

**STUDY SESSION MINUTES  
OTTAWA, KANSAS  
Minutes of  
October 18, 2010**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Reed, Commissioner Ramsey, Commissioner Humm, Commissioner Jorgensen, and Commissioner Fler. A quorum was present.

Mayor Reed called the meeting to order and asked for Public Comments.

**Public Comments**

None offered at this time.

**Review of Minutes**

Thereupon, the Governing Body reviewed the minutes from the October 4, 2010 Study Session and agreed to place this item on the next Regular Meeting Agenda for October 18, 2010.

**Proclamation-Month of the Young Adolescent**

Thereupon, the Governing Body reviewed a proclamation recognizing October 2010 as Month of the Young Adolescent and agreed to place this item on the next Regular Meeting Agenda.

**Proclamation-Lights On After School!**

Thereupon, the Governing Body reviewed a proclamation recognizing October 21, 2010 as *Lights On After School!* Day and agreed to place this item on the next Regular Meeting Agenda.

**Proclamation-Domestic Violence Awareness Month**

Thereupon, the Governing Body reviewed a proclamation recognizing October 2010 as Domestic Violence Awareness Month and agreed to place this item on the next Regular Meeting Agenda.

**MacFasteners, Inc. Contract**

Thereupon, the Governing Body heard from City Attorney Bob Bezek who reviewed a contract for sale of real estate to MacFasteners, Inc. Thereupon, the Governing Body agreed to place this item on the Regular Meeting Agenda for October 20, 2010.

**Agreement: 2011 Economic Development Services**

Thereupon, the Governing Body heard from Ottawa / Franklin County Economic Development (O/FCED) President Blaine Finch who reviewed the proposed 2011 Economic Development Services agreement. Thereupon, the Governing Body agreed to place the agreement on the Regular Meeting Agenda for October 20, 2010.

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### **Resolution-Franklin County Multi-Jurisdictional Mitigation Plan**

Thereupon, the Governing Body heard from Planning/Codes/Inspection Director Wynndee Lee who reviewed a resolution to adopt the Franklin County Multi-Jurisdictional Mitigation Plan and agreed to place this item on the next Regular Meeting Agenda.

### **Mayor's Choice Award**

Thereupon, the Governing Body reviewed a request to recognize the Mayor's Choice Winner in the 2010 Planning and Codes Department "Celebrate Ottawa!" Photo Contest and agreed to place this item on the October 20, 2010 Regular Meeting Agenda.

### **Youth in Government Report**

Thereupon, the Governing Body heard from Youth Delegate Spencer Morgan who reported on the election of officers and which meetings Youth Delegate would be attending as follows.:

Dalton Blankenship: Commissioner; Library  
Gabby Bowers: Commissioner; ORC  
Courtney Evans: Commissioner; City  
Zach George: Mayor; Legislative Action Council  
Jordan Gray: Mayor pro tem; Ottawa Main Street Design Committee  
Ty Lutz: Commissioner; ORC  
Spencer Morgan: Clerk; City  
Danon Taylor: Project Manager, USD 290

### **City Manager's Report**

Thereupon, due to the City Manager not being present, Planning/Codes/Inspection Director Wynndee Lee reported on the following:

- Public meeting for 15<sup>th</sup> Street Improvements: Oct. 25<sup>th</sup> 6:00-7:30 pm (Open House Format)
- Two Targeted Watershed Grant applications to be submitted by Oct. 25
- Leavenworth Regional Supper-need RSVP information
- Ottawa Municipal Airport Ribbon Cutting and Open House, Monday, October 25, 2010, at 5:15 pm
- Veterans' Day Celebration events being planned (parade, Healing Field of Flags and activities on Forest Park)
- ORC Annual Christmas Candy Cane Hunt to be held in City Park on Saturday, December 4 in conjunction with Victorian Christmas Festival

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### **Commissioners' Reports**

- League of Kansas Municipalities Annual Conference Report  
Commissioner Ramsey and Mayor Reed reported on the 2010 League of Kansas Municipalities annual conference they had attended recently.

Thereupon, Commissioner Ramsey inquired about improved signage approaching the "right turn only" lane on North Main between K68 and Logan. Thereupon, Public Works Director Andy Haney stated he would check with traffic engineers to see if any different signage was possible.

### **Mayor's Report**

Thereupon, Mayor Reed after reviewing other evaluation documents for City Manager's it was agreed upon to use the same document as in the past for City Manager Richard Nienstedt evaluation this year.

Thereupon, Mayor Reed stated 4 Youth in Government delegates will be attending the National League of Cities conference November 30<sup>th</sup> – December 3<sup>rd</sup> in Denver, Colorado.

Thereupon, Planning/Codes/Inspection Director City Manager Wynndee Lee reviewed the agenda for the October 20, 2010 regular Meeting.

### **Announcements**

Thereupon, the Mayor announced:

1. October 20, 2010: Next Regular Meeting at 9:30 am
2. October 20, 2010: Joint City/County/USD 290 luncheon, Noon, at USD 290 416 S Main
3. October 25, 2010: Study Session at 4 pm to be held at Ottawa Municipal Airport
4. November 30, 2010: Legislative Dinner, 5:30 pm Cyclone Room, Ottawa High School

### **Executive Session**

#### **Recess**

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Humm, to recess into Executive Session for non-elected personnel for a period of 5 minutes with City Attorney Bob Bezek present. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed at 5:11 pm.

#### **Reconvene**

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Flear, to reconvene the meeting into Regular Study Session. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened at 5:16 pm.

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**Adjournment**

There being no further business to come before the Governing Body Commissioner Jorgensen made a motion, seconded by Commissioner Humm, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

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Carolyn S. Snethen, City Clerk

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