

OTTAWA CITY COMMISSION REGULAR MEETING AGENDA
City Hall Commission Chambers – 101 S. Hickory
Wednesday, December 20, 2017 – 9:30 am



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

Please notify the City Clerk before the meeting if you wish to address the City Commission.

1. **Call to Order**
2. **Roll Call** _____ Caylor _____ Skidmore _____ Graves _____ Jorgensen _____ Crowley
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation – Pastor Todd Miller, Cherry Street Wesleyan Church**

Consent Agenda – Items 6-7

6. **Minutes from the November 27, 2017 Study Session and December 4, 2017 Special Call Meeting for Goppert Teen Park Ribbon Cutting**
7. **Agenda Approval**

Motion: _____ Second: _____ Vote: _____

Regular Agenda

8. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
9. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

New Business

10. **Recognition and Presentation of Retirement Plaque to Susan Hughes – Scott Bird**
11. **Public Hearing to Consider 2017 Budget Amendments to the Special Parks and Library Funds – Scott Bird**
Comments: Toward the end of each year, the Finance Department reviews all budgeted funds to determine if a budget amendment is advisable. Kansas Statute allows a municipality to amend budgeted funds in order to legally expend dollars not included in the original budget. Two funds were identified as candidates for amendment in 2017 and those are the Special Parks and Library.

Open: _____ Close: _____

12. **Acceptance of 2017 Budget Amendments – Scott Bird**
Comments: Acceptance of budget amendments to the Special Parks and Library funds.

Motion: _____ Second: _____ Vote: _____

13. **Request for 2018 Funding Agreements – Richard U. Nienstedt**
Comments: Approval of Funding Agreements with Franklin County Development Council, Willow Domestic Violence Center, Elizabeth Layton Center and Ottawa Main Street Association
 Motion: _____ Second: _____ Vote: _____
14. **Resolution Proposing to Recognize Housing Market Study for Preparation of a Rural Housing Incentive District – Wynndee Lee**
Comments: This resolution finds there are housing needs in Ottawa and the City’s intent is to establish a Rural Housing Incentive District for Prairie Fire Housing Project.
 Motion: _____ Second: _____ Vote: _____
15. **Request for Approval of Resolution Describing the City Limits – Wynndee Lee**
Comments: This resolution defines and declares the territorial limits and boundaries of the City of Ottawa including land annexed in 2017.
 Motion: _____ Second: _____ Vote: _____
16. **Request for Approval of Ordinance Repealing and Replacing Ordinance 3834-12 and Chapter 6, Article VIII of Municipal Code – Jim Sherman**
Comments: This ordinance amends licensing and fee procedures for General, Specialty and Trade Contractors.
 Motion: _____ Second: _____ Vote: _____
17. **Request for Approval of City Manager Employment Agreement – Blaine Finch**
Comments: City Attorney Blaine Finch will present the current employment agreement for the City Manager for consideration and approval.
 Motion: _____ Second: _____ Vote: _____
18. **Report by City Manager**
19. **Reports by City Commissioners**
20. **Report by Mayor**

Announcements

- December 25, 2017 Christmas Holiday, Study Session CANCELED, CITY OFFICES CLOSED
- January 1, 2018 New Year’s Day Holiday, Study Session CANCELED, CITY OFFICES CLOSED
- January 2, 2018 Special Call Study Session, 4:00 pm, City Hall
- January 3, 2018 **Regular Meeting**, 7:00 pm, City Hall
- January 8, 2018 Study Session, 4:00 pm, City Hall (Swearing in of Elected Officials)
- January 24, 2018 LKM Local Government Day, 9:45 am, Topeka

Adjourn