

**STUDY SESSION MINUTES  
OTTAWA, KANSAS  
Minutes of  
June 27, 2011**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Ramsey, Commissioner Caylor, Commissioner Jorgensen, Commissioner Reed and Commissioner Richards. A quorum was present.

Mayor Ramsey called the meeting to order and asked for Public Comments.

**Public Comments**

None offered at this time.

**Proclamation-Park & Recreation Month**

Thereupon, the Governing Body reviewed a proclamation recognizing July 2011 as Park and Recreation Month and agreed to place this item on the next Regular Meeting Agenda for July 6, 2011.

**Ordinance-Rezone 120 Willow**

Thereupon, the Governing Body reviewed an ordinance to rezone 120 N Willow from Franklin County R-E, Residential Estate Zoning to City I-1, Light Industrial Zoning District. The Planning Commission recommended approval of this rezone with a 4-0 vote. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting Agenda for July 6, 2011.

**New Life in Christ Church-City Park**

Thereupon, the Governing Body reviewed a request by New Life in Church to use City Park for a pastoral conference held daily from 4-10 pm, September 7-12, 2011, which will be open to the public. Thereupon, the Governing Body agreed by consensus to this request.

**2012 Budget-Community Services Support**

Thereupon, the Governing Body heard from representatives of the Prairie Paws Animal Shelter Craig Evans and Larry Mages. Thereupon, the Governing Body will give consideration to Prairie Paws Animal Shelter budget request.

**2012 Budget-Ottawa Library**

Thereupon, the Governing Body heard from Library representative Bill Schleiter who presented the proposed Library Budget for 2012. Thereupon, the Governing Body will give consideration to the requested budget.

**Municipal Code-Stormwater Management Chapter**

Thereupon, the Governing Body heard from Public Works Director Andy Haney who introduced Planning Intern Sam Davis, Stormwater Project Specialist, who has been working on the Chapter of Municipal Code for Stormwater Utility. Thereupon, Mr. Haney discussed the "Draft" Stormwater "Chapter" to Municipal Code.

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**Human Resources & Risk Manager Report**

Thereupon, the Governing Body heard from Melissa Fairbank, Director of Human Resources and Risk Management, who reported on Department Priorities.

**2012 General Fund Budget**

Thereupon, the Governing Body continued discussion on the proposed 2012 General Fund Budget as follows:

- 0175 Human Resources
- 0110 City Commission/City Manager
- 0115 City Clerk/Finance
- 0117 Non-Operating
- 0180 Employee Benefits
- 0140 Cemetery
- 0141 Streets
- 0142 Flood Control
- 0144 Flier Management
- 0146 Parks

**Monthly Financial and Activity Report-May**

Thereupon, the Governing Body agreed by consensus to table the Monthly Financial and Activity Reports for May. The May reports will be placed on the July 11, 2011 Regular Study Session Agenda.

**City Manager's Report**

Thereupon, the City Manager requested a proclamation be placed on the July 6, 2011 Regular Meeting Agenda recognizing July 23, 2011 as Reading Tornado Relief Day. Thereupon, the Governing Body agreed by consensus to place the proclamation.

**Commissioners' Report**

Thereupon, Commissioner Richards reported on the lack of lighting at the intersection of 7<sup>th</sup> Street and Eisenhower.

Thereupon, Commissioner Caylor reported on a recent trip to Joplin, Missouri.

**Mayor's Report**

Thereupon, Mayor Ramsey expressed appreciation to City Manager Richard Nienstedt and Director of Finance Scott Bird who had sent emails to other cities encouraging them to assist the recent tornado victims in Reading, Kansas.

**Adjournment**

There being no further business to come before the Governing Body Commissioner Jorgensen made a motion, seconded by Commissioner Caylor, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

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Carolyn S. Snethen, City Clerk