



OTTAWA CITY COMMISSION REGULAR MEETING AGENDA
City Hall Commission Chambers – 101 S. Hickory
Wednesday, February 7, 2018 – 7:00 pm



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

Please notify the City Clerk before the meeting if you wish to address the City Commission.

1. **Call to Order**
2. **Roll Call** _____ Skidmore _____ Jorgensen _____ Graves _____ Caylor _____ Weigand
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation – Pastor Jessica Hanks, First Baptist Church**

Consent Agenda – Items 6 - 8

6. **Minutes from the January 2, 2018 Special Call Study Session; January 8, 2018, January 22, 2018 and January 29, 2018 Study Sessions; January 24, 2018 Special Call Meeting for Local Government Day; January 3, 2018 and January 17, 2018 Regular Meetings**

7. **Approval of New Member to Boards and Commissions**

Josh Robinson – Accessibility Advisory Board

John Fritts – Accessibility Advisory Board

8. **Agenda Approval**

Motion: _____

Second: _____

Vote: _____

Regular Agenda

9. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.

10. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

New Business

11. **A Proclamation Recognizing February 4-10, 2018 as Boy Scout Week**

Comments: The Boy Scouts of America were incorporated on February 8, 1910. Each year this anniversary is commemorated with Scout Week. Boy Scouts provide an educational program for boys and young adults to build character, to train in the responsibilities of participating citizenship, and to develop personal fitness. Members of Ottawa Cub Scout Packs and Boy Scout Troops will accept the proclamation.

12. **A Proclamation Recognizing February as Black History Month**

Comments: February has been set aside nationally for Black History Month to allow an opportunity for citizens to become aware of the contributions African-Americans have made. Reverend Ernest Jones will accept the proclamation.

13. **Presentation by Mayor Skidmore to Martin Luther King Day Essay Winner**

Comments: Adelle Higbie, 6th grade student from West Franklin Middle School, will receive a plaque for her winning essay.

14. Continuation of Public Hearing From January 3, 2018 Regular Meeting for the Consideration of Annexation of Property Located at 2324 E. Logan – Wynndee Lee

Comments: This public hearing is continued for the purpose of hearing public comments related to the annexation of the property located at 2324 E. Logan to the City of Ottawa, KS. City staff will make a presentation on the proposed annexation. City staff is likely to recommend a continuation of this Public Hearing to the February 21, 2018 City Commission meeting. (no action required if Public Hearing is continued)

Open: _____ Close: _____

15. An Ordinance Annexing Land to the City of Ottawa Located at 2324 E. Logan – Wynndee Lee

Comments: This ordinance annexes the land to the City of Ottawa located at 2324 E. Logan.

Motion: _____ Second: _____ Vote: _____

16. Update of Proximity Park Project by Project Engineers – Richard U. Nienstedt

Comments: Engineers from PEC and Bartlett & West will update the governing body on progress and project timeline.

17. Public Hearing to Consider an Application to the USDA Rural Development Loan Program

Comments: This application is for funds to extend wastewater infrastructure to Proximity Park.

Open: _____ Close: _____

18. Request for Approval of Resolution Adopting and Providing for Funding from USDA – Scott Bird

Comments: This resolution is to borrow funds for extension of wastewater to Proximity Park.

Motion: _____ Second: _____ Vote: _____

19. Request for Approval of Airport Capital Improvement Plan – Michael Haeffele

Comments: This plan outlines capital improvement projects at the airport for the next eight years.

Motion: _____ Second: _____ Vote: _____

20. Request for Approval of Consultant for Ottawa Municipal Airport – Michael Haeffele

Comments: After presentations by three firms, Alfred Benesch & Co was selected to provide consultant services on upcoming airport projects.

Motion: _____ Second: _____ Vote: _____

21. Request for Approval of Applications to Neighborhood Revitalization Program – Wynndee Lee

Comments: The Neighborhood Revitalization Review Committee recommends two commercial and two residential structures be included in the program. These properties are within the established Neighborhood Revitalization District.

Motion: _____ Second: _____ Vote: _____

22. Request for Approval of Federal Fund Exchange Supplemental Agreement – Michael Haeffele

Comments: This agreement is with the Kansas Department of Transportation (KDOT) for a program to allow public agencies to exchange federally allocated dollars in a specific federal fiscal year in exchange for state transportation dollars. The exchange rate for 2018 is \$.80 for every \$1.00.

Motion: _____ Second: _____ Vote: _____

23. Request for Approval of Ordinance Amending Lakeside Estates Planned Unit Development – Wynndee Lee

Comments: This ordinance outlines amendments to the planned unit development and the corresponding section of the zoning map.

Motion: _____ Second: _____ Vote: _____

24. Request for Approval of Ordinance Amending the Uniform Public Offense Code Section on Noise – Chief Dennis Butler

Comments: This ordinance regulates and prohibits unreasonable noise in the City of Ottawa.

Motion: _____ Second: _____ Vote: _____

25. Report by City Manager

26. Reports by City Commissioners

27. Report by Mayor

Announcements

- February 12, 2018 Study Session, 4:00 pm, City Hall
- February 12, 2018 Commission Retreat with John Divine, Immediately Following Study Session, City Hall
- February 19, 2018 Study Session, 4:00 pm, City Hall
- February 19, 2018 Commission & Department Director Retreat with John Divine, Immediately Following Study Session, City Hall
- February 21, 2018 **Regular** Meeting, 9:30 am, City Hall
- February 21, 2018 Joint City/County/USD 290 Mtg, 12:00 pm, City Hall
- March 11-14, 2018 National League of Cities Congressional City Conference, Washington, D.C.

Adjourn