

**STUDY SESSION MINUTES  
OTTAWA, KANSAS  
Minutes of  
May 24, 2010**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Reed, Commissioner Jorgensen, Commissioner Humm, Commissioner Ramsey and Commissioner Fler. A quorum was present.

Mayor Reed called the meeting to order and asked for Public Comments.

**Public Comments**

None offered at this time.

**Review of Minutes**

Thereupon, the Governing Body reviewed minutes from the May 3 and May 10, 2010 Study Sessions, and the May 5, 2010 Regular Meeting and agreed to place this item on the Regular Meeting Agenda for June 2, 2010.

**Proclamation-Relay for Life**

Thereupon, the Governing Body agreed by consensus to place a proclamation for Relay for Life (pending the proclamation being received) on the Regular Meeting Agenda for June 2.

**Ordinance-Rezone**

Thereupon, the Governing Body reviewed an ordinance to rezone the property located at 1121 N Main from C-3, General Commercial district, to MU/CR, Mixed Use Commercial/Residential District. This rezone request was made by ECKAN, the property owner. The Planning Commission recommended approval of this rezone action by a 5-0 vote. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting Agenda for June 2.

**Ordinance-Rezone**

Thereupon, the Governing Body reviewed an ordinance to rezone an area in the Urban Growth Area (UGA) from Franklin County zoning to City zoning. Addresses included in this rezone are: 4070 Montana Road, 3800 Montana Road, 3728 Montana Road, 2850 Reno Road, 3827 US-59 Highway, 3893 US-59 Highway, 3994 Montana Road, 3855 Montana Road, 3775 Montana Road, 3935 Montana Road and 3032 Sand Creek Road. The Planning Commission recommended approval of this rezone action by a 5-0 vote. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting Agenda for June 2.

**Board Appointments**

Thereupon, the Governing Body reviewed applications for appointments to the Construction Board of Appeals and the Board of Zoning Appeals. Staff recommended the applicants be appointed to these two boards. Applicants for consideration include the following:

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**Construction Board of Appeals:** Jason Dials, David Rossman, Marlin Porter, Donna Hines Rayson  
**Board of Zoning Appeals:** John Wise

Thereupon, the Governing Body agreed to place these applicants on the Regular Meeting Agenda for June 2.

**2010 Street Rehabilitation Program**

Thereupon, the Governing Body reviewed 2010 Street Rehabilitation Recommendations with City Manager Richard Nienstedt and Public Works Director Andy Haney. Thereupon, the Governing Body agreed to place the top four priorities on the June 2, 2010, Regular Meeting Agenda for consideration. Streets being considered are as follows:

15 <sup>th</sup> Street	Montana-Rock Cr. Bridge
K-68	Bridge to Beech
Willow Street	15 <sup>th</sup> to 17 <sup>th</sup>
Parking Lot B	100 Block Walnut, E

**2011 Utility Budgets**

Thereupon, the Governing Body heard from Utility Director Jim Bradley and Finance Director Scott Bird who discussed the following Utility Budgets:

- Water (3000)**
- Water Production (3001)**
- Water Distribution (3002)**
- Wastewater (3600)**
- Wastewater Treatment (3601)**
- Wastewater Collection (3602)**
- Electric (3700)**
- Electric Production (3703)**
- Electric Distribution (3704)**
- Utility Warehouse (3705)**
- Utility Billing (3710)**

**Interviews for Planning Commission Vacancy**

Thereupon, the Governing Body interviewed the following for the Planning Commission vacancy:

- Bill Crowley
- Deana Bond
- Joa Carter
- John Marconette

At the conclusion of all interviews the Governing Body agreed by consensus to appoint Deana Bond to the current vacancy on the Planning Commission. Staff will contact all applicants to notify them of the appointment and the Governing Body's appreciation for applying.

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## **Executive Session**

### **Recess**

Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Ramsey, to recess into Executive Session for 5 minutes to discuss Attorney Client Privilege with City Attorney Bob Bezek and City Manager Richard Nienstedt present. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly recessed.

### **Reconvene**

Thereupon, Commissioner Jorgensen made a motion, seconded by Commissioner Fleer, to reconvene the meeting into Regular Study Session. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly reconvened into Regular Study Session at 5:47 pm.

## **SAK Construction, LLC**

Thereupon, Commissioner Ramsey made a motion, seconded by Commissioner Fleer, to place a settlement agreement with SAK Construction on the Regular Meeting Agenda for June 2. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the agreement duly placed.

## **City Manager's Report**

Thereupon, City Manager Richard Nienstedt reported on the following:

- Allied Days on June 7: Governing Body attending some part of the event to be held at Ottawa Country Club starting at 8 am.
- Additional budget discussion in month of June. General Fund will be covered in two session.
- Rescheduling the June 16 Regular Meeting to accommodate US-59 Dedication. The Governing Body agreed by consensus to start the Regular Meeting at 8 am on June 16.

## **Mayor's Report**

Thereupon, Mayor Reed stated she found the recent Stormwater Roundtable meeting to be very helpful.

Thereupon, Mayor Reed reported on additional complaints received regarding cable company Allegiance Communications.

## **Announcements**

Thereupon, the Mayor announced:

1. May 31, 2010: City offices closed-Memorial Day
2. June 2, 2010: Next Regular Meeting at 7 pm
3. June 11, 2010: City Picnic for Employees, Retirees and Volunteers, 5-8 pm at Forest Park
4. June 16, 2010: Regular Meeting rescheduled to 8 am

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**Adjournment**

There being no further business to come before the Governing Body Commissioner Fler made a motion, seconded by Commissioner Humm, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

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Carolyn S. Snethen, City Clerk

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