

**STUDY SESSION MINUTES  
OTTAWA, KANSAS  
Minutes of  
January 24, 2011**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Reed, Commissioner Humm, Commissioner Ramsey, and Commissioner Fleer. Commissioner Jorgensen was absent. A quorum was present.

Mayor Reed called the meeting to order and asked for Public Comments.

**Public Comments**

None offered at this time.

**Public Hearing-Big Bear enterprises, LLC**

Thereupon, Mayor Reed explained the public hearing called to consider a 10-year tax exemption for Big Bear Enterprises, LLC, d/b/a Hasty Awards was opened at 9:42 am on Wednesday, January, 19, 2011 and remains open to hear public comments regarding this issue.

There being no further comments on this issue the Mayor closed the public hearing at 4:01 pm.

**East Side Interceptor Sewer Study**

Thereupon, City Manager Richard Nienstedt gave a short overview of the study Professional Engineering Consultants was going to present on the East Side Interceptor Sewer improvement.

*Thereupon, Commissioner Jorgensen arrived at 4:03 pm.*

Thereupon, the Governing Body heard from Jim Martin and Rod Hofer representatives of Professional Engineering Consultants (PEC) who presented, in detail, the East Side Interceptor Sewer Assessment and proposed improvements for the Eastside Interceptor Sewer System.

**Review of Minutes**

Thereupon, the Governing Body reviewed the minutes from the December 20, 2010, January 3, 2011 and January 10, 2011 Study Sessions; and the January 5, 2011 Regular Meeting and agreed to place these items on the Regular Meeting Agenda for February 2, 2011.

**Proclamation-Boy Scout Week**

Thereupon, the Governing Body reviewed a proclamation recognizing Boy Scout Week. Duane Quillen, Cub Master, and Cub Scout Pack 3079 will accept the proclamation. Thereupon, the Governing Body agreed to place this item on the next regular agenda.

**Snow Removal Procedures.**

Thereupon, the Governing Body heard from Director of Public Works Andy Haney who presented a summary of the expenses, to date, and the operations schedule for the most recent snow event.

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### **Airport Advisory Board**

Thereupon, the Governing Body heard from City Manager Richard Nienstedt who discussed the Airport Advisory Board. Thereupon, the Governing Body agreed by consensus to place this item on the next Regular Meeting Agenda scheduled for February 2, 2011.

### **Youth in Government**

Thereupon, the Governing Body heard from Youth Delegate Danon Taylor who discussed the "Youth Mapping" service project.

Ms. Taylor invited the Governing Body to the Focus Group meeting to be held on January 31<sup>st</sup>. She explained the meeting would be to discuss areas of the city that offer events to youth.

### **City Manager's Report**

Thereupon, City Manager Richard Nienstedt reported on the following:

- An Executive Session would be needed at the end of the meeting
- City Hall Day at the capital is scheduled for February 2<sup>nd</sup>
- National League of Cities conference in Washington is scheduled for March 12-16
- NLC- who might attend, topics of discussion, travel budget

### **Executive Session**

#### **Recess**

Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Fler, to recess into Executive Session to discuss confidential data relating to financial affairs or trade secrets of second parties for a period of 15 minutes with the City Attorney and City Manager present. The Governing Body will reconvene into Regular Study Session at 5:33 pm. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed.

#### **Reconvene**

Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Humm, to reconvene the meeting into Regular Study Session. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened at 5:33 pm.

#### **Recess**

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Humm, to recess back into Executive Session to continue discussion on confidential data relating to financial affairs or trade secrets of second parties for a period of 5 minutes with the City Attorney and City Manager present. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed until 5:38 pm.

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**Reconvene**

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Fler, to reconvene the meeting into Regular Study Session. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened at 5:38 pm.

**Open Agenda**

Thereupon, the Governing Body discussed the Mayor's Prayer Breakfast to be held March 3, 2011 at Faith Lutheran Church.

**Adjournment**

There being no further business to come before the Governing Body Commissioner Fler made a motion, seconded by Commissioner Humm, to adjourn the meeting at 5:45 pm.

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Carolyn S. Snethen, City Clerk