

OTTAWA CITY COMMISSION -- REGULAR MEETING AGENDA
CITY HALL, 101 S. HICKORY
May 4, 2011 – 9:30 am



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

Please notify the City Clerk before the meeting if you wish to address the City Commission.

1. **Call to Order**
2. **Roll Call** _____ Ramsey _____ Richards _____ Jorgensen _____ Caylor _____ Reed
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation**

Consent Agenda - Items 6 and 7

6. Minutes from the April 6, 2011 Regular Meeting and the April 11, 2011 Study Session.

7. Agenda Approval

Motion: _____ Second: _____ Vote: _____

Regular Agenda

8. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.

9. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

New Business

10. **A Proclamation Recognizing May 2011 as Community Action Month.**

Comments: Richard Jackson, CEO of the East Central Kansas Economic Opportunity Corporation, will accept the proclamation.

11. **A Proclamation Recognizing May 15-21 as National Police Week and May 15, 2011 as Police Officers' Memorial Day.**

Comments: Established in 1962 by President John F. Kennedy and a joint resolution of Congress, National Police Week pays special tribute to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others.

12. **A Proclamation Recognizing May 2011 as Building Safety Month.**

Comments: The International Code Council Foundation created Building Safety Month to expand awareness of the importance of a safe and sustainable built environment and critical role of building and fire codes and code officials. Wynndee Lee, Director of Planning and Codes, will accept the proclamation.

13. **A Hearing on the Impact of the Demolition of the Single-Family Structure Located at 604 S. Locust.**

Comments: As required by state preservation statute K.S.A. 75-2724, a request for demolition of the single-family structure located at 604 S. Locust has been reviewed by the State Historical Preservation Officer, and was determined that "demolition of character-defining buildings, structures, landscape features, etc in a historic property's environs should be avoided." This hearing will consider all relevant factors and will determine if the proposed demolition represents the only feasible and prudent alternative, and if the project includes all possible planning to minimize harm to the historic property and its environs.

Open: _____ Close: _____

14. **A Resolution Allowing the Demolition of the Single-Family Structure Located at 604 S. Locust.**

Comments: After consideration of the information presented in the hearing, this resolution allows the demolition of the single-family structure. The findings of the hearing show no feasible and prudent alternative, and this project includes all possible planning to minimize harm to the historic property and its environs.

Motion: _____ Second: _____ Vote: _____

15. **An Ordinance Annexing Land Located at 120 N. Willow to the City of the Ottawa, Kansas.**

Comments: Owners of the property located at 120 N. Willow, David M. and Karolyn Kay Towner, have submitted a request for voluntary annexation.

Motion: _____ Second: _____ Vote: _____

16. **An Ordinance for the Adoption of Amendment to Article 5, Agricultural District (A).**

Comments: This amendment allows for churches in the City's Agricultural District and provides better consistency with Franklin County Zoning Regulations. The Planning Commission recommends approval of these rezonings with a 7-0 vote.

Motion: _____ Second: _____ Vote: _____

17. An Ordinance Rezoning an Area within the Urban Growth Area (UGA), Franklin County, Kansas and Updating the Section of the Zoning Map Which is a Part of Ordinance No. 3501-05 of the City of Ottawa, Kansas.

Comments: Addresses included in this rezone include: 1500 E. 15th Street, 3085 Marshall Road, 3125 Marshall Road, 2749 Montana Road, 2789 Montana Road, 1307 E. 15th Street, 2150 E. 15th Street, 2201 E. 15th Street, 2203 E. 15th Street, 3095 Marshall Road, 3087 Marshall Road, 2200 E. 15th Street, 1324 E. 15th Street, 1386 E. 15th Street, 1500 E. 15th Street. The Planning Commission recommends approval of these rezonings with a 7-0 vote.

Motion: _____ Second: _____ Vote: _____

18. Reappointment to City Boards.

Comments: The terms for the positions on the Ottawa Library Board currently held by Liz Reusch and Kelly Fish-Greenlee are expiring; both current board members are eligible for reappointment. The terms for the positions on the Tree Board currently held by Roger Bell and Connie Thompson are expiring; both current board members are eligible for reappointment. All current board members have requested reappointment.

Motion: _____ Second: _____ Vote: _____

19. A Recommendation for the 2011 Street Rehabilitation Projects.

Comments: Staff requests authorization to proceed with the bidding process for street improvements.

Motion: _____ Second: _____ Vote: _____

20. Report by City Manager

21. Reports by City Commissioners

22. Report by Mayor

Announcements

- May 9, 2011 Study Session, 4:00 pm
- May 16, 2011 Study Session, 4:00 pm
- May 18, 2011 **NEXT REGULAR MEETING**, RESCHEDULED to 7:00 pm
- May 18, 2011 Joint City/County/USD 290 Luncheon, Franklin County Commission Chambers, 1428 S. Main
- May 23, 2011 Study Session, 4:00 pm
- May 30, 2011 Memorial Day holiday – City offices closed
- May 30, 2011 Study Session CANCELED – Memorial Day holiday
- June 1, 2011 Regular Meeting, 7:00 pm

Adjourn

Motion: _____ Second: _____ Time: _____