

**CITY COMMISSION
Regular Meeting Minutes
Commission Chambers
101 S. Hickory, Ottawa, Kansas
Minutes of June 15, 2011**

The City Governing Body met at 9:30 am this date for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Ramsey, Commissioner Reed, Commissioner Richards, Commissioner Jorgensen, and Commissioner Caylor. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag and the invocation was given by Director of Finance Scott Bird.

Consent Agenda

Thereupon, Commissioner Caylor made a motion, seconded by Commissioner Reed, to approve the consent agenda. The consent agenda included the Agenda. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Consent Agenda duly approved.

Public Comments

None offered at this time.

Declaration

Thereupon, the Mayor asked the City Commission for declarations of any conflict or outside communications that might influence their ability to impartially consider today's issues and come to a fair decision. None were declared.

Second Quarter Recognition of City Employees

Thereupon, the City Commission recognized City employees who have been promoted or have recently completed educational and professional development programs, and those who are new to the City. Thereupon, the Governing Body recognized the following employees:

Scott Bird, Director of Finance

Scott completed his Master of Science in Bible and Theology with Highest Honors from Calvary Theological Seminary on May 7, 2011.

Dennis Butler, Police Chief

Dennis was recognized May 20, 2011 as the Alumnus of the Year for the Department of Criminology, Law and Society from George Mason University.

Jeff Diehl, Police Sergeant

Jeff was promoted from Police Officer to Police Sergeant on April 30, 2011.

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Casey Sharp, Management Analyst

Casey completed her Masters of Public Administration degree from the University of Kansas in May.

Amy Finch, Assistant City Clerk

Amy joined the City as Assistant City Clerk on June 6, 2011.

Michael Garrett, Groundman

Michael joined the City as Groundman in the Electric Distribution Division on June 13, 2011.

Brian Luft, Police Officer

Brian joined the City on January 10, 2011 as a Police Officer.

Sanitary Sewer System

Thereupon, the Governing Body reviewed a request to approve an agreement for upgrades to the Sanitary Sewer System of the City of Ottawa, Kansas. Thereupon, Commissioner Reed made a motion, seconded by Commissioner Jorgensen, to approve the request.

During discussion it was explained a proposal for upgrades to the east side interceptor sanitary sewer system has been received and reviewed. Permission to begin the engineering, design and bid letting portions of the project is requested by City staff. Upon the completion of engineering and design, this project will be reviewed again before construction is authorized. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the request duly approved.

Appointments to Planning Commission

Thereupon, the Governing Body reviewed appointments to the Planning Commission. Thereupon, Commissioner Richards made a motion, seconded by Commissioner Caylor, to approve the recommended appointments.

During discussion it was explained Ruthanne Wasko is a current Planning Commission Member and is both eligible and interested in reappointment. John A Boyd has applied for and has been interviewed to fill the position being vacated by Ed York, who is not eligible for another term on the Commission. City staff recommended the appointments of both Ms. Wasko and Mr. Boyd. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the appointments duly approved.

Reports by City Manager

Thereupon, the City Manager reported on the following:

1. Joint luncheon will be held upstairs today
2. Budget discussion on Monday on General Fund
3. Tentative schedule for Budget Hearing August 3rd

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Reports by City Commissioners

Thereupon, Commissioner Richards announced he had recently attended a Starlight performance "The King and I". The performance included a local 8 year old cast member Dreyson Hill. Mr. Hill explained to Commissioner Richards in 20 years he would be playing the part of "The King". Mr. Hill is the son of Allen and Gina Hill, and Grandson of Loren and Sharon Middlebusher.

Thereupon, Commissioner Jorgensen reported Reading, Kansas is not eligible for FEMA assistance therefore he would like to request the Governing Body consider an increase in the City of Ottawa gift from \$3,000 to \$5,000. Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Richards, to increase the gift to \$5,000 for Reading, Kansas. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the gift being increased to \$5,000 duly approved.

Report by Mayor

Thereupon, Mayor Ramsey discussed additional needs of Reading, Kansas.

Announcements

Thereupon, the Mayor announced:

1. June 15, 2011: Joint City/County/USD 290 Luncheon, 12 noon, Second Floor Conference Room, City Hall
2. June 15, 2011: City Commission Retreat, 5-8:30 pm, Wastewater Treatment Plant
3. June 20, 2011: Study Session at 4 pm
4. June 22, 2011: Special Call Meeting at 7 pm
5. June 27, 2011: Study Session at 4 pm
6. July 4, 2011: Independence Day-City offices closed
7. July 4, 2011: Study Session CANCELED-Independence Day Holiday

Adjournment

There being no further business to come before the Governing Body Commissioner Reed made a motion, seconded by Commissioner Jorgensen, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Carolyn S. Snethen, City Clerk

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