conservation and Development Area Inc. for awarding the City of Ottawa the grant.

Thereupon, the Governing Body heard from Helen Hood who discussed the possibility of public restrooms downtown.

Thereupon, the Governing Body heard from Barry Banzet, 2153 Rock Creek Road, who discussed the downed sign at 17th and Main Streets. Thereupon, City Attorney Bob Bezek addressed this issue and explained there is an appeal process that has been forwarded to the Board of Zoning and Appeals (BZA).

Review of Minutes

Thereupon, the Governing Body reviewed the minutes from the August 15 and August 29, 2011 Study Sessions; the August 17, 2011 Regular Meeting; and the August 17, 2011 Special Call Meeting and agreed to place these items on the next Regular Meeting Agenda for September 21.

Proclamation – Constitution Week

Thereupon, the Governing Body reviewed a proclamation recognizing September 17-23, 2011 as Constitution Week and agreed to place this item on the next Regular Meeting Agenda.

Employee Quarterly Recognitions

Thereupon, the Governing Body discussed quarterly recognition of new employees and employees who have recently completed professional development programs. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting Agenda.

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Resolution-Park Impact Fee

Thereupon, the Governing Body heard from Planning/Codes/Inspection Director Wynndee Lee who discussed a resolution establishing a park impact fee. Thereupon, the Governing Body agreed to bring this item back to the next Regular Study Session on September 19, 2011.

Thereupon, Mayor Ramsey announced Ottawa Recreation Commission Board and ORC Executive Therron Dieckmann had submitted a letter of support to the City of Ottawa for implementing the proposal under consideration to generate funds for park development and improvements.

Resolution-GAAP Based Accounting

Thereupon, the Governing Body heard from Director of Finance Scott Bird who reviewed the resolution to waive GAAP-based accounting for fiscal year 2011. Mr. Bird explained that this allows the city to report on a statutory basis only, avoiding unnecessary costs. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting Agenda.

Municipal Code-Stormwater Management

Thereupon, the Governing Body heard from Stormwater Project Specialist Sam Davis who provided a presentation regarding consideration for the inclusion of the Stormwater Management Chapter in the Municipal Code. Thereupon, the Governing Body agreed to place this item on the next Regular Study Session agenda for September 19, 2011 for further discussion.

Monthly Financial and Activity Report-July

Thereupon, Mayor Ramsey requested the Monthly Financial and Activity Reports for July be tabled until the next Regular Study Session for September 19. Thereupon, the Governing Body agreed by consensus to this request.

City Manager's Report

Thereupon, the City Manager reported on the following:

- NLC Congress of Cities representation and voting delegate (Commissioner Caylor nominated for voting delegate and City Manager Richard Nienstedt as alternate voting delegate)
- Chip and Seal street improvements
- ORC Ribbon Cutting Sept. 20th at 8 am; Grand Opening Sept. 24th at Noon
- City Manager out of town to attend ICMA Conference Sept. 16-20

Commissioners' Reports

Thereupon, Commissioner Richards inquired about the donation of land from the Dunn's and a sign that is to be located in the area of Davis and Sand Creek Roads. Thereupon, Planning/Codes/Inspection Director Wynndee Lee explained she would be bringing a presentation to the Governing Body in the near future.

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Thereupon, Commissioner Richards discussed making the public more aware of it being illegal to text and drive.

Thereupon, Commissioner Reed stated she and Commissioner Richards attended a local "9/11 Days of Service & Remembrance" event. Commissioner Reed expressed disappointment in low attendance.

Thereupon, Commissioner Richards explained he had also attended the annual "9/11 Tolling of the Bell" Ceremony at the Ottawa Fire Station.

Mayor's Report

Thereupon, Mayor Ramsey inquired about the Airport runway funding. Public Works Director Andy Haney stated he had not received any updates at this time.

Thereupon, Mayor Ramsey discussed topics for the next Joint City/County/USD 290 meeting. Mayor Ramsey requested the redistricting of the state be discussed.

Announcements

Thereupon, the Mayor announced:

1. September 19, 2011: Study Session at 4 pm
2. September 21, 2011: Next Regular Meeting at 9:30 am
3. September 21, 2011: Joint City/County/USD 290 Luncheon, City Commission Chambers, City Hall, 101 S Hickory, at Noon

Adjournment

There being no further business to come before the Governing Body Commissioner Richards made a motion, seconded by Commissioner Caylor to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Carolyn S. Snethen, City Clerk

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