

OTTAWA CITY COMMISSION REGULAR MEETING AGENDA
City Hall Commission Chambers – 101 S. Hickory
Wednesday, October 4, 2017 – 7:00 pm



If you need this information in another format or require a reasonable accommodation to attend this meeting, please contact the City Clerk's office at 785-229-3600. Please give advance notice of at least two (2) working days. TTY users please call 711.

Please notify the City Clerk before the meeting if you wish to address the City Commission.

1. **Call to Order**
2. **Roll Call** _____ Caylor _____ Skidmore _____ Graves _____ Jorgensen _____ Crowley
3. **Welcome**
4. **Pledge of Allegiance**
5. **Invocation – Scott Dickinson, Sheriff Chaplain**

Consent Agenda – Items 6-9

6. **Minutes from the August 16, 2017 Regular Meeting, August 21, 2017 Study Session and the August 31, 2017 Special Call Holiday Inn CID II Meeting**
7. **Approval of new member to Boards & Commissions**
Ottawa Memorial Auditorium Board: Randy Hinderliter
8. **Application for Cereal Malt Beverage License for the year 2017**
Comments: Haag Inc DBA Kicks 66 of Ottawa have applied for a Cereal Malt Beverage License, original and unopened containers, not for consumption on the premises at 1621 S. Main. This has been reviewed by Police Department and the City Attorney, with no cause for denial discovered.
9. **Agenda Approval**

Motion: _____ Second: _____ Vote: _____

Regular Agenda

10. **Public Comments.** Persons who wish to address the City Commission regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the City Commission regarding items not on the agenda and that are under the jurisdiction of the City Commission may do so at this time when called upon by the Mayor. Comments on personnel matters and matters pending in court or with other outside tribunals are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken.
11. **Declaration.** At this time I'd like to give Commissioners a chance to declare any conflict or communication they've had that might influence their ability to consider today's issues impartially.

New Business

12. **Proclamation Recognizing Ottawa High School Wall of Honor Days**
Comments: Proclamation honoring the 2017 Inductees: Bernice "Bud" F. Humphrey, Vernon M. Hay and Scott D. Bird. Candie Campbell, OHS Wall of Honor Coordinator, and Michelle Gray will accept the proclamation.
13. **Proclamation Recognizing October as Domestic Violence Awareness Month**
Comments: Domestic Violence Awareness Month focuses attention on victims of domestic violence and their children and promotes the support of shelters and community programs that serve them. Cassie Myers, the Franklin County Program Coordinator with Willow Domestic Violence Center, will accept the proclamation.

- 14. Proclamation Recognizing October 8-14, 2017 as Fire Prevention Week**
Comments: Since 1922, fire departments have actively supported Fire Prevention Week, making it the longest running public health and safety observance on record. This year's campaign focus is "Every Second Counts: Plan 2 Ways Out!".
- 15. Request for Approval of Ordinance Amending Municipal Code Section on Retail Tobacco Sales – Amy Finch**
Comments: This ordinance amends Chapter 11, Article IX, Sections 11-904 and 11-905 allowing for a city-based biennial retail tobacco sales license to match the term and expiration date of the state issued retail cigarette dealer's license.
- Motion: _____ Second: _____ Vote: _____
- 16. Request for Approval of Resolution Accepting Public Improvements at Sunflower Elementary School – Wynndee Lee**
Comments: To accept public improvements associated with all public streets, storm drainage system, sanitary sewer system, water lines, and electrical as approved by the City Engineer's, all located within the Sunflower Elementary School USD 290, City of Ottawa.
- Motion: _____ Second: _____ Vote: _____
- 17. Request for Approval of Resolution Approving the Final Plat and Accepting the Dedication of all Easements and Right-of-Ways at Sunflower Elementary – Wynndee Lee**
Comments: This resolution authorizes and directs the Mayor and City Clerk to execute this resolution, for the purpose of approving the final plat and accepting all utility, storm drainage and pedestrian easements, and all rights-of-way, as approved and recommended by the City Engineer, and approved by the Planning Commission, all located at Sunflower Elementary.
- Motion: _____ Second: _____ Vote: _____
- 18. Request for Approval of Resolution Declaring an Interest In, and Establishing a Public Hearing for Consideration of Annexation of Land at 426 and 436 Beech – Wynndee Lee**
Comments: It is the City's belief this is an appropriate time to annex these tracts.
- Motion: _____ Second: _____ Vote: _____
- 19. Request for Approval of Resolution Declaring an Interest In, and Establishing a Public Hearing for Consideration of Annexation of Land at 241 N. Cherry– Wynndee Lee**
Comments: It is the City's belief this is an appropriate time to annex this tract.
- Motion: _____ Second: _____ Vote: _____
- 20. Request for Approval of Resolution Declaring an Interest In, and Establishing a Public Hearing for Consideration of Annexation of Land at 2324 E. Logan– Wynndee Lee**
Comments: It is the City's belief this is an appropriate time to annex this tract.
- Motion: _____ Second: _____ Vote: _____
- 21. Request for Approval of Resolution for Annexation of Non-Adjoining Property at 3198 K-68 Highway– Wynndee Lee**
Comments: The Kansas Department of Transportation is located at this address and they have signed the Consent for Annexation.
- Motion: _____ Second: _____ Vote: _____

22. Report by City Manager

23. Reports by City Commissioners

24. Report by Mayor

Announcements

- October 9, 2017 Study Session, 4:00 pm, City Hall
- October 16, 2017 Study Session, 4:00 pm, City Hall
- October 18, 2017 **Regular** Meeting, 9:30 am, City Hall
- October 18, 2017 Joint City/County/USD 290 Mtg, 12:00 pm, USD 290 District Office
- October 23, 2017 Study Session CANCELED

Adjourn