

**CITY COMMISSION
Regular Meeting Minutes
Commission Chambers
101 S. Hickory, Ottawa, Kansas
Minutes of May 4, 2011**

The City Governing Body met at 9:30 am this date for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Ramsey, Commissioner Jorgensen, and Commissioner Caylor. Commissioner Reed and Commissioner Richards were absent. A quorum was present.

The Mayor called the meeting to order and welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag and the invocation was given by CEO of the East Central Economic Opportunity Corporation Richard Jackson.

Consent Agenda

Thereupon, Commissioner Caylor made a motion, seconded by Commissioner Jorgensen, to approve the consent agenda. The consent agenda included the Agenda, and Minutes from the April 6, 2011 Regular Meeting and the April 11, 2011 Study Session. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the Consent Agenda duly approved.

Public Comments

None offered at this time.

Declaration

Thereupon, the Mayor asked the City Commission for declarations of any conflict or outside communications that might influence their ability to impartially consider today's issues and come to a fair decision. None were declared.

Proclamation-Community Action Month

Thereupon, Mayor Ramsey read a proclamation recognizing May 2011 as Community Action Month. The proclamation was accepted by Richard Jackson, CEO of the East Central Kansas Economic Opportunity Corporation.

Proclamation-National Police Week/Police Officers' Memorial Day

Thereupon, Mayor Ramsey read a proclamation recognizing May 15-21 as National Police Week and May 15, 2011 as Police Officers' Memorial Day. Established in 1962 by President John F. Kennedy and a joint resolution of Congress, National Police Week pays special tribute to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. Thereupon, Police Chief Dennis Butler accepted the proclamation.

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Proclamation-Building Safety Month

Thereupon, Mayor Ramsey read a proclamation recognizing May 2011 as Building Safety Month. The International Code Council Foundation created Building Safety Month to expand awareness of the importance of a safe and sustainable built environment and critical role of building and fire codes and code officials. Thereupon, Construction Board of Appeals Committee member Dave Rossman and Planning/Codes/Inspection Director Wynndee Lee accepted the proclamation.

Public Hearing-604 S Locust

Thereupon, Mayor Ramsey explained a public hearing on the impact of the demolition of the single-family structure located at 604 S Locust is required. As required by state preservation statute K.S.A. 75-2724, a request for demolition of the single-family structure located at 604 S Locust has been reviewed by the State Historical Preservation Officer, and was determined that “demolition of character-defining buildings, structures, landscape features, etc in a historic property’s environs should be avoided.” This hearing will consider all relevant factors and will determine if the proposed demolition represents the only feasible and prudent alternative, and if the project includes all possible planning to minimize harm to the historic property and its environs.

Thereupon, Mayor Ramsey opened the Public Hearing at 9:46 am.

Thereupon, the Governing Body heard from property owner Terry Falls who spoke in favor of the property being demolished.

Thereupon, the Governing Body heard from Director of Planning/Codes/Inspection Wynndee Lee who agreed the property owner had requested the property be demolished after trying to sell the property and not being able to find any contractors that would work on it. Ms. Lee explained this property would be a good area for “infill” housing.

There being no one else to speak to this issue Mayor Ramsey closed the Public Hearing at 9:49 am.

Resolution-Demolition 604 S Locust

Thereupon, the Governing Body reviewed a resolution allowing the demolition of the single-family structure located at 604 S Locust. Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Caylor, to adopt the resolution.

During discussion it was explained after consideration of the information presented in the public hearing, this resolution allows the demolition of the single-family structure. The findings of the hearing show no feasible and prudent alternative, and this project includes all possible planning to minimize harm to the historic property and its environs. Thereupon, the motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1548-11.

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Ordinance-Annexing 120 N Willow

Thereupon, the Governing Body reviewed an ordinance annexing land located at 120 N Willow to the City of Ottawa, Kansas. Thereupon, Commissioner Caylor made a motion, seconded by Commissioner Jorgensen, to adopt the ordinance.

