



# City of Ottawa Community Development Department

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## Building Permit Application

Project Address: \_\_\_\_\_ Legal Description if new: \_\_\_\_\_

\_\_\_\_\_

Project Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Project Total Square Feet: \_\_\_\_\_ Project Valuation: \_\_\_\_\_

Type of Work: NEW  REMODEL  ADDITION  OTHER  SEWER  ALLEY

Applicant is: PROPERTY OWNER  TENANT  CONTRACTOR

Select Building Type: RESIDENTIAL  COMMERCIAL

Tenant name if applicable \_\_\_\_\_ Phone#: \_\_\_\_\_

Owners Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

General Contractor Name: \_\_\_\_\_

If Roofing contractor provide State of Kansas License Number: \_\_\_\_\_

### SUBCONTRACTORS

Electrical: \_\_\_\_\_ Plumbing: \_\_\_\_\_

Mechanical: \_\_\_\_\_ Med Gas: \_\_\_\_\_

**PLEASE SUBMIT PLANS AND SPECIFICATIONS AS REQUIRED**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date of Submittal

**OFFICE USE**

NOTES: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_ Permit Fee: \_\_\_\_\_