

**Study Session Minutes
Ottawa, Kansas
Minutes of November 6, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Graves, Commissioner Jorgensen, and Commissioner Crowley. Commissioner Skidmore was absent. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

None offered at this time.

Ordinance—Annexing Non-Adjoining Land at 3198 K-68 Highway

The Governing Body heard from Community Development Director Wynndee Lee who reviewed an ordinance annexing non-adjoining land located at 3198 K-68 Highway. Mrs. Lee stated the Kansas Department of Transportation (KDOT) owns the property and signed a consent for annexation in order to connect to the City's water utility and answered questions from the Governing Body. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda on November 15, 2017.

City Manager's Report

None

Commissioner's Reports

Commissioner Jorgensen reminded citizens to vote no later than tomorrow, November 7, 2017.

Mayor's Report

None

Announcements

Mayor Caylor announced the following:

- November 7, 2017 Election Day
- November 10, 2017 Veteran's Day Holiday Observed, CITY OFFICES CLOSED
- November 13, 2017 Study Session, 4:00 pm, City Hall
- November 15, 2017 Regular Meeting, 9:30 am, City Hall

Note: No City/County/USD 290 Joint Meetings in November or December

Mayor Caylor stated the need for an executive session for a period of 20 minutes.

Executive Session

Recess

Commissioner Graves made a motion, seconded by Commissioner Crowley, to recess into executive session with City Attorney Blaine Finch and City Manager Richard U. Nienstedt present to discuss a matter of attorney-client privilege and for the purpose of receiving and having confidential communication with the board's attorney for a period of 20 minutes beginning at 4:05 pm. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly recessed.

November 6, 2017

Reconvene

Commissioner Jorgensen made a motion, seconded by Commissioner Crowley, to reconvene into open session. The motion was considered and upon being put, all present voted aye. The Mayor declared the meeting duly reconvened at 4:25 pm.

Adjournment

There being no further business to come before the Governing Body, the Mayor declared the meeting duly adjourned at 4:25 pm.

/s/ Amy Finch

Amy Finch, City Clerk