

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
August 29, 2011**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Ramsey, Commissioner Caylor, Commissioner Reed, and Commissioner Richards. Commissioner Jorgensen was absent. A quorum was present.

Mayor Ramsey called the meeting to order and asked for Public Comments.

Public Comments

None offered at this time.

Review of Minutes

Thereupon, the Governing Body reviewed the minutes from the July 18, July 25, August 1 and August 8, 2011 Study Sessions; the July 20 and August 3, 2011 Regular Meetings; and the July 20 and August 9, 2011 Special Call Meetings and agreed to place these items on the next Regular Meeting Agenda for September 7, 2011.

Proclamation – National Day of Service and Remembrance

Thereupon, the Governing Body reviewed a proclamation recognizing the 10th Anniversary of 9-11 and the National Day of Service and Remembrance and agreed to place this item on the next Regular Meeting Agenda.

Proclamation – Ottawa High School Wall of Honor Days

Thereupon, the Governing Body reviewed a proclamation recognizing September 15 and 16, 2011 as Ottawa High School Wall of Honor Days and agreed to place this item on the next Regular Meeting Agenda.

Recognition – Jen Wolzen

Thereupon, the Governing Body reviewed a Certificate of Appreciation for Jen Wolzen to recognize her efforts in organizing the 2011 National Night Out and agreed to place this item on the next Regular Meeting Agenda.

2010 Financial Audit

Thereupon, the Governing Body heard from Harold K Mayes, Agler & Gaeddert, who reviewed the 2010 Financial Audit and explained that this was a Clean Audit.

Bids - Ottawa Municipal Airport

Thereupon, the Governing Body heard from H.W. Lochner representative Matt Jacobs who reviewed the bid recommendations for runway 17-35 improvements at the Ottawa Municipal Airport. Mr. Jacobs recommended the low bid submitted by Emery Sapp & Sons be approved. Thereupon, Commissioner Richards made a motion, seconded by Commissioner Caylor, to approve the recommended low bid.

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During discussion it was explained the motion included Alternate Bid 1 for an LED system and Alternate 3 for installation of underground steel casing for a future waste water handling system. Alternate 3 is not eligible for any funding participation from the FAA, and represents approximately \$23,750 expense for the City of Ottawa. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Emery Sapp & Sons bid with Alternates 1 and 3 duly approved.

Resolution – Condemn 931 Walton

Thereupon, the Governing Body reviewed a resolution to condemn an unsafe and dangerous structure located at 931 Walton and agreed to place this item on the next Regular Meeting Agenda.

Resolution – Condemn 403 E Fourth Street

Thereupon, the Governing Body reviewed a resolution to condemn an unsafe and dangerous structure located at 403 E Fourth Street and agreed to place this item on the next Regular Meeting Agenda.

Resolution – Condemn 727 N Main

Thereupon, the Governing Body reviewed a resolution to condemn an unsafe and dangerous structure at 727 N Main and agreed to place this item on the next Regular Meeting Agenda.

Resolution – Condemn 1040 Burrough

Thereupon, the Governing Body reviewed a resolution to condemn an unsafe and dangerous structure located at 1040 Burrough and agreed to place this item on the next Regular Meeting Agenda.

Ordinance – Vacation of Public Rights-of-Way

Thereupon, the Governing Body reviewed an ordinance to amend Chapter 70, Article II dealing with vacation of public rights-of-way, etc. and agreed to place this item on the next Regular Meeting Agenda.

Ordinance – Rezone Urban Growth Area (UGA)

Thereupon, the Governing Body reviewed an ordinance to rezone an area in the Urban Growth Area (UGA) from Franklin County zoning to City Zoning. Addresses included in this rezone are: 2635 Rock Creek Road, 2680 Rock Creek Road, 2448 US 59 Highway, 2174 US 59 Highway, 2655 Jackson Road, 2659 Rock Creek Road, 2665 Kingman Road, 2332 US 59 Highway, 2677 Rock Creek Road, 2630 Kingman Road, 2638 Kingman. The Planning Commission recommended these rezones with a 7-0 vote. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting Agenda.

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Chip and Seal Street Improvements

Thereupon, the Governing Body and Staff reviewed a request for a chip and seal street improvement in the area of 100 N Poplar. Thereupon, the Governing Body agreed by consensus to this improvement with a \$4,176.00 funding “cap”.

City Manager’s Report

Thereupon, City Manager Richard Nienstedt reported on the following:

- October 12, 2011: Ottawa Recreation Commission (ORC) Annual Facilities Tour at 6 pm
- A proclamation will be brought to the Governing Body recognizing Constitution Week.

Commissioner’s Report

Thereupon, Commissioner Caylor discussed the following:

- Damaged sign at 17th and Main
- Traffic issues at Garfield School
- Shared “Thank You” note from Joplin, MO and distributed “Miracle of Human Spirit” bracelets

Thereupon, Commissioner Richards discussed the following:

- Inquired about the status of the land donated by Mr. & Mrs. Roy Dunn
- The need for revenue from Municipal Airport and the Ottawa Municipal Auditorium

Mayor’s Report

Thereupon, Mayor Ramsey reported on the following:

- Airport Appreciation Day October 22nd
- Airport Advisory Committee recommended Ed York and Kristen Allan as additional members to the board. The Governing Body agreed by consensus to place this recommendation on the next Regular Meeting Agenda with interviews not being necessary.
- The Kansas League of Municipalities recent Legislative Policy Committee meeting and discussed issues of concern for cities

Announcements

Thereupon, the Mayor announced:

1. September 5, 2011: Labor Day – City offices closed
2. September 5, 2011: Labor Day – Study Session canceled
3. September 7, 2011: Next Regular Meeting, at 7 pm

Adjournment

There being no further business to come before the Governing Body Commissioner Richards made a motion, seconded by Commissioner Reed, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Carolyn S. Snethen, City Clerk