

**OTTAWA CITY COMMISSION -- REGULAR MEETING AGENDA**  
**CITY HALL, 101 S. HICKORY**  
**June 15, 2011 – 9:30 am**



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

**Please notify the City Clerk before the meeting if you wish to address the City Commission.**

1. **Call to Order**
2. **Roll Call** \_\_\_\_\_ Ramsey \_\_\_\_\_ Richards \_\_\_\_\_ Jorgensen \_\_\_\_\_ Caylor \_\_\_\_\_ Reed
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation**

**Consent Agenda** - Item 6

6. Minutes from the May 4, 2011 Regular Meeting and the May 9, 2011 Study Session.
7. Agenda Approval  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**Regular Agenda**

8. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
9. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

**New Business**

**10. Second Quarter Recognition of City Employees.**

**Comments:** The City Commission would like to recognize City employees who have been promoted or have recently completed educational and professional development programs, and those who are new to the City.

**Scott Bird, Director of Finance**

Scott completed his Bachelor Master of Science in Bible and Theology with Highest Honors from Calvary Theological Seminary on May 7, 2011.

**Dennis Butler, Police Chief**

Dennis was recognized May 20, 2011 as the Alumnus of the Year for the Department of Criminology, Law and Society from George Mason University.

**Jeff Diehl, Police Sergeant**

Jeff was promoted from Police Officer to Police Sergeant on April 30, 2011.

**Casey Sharp, Management Analyst**

Casey completed her Masters of Public Administration degree from the University of Kansas in May.

**Amy Finch, Assistant City Clerk**

Amy joined the City as Assistant City Clerk on June 6, 2011.

**Michael Garrett, Groundman**

Michael joined the City as Groundman in the Electric Distribution Division on June 13, 2011.

**Brian Luft, Police Officer**

Brian joined the City on January 10, 2011 as a Police Officer.

**11. A Request to Approve an Agreement for Upgrades to the Sanitary Sewer System of the City of Ottawa, Kansas.**

**Comments:** A proposal for upgrades to the east side interceptor sanitary sewer system has been received and reviewed. Permission to begin the engineering, design and bid letting portions of the project is requested by City staff. Upon the completion of engineering and design, this project will be reviewed again before construction is authorized.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12. Appointments to the Planning Commission**

**Comments:** Ruthanne Wasko is a current Planning Commission Member and is both eligible and interested in reappointment. John A. Boyd has applied for and has been interviewed to fill the position being vacated by Ed York, who is not eligible for another term on the Commission. City staff recommends the appointments of both Ms. Wasko and Mr. Boyd.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

13. **Report by City Manager**

14. **Reports by City Commissioners**

15. **Report by Mayor**

**Announcements**

- June 15, 2011 Joint City/County/USD 290 Luncheon, 12:00 Noon, Second Floor Conference Room, City Hall
- June 15, 2011 City Commission Retreat, 5:00 – 8:30 pm, Waste Water Treatment Plant
- June 20, 2011 Study Session, 4:00 pm
- June 22, 2011 **Special Call Meeting**, 7:00 pm
- June 27, 2011 Study Session, 4:00 pm
- July 4, 2011 Independence Day – City offices closed
- July 4, 2011 Study Session CANCELED – Independence Day holiday
- July 6, 2011 Regular Meeting, 7:00 pm
- July 11, 2011 Study Session, 4:00 pm
- July 18, 2011 Study Session, 4:00 pm

**Adjourn**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_