

**CITY COMMISSION  
Regular Meeting Minutes  
Commission Chambers  
101 S. Hickory, Ottawa, Kansas  
Minutes of May 18, 2011**

The City Governing Body met at 7pm this date for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Ramsey, Commissioner Reed, Commissioner Richards, Commissioner Jorgensen, and Commissioner Caylor. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag and the invocation was given by Director of Finance Scott Bird.

**Consent Agenda**

Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Reed, to approve the consent agenda. The consent agenda included the Agenda, and Minutes from the April 18, April 25 and May 2, 2011 Study Sessions; and the April 20 Regular Meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Consent Agenda duly approved.

**Public Comments**

None offered at this time.

**Declaration**

Thereupon, the Mayor asked the City Commission for declarations of any conflict or outside communications that might influence their ability to impartially consider today's issues and come to a fair decision. None were declared.

**Proclamation-Bonita Nicewander Day**

Thereupon, Mayor Ramsey read a proclamation recognizing Assistant City Clerk Bonita Nicewander on the occasion of her retirement from the City of Ottawa. Bonita Nicewander chose May 31, 2011 as her last day of service to the City of Ottawa Finance Department. With this proclamation the City took time to recognize her service and to thank her for a job well done. Thereupon, Ms. Nicewander thanked the Governing Body for the proclamation.

**Public Hearing: 10-Year Tax Abatement for Hasty Awards, Inc.**

Thereupon, a public hearing for the purpose of considering a 10-year tax exemption for Hasty Awards, Inc.

Thereupon, Mayor Ramsey opened the public hearing at 7:09 PM.

Thereupon, the Governing Body heard from City Attorney Bob Bezek who provided a brief overview of the 10-Year Tax Abatement for Hasty Awards, Inc. being proposed.

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There being no one else to speak to this issue Mayor Ramsey closed the public hearing at 7:10 pm.

**Resolution-Tax Exemption Hasty Awards, Inc.**

Thereupon, the Governing Body reviewed a resolution detailing a tax exemption for Hasty Awards, Inc. Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Reed, to adopt the resolution.

During discussion it was explained this resolution provides for the exemption of ad valorem taxes on the property located at 1015 Enterprise Street. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1549-11.

**Ordinance-Tax Exemption Hasty Awards, Inc.**

Thereupon, the Governing Body reviewed an ordinance detailing a tax exemption for Hasty Awards, Inc. Thereupon, Commissioner Richards made a motion, seconded by Commissioner Reed, to adopt the ordinance.

During discussion it was explained this ordinance provides the administrative and procedural details for the tax exemption provided for in Resolution No. 1549-11. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance duly numbered Ordinance No. 3785-11.

**Utility Easement**

Thereupon, the Governing Body reviewed a request made by AT&T for a Utility Easement on the Kanza Park property. Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Richards, to approve the request.

During discussion it was explained AT&T has requested a 10-foot by 20-foot utility easement on the Kanza Park property near the Prairie Spirit Rails Trail crossing at 15<sup>th</sup> Street. The existing size of the easement will not allow for the installation of equipment necessary to support AT&T U-verse service to the southern portions of Ottawa. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the request duly approved.

**Resolution-Safe Routes to Schools Funds**

Thereupon, the Governing Body reviewed a resolution authorizing the City Manager to sign an application to the Kansas Department of Transportation requesting Safe Routes to Schools Funds. Thereupon, the Commissioner Reed made a motion, seconded by Commissioner Caylor, to adopt the resolution.

During discussion it was explained the Safe Routes to Schools Plan proposes sidewalk improvements totaling \$314,000. If awarded funding by the Kansas Department of Transportation, the City would be responsible for \$62,000 of the project. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1550-11.

### **Youth in Government Report**

Thereupon, the Governing Body heard from Jordan Gray, Youth Delegate, member who provided an update on the Youth service project.

### **Reports by City Commissioners**

Thereupon, Commissioner Richards and Caylor reported on recent training at the League of Kansas Municipalities.

### **Report by Mayor**

Thereupon, Mayor Ramsey reported on the County Workforce Summit.

### **Announcements**

Thereupon, the Mayor announced:

1. May 23, 2011: Study Session at 4 pm
2. May 26, 2011: 3<sup>rd</sup> Annual Memorial Service Honoring all Fallen Law Enforcement Officers, 6 pm, First Assembly of God, 520 E 13<sup>th</sup> Street
3. May 30, 2011: Memorial Day holiday-City offices closed
4. May 30, 2011: Study Session CANCELED-Memorial Day Holiday
5. June 1, 2011: Regular Meeting at 7 pm
6. June 22, 2011: Special Call Meeting, at 7 pm

### **Adjournment**

There being no further business to come before the Governing Body Commissioner Reed made a motion, seconded by Commissioner Jorgensen, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

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Carolyn S. Snethen, City Clerk

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