



Zone _____
Completed _____

City of Ottawa
101 S Hickory St
P.O. Box 60
Ottawa, KS 66067

Phone: 785-229-3600 Fax: 785-229-3610

Application for Utility Winter Assistance

To apply for winter assistance, you must be able to provide us with the following:

- Proof of Social Security Benefits- We must have a copy of the income letter from September 2017 or later.
 - o This can be obtained from the Social Security office by calling 1-800-772-1213 or by calling their Lawrence office at 1-866-698-2561. You can also visit <http://www.ssa.gov>
- Proof of State Food Assistance
 - o This can be obtained from the DCF office here in town.
- The application completed in full

To get approved for Winter Assistance, you must meet the following criteria:

- Must have turned in all of the above information by December 1, 2017.
- The utilities must be in the name of the person the applicant for assistance.
- You must have good standing history with us and your utility bill must be in current status.

If approved, assistance will be provided on your account for periods of usage during December, January, February, and March. The winter assistance will be provided for up to 50% of electric charges only, not to exceed \$75.00 per billing cycle.

Please fill out the below information:

Applicant Name: _____

Service Address: _____ Phone Number: _____

DOB: _____ SSN: _____

Signature: _____ Date: _____

For Office Use Only:

Approved: _____ Declined: _____