

**Study Session Minutes
Ottawa, Kansas
Minutes of December 4, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Skidmore, Commissioner Jorgensen, Commissioner Crowley, and Commissioner Graves. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

None offered at this time.

Minutes to Review

The Governing Body reviewed minutes from the November 15, 2017 Regular Meeting and agreed by consensus to place this item on the next Regular Meeting agenda on December 6, 2017.

Resolution—Approving Advantage Ford TIF Assignment

The Governing Body heard from Bond Counsel Tyler Ellsworth with Kutak Rock who reviewed a request from the developer on the Advantage Ford Tax Increment Financing (TIF) project to transfer the TIF to the entity purchasing the Ford dealership, a resolution approving the Advantage Ford TIF Assignment to the new entity, and answered questions from the Governing Body. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda.

Prairie Fire Development—Moderate Income Housing Grant Agreement

The Governing Body heard from Community Development Director Wynndee Lee who reviewed a Moderate Income Housing (MIH) Grant agreement between the City of Ottawa and Kansas Housing Resources Corporation (KHRC) awarding up to \$400,000 for the Prairie Fire housing development project to construct six two-bedroom rental units beginning by April 1, 2018 and answered questions from the Governing Body. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda.

Federal Tax Legislation Update

The Governing Body heard from City Finance Advisor David Arteberry with George K. Baum who provided an overview of recent federal tax legislation and answered questions from the Governing Body.

City Manager's Report

City Manager Richard U. Nienstedt reported on the following:

- Citizen Appreciation Coffee, December 5, 2017 from 9-10:30 am at City Hall
- Contractor licensing ordinance on next week's Study Session agenda

Commissioner's Reports

Commissioner Skidmore reported on the following:

- Enjoyed a good Thanksgiving holiday

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Mayor's Report

None

Announcements

Mayor Caylor announced the following:

- December 6, 2017 Regular Meeting, 7:00 pm, City Hall

Adjournment

There being no further business to come before the Governing Body, the Mayor declared the meeting duly adjourned at 4:20 pm.

/s/ Amy Finch

Amy Finch, City Clerk