

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
March 14, 2011**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Commissioner Humm, Commissioner Ramsey, Commissioner Jorgensen and Commissioner Fler. Mayor Reed was absent. A quorum was present.

Mayor pro tem Humm called the meeting to order and asked for Public Comments.

Public Comments

None offered at this time.

Review of Minutes

Thereupon, the Governing Body reviewed the minutes from the February 28, 2011 Study Session and the March 2, 2011 Regular Meeting and agreed to place this item on the Regular Meeting Agenda for March 16.

Resolution-Temporary Notes Ottawa Municipal Airport

Thereupon, the Governing Body heard from Director of Finance Scott Bird who reviewed the proposed resolution authorizing the sale of approx. \$1,000,000 of temporary notes renewing the financing for the Ottawa Municipal Airport improvement projects. Mr. Bird explained the final amount would be in the neighborhood of \$840,000. Thereupon, the Governing Body agreed to place this item on the Regular Meeting agenda.

Cereal Malt Beverage-Great Life Golf & Fitness

Thereupon, the Governing Body reviewed a request for a Cereal Malt Beverage license for Great Life Golf & Fitness (Ottawa Country Club). The City Attorney and Police Department have reviewed the application and found no reason for denial. Thereupon, the Governing Body agreed to place this item on the Regular Meeting Agenda for March 16.

Quarterly Recognition

Thereupon, the Governing Body reviewed a request to place the quarterly recognition of City employees who have recently completed professional development programs on the next Regular Meeting Agenda. Thereupon, the Governing Body agreed by consensus to place this item on the Regular Meeting Agenda for March 16.

American Cancer Society

Thereupon, the Governing Body heard from Amy McFadden who requested Ottawa Municipal Auditorium rental fee be waived for an American Cancer Society Relay for Life fundraiser featuring a "battle of the bands" competition on Saturday, April 23. Thereupon, the Governing Body agreed by consensus to the request.

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Project Hope

Thereupon, the Governing Body heard from Peg McFadden and Tammy Johnson on behalf of Project Hope requesting the City of Ottawa to act as grant recipient and sponsor for an Emergency Shelter Grant from the Kansas Resource Corporation for \$81,386. Thereupon, it was suggested the City Attorney and Director of Finance work with Ms. McFadden on additional information. Thereupon, the Governing Body agreed to place this item on the March 16th Regular Meeting Agenda.

Relay for Life-5K Walk/Run

Thereupon, the Governing Body reviewed a request for permission to hold a 5K Run/Walk on Saturday, April 16. The event will begin and end at Kanza Park. The race would go north on the Rails for Trails to 5th Street, west to Ash Street, east on 11th Street, south on Willow Street to 13th Street and finish at Kanza Park. Thereupon, the Governing Body agreed by consensus to this request.

Ottawa Municipal Airport-Capital Improvement Plan (CIP)

Thereupon, the Governing Body heard from Public Works Director Andy Haney who provided an update on the "Five-Year" Ottawa Municipal Airport Capital Improvement Plan (CIP).

Downtown Christmas Tree

Thereupon, the Governing Body heard from City Manager Richard Nienstedt who explained discussion is taking place to work towards improvement to a Christmas tree downtown.

City Manager's Report

Thereupon, City Manager Richard Nienstedt reported on the following:

- Rescheduling the April 20 Regular Meeting to accommodate Commission reorganization from 9:30am to 7 pm. The Governing Body agreed by consensus to this request.
- Requested the Assistant to the City Manager Leslie Quillen provide an update on the "Take Charge Challenge"
- Introduced the new Ottawa Herald reporter Aly VanDyke

Announcements

Thereupon, the Mayor announced:

1. March 16, 2011: Next Regular Meeting, 9:30 am
2. March 16, 2011: Joint City/County/USD 290 luncheon canceled

Adjournment

There being no further business to come before the Governing Body Commissioner Jorgensen made a motion, seconded by Commissioner Flear, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Carolyn S. Snethen, City Clerk
March 14, 2011