

**Study Session Minutes**  
**Ottawa, Kansas**  
**Minutes of October 30, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Skidmore, Commissioner Graves, and Commissioner Jorgensen. Commissioner Crowley was absent. A quorum was present.

Mayor Caylor called the meeting to order.

**Public Comments**

None offered at this time.

**Interviews—Boards and Commissions**

The Governing Body conducted the following interview for an open position:  
**Ottawa Memorial Auditorium Advisory Board: Nicole Smith—4:00 pm**

**Minutes to Review**

The Governing Body reviewed minutes from the October 4, 2017 and October 18, 2017 Regular Meetings as well as the October 9, 2017 and October 16, 2017 Study Sessions and agreed by consensus to place these items on the next Regular Meeting agenda on November 1, 2017.

**Agreement with Kansas Municipal Energy Agency for Buckeye Wind Farm Project**

The Governing Body heard from Utilities Director Dennis Tharp who requested approval of an agreement with Kansas Municipal Energy Agency (KMEA) for the Buckeye Wind Farm Project and provided the following project information and answered questions from the Governing Body:

- This project will boost the City's renewable energy portfolio and strengthen our cost accounting
- Opportunity offered at below market price
- Spoke to KMEA to determine if 5 mega watts was enough to purchase
- If this renewable energy puts us over our needs, the City can sell back to the market, with some potential risk involved in market demand and prices
- Provides alternative energy if the steam turbine unit (STAG) is decommissioned due to age and cost to repair

After discussion, the Governing Body asked Mr. Tharp to come to the next Regular Meeting with a recommendation to purchase between 8 and 10 mega watts in the Buckeye Wind Farm Project and agreed by consensus to place this item on the next Regular Meeting agenda.

**Resolution—Defining Depository Institutions**

The Governing Body heard from Finance Director Scott Bird who reviewed a resolution updating signatories authorized to transact business for the City of Ottawa.

Mr. Bird explained other sections of the resolution remain unchanged except for minor cleanup. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda.

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**Resolution—Financing for P25 Radio Communications System**

The Governing Body heard from Finance Director Scott Bird who reviewed a resolution providing financing from U.S. Bankcorp Government Leasing and Finance, Inc. in the amount of \$408,405.71 of radio equipment for a new P25 radio system for all appropriate city mobile units and facilities in coordination with a comprehensive communications upgrade of the countywide network in the City of Ottawa and Franklin County, Kansas.

Mr. Bird explained U.S. Bankcorp bid the lowest and best rate of 2.3%. It was agreed by consensus to place this item on the next Regular Meeting agenda.

**Resolution—Condemn Property at 820 S. Lincoln**

The Governing Body heard from Chief Building Official Jim Sherman who reviewed a resolution to condemn an unsafe and dangerous mobile home structure and accessory structures located at 820 S. Lincoln in the City of Ottawa and answered questions from the Governing Body.

Mr. Sherman stated public hearings were called for Wednesday, November 1, 2017 to allow for public comments on condemnations at 820 S. Lincoln, 319 S. Cedar, and 635 S. Mulberry. The Governing Body agreed to place this item on the next Regular Meeting agenda.

**Resolution—Condemn Property at 319 S. Cedar**

The Governing Body heard from Chief Building Official Jim Sherman who reviewed a resolution to condemn an unsafe and dangerous single-family structure located at 319 S. Cedar in the City of Ottawa. The Governing Body agreed to place this item on the next Regular Meeting agenda.

**Resolution—Condemn Property at 635 S. Mulberry**

The Governing Body heard from Chief Building Official Jim Sherman who reviewed a resolution to condemn an unsafe and dangerous single-family residence and accessory structures located at 635 S. Mulberry in the City of Ottawa. The Governing Body agreed to place this item on the next Regular Meeting agenda.

**Resolution—Public Hearing to Consider Annexation at 426 and 436 S. Beech**

It was explained the following three items reschedule public hearings under “Items Already Placed – b3”.

The Governing Body heard from Community Development Director Wynndee Lee who reviewed a resolution declaring an interest in, and establishing a public hearing on January 3, 2018 at 7 pm for the consideration of annexation of property located at 426 and 436 S. Beech Street and answered questions from the Governing Body.

Mrs. Lee explained these three actions for annexations were already calendared and scheduled for public hearings on November 1, 2017, but it was discovered insufficient time was allowed between the adoption of the resolutions setting the public hearing and the date the public hearings would be held. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda.

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**Resolution—Public Hearing to Consider Annexation at 241 N. Cherry**

The Governing Body heard from Community Development Director Wynndee Lee who reviewed a resolution declaring an interest in, and establishing a public hearing on January 3, 2018 at 7 pm for the consideration of annexation of property located at 241 N. Cherry Street. The Governing Body agreed to by consensus to place this item on the next Regular Meeting agenda.

**Resolution—Public Hearing to Consider Annexation at 2324 E. Logan**

The Governing Body heard from Community Development Director Wynndee Lee who reviewed a resolution declaring an interest in, and establishing a public hearing on January 3, 2018 at 7 pm for the consideration of annexation of property located at 2324 E. Logan Street. The Governing Body agreed to by consensus to place this item on the next Regular Meeting agenda.

**Monthly Financial & Activity Reports—September**

The Governing Body reviewed the September Monthly Financial and Activity reports with City Staff and community support organizations.

**City Manager’s Report**

None

**Commissioner’s Reports**

None

**Mayor’s Report**

Mayor Caylor stated the need to discuss the OMA Advisory Board candidate Nicole Smith. It was agreed Ms. Smith would be a good fit and the Governing Body agreed to place this appointment on the next Regular Meeting agenda. Mayor Caylor also reported on a recent visit to a city in Texas and expressed thanks that we do not face the same issues as other communities.

**Announcements**

Mayor Caylor announced the following:

- November 1, 2017 Regular Meeting, 7:00 pm, City Hall
- November 6, 2017 Study Session, 4:00 pm, City Hall
- November 7, 2017 Election Day
- November 10, 2017 Veteran’s Day Holiday Observed, CITY OFFICES CLOSED
- November 15, 2017 Regular Meeting, 9:30 am, City Hall

Note: No City/County/USD 290 Joint Meetings in November or December

**Adjournment**

There being no further business to come before the Governing Body, the Mayor declared the meeting duly adjourned at 5:17 pm.

/s/ Amy Finch

Amy Finch, City Clerk

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