

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
May 23, 2011**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Ramsey, Commissioner Caylor, Commissioner Jorgensen, Commissioner Reed and Commissioner Richards. A quorum was present.

Mayor Ramsey called the meeting to order and asked for Public Comments.

Public Comments

None offered at this time.

Proclamation-Relay for Life and Cancer Awareness Days

Thereupon, the Governing Body reviewed a proclamation recognizing Relay for Life and Cancer Awareness Days and agreed to place it on the next Regular Meeting Agenda for June 1, 2011.

Ordinance-Rezone Urban Growth Area (UGA)

Thereupon, the Governing Body reviewed an ordinance to rezone an area in the Urban Growth Area (UGA) from Franklin County Zoning to City Zoning. Addresses included in this rezone include: 3063 Labette Road, 3140 Marshall Road, 2754 Nebraska Road; 2840 Nebraska Road, 2880 Nebraska Road, 2961 Labette Road, 3034 Labette Terrace, 2774 Nebraska Road, 2935 Labette Road, 2941 Labette Road, 2820 Nebraska Road, 3011 Labette Road, 3018 Labette Terrace, 3039 Labette Terrace, 3060 Labette Terrace, 3067 Labette Terrace, 3072 Labette Terrace. The Planning Commission recommended approval of these rezones with a 5-0 vote. Thereupon, the Governing Body agreed to place this item on the next regular meeting agenda.

Ordinance-Rezone Urban Growth Area (UGA)

Thereupon, the Governing Body reviewed an ordinance to rezone an area in the Urban Growth Area (UGA) from Franklin County Zoning to City Zoning. Addresses included in this rezone include: 2208 E 15th Street and 2216 E 15th Street. The Planning Commission recommended approval of these rezones with a 5-0 vote. Thereupon, the Governing Body agreed to place this item on the next regular meeting agenda.

AMEC Earth & Environmental-Levee Certification

Thereupon, the Governing Body heard a report from AMEC Earth & Environmental representatives Brad Johnson and Joe File; and Matt Long, with Wilson & Company, regarding Phase I of the Levee Certification process.

Director of Utilities Report

Thereupon, the Governing Body heard from Director of Utilities Jim Bradley who spoke to the priorities for the Utility Department.

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Finance Department Report

Thereupon, the Governing Body heard from Director of Finance Scott Bird who spoke to the priorities for the Finance Department and the budget development process.

2012 Utility Budget

Thereupon, the Governing Body heard from Director of Utilities Jim Bradley and Director of Finance Scott Bird who reviewed the proposed 2012 Utility Budgets.

City Manager's Report

Thereupon, City Manager Richard Nienstedt announced the Governing Body retreat will take place June 14th & 15th.

Thereupon, Mr. Nienstedt stated a meeting had taken place this morning with City and County Staff and Franklin County Emergency Preparedness Director Alan Radcliff regarding the recent storm and sirens not being sounded. Following the meeting there was a consensus that in the future those responsible for sounding the sirens would "error on the side of caution". If the National Weather Service issued a tornado warning the sirens would sound.

Commissioners' Report

Thereupon, Commissioner Caylor stated she had a family member living in Joplin who had lost everything due to the recent tornado.

Mayor's Report

Thereupon, Mayor Ramsey announced there would be an Airport Advisory meeting held May 24.

Announcements

Thereupon, the Mayor announced:

1. May 26, 2011: Ribbon Cutting celebrating "Playground Development", 4 pm, at Forest Park brick shelter house
2. May 26, 2011: 3rd Annual Memorial Service Honoring all Fallen Law Enforcement Officer, at 6 pm, First Assembly of God, 520 E 13th Street
3. May 30, 2011: Memorial Day Holiday-City offices closed
4. May 30, 2011: Study Session CANCELED-Memorial Day Holiday
5. June 1, 2011: NEXT REGULAR MEETING at 7 pm

Executive Session

Recess

Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Caylor, to recess into Executive Session for a period of 10 minutes to discuss Attorney-Client Privilege with the City Attorney and City Manager invited to attend. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed at 5:37 pm.

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Reconvene

Thereupon, Commissioner Caylor made a motion, seconded by Commissioner Richards, to reconvene the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened into Regular Study Session at 5:47 pm.

Adjournment

There being no further business to come before the Governing Body, it was moved and seconded to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Carolyn S. Snethen, City Clerk