

**Study Session Minutes  
Ottawa, Kansas  
Minutes of August 21, 2017**

The Governing Body met at 4:00 pm this date with the following members present and participating to wit: Mayor Caylor, Commissioner Skidmore, Commissioner Crowley, Commissioner Graves, and Commissioner Jorgensen. A quorum was present.

Mayor Caylor called the meeting to order.

**Public Comments**

None offered at this time.

**Proclamation—Access Awareness Day on August 18, 2017**

The Governing Body reviewed a proclamation recognizing August 18, 2017 as Access Awareness Day. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda on September 6, 2017.

**Resolution—Notice of Hearing for Condemnation at 820 S. Lincoln**

The Governing Body heard from Chief Building Official Jim Sherman who reviewed a resolution establishing a public hearing to be held at 7:00 pm on Wednesday, November 1, 2017 for the consideration of the condemnation of the property located at 820 S. Lincoln Street.

Mr. Sherman also discussed the structure not having utilities for over 3 years, the mobile home not meeting federal standards, contact made with the owner of the building, and answered questions from the Governing Body. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda.

**Resolution—Notice of Hearing for Condemnation at 319 S. Cedar**

The Governing Body heard from Chief Building Official Jim Sherman who reviewed a resolution establishing a public hearing to be held at 7:00 pm on Wednesday, November 1, 2017 for the consideration of the condemnation of the property located at 319 S. Cedar.

Mr. Sherman explained that contact with the owner had been made over a year and a half ago in regard to rehabbing the building, but nothing has happened since that walk through and complaints from neighbors have been received. Mr. Sherman discussed the foundation issues and answered questions from the Governing Body. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda.

**Resolution—Notice of Hearing for Condemnation at 635 S. Mulberry**

The Governing Body heard from Chief Building Official Jim Sherman who reviewed a resolution establishing a public hearing to be held at 7:00 pm on Wednesday, November 1, 2017 for the consideration of the condemnation of the property located at 635 S. Mulberry.

Mr. Sherman explained the current owner of the property has requested the City demolish the building so the owner may rebuild. Mr. Sherman also discussed the resident paying back the City and answered questions from the Governing Body. The Governing Body agreed by consensus to place this item on the next Regular Meeting agenda.

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### **Extension Request for Community Development Block Grant on Old City Hall**

The Governing Body heard from Community Development Director Wynndee Lee who reviewed a contract amendment to the Old City Hal Community Development Block Grant (CDBG) to allow an additional 30 days to properly complete the final administration processes such as payroll review and approvals, processing of final pay requests, and final monitoring. Mrs. Lee explained the first review went well and the Grant Administrator is asking for an extension to complete extensive amounts of paperwork.

Commissioner Skidmore made a motion, seconded by Commissioner Graves, to approve the extension of the Community Development Block Grant on Old City Hall. The motion was considered and upon being put, all present voted aye. The Mayor declared the extension duly approved.

### **Monthly Financial & Activity Report—July**

The Governing Body reviewed the July Monthly Financial and Activity Reports with City Staff and community service organizations.

### **City Manager's Report**

None

### **Commissioner's Reports**

Commissioner Skidmore reported on the following:

- Visiting Troy, KS to watch the eclipse

### **Mayor's Report**

Mayor Caylor invited Community Development Director Wynndee Lee to provide a presentation on moderate income housing and rural housing incentive districts.

Mrs. Lee gave an overview of moderate income housing and rural housing incentive districts and answered questions from the Governing Body. Mrs. Lee discussed the Commission providing a priority ranking of housing development projects after looking at City housing data and having the developers present project plans on September 6, 2017.

### **Announcements**

Mayor Caylor announced the following:

- August 22, 2017 OU Fusion, 6:00-8:00 pm, 300 Block of Main
- August 26, 2017 Airport Fun Day, 8:00 am -1:00 pm, Ottawa Municipal Airport
- August 28, 2017 Study Session, CANCELED
- September 4, 2017 Study Session CANCELED for Labor Day
- September 4, 2017 City Offices CLOSED for Labor Day
- September 6, 2017 Regular Meeting, 7:00 pm, City Hall
- 2017 Commission Priorities

**Adjournment**

There being no further business to come before the Governing Body, Commissioner Graves made a motion, seconded by Commissioner Crowley, to adjourn the meeting. The motion was considered and upon being put, all present voted aye. Mayor Caylor declared the meeting duly adjourned at 4:49 pm.

/s/ Laurel R. Gimzo

Laurel Gimzo, Assistant City Clerk