During discussion it was explained the owners of the property located at 120 N Willow, David M. and Karolyn Kay Towner have submitted a request for voluntary annexation. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3782-11.

Ordinance-Rezone

Thereupon, the Governing Body reviewed an ordinance for the adoption of amendment to Article 5, Agricultural District (A). Thereupon, Commissioner Caylor made a motion, seconded by Commissioner Jorgensen, to adopt the ordinance.

During discussion it was explained this amendment allows for churches in the City's Agricultural District and provides better consistency with Franklin County Zoning Regulations. The Planning Commission recommended approval of this rezoning with a 7-0 vote. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3783-11.

Ordinance-Rezone in Urban Growth Area (UGA)

Thereupon, the Governing Body reviewed an ordinance rezoning an area within the Urban Growth Area (UGA), Franklin County, Kansas and updating the section of the zoning map which is a part of Ordinance No. 3501-05 of the City of Ottawa, Kansas. Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Caylor, to adopt the ordinance.

During discussion it was explained addresses included in this rezone include: 1500 E 15th Street, 3085 Marshall Road, 3125 Marshall Road, 2749 Montana Road, 2789 Montana Road, 1307 E 15th, 2150 E 15th Street, 2201 E 15th Street, 2203 E 15th Street, 3095 Marshall Road, 3087 Marshall Road, 2200 E 15th Street, 1324 E 15th Street, 1386 E 15th, 1500 E 15th Street. The Planning Commission recommended approval of these rezoning with a 7-0 vote. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the ordinance duly adopted and the ordinance was duly numbered Ordinance No. 3784-11.

Reappointment of City Boards

Thereupon, the Governing Body reviewed reappointments to City Boards. Thereupon, Commissioner Caylor made a motion, seconded by Commissioner Jorgensen, to approve the reappointments as presented.

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During discussion it was explained the terms for the positions on the Ottawa Library Board currently held by Liz Reusch and Kelly Fish-Greenlee are expiring; both current board members are eligible for reappointment. The terms for the positions on the Tree Board currently held by Roger Bell and Connie Thompson are expiring; both current board members are eligible for reappointment. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the reappointments duly approved.

2011 Street Rehabilitation Projects

Thereupon, the Governing Body reviewed recommendations for the 2011 Street Rehabilitation Projects. Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Caylor, to allow staff to start the bid process on the proposed 2011 Street Rehabilitation Projects. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the recommendations and allowing staff to start the bid process duly approved.

Report by City Manager

Thereupon, City Manager Richard Nienstedt stated the May 18th Joint City/County/School luncheon may be canceled due to the County Commission hosting the "Workforce Summit".

Reports by City Commissioners

Thereupon, Commissioner Jorgensen spoke to a recent article in the Ottawa Herald by the Assistant Principal, Ryan Cobbs, at Ottawa High School. The article referred to the high level of academic achievement at Ottawa High School and those academic "teams" being involved in competition at the National and State level. Commissioner Jorgensen congratulated the academic achievers.

Thereupon, Mayor Ramsey stated several of the Youth in Government delegates had been high academic achievers as well.

Thereupon, Commissioner Caylor reported she had recently toured the Wastewater Treatment Plant and the Power Plant buildings. Commissioner Caylor applauded those employees and stated both facility employees were doing a great job.

Report by Mayor

Thereupon, Mayor Ramsey reminded everyone the NCCC "new building" open house will be held tomorrow, May 5th from 3-5pm.

Announcements

Thereupon, the Mayor announced:

1. May 18, 2011: Next Regular Meeting, RESCHEDULED to 7 pm (due to Franklin "County Workforce Summit".
2. May 30, 2011: Memorial Day holiday-City offices closed
3. May 30, 2011: Study Session CANCELED-Memorial Day holiday

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Adjournment

There being no further business to come before the Governing Body Commissioner Caylor made a motion, seconded by Commissioner Jorgensen, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned at 10:08 am.

Carolyn S. Snethen, City Clerk