

STUDY SESSION MINUTES
OTTAWA, KANSAS
Minutes of
January 10, 2011

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Reed, Commissioner Humm, Commissioner Ramsey, and Commissioner Fleer. Commissioner Jorgensen was absent. A quorum was present.

Mayor Reed called the meeting to order and asked for Public Comments.

Public Comments

None offered at this time.

Thereupon, Commissioner Jorgensen arrived at 4:01 pm.

Review of Minutes

Thereupon, the Governing Body reviewed the minutes from the December 13, 2010 Study Session and the December 15, 2010 Regular Meeting and agreed to place these items on the next Regular Agenda for January 19, 2011.

Proclamation-Catholic Schools Week

Thereupon, the Governing Body reviewed a proclamation recognizing Catholic Schools Week. Diane Chapman, Sacred Heart School principal, and the SHS study body will accept the proclamation. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting Agenda.

McGruff Club Activities

Thereupon, the Governing Body had a special visitor show up in the meeting room. It was "McGruff" himself. Thereupon, Police Chief Dennis Butler spoke on behalf of McGruff and announced this year the "McGruff" program will be celebrating its 30th Anniversary. McGruff events will take place on February 19th & 26th and the Governing Body was invited to attend.

Airport Advisory Board

Thereupon, the Governing Body heard from City Manager Richard Nienstedt who discussed the development of an Airport Advisory Board. Mr. Nienstedt will place this item on the January 24th Study Session agenda for additional discussion.

City Manager's Report

Thereupon, the City Manager reported on the following:

- If I Were Mayor information due back today
- Request for approval to be an Adjunct Professor at Ottawa University: Commissioner Ramsey made a motion, seconded by Commissioner Humm, to allow the City Manager approval to serve as an Adjunct Professor at OU. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the request duly approved.

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- National League of Cities Conference- Mr. Nienstedt encouraged the Governing Body to send at least a couple commissioners to this conference. Discussion will continue at the January 24th Study Session.

Mayor's Report

Thereupon, Mayor Reed stated she was very honored to attend inauguration of Governor Sam Brownback and thanked the Governing Body for allowing her to attend.

Thereupon, Mayor Reed inquired if Liz Reusch accepted the open Library Board position. Thereupon, the Assistant to the City Manager Leslie Quillen responded that Ms. Reusch had accepted the position.

Open Agenda

Thereupon, the Governing Body heard from Director of Finance Scott Bird who addressed Commissioner Flear's previous questions on the City "Investment Schedule" for November 2010. Mr. Bird clarified for the Governing Body the accounts are transaction accounts and are based on 182 days. Mr. Bird explained each year during the "annual audit" letters are mailed by the auditors to different banking institutions to confirm accuracy of accounts.

Thereupon, Commissioner Ramsey thanked the Finance Director and Staff for all they do for the City.

Adjournment

There being no further business to come before the Governing Body Commissioner Ramsey made a motion, seconded by Commissioner Flear, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

Carolyn S. Snethen, City Clerk