

**Study Session Minutes
Ottawa, Kansas
Minutes of December 18, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Skidmore, Commissioner Jorgensen, Commissioner Crowley, and Commissioner Graves. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

The Governing Body heard from Valerie O'Neill, 807 S. Locust, who praised the Ottawa Police Department and the Ottawa Fire Department for their kindness and professionalism when responding to a recent fire at her neighbor's house.

Resolution—Condemn Property at 820 S Lincoln

The Governing Body heard from Chief Building Official Jim Sherman who reviewed a resolution to condemn an unsafe and dangerous mobile home structure and accessory structures located at 820 S. Lincoln and answered questions from the Governing Body. It was agreed by consensus to place this item on the Regular Meeting agenda on January 3, 2018.

Ordinance—Licensing & Fee Procedures for General, Specialty & Trade Contractors

The Governing Body heard from Chief Building Official Jim Sherman who reviewed an ordinance, with revisions requested by the Governing Body at the last Study Session, for the licensing and fee procedures for general, specialty, and trade contractors, repealing Ordinance No. 3834-12 and replacing Chapter 6, Article VIII of the Municipal Code in its entirety, and answered questions from the Governing Body. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda on December 20, 2017.

Ordinance—Noise

The Governing Body heard from Police Chief Dennis Butler who reviewed an ordinance amending Section 16-403, Noise, of the Municipal Code and answered questions from the Governing Body. The Governing Body agreed to take this item to the citizenry for input prior to further discussion.

Update—Airport Master Plan

The Governing Body heard from Brad Waller, Alfred Benesch & Co, and Public Works Director Michael Haefele, who provided a presentation and update on the Airport Master Plan and answered questions from the Governing Body.

City Manager's Report

City Manager Richard U. Nienstedt reported on the following:

- January 24, 2018, League of Kansas Municipalities (LKM) Local Government Day, 9:45 am to 7:00 pm reception
- Housing study for Prairie Fire housing project will be expanded after consultants acquire more data

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Commissioner's Reports

The Governing Body discussed the canceled study sessions on December 25, 2017 (Christmas Day) and January 1, 2018 (New Years Day) and agreed to hold a Special Call Study Session on Tuesday, January 2, 2018 at 4 pm to meet for a work study session prior to the Regular Meeting on January 3, 2018.

Commissioner Skidmore congratulated Ransom Memorial Hospital on their expansion and open house this afternoon from 4-6 pm.

Mayor's Report

Mayor Caylor wished Commissioner Crowley and Commission Graves happy birthday.

Adjournment

There being no further business to come before the Governing Body, the Mayor declared the meeting duly adjourned at 5:08 pm.

/s/ Amy Finch
Amy Finch, City Clerk