

**STUDY SESSION MINUTES  
OTTAWA, KANSAS  
Minutes of  
March 28, 2011**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Reed, Commissioner Jorgensen, Commissioner Humm, Commissioner Ramsey, and Commissioner Fleer. A quorum was present.

Mayor Reed called the meeting to order and asked for Public Comments.

**Public Comments**

None offered at this time.

**Review of Minutes**

Thereupon, the Governing Body reviewed the minutes from the March 7 and March 14, 2011 Study Session; and the March 16, 2011 Regular Meeting and agreed to place this item on the next Regular Meeting Agenda for April 6, 2011.

**Proclamation-Arbor Day**

Thereupon, the Governing Body reviewed a proclamation recognizing Arbor Day, and recognition of Arbor Day poster contest winners. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting Agenda.

**Ordinance-Urban Growth**

Thereupon, the Governing Body reviewed an ordinance to rezone an area in the Urban Growth Area (UGA) from Franklin county zoning to city zoning. Addresses included in this rezone include: 3106 K68 Highway, 3118 K68 Highway, 3231 Nebraska Road, 3230 Nebraska Road, 3280 Nebraska Road, 3154 Nebraska Road, 3140 Nebraska Road, 3080 Neosho Road, 3096 Neosho Road, 3090 Neosho Road, and 3196 Nebraska Road. Thereupon, the Governing Body agreed to place this item on the next regular meeting for April 6, 2011.

**KMEA Board of Directors**

Thereupon, the Governing Body reviewed reappointments to the KMEA Board of Directors; Commissioner Fleer's term expires April 30, 2011. Thereupon, the Governing Body agreed by consensus to table this item until after the election on April 5.

**2011 Street Rehabilitation Projects**

Thereupon the Governing Body heard from Public Works Director Andy Haney who reviewed a list of Potential 2011 Slurry Seal projects and Street Overlay projects. The Governing Body agreed by consensus to have this item brought back to the April 4 Study Session for further review.

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### **Municipal Airport Improvement Projects**

Thereupon, the Governing Body heard from Director of Finance Scott Bird who provided an update on the sale of the \$1,000,000 of temporary notes renewing the financing for the Ottawa Municipal Airport Improvement projects. Bids will be received on April 6<sup>th</sup> at 10 am.

### **Monthly Financial and Activity Report**

Thereupon, the Governing Body reviewed the Monthly Financial and Activity Report for the month of February.

### **City Boards and Commissions**

Thereupon, the Governing Body reviewed the 2011 expiring appointments on City Boards and Commissions. The Governing Body agreed by consensus to have staff contact those eligible for reappointment to see if there was any interest and then advertise for open positions.

### **Youth in Government Report**

Thereupon, the Governing Body heard from Youth Delegate Spencer Morgan who provided an update on the service project.

### **City Manager's Report**

Thereupon, City Manager Richard Nienstedt reviewed a recommendation of the candidates to make up the Airport Advisory Committee as follows: Jack Miller, Chad Caylor, Ken Davidson, Cal Lantis, and the Mayor.

Thereupon, Mr. Nienstedt explained the official appointment will be brought to the Governing Body at the April 6<sup>th</sup> Regular Meeting Agenda. Mr. Nienstedt recommended once those officially appointed they would bring back to the Governing Body two additional names for recommendation as seats on the committee.

### **Commissioners' Reports**

Thereupon, Commissioner Ramsey discussed proposed changes to by-laws for the Ottawa Chamber of Commerce Board of Directors.

Thereupon, Commissioner Ramsey stated he had recently received complimentary comments regarding city employees and he thanked the City Manager, Department Heads, and Staff.

Thereupon, Commissioner Fleer spoke to a recent Bureau of Labor Statistics report.

Thereupon, Commissioner Humm stated she had visited the new Neosho County Community College Building. She encouraged others to visit this nice facility.

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### **Executive Session**

#### **Recess**

Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Ramsey, to recess into Executive Session for a period of 10 minutes for Personnel matters of non-elected personnel with City Attorney Bob Bezek and City Manager Richard Nienstedt attending. The Governing Body will reconvene in Regular Study Session at 5:10 pm. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed.

#### **Reconvene**

Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Humm, to reconvene into Regular Study Session at 5:10 pm. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened.

### **Open Agenda**

Thereupon, the Governing Body discussed current items before the Legislators.

Thereupon, Commissioner Ramsey noted the Legislative Coffee scheduled for Saturday, April 2 will be canceled if the Legislators remain in session late Friday night.

### **Announcements**

Thereupon, the Mayor announced:

1. April 4, 2011: Study Session at 4 pm
2. April 5, 2011: Election Day for City Commissioners and USD 290 Board of Education
3. April 20, 2011: Regular Meeting, RESCHEDULED to 7 pm

### **Adjournment**

There being no further business to come before the Governing Body Commissioner Ramsey made a motion, seconded by Commissioner Flear, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned at 5:20 pm.

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Carolyn S. Snethen, City Clerk

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