

**STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
January 31, 2011**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Reed, Commissioner Humm, Commissioner Jorgensen, Commissioner Ramsey, and Commissioner Fler. A quorum was present.

Mayor Reed called the meeting to order and asked for Public Comments.

Public Comments

None offered at this time.

Contract-Big Bear Enterprises, LLC

Thereupon, the Governing Body heard from Director of Finance Scott Bird who reviewed the contract with Big Bear Enterprises, LLC detailing the terms of a tax abatement. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting Agenda for February 2, 2011.

Resolution-Big Bear Enterprises, LLC

Thereupon, the Governing Body heard from Director of Finance Scott Bird who reviewed the resolution granting a property tax exemption to Big Bear Enterprises, LLC. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting Agenda for February 2, 2011.

Ordinance-1015 Enterprise Street

Thereupon, the Governing Body heard from Director of Finance Scott Bird who reviewed an ordinance exempting the property at 1015 Enterprise Street from ad valorem taxation for the purposes of economic development. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting Agenda for February 2, 2011.

Kansas Department of Wildlife and Parks

Thereupon, the Governing Body reviewed the 2011 Annual Operation and Maintenance Assurance Statement for the Kansas Department of Wildlife and Parks and agreed to place this item on the next regular meeting agenda.

Ordinance-Urban Growth Area

Thereupon, the Governing Body reviewed an ordinance to rezone an area in the Urban Growth Area (UGA) from Franklin County Zoning to City Zoning. Addresses included in this rezone include: 3268 Osborne Terrace; 3375 and 3380 Nebraska Road; 3345 Nebraska Terrace; 3325 Nebraska Road and 3255 K-68 Highway; 3053 Neosho Road; 3378 Nebraska Road; 3345 Nebraska Terrace; 3281 and 3293 K-68 Highway; 3313 Nebraska Terrace; 3193, 3139, 3125 and 3117 K-68 Highway; 3332 Nebraska Road; 3161 and 3183 K-68 Highway. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting Agenda.
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Ordinance-Zoning Regulations

Thereupon, the Governing Body reviewed an ordinance for the adoption of amendments to the City of Ottawa Zoning Regulations, Article 19, Floodplain Regulations. Thereupon, the Governing Body agreed to place this item on the next regular meeting agenda.

“If I Were Mayor, I Would” Contest

Thereupon, the Governing Body reviewed the contest winners and agreed to have the essays of winners put on the City web site. Thereupon, the Governing Body agreed by consensus to place the winner recognitions on the Regular Meeting Agenda for February 2, 2011.

Ordinance-Airport Advisory Board

Thereupon, the Governing body discussed the ordinance to develop an Airport Advisory Board and agreed to place the ordinance on the Regular Meeting Agenda for February 2, 2011.

Ottawa Main Street Quarterly Report

Thereupon, the Governing Body heard from Brian Dennis, Director, Ottawa Main Street Association who present the Ottawa Main Street quarterly report.

Thereupon, the Governing Body heard Nancy Lillie Barger, Ottawa Main Street Board Member, who presented information on a proposed fundraising event on City property on Saturday, June 11, 2011. Thereupon, the Governing Body requested this item be placed on the Study Session agenda for February 7, 2011 for further discussion.

Monthly Financial and Activity Report-December

Thereupon, the Governing Body reviewed the Monthly Financial and Activity reports for the month of December.

City Manager’s Report

Thereupon, City Manager Richard Nienstedt reported on the following:

- City Hall Day canceled for Wednesday, February 2, 2011 and has been rescheduled for Wednesday, February 9
- Kansas Day celebration after the February 2, 2011 City Commission Meeting
- Requested the Assistant to the City Manager Leslie Quillen report on the “Take Charge Challenge” the City is participating in. Leslie Quillen provided a report.
- Franklin County Habitat retreat

Mayor’s Report

Thereupon, the Mayor announced:

1. March 9, 2011: Mayor’s Prayer Breakfast, 7:30 am – 9 am, Faith Lutheran Church, 1320 W 15th Street, tickets required

Adjournment

There being no further business to come before the Governing Body Commissioner Fler made a motion, seconded by Commissioner Humm, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Carolyn S. Snethen, City Clerk