

OTTAWA CITY COMMISSION -- REGULAR MEETING AGENDA
CITY HALL, 101 S. HICKORY
December 15, 2010 – 9:30 am



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

Please notify the City Clerk before the meeting if you wish to address the City Commission.

1. **Call to Order**
2. **Roll Call** _____ Reed _____ Humm _____ Jorgensen _____ Fleer _____ Ramsey
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation – Reverend Joel Fredrikson, First Baptist Church**

Consent Agenda - Items 6 and 7

6. Minutes from the Minutes from the October 25, November 1, November 8, November 15, and November 22, 2010 Study Sessions; the November 3 and November 17, 2010 Regular Meetings; and the November 30, 2010 Special Call Meeting.

7. Agenda Approval

Motion: _____ Second: _____ Vote: _____

Regular Agenda

8. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.

9. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

New Business

10. A Hearing on the Impact of the Demolition of the Residential Structure Located at 418 S. Hickory.

Comments: First Baptist Church, owners of the house at 418 S. Hickory, have requested a permit to demolish the house. As required by state preservation statute K.S.A. 75-2724, this request was reviewed by the State Historical Preservation Officer, and was deemed to “encroach upon, damage or destroy” the Downtown Historic District. This hearing will consider all relevant factors and will determine if the proposed demolition represents the only reasonable and prudent alternative, and if the project includes all possible planning to minimize harm to the historic district.

Open: _____ Close: _____

11. A Resolution Allowing the Demolition of the Residential Structure Located at 418 S. Hickory.

Comments: After consideration of the information presented in the hearing, this resolution allows the demolition of the house located at 418 S. Hickory. The findings of the hearing show no reasonable and prudent alternative, and this project includes all possible planning to minimize harm to the historic district.

Motion: _____ Second: _____ Vote: _____

12. Fourth Quarter Recognition of City Employees.

Comments: The City Commission would like to recognize City employees who have been promoted or have recently completed educational and professional development programs, and who are new to the City.

Dennis Tharp, Superintendent, Electric Production

Dennis recently completed Certificate in Effective Supervisory Skills. This program, sponsored by the Kansas Association of Counties, is a 35-hour certificate program consisting of seven required workshops offered over a two-year period. The program is designed to assist supervisors in developing concepts and skills that can lead to greater productivity and job satisfaction within their work group.

Terry Cloutier, Police Officer

Officer Cloutier began working for the City on May 17, 2010.

13. A Request to Approve the Contract for FBO (Fixed-Base Operator) Operators and Services Lease at the Ottawa Municipal Airport.

Comments: This contract formalizes the agreement between the City of Ottawa and Chuck LeMaster, current FBO at the Ottawa Municipal Airport.

Motion: _____ Second: _____ Vote: _____

14. A Request to Approve Professional Consulting Services in Order to Update the Electric Master Plan.

Comments: The last Electric Master Plan was completed by Professional Engineering Consultants in 2002. In order to ensure the future power supply of the City of Ottawa, an update to the Master Plan is needed. Staff recommends Sawvel and Associates to conduct the study at a cost not to exceed \$55,000.

Motion: _____ Second: _____ Vote: _____

15. **Report by City Manager**

16. **Reports by City Commissioners**

17. **Report by Mayor**

Announcements

- December 15, 2010 Joint City/County/USD 290 Luncheon, 12:00 Noon, Franklin County Commission Chambers, Franklin County Annex, 1428 S. Main
- December 20, 2010 Study Session, 4:00 pm
- December 24, 2010 Christmas Holiday – City offices closed
- December 27, 2010 Study Session CANCELED
- December 31, 2010 New Year’s Holiday – City offices closed
- January 3, 2011 Study Session, 4:00 pm
- January 5, 2011 **NEXT REGULAR MEETING**, 7:00 pm

Adjourn

Motion: _____ Second: _____ Time: _____