

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
July 18, 2011**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Ramsey, Commissioner Caylor, Commissioner Reed and Commissioner Richards. Commissioner Jorgensen was absent. A quorum was present.

Mayor Ramsey called the meeting to order and asked for Public Comments.

Public Comments

None offered at this time.

Review of Minutes

Thereupon, the Governing Body reviewed minutes from the June 6 and June 13, 2011 Study Sessions, June 15 Regular Meeting and the June 14 and June 15 Special Call Meetings and agreed to place these items on the next Regular Meeting Agenda for July 20, 2011.

Proclamation-Americans with Disabilities Act

Thereupon, the Governing Body reviewed a proclamation recognizing July 26, 2011 as the anniversary of the Americans with Disabilities Act and agreed to place this item on the next Regular Meeting Agenda.

Employee Retirement Recognition

Thereupon, the Governing Body reviewed a request to recognize Joe Moody, Assistant Parks Superintendent, as he retires from the City after 23 years of service. The Governing Body agreed to place this item on the next Regular Meeting Agenda.

Ordinance-Vacating Street Right-of-Way

Thereupon, the Governing Body reviewed an ordinance vacating that portion of the street right-of-way on 12th Street between South Main Street and South Cedar Street and agreed to place this item on the next Regular Meeting Agenda of July 20, 2011.

Resolution-Public Hearing 931 Walton

Thereupon, the Governing Body reviewed a resolution to establish a public hearing on September 7, 2011 at 7 pm for the consideration of the condemnation of the property located at 931 Walton. Thereupon, the Governing Body agreed to place this item on the September 7, 2011 Regular Meeting Agenda.

Resolution-Public Hearing 403 E Fourth Street

Thereupon, the Governing Body reviewed a resolution to establish a public hearing on September 7, 2011 at 7 pm for the consideration of the condemnation of the property located at 403 E Fourth Street. Thereupon, the Governing Body agreed to place this item on the September 7, 2011 Regular Meeting Agenda.

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Resolution-Public Hearing 727 N Main

Thereupon, the Governing Body reviewed a resolution to establish a public hearing on September 7, 2011 at 7 pm for the consideration of the condemnation of the property located at 727 N Main. Thereupon, the Governing Body agreed to place this item on the September 7, 2011 Regular Meeting Agenda.

Resolution-Public Hearing 1040 Burrough

Thereupon, the Governing Body reviewed a resolution to establish a public hearing on September 7, 2011 at 7 pm for the consideration of the condemnation of the property located at 1040 Burrough. Thereupon, the Governing Body agreed to place this item on the September 7, 2011 Regular Meeting Agenda.

National Plan of Integrated Airport Systems

Thereupon, the Governing Body heard from Public Works Director Andy Haney who reported the Airport Advisory Board recommended 1) A maintenance hangar building and 2) T-hangar building(s) be added to the projects previously identified for AIP Consideration and submitted to FAA. Thereupon, the Governing Body agreed to place this recommendation on the July 20, 2011 Regular Meeting Agenda.

SEGA-Presentation on the Results of the Electric System Planning Studies

Thereupon, the Governing Body heard from Jack Werthman, SEGA representative who provided a presentation for review and recommendation of the Electric Systems Planning Studies.

Park Fees-Development of Subdivisions

Thereupon, the Governing Body heard from Director of Planning/Codes/Inspection Wynndee Lee who provided an overview of Park Fees that had been visited early in 2011. This item will be brought back at a later date.

2011 D.A.R.E. Camp Family Night

Thereupon, the Governing Body heard from Chief of Police Dennis Butler who invited the Governing Body to the 2011 D.A.R.E. Camp Family Night.

2012 General Fund Budget

Thereupon, the Governing Body discussed the 2013 General Fund Budget. Thereupon, Commissioner Caylor made a motion, seconded by Commissioner Reed, to allow staff to publish the 2012 Budget with a maximum mill increase of 2.700. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the recommendation of the 2012 Budget to be published duly approved. Staff clarified the published mill increase could be lowered but not increased.

City Manager's Report

Thereupon, City Manager Richard Nienstedt reported on the following:

- City/County "Budget" Open House on Wednesday, July 20th, 6-8 pm
- Joint City/County/ USD 290 luncheon, July 20th, noon, Franklin County Commission Chambers

Commissioners' Report

Thereupon, Commissioner Richards inquired about the Planning Department being closed during the lunch hour.

Mayor's Report

Thereupon, Mayor Ramsey reminded the Governing Body of "Play Day" on Saturday, July 23, 2011, 9 am – 1 pm.

Thereupon, Mayor Ramsey announced an Executive Session was needed.

Executive Session

Recess

Thereupon, Commissioner Richards made a motion, seconded by Commissioner Reed, to recess into Executive Session for a period of 10 minutes, for Attorney-Client Privilege with the City Attorney and City Manager present. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed into Executive Session at 5:49 pm.

Reconvene

Thereupon, Commissioner Caylor made a motion, seconded by Commissioner Richards, to reconvene the meeting into Regular Study Session at 5:59 pm. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

Open Agenda

Thereupon, Commissioner Reed discussed a report that the West Franklin School District (USD 287) was purchasing I-Pads.

Thereupon, Mayor Ramsey announced there would be a Special Call Meeting on August 17, 2011 for the continuation of the City Commission Retreat, at NCCC, 5-8 pm.

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Adjournment

There being no further business to come before the Governing Body Commissioner Richards made a motion, seconded by Commissioner Reed, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned at 6:02 pm.

Carolyn S. Snethen, City Clerk