

**Regular Meeting Minutes
Commission Chambers
101 S Hickory, Ottawa, Kansas
Minutes of December 6, 2017**

The City Governing Body met at 7:00 pm this date, for the Regular City Commission Meeting with the following members present and participating to wit: Mayor Caylor, Commissioner Skidmore, and Commissioner Jorgensen. Commissioner Graves and Commissioner Crowley were absent. A quorum was present.

Mayor Caylor called the meeting to order.

The Mayor welcomed the Chamber Audience and led the Pledge of Allegiance to the American flag. The invocation was given by Community Development Director Wynndee Lee.

Consent Agenda

Commissioner Jorgensen made a motion, seconded by Commissioner Skidmore, to approve the consent agenda, to include this regular meeting agenda; minutes from the November 6, 2017 Study Session, November 13, 2017 Study Session, and November 15, 2017 Regular Meeting ; and applications for Cereal Malt Beverage Licenses for the year 2018. The motion was considered and upon being put, all present voted aye. The Mayor declared the consent agenda duly approved.

Public Comments

None

Declaration

None were given at this time.

Prairie Fire Development—Moderate Income Housing Grant Agreement

The Governing Body heard from Community Development Director Wynndee Lee who reviewed a Moderate Income Housing (MIH) Grant agreement between the City of Ottawa and Kansas Housing Resources Corporation (KHRC) awarding up to \$400,000 for the Prairie Fire housing development project, located at North Cherry and Enterprise, to begin constructing six two-bedroom rental units by April 1, 2018 and answered questions from the Governing Body.

Commissioner Skidmore made a motion, seconded by Commissioner Jorgensen. The motion was considered and upon being put, all present voted aye. The Mayor declared the agreement duly approved.

Resolution—Approving Advantage Ford TIF Assignment

The Governing Body heard from Bond Counsel Tyler Ellsworth with Kutak Rock who reviewed a resolution approving the Advantage Ford TIF Assignment from ADQ Capital, LLC to Bob Allen Ford – Ottawa, Inc. and answered questions from the Governing Body.

Commissioner Jorgensen made a motion, seconded by Commissioner Skidmore. The motion was considered and upon being put, all present voted aye. The Mayor declared the resolution duly adopted and the resolution was duly numbered Resolution No. 1755-17.

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City Manager's Report

City Manager Richard U. Nienstedt reported on the following:

- Thanked Commissioners and staff who participated in No Shave November highlighting male cancers and will make donations in their names to the Franklin County Cancer Foundation
- December 7, 2017, Employee Appreciation Breakfast at Ottawa Memorial Auditorium from 7-9:30 am
- Keep all veterans in our thoughts tomorrow, December 7, 2017, on 76th Anniversary of attack on Pearl Harbor forcing America's entry into WWII

Commissioner's Reports

Commissioner Jorgensen reported on the following:

- Participated in No Shave November and will also make a donation

Commissioner Skidmore reported on the following:

- Thanked City Manager Richard U. Nienstedt and Commissioner Jorgensen for their donations and pledged to donate as well
- Expressed appreciation for the Franklin County Cancer Foundation and their help to Franklin County residents
- Thanked Community Development Director Wynndee Lee and Play Task Force member Fonda Rose for their efforts at the Goppert Teen Park

Mayor's Report

Mayor Caylor announced a \$1,500 pass-through donation to ECKAN Chief Executive Officer Richard Jackson and a \$1,500 pass-through donation to Hope House Director Mary Lois Yates, on behalf of Cosentino's Price Chopper who made a generous donation to the Mayor's Christmas Tree Fund.

Mayor Caylor also reported on the recent dedication of the Goppert Teen Park and stated it is a great addition to all citizens.

Announcements

Mayor Caylor announced the following:

- December 7, 2017 Annual City Employee Appreciation Breakfast, 7:00-9:00 am, OMA Basement
- December 11, 2017 Study Session, 4:00 pm, City Hall
- December 12, 2017 Citizen Appreciation Coffee, 9:00-10:30 am, City Hall

Adjournment

There being no further business to come before the Governing Body, the Mayor declared the meeting duly adjourned at 7:21 pm.

December 6, 2017

/s/ Amy Finch
Amy Finch, City Clerk

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