

**Study Session Minutes
Ottawa, Kansas
Minutes of October 2, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Skidmore, Commissioner Graves, and Commissioner Jorgensen. Commissioner Crowley was absent. A quorum was present.

Mayor Caylor called the meeting to order.

Public Comments

None offered at this time.

Interviews—Board of Zoning Appeals

The Governing Body conducted the following interviews for an open position on the Board of Zoning Appeals:

1. Dana Coopey—4:00 pm
2. Ben Evans—4:15 pm

Open Agenda

Mayor Caylor stated Finance Director Scott Bird requested item i. on this agenda, under Items Already Placed, be removed from the next Regular Meeting agenda.

Mr. Bird explained the loan specialist at USDA does not need a resolution for pre-application to provide long term financing for improvements at Proximity Park and stated the rate is currently 3.5% through the end of the year. The Mayor stated the item will be removed from the next Regular Meeting agenda.

Proclamation—Ottawa High School Wall of Honor

The Governing Body reviewed a proclamation recognizing October 19-20, 2017 as Ottawa High School Wall of Honor Days and agreed by consensus to place this item on the next Regular Meeting agenda on October 4, 2017.

Proclamation—Domestic Violence Awareness

The Governing Body reviewed a proclamation recognizing October 2017 as Domestic Violence Awareness Month and agreed by consensus to place this item on the next Regular Meeting agenda.

Resolution—Annexation of Property at 3198 K-68 Highway

The Governing Body heard from City Manager Richard U. reviewed a resolution requesting the Board of County Commissioners of Franklin County to find and determine that the annexation of land, commonly known as 3198 K-68 Highway, will not hinder or prevent proper growth and development of the area.

Mr. Nienstedt stated the property owner, Kansas Department of Transportation, requested annexation to receive public utilities and answered questions from the Governing Body. It was agreed by consensus to place this item on the next Regular Meeting agenda.

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Resolution—Public Hearing for Annexation at 426-436 S. Beech

The Governing Body heard from City Manager Richard U. Nienstedt who reviewed a resolution declaring an interest in, and establishing a public hearing on November 1, 2017 at 7 pm for the consideration of annexation of property located at 426 and 436 S. Beech Street. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda.

Resolution—Public Hearing for Annexation at 241 N. Cherry

The Governing Body reviewed a resolution declaring an interest in, and establishing a public hearing on November 1, 2017 at 7 pm for the consideration of the annexation of property located at 241 N. Cherry Street and agreed by consensus to place this item on the next Regular Meeting agenda.

Resolution—Public Hearing for Annexation at 2324 E. Logan

The Governing Body reviewed a resolution declaring an interest in, and establishing a public hearing on November 1, 2017 at 7 pm for the consideration of annexation of property located at 2324 E. Logan Street and agreed by consensus to place this item on the next Regular Meeting agenda.

City Manager's Report

None

Commissioner's Reports

None

Discussion—Candidates for Board of Zoning Appeals

The Governing Body discussed the candidates for the Board of Zoning Appeals and agreed to bring this item back to the next Study Session agenda on October 9, 2017 to allow Commissioner Crowley to participate in the decision.

Mayor's Report

Mayor Caylor reported on the following:

- Congratulated Commissioner Crowley on his recent marriage

After discussion, the Governing Body agreed by consensus to cancel the October 23, 2017 Study Session meeting and the November 20, 2017 Study Session meeting. Mayor Caylor asked City Clerk Amy Finch to prepare the notice.

Announcements

Mayor Caylor announced the following:

- October 4, 2017 Regular Meeting, 7:00 pm, City Hall
- October 6, 2017 Employee Fall Festival, 5:00 pm, Streets Barn
- October 9, 2017 Study Session, 4:00 pm, City Hall

Adjournment

There being no further business to come before the Governing Body, Commissioner Skidmore made a motion, seconded by Commissioner Graves, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 4:27 pm.

/s/ Amy Finch

Amy Finch, City Clerk