

**STUDY SESSION MINUTES  
OTTAWA, KANSAS  
Minutes of  
March 22, 2010**

The Governing Body met at 4 pm this date with the following members present and participating to wit: Mayor Jorgensen, Commissioner Reed, Commissioner Ramsey, Commissioner Fleer, and Commissioner Humm. A quorum was present.

Mayor Jorgensen called the meeting to order and asked for Public Comments.

**Public Comments**

Thereupon, the Governing Body heard from David Reeves, 531 N Mulberry, who requested consideration of a request to operate a hot dog vending cart in the downtown area, as well as, at other locations. Staff requested Mr. Reeves check with the Planning Department on locations to assure there isn't any hazard and that he secure liability insurance. Thereupon, the Governing Body agreed by consensus to this request.

Thereupon, the Governing Body heard from Ottawa Recreation Commission Director Therron Dieckmann who provided an update on Ottawa Recreation Commission programs and planning of the new recreation facility.

**Review of Minutes**

Thereupon, the Governing Body reviewed minutes from the March 3 Regular Meeting, March 5 Special Call Meeting, and the March 9, 2010 Study Session and agreed to place these items on the next Regular Meeting Agenda for April 7, 2010 with a change to the Special Call Meeting of March 5.

**KMEA Board of Directors**

Thereupon, the Governing Body reviewed the proposed reappointment of Jim Bradley and Jeff Oleson to the KMEA Board of Directors. Thereupon, the Governing Body agreed to place this item on the next Regular Meeting agenda for April 7, 2010.

**Arbor Day Poster Contest**

Thereupon, the Governing Body heard from City Manager Executive Assistant Leslie Quillen who explained the Arbor Day Poster Contest presentations are being considered, as in the past, at the Regular Commission Meeting at 7 pm. Thereupon, the Governing Body agreed to place the Arbor Day Poster Contest recognition on the next Regular Meeting Agenda for April 7, 2010 at 7 pm.

**Building Permit Fees: University of Missouri-KC Survey**

Thereupon, the Governing Body heard from Planning/Codes/Inspection Director Wynndee Lee who reviewed information analyzing a recent survey on building permit fees and lengths of time for permit issuance. The survey was conducted by the Lewis White Real Estate Center at the University of Missouri-Kansas City.

March 22, 2010

### **City Boards and Commissions**

Thereupon, the Governing Body reviewed a number of expiring terms on the City Boards and Commissions. Thereupon, the Governing Body agreed to advertise for the one Planning and one Library openings where current members aren't eligible for reappointment. In addition, all other terms expiring where members are eligible for reappointment will be brought to the Governing Body for consideration of a reappointment. Other expired terms needing to be filled will also be brought to the Governing Body for consideration of citizen interest.

### **City Manager's Report**

Thereupon, City Manager Richard Nienstedt reported on the following:

- April 21, 2010, Regular Meeting at 9:30 am-rescheduled  
Governing Body approved request to reschedule the April 21<sup>st</sup> meeting from 9:30 am to 7 pm.
- Storm water utility fee presentation on March 29 Study Session

### **Commissioners' Report**

Thereupon, the Governing Body heard from Commissioners Humm and Reed who reported on the recent National League of Cities Conference in Washington, D.C.

Thereupon, Commissioner Ramsey requested budget information including:

- How we ended 2009
- Where are we headed in 2011
- Will 2012 budget be worse

In response Director of Finance Scott Bird explained the City did spend less than budgeted in 2009. City Manager Richard Nienstedt stated he expected 2011 to be the same as 2010 if things hold steady.

Thereupon, Commissioner Ramsey expressed concern regarding budget cuts continuing to be passed down to local government from the State level.

Thereupon, Commissioner Fleer reported on being reappointed to the EENR Board she serves on and meetings she would like to attend. Thereupon, City Manager Richard Nienstedt explained he would check the amount budgeted for each commissioner for travel.

### **Mayor's Report**

Thereupon, Mayor Jorgensen reported the Kansas City Area Development Council and Greater Kansas City Chamber of Commerce are moving into Union Station downtown Kansas City. Mayor Jorgensen stated he is a member of the Board of Directors of KCADC. Thereupon, Mayor Jorgensen shared some of the prospective projects taking place within KCADC.

March 22, 2010

**Adjournment**

There being no further business to come before the Governing Body Commissioner Humm made a motion, seconded by Commissioner Fleer, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Thereupon, the Mayor declared the meeting duly adjourned.

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Carolyn S. Snethen, City Clerk

March 22, 2010